

The Commonwealth of Massachusetts

Registry of Vital Records and Statistics (RVRS)

150 Mount Vernon Street, 1st Floor

Dorchester, MA 02125-3105

www.mass.gov/dph/rvrs

RVRS USE ONLY

32 / 42

B _____

D _____

M _____

Total \$ _____

APPLICATION FOR VITAL RECORD

RVRS Maintains Massachusetts Birth, Marriage, and Death records from **1931 to the Present**

Please carefully review the application instructions on the next page

BIRTH RECORD Number of Copies: X \$32.00 Standard or \$42.00 Expedited = \$

Name of Subject: _____			
(first)	(middle)	(surname at Birth or Adoption)	
Date of Birth: _____	Massachusetts City / Town of Birth: _____		
Parent 1 Name: _____			
(first)	(middle)	(surname)	(surname at Birth or Adoption)
Parent 2 Name: _____			
(first)	(middle)	(surname)	(surname at Birth or Adoption)

MARRIAGE RECORD Number of Copies: X \$32.00 Standard or \$42.00 Expedited = \$

PARTY A: _____			
(first)	(middle)	(surname)	(surname at Birth or Adoption)
PARTY B: _____			
(first)	(middle)	(surname)	(surname at Birth or Adoption)
Date of Marriage: _____	Massachusetts City/Town where <i>Intention of Marriage</i> was filed: _____		

DEATH RECORD Number of Copies: X \$32.00 Standard or \$42.00 Expedited = \$

Name of Deceased: _____			
(first)	(middle)	(surname)	(surname at Birth or Adoption)
Spouse's Name: _____			
(first)	(middle)	(surname)	(surname at Birth or Adoption)
Date of Death: _____	Massachusetts City / Town of Death: _____		
Parent 1 Name: _____			
(first)	(middle)	(surname)	(surname at Birth or Adoption)
Parent 2 Name: _____			
(first)	(middle)	(surname)	(surname at Birth or Adoption)

Relationship of requestor to subject(s) named on record (s): _____

Reason for requesting the search: Citizenship Passport/ Driver's license Education Benefits Other _____

Mail to Name: _____
Address: _____ Apartment # _____
City/State/ZIP Code: _____
Your signature: _____
Date of request: _____ month/day/year

INSTRUCTIONS

RVRS Maintains Records for Massachusetts Births, Marriages, and Deaths that occurred from 1931 to the present.

General Instructions:

A mailed vital records request **must** include the following:

- A completed *Application for Vital Record* form. (Limit of five (5) searches per request)
- A photocopy of a government issued photo ID of the person making the request. (see below for additional ID options)
- A postage-paid, self-addressed envelope (letter-sized minimum) or a pre-paid package carrier envelope (UPS, FEDEX, etc).
- A **\$32.00** check/money order for each copy requested or **(\$42.00)** for an Expedited request).
Payable to: *The Commonwealth of Massachusetts.*

Please Mail to:

Massachusetts Registry of Vital Records and Statistics (RVRS)
150 Mt. Vernon St, 1st floor
Dorchester, MA 02125

To Avoid Delays: Please Print Clearly - Do Not Staple or Tape Payment to the Request Form - DO NOT MAIL CASH

Request Form Instructions:

- Please complete only the event section(s) for which you are requesting a Copy.
- **You MUST provide the Name(s) of the Subject(s) or Party(s) or Deceased, and an estimated date/year of event.**
- Please enter as much of the additional requested information as you have available.
- If a Date of Event is not provided, our archivists will search the most recent 10 years.

What if I'm Unsure of the Exact Day of the Event?

If you are unsure of the exact day of the event, please choose a day within the year you believe it occurred. Our archivists will conduct a 10-year search based on the date you provide (five years before the date and five years after).

What if I'm Unsure of the City or Town?

If you are unsure of the Massachusetts City or Town where the event occurred (or where the Marriage Intentions were filed), please make your best guess. Our archivists will conduct a search of all Cities and Towns in Massachusetts.

What does the Fee Include?

*The Fee provides for a 10-year record search using the information provided (5 years before the date provided and 5 years after). If a responsive record **IS** located, a certified copy will be issued. If a responsive record is **NOT** located, a certified Negative Statement of Event will be issued.*

What is a Negative Statement?

This certified document states that no responsive record could be located based on the information provided. This document is essential if a delayed record must be established, or an existing record must be corrected. Each additional 10- year search span is equivalent to the cost of one search (\$32/\$42 per 10-year search).

Where can I find records for events that occurred prior to 1931?

Records of events that occurred prior to 1931 may be available at the [Massachusetts State Archives](#) 617-727-2816. Pre-1931 birth and death records may also be obtained at the City/ Town where the event occurred. Pre-1931 marriage records may also be obtained at the City/Town where the marriage intentions were filed.

Which Types of ID are Accepted?

*Preferably a photocopy of a Government Issued Photo ID (Driver's license, Passport, etc.) -Can be **recently** expired.*

*In lieu of the above, you may provide **for review**, photocopies of **at least TWO** of the following items:*

- Photo ID from Work or School
- Personal Documents (Utility Bills, W-2 Form, Pay Stub, Library Card, Military ID, etc.)
- Massachusetts Issued ID Cards (RMV, SNAP, DTA, etc.)
- Correctional Facility ID

Please Note: This information is destroyed when record access eligibility has been established.

Additional questions? Please email: RVRSGeneralInfo@mass.gov