DEPARTMENT OF DEVELOPMENTAL SERVICES

LICENSURE AND CERTIFICATION

DDS FOLLOW-UP REPORT

Provider	VOCATIONAL ADVANCEMENT CENTER	Provider Address	115 Watertown Street , Watertown
Survey Team	Edi-Osagie, Raymond;	Date(s) of Review	29-JUN-22 to 29-JUN-22

Follow-up Scope and results :

Service Grouping	Licensure level and duration	# Critical Indicators std. met/ std. rated at follow-up	# Indicators std. met/ std. rated at follow-up	Sanction status prior to Follow-up	Combined Results post-Follow-up; for Deferred, License level	Sanction status post Follow-up
Employment and Day Supports 3 Locations 9 Audits	2 Year License		4/5	☒ Eligible for new business (Two Year License) ☐ Ineligible for new business. (Deferred Status: Two year mid-cycle review License)	2 Year License	☒ Eligible for New Business (80% or more std. met; no critical std. not met) ☐ Ineligible for New Business (<=80% std met and/or more critical std. not met)

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Summary of Ratings

Employment and Day Supports Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L15
Indicator	Hot water
Area Need Improvement	Hot water temperature at the Day service location measured outside the required temperature range. The agency needs to ensure that water temperature is maintained to be within the required range at all its locations.
Status at follow-up	
#met /# rated at followup	
Rating	Not Rated

Indicator #	L87
Indicator	Support strategies
Area Need Improvement	For four of nine individuals, support strategies for the ISP were not submitted within required timeframes. The agency needs to ensure that support strategies are submitted to the DDS Area Office at least 15 days prior to scheduled ISP meetings.
Status at follow-up	
#met /# rated at followup	
Rating	Not Rated

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Employment and Day Supports Areas Needing Improvement on Standard not met - Identified by Provider

Indicator #	L86
Indicator	Required assessments
Issue Identified	Not all Assessments have not been submitted into HCSIS within the required timeline.
Actions Planned/Occurred	While some programs (managers) have good systems in place to submit these on time, others struggle in this area. We have identified the programs where these are chronically submitted past the deadline and are starting to provide more intensive training and oversight.
Status at follow-up	
Rating	Not Rated

Indicator #	L88
Indicator	Strategies implemented
Issue Identified	While programs are actively working with individuals on their goals, they are not always properly documenting progress.
Actions Planned/Occurred	Much like with L85, once we have our electronic program record, we will have access to be able to track the frequency and quality of progress notes for individuals. We will continue to provide training to managers and staff on the importance of tracking these instances along with how to create simple tracking tools for staff to use.
Status at follow-up	
Rating	Not Rated