



Local Board of Health Team Lead

Role availability subject to need

The Team Lead will support a specific Massachusetts community or project by managing a team of 5-20 assigned volunteers completing a variety of work based on the community's specific needs.

Responsibilities:

- Communicate with LBOH or project contact to determine scope of work and team needs
 - Provide insight into capabilities of the APHVC and provide expertise as needed
- Document team's work weekly and provide intermittent updates to the Field Operations Manager on project status
- Hold weekly team meetings to coordinate ongoing project work and check-in with volunteers

Required Qualifications:

- Bachelor's degree or equivalent experience
- Availability 10-15 hours per week
- Affiliation with one of the APHVCs partner institutions
 - Boston University
 - Bridgewater State University
 - Harvard University
 - Holyoke Community College
 - Massachusetts College of Pharmacy and Health Sciences
 - Northeastern University
 - Northern Essex Community College
 - Regis College
 - Simmons University
 - Tufts University
 - UMass Amherst
 - UMass Lowell
 - UMass Medical School
- Experience managing teams and projects
- Responsive, detail-oriented, and comfortable with a rapid pace
- Exceptional communication and interpersonal skills
- A fast and flexible learner
- A commitment to advancing health equity and social justice
- Knowledgeable in public health

- Highly independent and proactive worker
- A team player, excited to support local public health in Massachusetts

To Apply:

Please submit a resume and cover letter to APHVCFieldOps@mass.gov. In your cover letter, please answer the questions below:

- What is your available start date?
- What are the days/hours that you are available to work?
- Can you please describe how this practicum experience will contribute to your professional development and learning? [Paragraph answer]
- Can you please describe your skills and experiences related to community engagement and partnership development? [Paragraph answer]

Note: The APHVC seeks to include a range of lived experiences in our organizational leadership. To that end, anyone who is interested in this role should apply--even if you do not perfectly match the qualifications listed above. We strongly encourage applications and inquiries from women, LGBTQIA+ identified persons, Black, Indigenous, People of Color, people with disabilities, and others from historically underrepresented communities are strongly encouraged to apply.