

Attachment D

Rapid Response Set Aside (RRSA) Bridge Funding Local Area Voucher Payments Guidance

The Massachusetts “Voucher System” is utilized for National Dislocated Worker and other grants to ensure that grant-funded services are available to eligible individuals at any One-Stop Career Center, statewide. For RRSA awards, vouchering is available only for “Bridge” grants and only if sufficient funding is available.

The first step is for the primary grant operator to send out the Master Agreement document to the fiscal agent for all One-Stop Career Centers who anticipate receiving customers from the subject companies (dislocation event that the grant is written for).

Following the execution of the Master Agreement between the primary grant operator and the Career Center’s fiscal agent the process for billing the primary operator for services rendered to the grant’s customers may ensue.

Once a local OSCC who has signed a Master Agreement provides individual career services resulting in an ITA, an invoice for a voucher payment may be submitted to the primary operator. Incomplete or inaccurate invoices may be returned to the local area for correction.

Individual career services that are reimbursable with RRSA funds are as follows:

- ✓ Project outreach, assessment, enrollment, training plan development, career planning and follow-up;
- ✓ Employer contract development; and
- ✓ Placement of the individual into RRSA funded training (ITA)

Contracts Paid with Rapid Response Funds

Rapid Response voucher payments will be made in the amount of \$1,500.00 for each RRSA Project trainee for whom an invoice was submitted and services verified. While there is no limit on the number of Rapid Response voucher payment invoices that can be submitted by a local area, payments will be made on a first come, first served basis dependent on the availability of Rapid Response voucher funds.