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Division of Occupational Licensure
Board of Registration in Veterinary Medicine

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LAYLA D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Public Meeting Minutes

December 8, 2022

**1000 Washington Street,
Boston, MA 02118-6110**

<p>Members Present: Dr. Stephanie Kube, <i>Chair</i> Dr. Karen Patti, <i>Secretary</i> Dr. David Diamond, <i>Member</i> Dr. Rachel Orłowski, <i>Member</i></p> <p>Members Absent: Dr. Candance Sloane, <i>Public Member</i></p>	<p>Administrative Staff Present: Brian O'Connell, <i>Deputy Commissioner</i> Tamara Smith, <i>Program Coordinator</i> Milla Lewis, <i>Admin Assistant</i> Jenna Hentoff, <i>Board Counsel</i></p>
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The meeting was called to order by the chair at 9:36 A.M.

1. Review public minutes of the meeting November 10, 2022. Dr. Orłowski made a motion, seconded by Dr. Patti, to approve the minutes as presented. The motion passed unanimously.
2. Administrative Report
 - a. Review of Meeting Procedures
 - Deputy Commissioner O'Connell reviewed the rules of etiquette and procedure guidelines for conducting Board meetings and stated they will be reiterated prior to future meetings.
3. The Legal Counsel report was deferred to the discussion on regulations later in the meeting.
4. Board Correspondence Reviewed/Discussed
 - Dr. Paul C. McCartin request for waiver of CE requirement pursuant to 256 CMR 9.04.
 - After discussion, Dr. Kube made a motion, seconded by Dr. Patti, to waive the CE requirement for the 2022 cycle and allow Dr. McCartin to complete the 2022 CE requirement together with the 2023 requirement prior to license renewal in 2024. The motion passed unanimously.
 - Dr. Beth Allegretto request for CE credit for first year Vet Biochemistry instruction.
 - After discussion, Dr. Patti made a motion, seconded by Dr. Orłowski, to grant 80 CE credits in accordance with 256 CMR 9.01(3)(c). The motion passed unanimously.

5. Reviewed/Discussed

- Regulation Review

- Counsel reviewed the draft amendments to the Board’s regulations at 256 CMR 2.00, 3.00, 4.00, 5.00, 7.00, 8.00 and 9.00, including amendments based upon the Board’s discussion at the last Board meeting.
- The Board discussed amending the current definition of dentistry in 256 CMR 2.00. After discussion, the Board chose to table further discussion to a following meeting.
- Counsel informed the Board that she reviewed the Board’s statute on reciprocity and will be discussing it further internally as it is outdated given current practice. Counsel will provide updates to the Board in the future.
- The Board discussed additional amendments to Section 5.00 and 9.00 of its regulations, including a requirement to maintain *pertinent* client communications and a requirement for all licensees to take CE courses within the licensee’s scope of practice.

- Establishing a VCPR to commence “chill protocol”

- After discussion, the Board members were not in favor of allowing a veterinarian to establish a VCPR virtually for purposes of “chill protocol.”

6. Matters not reasonably anticipated 48 hours in advance of the meeting.

- Counsel informed the Board members of an administrative hearing scheduled for January 24 - 26 for which the Hearing Officer is seeking Board member participation. Members able to participate will be confirmed via email.
- At permission of the Chair, Heidi Tapscott addressed the Board regarding her application to become a Board member. Counsel directed Heidi to contact the Governor’s Office of Boards and Commissions as the Board members are not involved in the seating of new Board members.

7. Investigative Conference (M.G.L. c. 112, § 65C – Closed session)

At 10:34 A.M., the Chair announced that the rest of the meeting will be for discussion of items in closed session, and upon conclusion, the Board would adjourn.

Dr. Orłowski made a motion, seconded by Dr. Diamond, to enter Investigative Conference. The motion passed unanimously.

a) Discussion of complaints prior to the issuance of an order to show cause

Docket	Determination	Recusal
2022-000804-IT-ENF	Tabled for lack of a quorum	Dr. Kube, Dr. Patti
2022-000758-IT-ENF	Dismiss w/o prejudice	
2022-001019-IT-ENF	Dismiss w/o prejudice	

b) Discussion of negotiated settlement(s) – The Board provided guidance to the prosecutor in the following case: 2022-000340-IT-ENF.

8. Adjournment – the next scheduled meeting is January 12, 2023.

At 11:18 A.M., Dr. Orłowski made a motion, Dr. Patti seconded, and the members unanimously voted to adjourn the meeting.

Meeting minutes signed by:



Board Chair, Dr. Stephanie Kube

List of Documents Used During the Public Meeting:

- Meeting Agenda
- November 10, 2022 Public Meeting Minutes
- Correspondences
- Draft Board regulations, 256 CMR 2.00, 3.00, 4.00, 5.00, 7.00, 8.00 and 9.00