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**Division of Occupational Licensure**  
**Board of Registration in Veterinary Medicine**

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COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Public Meeting Minutes**  
**Thursday March 9, 2023**

<p><b>Members Present:</b> Dr. David Tubman, <i>Member</i> Dr. David Diamond, <i>Chair</i> Dr. Candance Sloane, <i>Public Member</i> Dr. Stephanie Kube, <i>member</i></p> <p><b>Members Absent:</b> Dr. Rachel Orlowski, <i>Member</i></p>	<p><b>Administrative Staff Present:</b> Keith Gleason, <i>Executive Director</i> Milla Lewis, <i>Admin Assistant</i> Jenna Hentoff, <i>Board Counsel</i></p>
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All Board members and staff appeared by videoconference.

The meeting was called to order by the Executive Director at 9:34A.M.

1. **Review public minutes of the meeting February 9, 2023.** Dr. Kube made a motion, seconded by Dr. Tubman, to approve the minutes as presented. The motion passed unanimously.
2. **Executive Director Administrative Report**
  - a) Upcoming Board Meetings
    - The Executive Director stated that the provision allowing for the ability to hold remote meetings expires at the end of March, and he would update the Board once further directives are in place. He does expect that there would be a continuation of the ability to hold remote meetings and to operate in a hybrid model.
  - b) Request by AAVSB to meet with Board
    - AAVSB requested to meet with the Board and Board staff will schedule their presentation for the May meeting.
  - c) Renewals
    - The Executive Director mentioned that staff was notified of a printing error affecting numerous licensees and Boards. He asked that members forward or direct any related licensee inquiries to the Board office.
3. **Legal Counsel Report**
  - Counsel informed the Board members of an administrative hearing scheduled May 31 for which the Hearing Officer is seeking Board member participation. Members able to participate will be confirmed via email. The remaining report was deferred to the discussion on regulations later in the meeting.

#### **4. Reviewed/Discussed Board Correspondence**

- Dr. Maura Carney request for extension to complete CEs due to extenuating circumstances.
  - After discussion, Dr. Tubman made a motion, seconded by Dr. Kube, to grant a two month extension. The motion passed unanimously.
- Dr. Jamie Falzone, MVMA inquiry regarding Microchip Implantation
  - Counsel recalled a similar inquiry in which the Board responded that the implant procedure may be conducted under the supervision of a veterinarian if the veterinarian has prescribed the implementation of a microchip and it is within the education, experience and training of the technician. The Board members agreed to issue the same response as previously mentioned.
- Dr. Jamie Falzone, MVMA request for Board guidance regarding a veterinarian's responsibility when recommending therapy for feline infectious peritonitis.
  - After discussion, the Board members agreed for Counsel and the Executive Director to respond as to the responsibilities of a veterinarian and informing patient owners accordingly.

#### **5. Update regarding Institutional License Renewal of Tufts University Cummings School of Veterinary Medicine**

- The Executive Director stated that the renewal was processed in accordance with the Board's requirements. He will keep the Board up to date regarding formalizing the standards and renewal attestations for all institutional license renewals prior to next year's renewal.

#### **6. Review Applications**

- Limited Practitioner- Dr. Florian Wuillemin
  - Counsel advised the Board that Dr. Wuillemin does not meet the requirements for limited practitioner license at his time due to his not being licensed in any other jurisdiction. After discussion, Dr. Sloane made a motion, seconded by Dr. Kube, to deny the application on the grounds that the applicant has not met the requirements for a limited practitioner license. The motion passed unanimously.
- Application for Temporary Permit by Dr. Kornrawee Munyad-On
  - After discussion and interview of the applicant and proposed supervisors, Dr. Jon Callanan and Dr. Laetitia Henry, having met the requirements of 256 CMR 4.01, Dr. Sloane made a motion, seconded by Dr. Kube, to approve Dr. Munyad-On's temporary permit application. The motion passed unanimously.
- Application for Temporary Permit by Dr. Annette Fey
  - After discussion and interview of the applicant and proposed supervisor, Samantha Simonelli, having met the requirements of 256 CMR 4.01, Dr. Sloane made a motion, seconded by Dr. Kube, to approve Dr. Fey's temporary permit application. The motion passed unanimously.
- Application for Temporary Permit by Dr. Ellen Bourdon

- After discussion and interview of the applicant and one of her proposed supervisors, Dr. Kate Thomas, having met the requirements of 256 CMR 4.01, Dr. Sloane made a motion, seconded by Dr. Kube, to approve Dr. Bourdon’s temporary permit application with Dr. Thomas as supervisor. The motion passed unanimously.
- Application for Temporary Permit by Dr. Augusto Freitas Junior
  - The Board met with Dr. Freitas and one of his proposed supervisors, Dr. Thomas J. Murtha III, to discuss Dr. Freitas’s application for a temporary permit. Counsel advised the Board that Dr. Freitas’s other proposed supervisor was not eligible as 256 CMR 4.01(1)(b) requires that the supervisor be licensed for at least four (4) years. In regard to the proposed supervisor, Dr. Murtha, Counsel noted that he has been licensed for at least four (4) years; however, he does have past discipline as well as pending matters which are relevant to the Board’s determination on whether he meets the requirement of “good standing” for the supervisor role in 256 CMR 4.01(1)(b). Counsel advised that the Board could convene in an Executive Session in order to hear information on those pending matters. Dr. Sloane made a motion, seconded by Dr. Kube, to enter Executive Session pursuant to M.G.L. c. 30A, § 21(a)(7) to comply with the public records law under M.G.L. c. 66, § 10 and M.G.L. c. 4, § 7, ¶ 26(c) to protect information relating to a named individual, the disclosure of which may constitute and unwarranted invasion of personal privacy, after which the Board will return to public session. The motion passed unanimously. The Executive Director stated that he expected the Board to be in Executive Session for about 10-15 minutes. The Board entered Executive Session at 10:19A.M.
  - The Board reentered public session at 10:48A.M. Upon returning to the public session, the Board briefly continued discussing Dr. Freitas’s application. After discussion, Dr. Sloane made a motion to deny the application for a temporary permit on the basis of a determination that the proposed supervisor was not in “good standing” pursuant to 256 CMR 4.01(1)(b). The motion failed without a second.
  - Dr. Tubman made a motion, seconded by Dr. Kube, to conditionally approve the temporary permit application, pending receipt of evidence that Dr. Freitas is within six (6) months of completion of the ECFVG or PAVE program. The motion passed by majority vote with Dr. Sloane voting against the motion.

## 7. Reviewed/Discussed

- Regulation Review

- Counsel reviewed the draft amendments to the Board’s regulations at 256 CMR 2.00, 3.00, 4.00, 5.00, 7.00, 8.00, 9.00 and 10.00 and the edits made based upon the Board’s discussion during their last meeting. The Board discussed the proposed definition of “Owner Consent” in Section 2.00. The Board also discussed additional proposed amendments to Sections 3.00 and 5.00 and directed Counsel to make additional changes to be discussed at the next Board meeting regarding reciprocity and medical records.

8. Matters not reasonably anticipated 48 hours in advance of the meeting. No matters were reported.

9. Investigative Conference (M.G.L. c. 112, § 65C – Closed session)

At 11:50A.M., the Executive Director announced that the rest of the meeting will be for discussion

of items in closed session, and upon conclusion, the Board would adjourn.  
 Dr. Sloane made a motion, seconded by Dr. Diamond, to enter Investigative Conference.  
 The motion passed unanimously.

a) Discussion of complaints prior to the issuance of an order to show cause

<b>Docket</b>	<b>Determination</b>	<b>Recusal</b>
2022-000577-IT-ENF	Refer to prosecutions; open new complaint	
2022-000618-IT-ENF	Refer to prosecutions	
2022-000717-IT-ENF	Refer to prosecutions	
2022-001120-IT-ENF	Refer to prosecutions	
2022-001133-IT-ENF	Refer to prosecutions; open new complaint	
2022-001150-IT-ENF	Tabled	
2022-000017-IT-ENF	Dismiss with advisory	

10. Adjournment – the next scheduled meeting is April 13, 2023.  
 At 1:42P.M., Dr. Sloane made a motion, Dr. Diamond seconded, and the members unanimously voted to adjourn the meeting.

**Meeting minutes signed by:**



Board Chair, Dr. David Diamond

**List of Documents Used During the Public Meeting:**

- Meeting Agenda
- February 9, 2023, Public Meeting Minutes
- Correspondences
- License and Temporary Permit Applications
- Draft Board regulations, 256 CMR 2.00, 3.00, 4.00, 5.00, 7.00, 8.00, 9.00 and 10.00