



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Registration in Veterinary Medicine**

1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Massachusetts Board of Registration in Veterinary Medicine**  
**Public Meeting Minutes for March 10, 2022**  
**1000 Washington Street,**  
**Boston, MA 02118-6110**  
**9:30 a.m.**

**Board Members:**

Dr. Stephanie Kube, Chair  
Dr. Karen Patti, Secretary  
Dr. David Diamond, Member  
Dr. Rachel Orłowski, Member  
Dr. Candace Sloane, Public Member

**Board Staff:**

Caitriona Taylor, Executive Director  
Jenna Hentoff, Board Counsel  
Jen Fraga, Program Coordinator II

**Meeting Called to Order at 9:41 AM**

**Board Business**

- The Board discussed the February 10<sup>th</sup> public meeting minutes. The Board confirmed that once the Board votes to approve meeting minutes, there will be no changes, and the Board Chair will sign the approved minutes. After further discussion, the Board tabled approval of the February meeting minutes in order to add additional information consistent with the Board's discussion of the February correspondences on administration of rabies vaccinations and controlled substances.

**Executive Director Report, Including**

- The Executive Director asked the Board Members for their preference on how they would like to receive documents in preparation for meetings. Board Members confirmed they would like documents to be received in a PDF format.
- The Executive Director provided an update on the current veterinary renewals. The Executive Director and Board thanked Jen Fraga for all her work during the February annual renewal period.
- The Executive Director provided an update that the Division of Occupational Licensure is in the process of continuing to move towards the use of electronic records as well as moving paper records into storage.

**Correspondence**

*Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the meeting taking place on the date listed above. All requests should be directed to Cheryl Yebba at 617-727-4992 or TTY/TDD: (617) 727-2099 by no later than 48 hours prior to the meeting. While the Board will attempt to honor all requests those requests received less than 48 hours prior to the meeting may not be provided due to feasibility.*

- The Board discussed an email to the Board, dated February 4, 2022, from Margaret Gabour about medical records for herds. The Board stated that medical records for herds of animals can be maintained in a single record, and it is within the veterinarian's discretion to maintain the record in that manner. The Board further stated that the Board's regulation outlines what must be included in a medical record and that any medical issue or problem which arises with an animal within the herd must be documented in the medical record. Board staff to work with Board counsel to respond.
- The Board requested that the February 10, 2022 correspondence received from the International Council for Veterinary Assessment for nominations for its Assessment Development Committee be forwarded to Massachusetts Veterinary Medical Association.

### **Discussion**

- The Board continued its discussion of the Board's draft Telemedicine Policy. After discussion, Dr. Orlowski motioned to approve the draft Telemedicine Policy, seconded by Dr. Patti. The motion passed by a roll call vote of 4-1. Members in favor: Dr. Kube, Dr. Patti, Dr. Diamond, and Dr. Orlowski. Members opposed: Dr. Sloane.

### **Open Session for Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of Meeting**

At 10:20 a.m., Dr. Candace Sloane made a motion to adjourn the public meeting and enter Closed Session for Investigative Conference to consider open cases, conduct investigative conferences and consider settlement offers pursuant to G.L. c. 112, s. 65C. The open meeting would not resume. The motion was seconded by Dr. Rachel Orlowski and approved unanimously.

### **Investigative Conference CLOSED under M.G.L. c. 112, § 65C**

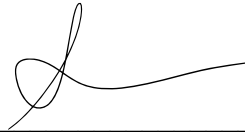
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|----------------------|--|
| • 2021-000831-IT-ENF | Dismissed. Board opened new complaint. |
| • 2021-000847-IT-ENF | Dismissed                              |
| • 2021-001008-IT-ENF | Dismissed                              |
| • 2021-001018-IT-ENF | Dismissed                              |
| • 2021-001040-IT-ENF | Dismissed. Board opened new complaint. |
| • 2021-001074-IT-ENF | Dismissed                              |
| • 2021-001126-IT-ENF | Dismissed                              |
| • 2021-001143-IT-ENF | Dismissed. Board opened new complaint. |
| • 2021-001148-IT-ENF | Forward to Prosecutions                |

**Settlement Conference** *closed session pursuant to M.G.L. c. 112, § 65C*

N/A

At 12:08 PM, Dr. Patti made a motion to adjourn the meeting, seconded by Dr. Diamond. The motion passed unanimously by a roll call vote.

**Meeting Minutes Signed by:**



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Board Chair, Dr. Stephanie Kube

**List of Documents Used During the Public Meeting:**

- Agenda of March 10, 2022 Board Meeting
- Draft public meeting minutes for February 10, 2022
- Email correspondence from Margaret Gabour
- Email correspondence from International Council for Veterinary Assessment
- Draft Telemedicine Policy