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Public Meeting Minutes
Thursday June 8, 2023

Members Present: Dr. David Diamond, <i>Chair</i> Dr. Stephanie Kube, <i>Member</i> Dr. Rachel Orlowski, <i>Secretary</i> Dr. David Tubman, <i>Member</i> (joined at 10:16 A.M.) Members Absent: Dr. Candance Sloane, <i>Public Member</i>	Administrative Staff Present: Keith Gleason, <i>Executive Director</i> Milla Lewis, <i>Admin Assistant</i> Jenna Hentoff, <i>Board Counsel</i> Public Attendees: Maryann Walsh, <i>Mass Vet Techs Association</i>
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Board members and staff appeared both in person at the DOL offices and by videoconference.

The meeting was called to order by the chair at 9:33 A.M.

1) **Review Minutes of the meetings of May 11, 2023**

Dr. Kube made a motion, seconded by Dr. Diamond, to approve the May public minutes.
The motion passed by a majority. Dr. Orlowski abstained.

2) **Executive Director Report**

a) IT Improvements Update

- The Executive Director notified the Board that the web team worked on several updates to the application instructions, FAQs and interface formats. They were also working towards streamlining and improvements on the administrative side of processing.

3) **Legal Counsel Report** – no report

4) Board Correspondence

- a) Scope of Practice for Teletriage
 - After discussion, the Board members directed staff to respond with reference to the statutory definition of “practicing veterinary medicine” in G.L. c. 112, s. 58.
- b) Tail docking in MA
 - After discussion, the Board members stated that though the Board does not have any statutes or regulations specific to breeders or the use of tail docking procedures, they advised that anyone involved in such procedures should be cognizant of the practice of veterinary medicine as defined by statute at G.L. c. 112, s. 58 as well as any applicable animal cruelty laws.

5) Application Reviews

- a) Limited Practitioner applicant - Dr. Erica Chavez Peon Berle
 - After discussion and interview of the applicant, Dr. Orłowski made a motion, seconded by Dr. Kube, to waive the NAVLE and approve the applicant for a limited practice license. The motion passed unanimously.
- b) Temporary Permit (Additional Supervisor)-Kornrawee Munyad-On
 - After discussion and interview of the applicant and the additional proposed supervisor, Dr. Diamond made a motion, seconded by Dr. Kube, to approve the applicant’s additional supervisor. The motion passed unanimously.

6) Reviewed/Discussed Revised Draft of Board CORI Policy

- Counsel reviewed the revisions made to the Board’s CORI Policy. Dr. Kube made a motion, seconded by Dr. Orłowski, to approve the updated CORI policy with an edit to change the reference to “architect” to “veterinarian.” The motion passed unanimously.

7) Matters not reasonably anticipated 48 hours in advance of the meeting.

- The Executive Director presented a correspondence received the day prior to the Board meeting regarding prescribing therapeutic diets. The Board directed staff to refer the individual to the Board’s Policy No. 08-02: Dispensing of Prescription Veterinary Diets by a Non-Prescribing Veterinarian.

8) Executive Session (M.G.L. c. 30A, §21 (a) (1) – Closed session) to discuss individuals’ character, rather than competence

At 10:00 A.M. the Chair announced that the rest of the meeting will be for discussion of items in closed session, and upon conclusion, the Board would adjourn.

Dr. Orłowski made a motion, seconded by Dr. Kube, to enter Executive Session to discuss individuals’ character, rather than competence pursuant to G.L. c. 30A, § 21(a)(1). The motion passed unanimously.

9) **Investigative Conference (M.G.L. c. 112, § 65C – Closed session)**

The Board exited Executive Session and entered closed Investigatory Conference pursuant to G.L. c. 112, § 65C at 10:17 A.M.

a) Discussion of complaints prior to the issuance of an order to show cause

Docket	Determination	Recusal
2022-001150-IT-ENF	Dismiss	
2023-000075-IT-ENF	Dismiss	
2023-000079-IT-ENF	Refer to prosecutions	
2023-000088-IT-ENF	Dismiss	Dr. Kube
2023-000114-IT-ENF	Refer to prosecutions	
2023-000120-IT-ENF	Refer to prosecutions	
2023-000122-IT-ENF	Refer to prosecutions	
2023-000144-IT-ENF	Dismiss with advisory	
2023-000150-IT-ENF	Dismiss	Dr. Kube

10) Adjournment – the next scheduled meeting is August 10, 2023.

At 1:29 P.M., Dr. Orlowski made a motion, Dr. Kube seconded, and the members unanimously voted to adjourn the meeting.

Meeting minutes signed by:



Board Chair, Dr. David Diamond

List of Documents Used During the Public Meeting:

- Meeting Agenda
- May 11, 2023 Meeting Minutes
- Correspondence re: Scope of Practice for Teletriage
- Correspondence re: Tail docking in Massachusetts
- Application Limited Practitioner License for Dr. Erica Chavez Peon Berle
- Application for Temporary Permit for Dr. Kornrawee Munyad-On
- Current and draft Board CORI Policies