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Public Meeting Minutes
Friday December 22, 2023

<p>Members Present: Dr. David Diamond, <i>Chair</i> Dr. Rachel Orlowski, <i>Secretary</i> Dr. David Tubman, <i>Member</i></p> <p>Members Absent: Dr. Stephanie Kube, <i>Member</i> Dr. Candace Sloane, <i>Public Member</i></p>	<p>Administrative Staff Present: Keith Gleason, <i>Executive Director</i> Jenna Hentoff, <i>Board Counsel</i> Milla Lewis, <i>Administrative Assistant</i></p> <p>Public Attendees: Maryann Walsh, <i>Mass Vet Techs Association</i></p>
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Board members and staff appeared by video conference.

The meeting was called to order by the chair at 1:09 P.M.

1) Review Minutes of the meeting of November 9, 2023

Dr. Orlowski made a motion, seconded by Dr. Tubman, to approve the November public session minutes. The motion passed unanimously.

2) Executive Director Administrative Report

- The Executive Director indicated that renewals have begun to trickle in as well as requests for waivers or extensions.
- The Executive Director also notified the Board that the use of the Vault premium service offered by the AAVSB has been approved by DOL and will take effect in January.

3) Legal Counsel Report. No matters reported.

4) Discussed/Reviewed 2024 Meeting Calendar

- After a brief discussion, Dr. Tubman made a motion, seconded by Dr. Diamond, to approve the 2024 Board calendar with meetings to be scheduled on the second Thursday of each month. The motion passed unanimously.

5) Board Correspondence

a) Re: Licensure inquiry

- The Executive Director discussed correspondence from an individual who is seeking application guidance regarding European and/or non-AVMA credentials. He noted that the Board does not currently have an application before it for review.

- After discussion, the Board directed the Executive Director to respond that any applications submitted are reviewed pursuant to the Board’s current regulations at the time of submission and that the Board did not have an application in front of them at this time.

6) **Presentation** regarding coordination of the Nero’s Law roll-out across MA

- Dr. David Schwarz addressed the Board on Nero’s Law which passed close to 2 years ago. He notified the Board that they have been successfully implementing training for all EMTs and paramedics on basic life support and are hoping to add training in Advanced Life Support. The Board members were encouraged to reach out if any questions or concerns arose.
- The Board members thanked Dr. Schwarz for the information.

7) **Matters not reasonably anticipated 48 hours in advance of the meeting.** No matters presented.

8) **Executive Session (M.G.L. c. 30A, §21 (a) (7) – Closed session) to comply with the public records law pursuant to G.L. c. 66, § 10 and G.L. c. 4, § 7, ¶ 26(c) to protect highly personal information relating to a named individual.**

At 1:37 P.M., the Chair announced that the rest of the meeting will be for discussion of items in closed session, and upon conclusion, the Board would adjourn.

Dr. Diamond made a motion, seconded by Dr. Tubman, to enter Executive Session to comply with the public records law pursuant to G.L. c. 66, § 10 and G.L. c. 4, § 7, ¶ 26(c) to protect highly personal information relating to a named individual. The motion passed unanimously.

9) **Investigative Conference (M.G.L. c. 112, § 65C – Closed session)**

The Board exited Executive Session and entered closed Investigative Conference pursuant to M.G.L. c. 112, § 65C at 1:52 P.M.

- a) Discussion of complaints prior to the issuance of an order to show cause – The Board met on December 14, 2023 in closed Investigative Conference pursuant to M.G.L. c. 112, § 65C to discuss the cases referred to below. The Board reviewed and accepted the below determinations during the December 22, 2023 meeting during closed Investigative Conference.

Docket	Determination	Recusal
2023-000527-IT-ENF	Dismissed w/o Prejudice; Open new complaints	Rachel Orłowski
2023-000535-IT-ENF	Dismissed w/o Prejudice; Open new complaints	David Diamond
2023-000547-IT-ENF	Dismissed w/o Prejudice	
2023-000563-IT-ENF	Dismissed w/o Prejudice; Open new complaint	
2023-000568-IT-ENF	Forwarded to Prosecution	
2023-000575-IT-ENF	Dismissed w/o Prejudice	
2023-000631-IT-ENF	Forwarded for Prosecution	Stephanie Kube
2023-000675-IT-ENF	Dismissed w/o Prejudice	
2023-205495-FI-ENF	Forwarded for Prosecution	
2023-205864-FI-ENF	Forwarded for Prosecution	
2023-205866-FI-ENF	Forwarded for Prosecution	
2023-206669-FI-ENF	Forwarded for Prosecution	

10) Adjournment – the next scheduled meeting is January 11, 2024.

At 1:55 P.M., Dr. Tubman made a motion, Dr. Diamond seconded, and the members unanimously voted to adjourn the meeting.

Meeting minutes signed by:

A handwritten signature in black ink, appearing to be 'D.D.', written over a horizontal line.

Board Chair, Dr. David Diamond

List of Documents Used During the Public Meeting:

- Meeting Agenda
- November 9, 2023 Meeting Minutes
- 2024 Board meeting dates
- Correspondence re: licensure inquiry