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Public Meeting Minutes
Thursday, March 14, 2024

<p>Members Present: Dr. Rachel Orlowski, <i>Chair</i> Dr. David Tubman, <i>Secretary</i> Dr. David Diamond, <i>Member</i> Dr. Stephanie Kube, <i>Member</i> Dr. Candace Sloane, <i>Public Member</i></p>	<p>Administrative Staff Present: Keith Gleason, <i>Executive Director</i> Jenna Hentoff, <i>Board Counsel</i> Milla Lewis, <i>Administrative Assistant</i></p>
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Board members and staff appeared by video conference.

The meeting was called to order by the chair at 9:33 A.M.

- 1) **Review** Minutes of the meetings February 8, 2024.
Dr. Diamond made a motion, seconded by Dr. Tubman, to approve the public and executive session meeting minutes as presented. After a roll call vote, the motion passed by majority vote with Dr. Sloane abstaining.
- 2) **Executive Director Report**
 - The Executive Director notified the Board that completion of continuing education within the required time for license renewal appeared to be much improved for this renewal period resulting in less requests for extension. Board staff has been able to focus on the influx of inquiries from recent graduates seeking to apply for licensure. He further stated that reciprocal candidates have started taking advantage of the AAVSB Vault Premium Service which has reduced processing time.
- 3) **Legal Counsel Report** -Nothing to report.
- 4) **Board Correspondence**
 - a) Re: Question about prescribing out of state.
 - After discussion, Board staff were directed to refer the individual to the pharmacy board in the state where they wish to fill a prescription as the Board does not have jurisdiction outside Massachusetts.
- 5) **Matters not reasonably anticipated 48 hours in advance of the meeting. No matters presented.**

6) **Executive Session (M.G.L. c. 30A, §21 (a) (3) – Closed session) to discuss litigation strategy.**

At 9:47 A.M, Dr. Tubman made a motion, seconded by Dr. Sloane, to enter Executive Session to discuss litigation strategy pursuant to G.L. c. 30A, § 21(a)(3). It was noted that the Board did not anticipate reentering public session but would remain in closed session after which the Board would adjourn the meeting. After a roll call vote, the motion passed unanimously.

7) **Investigative Conference (M.G.L. c. 112, § 65C – Closed session)**

The Board exited Executive Session and entered closed Investigative Conference pursuant to M.G.L. c. 112, § 65C at 10:18 A.M.

- a) Discussion of complaints prior to the issuance of an order to show cause.

Docket	Order	Recusal
2023-000783-IT-ENF	Dismiss	Dr. Kube and Dr. Diamond
2023-000787-IT-ENF	Dismiss	
2023-000837-IT-ENF	Dismiss	
2024-000048-IT-ENF	Refer to prosecutions	
2023-206670-FI-ENF	Tabled	

8) **Adjournment – the next scheduled meeting is April 11, 2024.**

At 12:52 P.M., Dr. Diamond made a motion, Dr. Orłowski seconded, and the members unanimously voted to adjourn the meeting.

Meeting minutes signed by:



Board Chair, Dr. Rachel Orłowski

List of Documents Used During the Public Meeting:

- Meeting Agenda
- February 8, 2024, Public and Executive Session Meeting Minutes
- Correspondence re: Question about prescribing out of state