

# PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

PHILIP Y. BROWN, ESQ., *Chairman*

JOHN W. PARSONS, ESQ., *Executive Director*

Auditor SUZANNE M. BUMP | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES M. MACHADO | RICHARD MACKINNON, JR. | JENNIFER F. SULLIVAN

## MEMORANDUM

**NAME OF APPLICANT:** \_\_\_\_\_

**FROM:** Disability Unit/PERAC

**RE:** Waiver of Applicant Attendance at Medical Panel Examination During COVID-19 Pandemic

**DATE:** \_\_\_\_\_

The Public Employee Retirement Administration Commission (PERAC) has received a Request for Appointment of a Regional Medical Panel for the above-named applicant for disability retirement.

During the COVID-19 pandemic, PERAC Executive Director John Parsons, Esq., has agreed to allow this office to arrange for a review of medical records and teleconference by the medical panel physicians assigned by this office rather than have the applicant actually attend the examinations.

Since this is an unusual set of circumstances, the retirement board, employer and applicant need to approve the review of medical records and teleconference exam in place of the physical examination that would be scheduled for the above-named applicant in this instance. Should any of the parties entitled to attend a medical panel appointment fail to waive their right to attend, this teleconference examination will not be scheduled and medical panel appointments for a physical examination will be scheduled for the applicant at a time when it is deemed safe to proceed with in-person examinations.

Please sign below and return to this office via the following email address: **disability@per.state.ma.us**

I agree to the appointment of medical panel review of medical records and teleconference regarding this applicant for disability retirement in this instance.

\_\_\_\_\_  
Employer Signature

\_\_\_\_\_  
Date

