

Mass Workforce Issuance

Workforce Issuance No. 09-38

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: Michael Taylor, Director
Department of Workforce Development

Nancy Snyder, President/CEO
Commonwealth Corporation

Date: May 29, 2009

Subject: **Webinars for Planning and Implementing Summer Jobs Program for Youth**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and local workforce investment partners and youth program vendors of three webinars related to planning and implementing summer jobs programs for youth, scheduled for dates in June and July 2009.

Background: The Commonwealth Corporation and the Department of Workforce Development invite managers and practitioners to participate in a series of webinars designed to help staff in youth programs accomplish the following:

- share effective practices in starting up youth summer job programs;
- manage program reporting requirements;
- develop media strategies to build community support; and
- create meaningful year-round programs.

The webinar series will prove valuable for both current staff and for new staff hired under the American Recovery and Reinvestment Act (ARRA) funding as well as regular Workforce Investment Act (WIA) programs, YouthWorks, and the anticipated summer jobs program funded through the Executive Office of Public Safety and Security (EOPSS).

The three part webinar series will provide an interactive opportunity to exchange promising practices and resources related to essential components of summer jobs programs.

The first webinar (June 5th) will focus on getting summer programs started. Topics include documenting youth eligibility, job site development and support, and preparing youth for summer jobs. Exploring ways to fully engage youth with multiple challenges will also be covered.

The second webinar (June 9th) will focus on gathering reporting data, using IT reporting infrastructure (this is not MOSES training), and creating a media strategy.

The third webinar (July 22nd) focusing on the development of strong year-round jobs programs will highlight ways to plan jobs programs that effectively engage and appeal to youth, particularly older youth.

The three webinars scheduled in June and July 2009 are listed below:

Date	Time
Friday, June 5 th	10:00am to 12:00 pm
Monday, June 15 th	1:00 pm to 3:00 pm
Wednesday, July 22 nd	10:00am – 12:00 pm

Action

Required: Please notify youth program staff and vendors about this webinar opportunity.

You may register to attend any of the sessions listed below by using one of the “123Signup” websites indicated below:

- Friday, June 5th
Registration URL: <https://www.123signup.com/event?id=jgzym>
- Monday, June 15th
Registration URL: <https://www.123signup.com/event?id=jgzpd>
- Wednesday, July 22nd
Registration URL: <https://www.123signup.com/event?id=jgzpy>

Inquiries: Please direct all inquiries to Anne Berrigan: aberrigan@commcorp.org or 617-727-8158. Please reference this issuance number with your inquiry.