

# What's New in MassCIS for Fall 2014?

## ASSESSMENT CHANGES

**Updated Combined Report of Assessments:** The updated report now includes the Career Cluster Inventory results and displays occupations in the user's three highest-rated clusters. Users can now select from two report options: Default, which automatically selects the most recent version of every assessment the user has taken, and Advanced, which allows the user to select which assessment results to include in the report. Features of the updated report include:

- ✚ Ability to view results by Occupation Cluster or by Occupation Count
- ✚ Ability to navigate to occupation descriptions by simply clicking on an occupation title
- ✚ Ability to save occupations on the report to Favorites by selecting the checkbox to the left of the occupation title
- ✚ A gold star appears next to occupations already saved to the user's Favorites
- ✚ Enhanced introductory instructional text

**Combined Report**

The table below includes all occupation titles in the saved results you selected. [Show More](#)

Occupations on 6 lists:						IDEAS	Occ Sort	IP	WIL	SKILLS	CCI
<input type="checkbox"/>	★	Computer Engineers				✓	✓	✓	✓	✓	✓
<input type="checkbox"/>	★	Computer Programmers				✓	✓	✓	✓	✓	✓
<input type="checkbox"/>		Computer Systems Analysts				✓	✓	✓	✓	✓	✓
Occupations on 5 lists:						IDEAS	Occ Sort	IP	WIL	SKILLS	CCI
<input type="checkbox"/>		Database Administrators				✓	✓	✓		✓	✓
<input type="checkbox"/>		Electrical and Electronics Engineers				✓	✓	✓	✓	✓	

**Informal Assessments:** A Learning Styles Survey and an Employability Skills Survey with associated

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[Tutorials](#)  
[Classroom Activities](#)  
[Guides & Instructional Tools](#)  
[More Resources](#)

### Tools for Counselors & Teachers

**Classroom Activities**

- Learning Activities
- Informal Assessment Materials
- Other Activities

The files listed with this  icon are .pdf files - use Adobe Reader to view and print them. If you need to download Acrobat reader for your computer, go the [Adobe Reader Download web site](#) and follow the instructions.

The files listed with this  icon are Flash media files.

lesson plans are now available in the MassCIS Curriculum. Link directly to these within Tools for Counselors & Teachers, Classroom Activities, Informal Assessment Materials or use Search to find the lesson plans.

**More Assessment Changes:** New uniform look to facilitate navigation in the Career Cluster Inventory, Interest Profiler, and

IDEAS.

**About Assessments:** This new module teaches users about assessments, how to use assessments and interpret assessment results, and provides cautions in the use and interpretation of assessments.

**Reality Check:** This has been completely updated to facilitate usage and comprehension. Users can visit every expense category or use the top navigation bar to jump to different expenses. In addition, there is a new expense category for data and phone plans.

The screenshot shows the 'REALITY CHECK' interface. At the top, there are buttons for 'Start Over', 'Reset Page', 'Save', 'Save as New', and 'Help & Tutorials'. Below these is a navigation bar with icons for various expense categories: a house (\$0), a lightbulb, a smartphone, a fork and knife, a car, a shopping bag, a tree, a group of people, a lightbulb, a graduation cap, and a house with a dollar sign. A prominent black box on the right says '\$0 a Month For Rent'. The main heading is 'What Type of Housing Will You Need?'. Below this, a text box states: 'Housing can be expensive. The cost of housing tends to be more expensive in larger cities as compared to less populated areas.' There are six options with corresponding images: 'Live at Home' (\$0), '1 Bedroom Apt.' (\$600), '2 Bedroom Apt.' (\$790), '3 Bedroom Apt.' (\$1020), 'House' (\$1000), and 'Enter Your Own' (with an 'Other' button). At the bottom, there are 'PREV' and 'NEXT' buttons, and a text prompt: 'Select one of the options, or enter your own amount.'

## HELP & TUTORIALS BUTTONS

Help & Tutorials buttons have been added throughout MassCIS and Site Administration Tools to help users and staff get the help they need when and where they need it. You can find this button at the top of most pages. Under the button are links to Quick Starts and Tutorials. The complete set of Quick Starts and Tutorials is still available from the Tools for Users and Tools for Counselors and Teachers pages.

? Help & Tutorials

## PERSONAL LEARNING PLANS

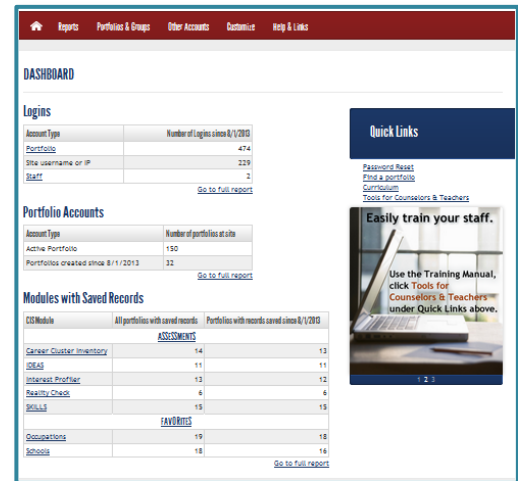
A new report, the Personal Learning Plan, encourages students' career and life planning activity in MassCIS and provides a clear and concise report of those efforts. This summary can help to facilitate academic and life decisions when used during student conferences. The report helps students, educators and family members see more clearly the student's goals and needs. The summary is designed for annual updating and captures a snapshot of the student's present goals. Most states and school districts require students to have some sort of personal learning plan. Report information is pulled from the student's:

- ✚ Personal Information
- ✚ Favorites
- ✚ Career Plan Reflections
- ✚ Course Plan
- ✚ Résumé Creator

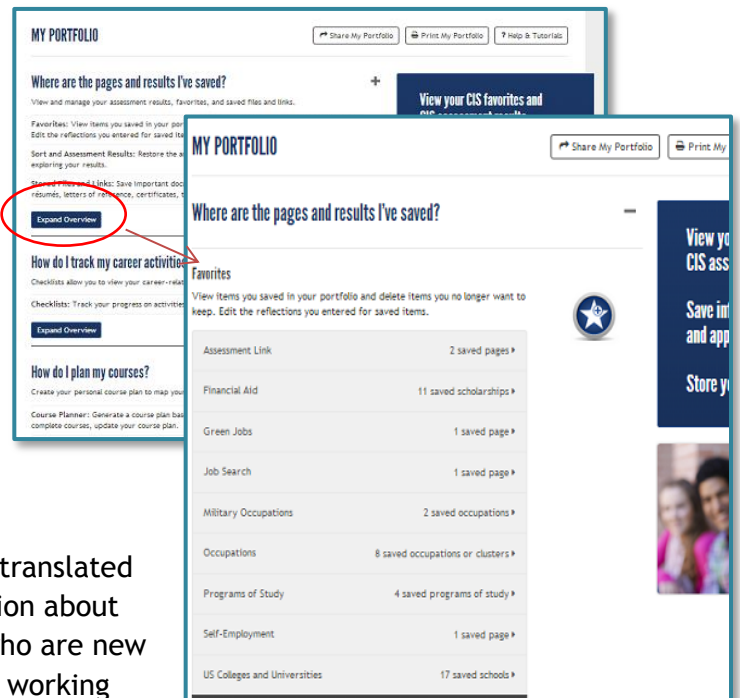
The screenshot shows the 'Personal Learning Plan' report. It includes fields for 'Last Name: Stacey', 'First Name: Caryn', 'Middle Name:', 'School Name: CIS Deane Site', 'Student ID:', and 'Graduation Year: 1985'. The 'My Career Goals' section contains the text 'I want to be an embiologist.' and a prompt 'From Career Plan-Set Goals-What are your career goals?'. The 'My Educational Plans' section is a table with rows for 'Bachelor's degree (4 years of postsecondary education or more)', 'Associate degree (2 years of postsecondary education)', 'Certificate', and 'Apprenticeship', with columns for 'Military', 'Employment', 'No plan at this time', and 'Other'. Below this is a section for 'Self-knowledge and Career Assessments (Most recent results)' with a table showing 'Assessment', 'Date Saved', and 'What I Learned'. The table includes rows for 'Career Cluster Inventory', 'IDEAS', 'Interest Profile', 'SKILLS', and 'Work Importance Locator'. At the bottom, it says 'From My Portfolio-Sort and Assessment Results.'

## INTERFACE CHANGES

**Site Administration Tools:** The MassCIS Site Administration Tools have been redesigned. The interface now uses mega menu navigation which parallels the MassCIS interface. A dashboard has been added for quick access to key reports, password resetting, curriculum, and tutorials.



**Portfolio:** The Portfolio interface allows users to see, print or share all portfolio items. Users can expand categories of interest in order to see all items, completion status, and recommended activity.



## CONTENT CHANGES

**Job Success:** Job Success has been updated and translated into Spanish this year adding important information about attaining success on the job. Written for those who are new to the workforce as well as those who have been working for many years, Job Success highlights:

- ✚ Good work habits
- ✚ The importance of teamwork
- ✚ How to overcome barriers in the workplace
- ✚ Resolving problems in the workplace
- ✚ Keeping your career on track

## Occupations:

- ✚ Added a new page - At a Glance - which is now the landing page for all occupations (except emerging occupations). This page provides users a snap shot of the occupation (e.g. statewide wage and outlook data, preparation details, and working conditions). Users can easily navigate to the full Wage, Employment and Outlook, Preparation, or Working Conditions topics for more complete information.
- ✚ MASSCIS has 579 occupations as of fall 2014. 549 are standard occupations based on O\*NET data and 30 are emerging occupations.
- ✚ The following emerging occupations are now full occupations: Climate Change Analysts, Exercise Physiologists, Sustainability Specialists, and Wind Turbine Technicians.
- ✚ The following occupations are new: Community Health Workers and Credit Counselors.
- ✚ The Wages topic includes a graphic representation of the wage data in addition to the numeric table.
- ✚ The Interests and Values topic now breaks Interests and Values into two separate lists.

**Junior Occupations:** 201 occupations have been added to the junior version of MassCIS for a total of 579 junior occupations. For each occupation in the high school version of MassCIS there is now a junior counterpart.

**Updated Links:** The following related links were reviewed and updated:

- ✚ Programs of Study to Programs of Study
- ✚ Occupations to Occupations
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- ✚ Occupations to Programs of Study