UR Agent Letterhead

Date:
RE:
Dear [Ordering Practitioner]:
Confirming our conversation on [date], you have requested that your appeal of the adverse determination regarding [injured worker] be withdrawn. If you wish to go forward with the appeal in the near future, please provide written notification by fax or mail within the thirty (30) day appeal period.
If you have any questions, please contact me at [toll free number].
Sincerely,
UR Agent Name/Title
CC: Injured Worker Adjuster Name/Company