

Women Veterans’ Network

14th Annual Conference

Exhibitor Application

Thank you for your interest in being an exhibitor at the Women Veterans’ Network Conference. For 2022, the conference will take place on June 11, 2022, at the Four Points Sheraton in Norwood, Massachusetts. We expect over 300 women veterans to attend the conference and visit the exhibits. The days schedule will be similar to the one below:

**Conference Schedule (subject to change)**

**8:30 a.m. - 9:30 a.m.** Registration/Check-In/Exhibits

**9:30 a.m. - 11:45 a.m.** Opening Ceremony/Keynote Speaker/Town Hall

**11:45 a.m. -1:00 p.m.** Lunch /Exhibits

**1:00 p.m. - 1:45 p.m.** Workshop 1, 2 & 3

**2:00 p.m. - 2:45 p.m.** Workshop 4, 5 & 6

**3:00 p.m. - 4:00 p.m.** Raffles/Networking

Attendees will visit exhibits throughout the day, but high traffic times will be while they arrive and during lunch. We look forward to receiving your application promptly, if you have any questions, please call reach out by email to susan.mcdonough2@mass.gov or by phone 781-308-9682.

Because of the immense and growing popularity of this event we are making some changes to our application process. All applications will need to be turned in **NO LATER THAN FRIDAY, MAY 6, 2022**. The Women Veterans’ Steering Committee will be reviewing the applications. All vendors selected will be notified of their opportunity to participate and will then be required to confirm their participation. Applicants who are chosen will be notified **NO LATER FRIDAY, June 3, 2021.** With their table number.

Point of Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agency/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you require an outlet YES\_\_\_\_NO\_\_\_\_

Number of people from your organization attending: \_\_\_\_\_\_\_

Please describe the nature of your work with women veterans:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please tell us if any fees are charged to women veterans for participation in your program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please describe the materials you will be distributing during the conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Exhibitors will be prioritized based on the following criteria:

Is your organization specifically a veteran-oriented organization?

Does your organization charge fee for their services offered to veterans?

Finally, if you are not specifically a veteran-oriented organization what programs are you offering for veterans specifically?

All exhibitors will have a 6ft clothed table, 2 chairs and waste basket. Electricity will be provided for those who request it on this application.

Susan McDonough

Department of Veterans’ Services

Women Veterans’ Network

600 Washington Street

Boston, MA 02111

Susan.mcdonough2@mass.gov

781-308-9682