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# WW08 – 401 Minor Dredging (less than 5000 cubic yards) Project Application

MassDEP Bureau of Water Resources, Waterways & Wetlands



**EEA ePlace Portal**

# Overview



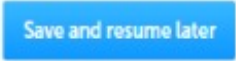

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- ❑ This presentation is to assist in completing a new **WW08 – 401 Minor Dredging (less than 5000 cubic yards) Project Application**.
- ❑ Dredging projects which must obtain federal licenses, and which would result in a discharge to state waters, must apply for this permit.
- ❑ The federal Clean Water Act requires a 401 Water Quality Certification for certain activities in wetlands and waters. This law gives states the authority to review projects that must obtain federal licenses or permits and that result in a discharge to state waters.
- ❑ The purpose of state 401 review is to ensure that a project will comply with state water quality standards and other appropriate requirements of state law.
- ❑ This presentation will take you screen by screen through the ePLACE online permitting application process.



# General Navigation

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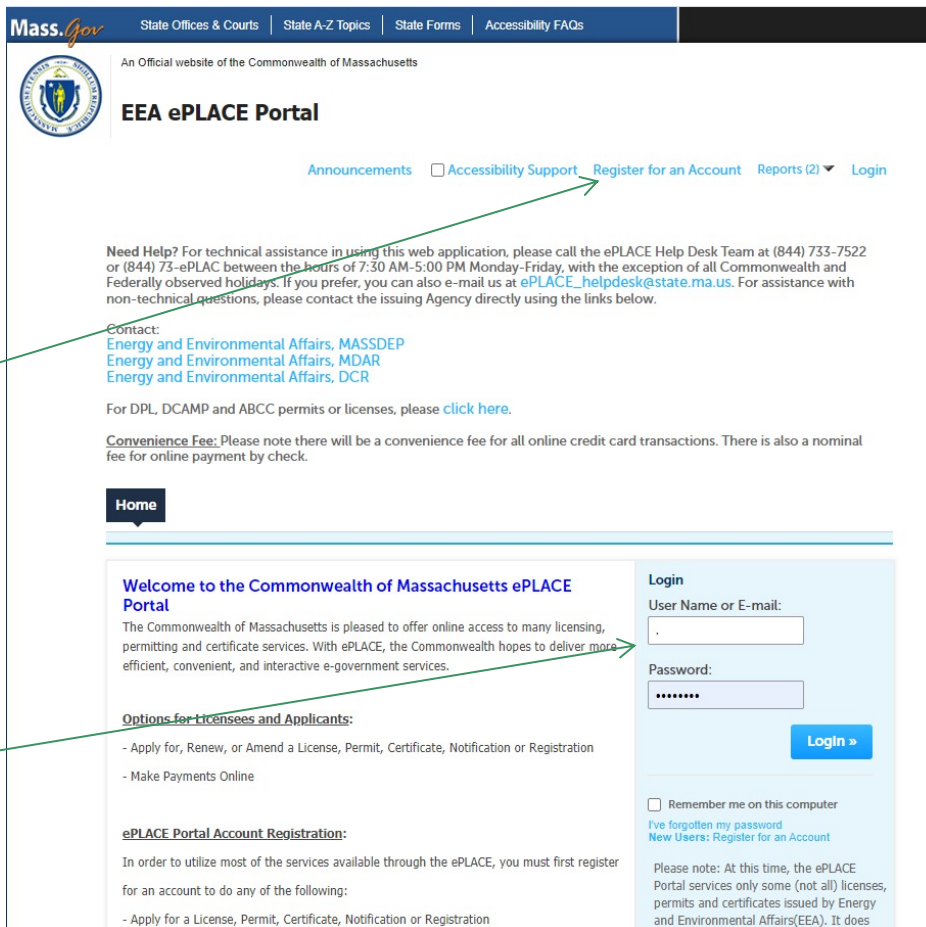
- ❑ Always Click  to move to the next page
- ❑ Do NOT use the Browser Back Button  as this will take you out of the system
- ❑ Any field with a red asterisk (\*) is required before you can move off the page
- ❑ Click  to save your work and resume later
- ❑ Click on the tool tips where applicable to get more details 
- ❑ Suggested preferred browsers are Chrome and Microsoft Edge



# How to Apply

## First time users:

- ❑ Click or type this address on your browser:  
[Mass.gov Licensing and Permitting Portal](https://www.mass.gov/Licensing-and-Permitting-Portal)
- ❑ Follow the prompts to create a new user account
- ❑ Log into your account in EEA ePlace using your username/password



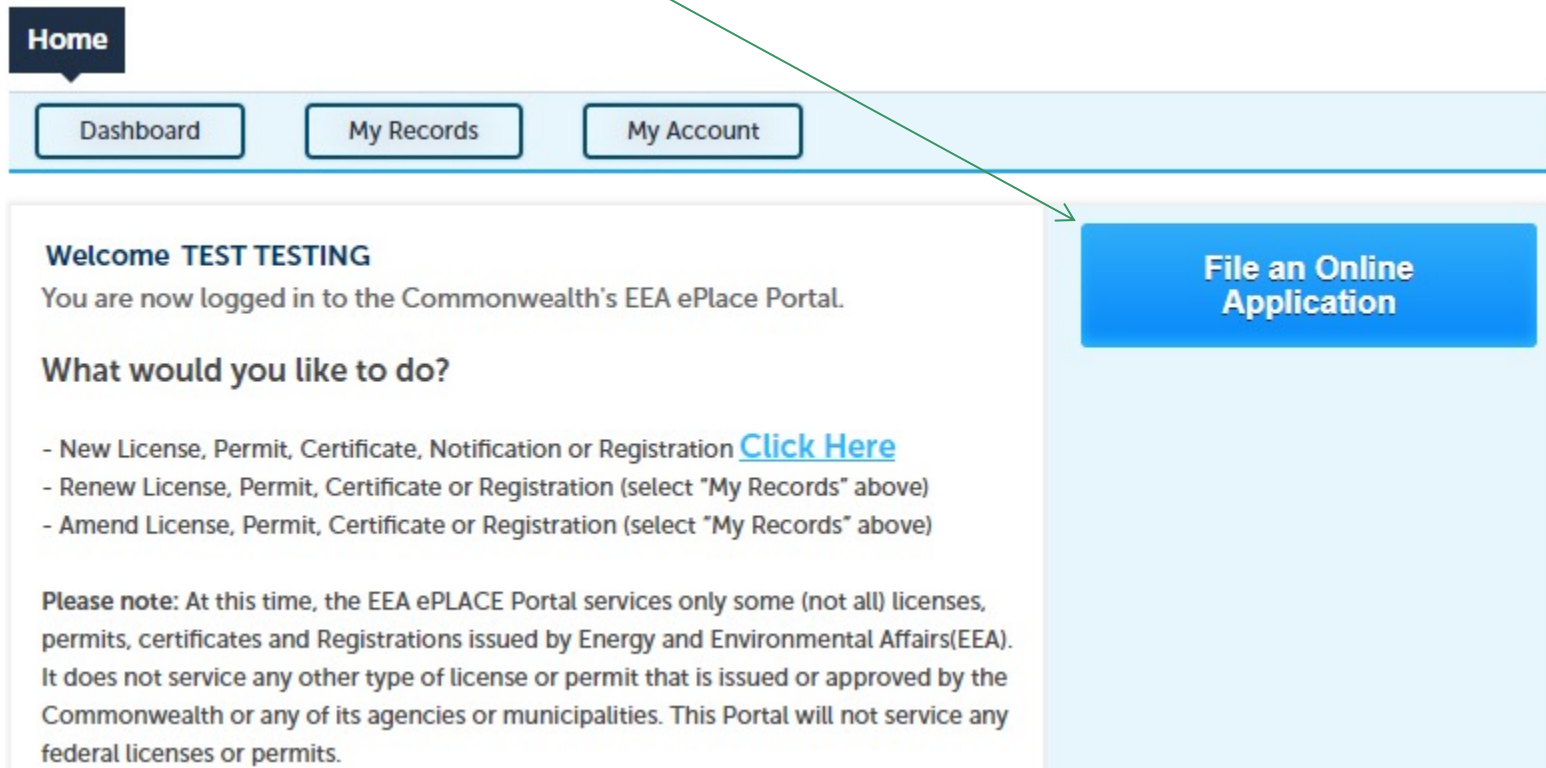
The screenshot shows the EEA ePLACE Portal website. At the top, there is a navigation bar with links for "State Offices & Courts", "State A-Z Topics", "State Forms", and "Accessibility FAQs". Below this is the "EEA ePLACE Portal" header with the state seal. A navigation menu includes "Announcements", "Accessibility Support", "Register for an Account", "Reports (2)", and "Login". A green arrow points from the text "Click or type this address on your browser:" to the "Register for an Account" link. Another green arrow points from the text "Log into your account in EEA ePlace using your username/password" to the "Login" button in the form. The main content area includes a "Need Help?" section with contact information for the ePLACE Help Desk Team, a "Contact:" section with links for "Energy and Environmental Affairs, MASSDEP", "Energy and Environmental Affairs, MDAR", and "Energy and Environmental Affairs, DCR", and a "Convenience Fee" section. Below this is a "Home" button and a "Welcome to the Commonwealth of Massachusetts ePLACE Portal" section. The "Login" form contains fields for "User Name or E-mail:" and "Password:", a "Login" button, and a "Remember me on this computer" checkbox. There are also links for "I've forgotten my password" and "New Users: Register for an Account". A "Please note:" section at the bottom right explains that the portal services only some (not all) licenses, permits and certificates issued by Energy and Environmental Affairs (EEA).



EEA ePlace Portal

# File an Online Application

- ❑ Click here to start



The screenshot shows the EEA ePlace Portal dashboard. At the top left, there is a 'Home' button. Below it, there are three navigation buttons: 'Dashboard', 'My Records', and 'My Account'. The main content area on the left contains a welcome message for 'TEST TESTING', a list of actions to take, and a note about the portal's scope. On the right side, there is a prominent blue button labeled 'File an Online Application'. A green arrow points from the text 'Click here to start' to this button.

**Home**

Dashboard My Records My Account

**Welcome TEST TESTING**  
You are now logged in to the Commonwealth's EEA ePlace Portal.

**What would you like to do?**

- New License, Permit, Certificate, Notification or Registration [Click Here](#)
- Renew License, Permit, Certificate or Registration (select "My Records" above)
- Amend License, Permit, Certificate or Registration (select "My Records" above)

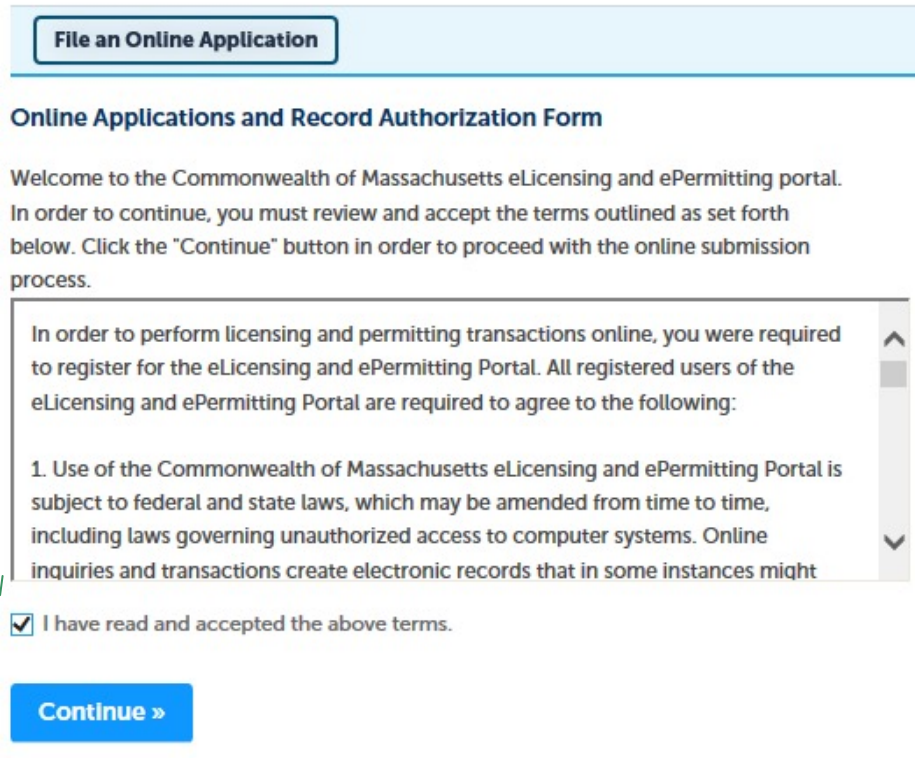
**Please note:** At this time, the EEA ePLACE Portal services only some (not all) licenses, permits, certificates and Registrations issued by Energy and Environmental Affairs (EEA). It does not service any other type of license or permit that is issued or approved by the Commonwealth or any of its agencies or municipalities. This Portal will not service any federal licenses or permits.

**File an Online Application**



# File an Online Application

- ❑ Read and accept the Terms and Conditions
- ❑ Click the checkbox and click “Continue”



**File an Online Application**

### Online Applications and Record Authorization Form

Welcome to the Commonwealth of Massachusetts eLicensing and ePermitting portal. In order to continue, you must review and accept the terms outlined as set forth below. Click the "Continue" button in order to proceed with the online submission process.

In order to perform licensing and permitting transactions online, you were required to register for the eLicensing and ePermitting Portal. All registered users of the eLicensing and ePermitting Portal are required to agree to the following:

1. Use of the Commonwealth of Massachusetts eLicensing and ePermitting Portal is subject to federal and state laws, which may be amended from time to time, including laws governing unauthorized access to computer systems. Online inquiries and transactions create electronic records that in some instances might

I have read and accepted the above terms.

**Continue »**



# Apply for a WW08 Application

❑ Click on “Apply for a DEP Authorization-401 Water Quality Certification (WW) to expand the list of applications

❑ You can also search for the application on the search bar field

## Commonwealth of Massachusetts EEA ePLACE (ePermitting) Online Services

### New Applicants:

The Commonwealth of Massachusetts EEA ePLACE (ePermitting) portal provides the ability to file applications for licenses, permits, certificates, notifications and registrations. From the listing below, please click on the appropriate link to expand the options, select the service that you would like to use and click the continue button.

### Existing Applicants:

Click Home and use the “My Records” tab to renew or amend a license, permit, certification or registration. If they are not listed under the “My Records” tab, please select the “Link your account” option found in section below. You will be prompted for a “record identification code” and “authorization code.” from the Account Link notification you received. If you have not received a notification letter, please contact the ePLACE Help Desk Team at (844) 733-7522 or (844) 73-ePLACE between the hours of 7:30 AM - 5:00 PM Monday-Friday.

For easier and quicker way to find your application from the list below, Use Search Bar. Type in the name of your application or a keyword in the search field and click search for results.

- ▶ Apply for a DCR Authorization - Construction and Vehicle Access Permits
- ▶ Apply for a DCR Authorization - Special Use Permits
- ▶ Apply for a DEP Authorization - Air Quality (AQ)
- ▶ Apply for a DEP Authorization - Drinking Water (DW)
- ▶ Apply for a DEP Authorization - Hazardous Waste (HW)
- ▶ Apply for a DEP Authorization - NPDES (WM)
- ▶ Apply for a DEP Authorization - Solid Waste (SW)
- ▶ Apply for a DEP Authorization - Watershed Management (WM)
- ▶ Apply for a DEP Authorization - Waterways Chapter 91 (WW)
- ▶ **Apply for a DEP Authorization - 401 Water Quality Certification (WW)**
- ▶ Apply for a DEP Authorization - Water Pollution Wastewater (WP)
- ▶ Apply for a DEP Authorization - Water Pollution Residuals (WP)
- ▶ Apply for a DEP Authorization - Toxic Use Reduction (TUR)
- ▶ Apply for a MDAR Authorization
- ▶ Apply for an EEA General Request

Continue >



# Apply for a WW08 Application

❑ Select “**WW08 – 401 Minor Dredging (less than 5000 cubic yards) Project Application**” and click continue at the bottom of the page to start your application

- ▶ Apply for a DCR Authorization - Construction and Vehicle Access Permits
- ▶ Apply for a DCR Authorization - Special Use Permits
- ▶ Apply for a DEP Authorization - Air Quality (AQ)
- ▶ Apply for a DEP Authorization - Drinking Water (DW)
- ▶ Apply for a DEP Authorization - Hazardous Waste (HW)
- ▶ Apply for a DEP Authorization - NPDES (WM)
- ▶ Apply for a DEP Authorization - Solid Waste (SW)
- ▶ Apply for a DEP Authorization - Watershed Management (WM)
- ▶ Apply for a DEP Authorization - Waterways Chapter 91 (WW)
- ▼ Apply for a DEP Authorization - 401 Water Quality Certification (WW)
  - WW07 - 401 Major Dredging (5000 cubic yards or greater) Project Application
  - WW08 - 401 Minor Dredging (less than 5000 cubic yards) Project Application
  - WW10 - 401 Major Fill and Excavation Project Application
  - WW11 - 401 Minor Fill and Excavation Project Application
  - WW13 - Renovation of Abandoned Cranberry Bogs Application
- ▶ Apply for a DEP Authorization - Water Pollution Wastewater (WP)
- ▶ Apply for a DEP Authorization - Water Pollution Residuals (WP)
- ▶ Apply for a DEP Authorization - Toxic Use Reduction (TUR)
- ▶ Apply for a MDAR Authorization
- ▶ Apply for an EEA General Request

Continue »





# Step 1: Pre-Application Information

- ❑ To submit a WW08 – 401 Minor Dredging (less than 5000 cubic yards) Project Application, pre-consultation with the DEP Agency is mandatory
- ❑ Please provide the pre-consultation information in this section.
- ❑ Click “Continue Application” to proceed

1 Information	2 Information	3 Information	4 Documents	5 Special Fee Provision	6	7
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Step 1: Pre-Application Information > Page 1 of 1


[Instructions](#)

\* indicates a required field.

### Pre-Application Information

\*Have you consulted with the DEP Agency?:  
 Yes  No

Date you consulted with DEP Agency: \*  
 

Has the DEP Agency specified that you are exempt from this process?: \*   
 Yes  No

Has the project's Sampling Analysis Plan been approved by the DEP Agency? If yes, please attach a document 'DEP Sampling Analysis Plan' in the document section.: \*  
 Yes  No

[Continue Application »](#) [Save and resume later](#)



# Step 2: Contact Information

- ❑ Please Enter the contact information.
- ❑ **Permittee:** Read instructions to enter “Permittee” then Click “Add New” or “Look up”.
- ❑ **Application Contacts:** If you have additional contacts – Permittee(s), Property Owner(s) or other; Please read instructions then click on “Add New” or “Look up” and follow the prompts
- ❑ Select corresponding “Contact Type” and follow the prompts to enter additional information. Repeat for each contact type that is needed for your application

1	Pre-Application Information	2	Contact Information	3	Application Information	4	Documents	5	Special Fee Provision	6	7
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Step 2: Contact Information > Page 1 of 1

Instructions

\* indicates a required field.

Permittee

"Permittee" is the individual or individual authorized by a company/organization (previously referred to as "Applicant").

If you are the Permittee you may click on "Add New" button and select the checkbox on the top "Use Login Information" and click "Continue". (Please note: if you are just filing this Application on your behalf, please disregard the language below!) However,

If you are a consultant, engineer, attorney, or other authorized representative who is preparing the application on behalf of the Permittee you are an "Application Contributor". Do not enter your name or contact information in the fields for the Permittee.

- If the Permittee has an EEA ePLACE account and they would like to contribute to the Application process, click "Look Up" button, search and select the appropriate Permittee.
- If the Permittee does not have an EEA ePLACE account and does not want to contribute to the Application process, click "Add New" button and enter the Permittee information on their behalf.

Add New

Look Up

Application Contacts

An "Application Contact" is an individual or organization who is a party to the application (in addition to the Permittee), or who is contributing to the application. For example, a Property Owner, Additional Permittee, a consultant, an authorized representative etc.,

- If the Contact has an EEA ePLACE account and they will be contributing to the Application process, click "Look Up" button, search and select the appropriate Contact.
- If the Contact does not have an EEA ePLACE account and/or will not be contributing to the Application process, click "Add New" button and enter their Contact information.

Note – If a Contact who will be submitting information in the online Application process has not yet created an account, click on "save and resume later" button, advise the Contact to create an account in the EEA ePLACE Portal, and then resume the application and "Look Up" that person.

Add New

Look Up

Showing 0-0 of 0

Contact Type	Name	Organization Name	Contact
No records found.			

Continue Application >

Select Contact Type

\* Contact Type:

- Select--
- Additional Permittee
- Additional Property Owner
- Application Prepared By
- Permittee Company
- Property Owner

Continue



# Step 3: Application Information

❑ Please read instructions on how to enter information on your **Primary Project Location**



1 Pre-Application Information	2 Contact Information	3 Application Information	4 Documents	5 Special Fee Provision	6	7
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Step 3: Application Information > Page 1 of 6

Instructions

\* indicates a required field.

## Primary Project Location

If the project site does not have a traditional physical address, please enter Street Number as "0" Street Name as "N/A" and enter the latitude and longitude coordinates.

To find the latitude and longitude information, type in your address on Search Google Maps - Right click on your location pin and select "What's here?"

The information will be displayed at the bottom of your page. The format should be in decimal degrees (i.e. Latitude XX.XXXXXX Longitude XX.XXXXXX) Please do not include the "-" sign with the longitude.

\*  
Name of the Waterbody:

\*Street #  \*Street Name:  Street Name 2

\*City:  ? \*State:  ? MA \*Zip:  ?

Latitude\*  ? Longitude\*  ?

Clear



# Step 3: Application Information

❑ Enter the Project Location Info

❑ If the project occurs in other municipalities, then please list all the additional project sites in the table

❑ Click on “Add a Row” to List all components of the table and enter the information and click Submit

❑ Click “Continue Application” to proceed

## Project Location Info

\* Will the project involve multiple waterbodies or occur in multiple municipalities?:  
 Yes  No

## Additional Project Sites

### Additional Project Sites

In the 'Additional Project Location Description' field, please include the names of all waterbodies and add specific locations with latitude and longitude information.

Showing 0-0 of 0

Municipality	Additional Project Location Description
No records found.	

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

[Continue Application »](#)

[Save and resume later](#)

\* Municipality:

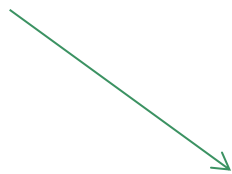
\* Additional Project Location Description:

[Submit](#) [Cancel](#)



# Step 3: Application Information

- ❑ Enter information in Project Information section



1 Pre-Application Information	2 Contact Information	3 Application Information	4 Documents	5 Special Fee Provision	6	7
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Step 3: Application Information > Page 2 of 6

Instructions

\* indicates a required field.

## Project Information

\* Project Name:

\* Have you completed the Public Notice as per 314 CMR 9.00? If yes, please attach a completed 'Proof of Public Notice' document in the document section. [?](#)

Yes  No

\* Will the proposed project occur in any wetlands or waters designated as "Outstanding Resource Waters"?:

Yes  No

\* Identify the loss, or alteration, in square feet for Land under water:

\* Identify the loss, or alteration, in square feet for Other Resources:



# Step 3: Application Information

- ❑ Enter information in Material to be Dredged section
- ❑ Click “Continue Application” to proceed

## Material to be Dredged

\* Briefly describe in general the proposed project or activity, including the purpose and intended use of the project, and the duration of the work within any waterbody:

\* Proposed Start Date:

\* What is the expected frequency of maintenance dredging of this project?:

\* Length of the proposed project (If applicable, please include the maximum and minimum):

\* Width of the proposed project (If applicable, please include the maximum and minimum):

\* Depth of the proposed project (If applicable, please include the maximum and minimum):

\* Volume of the proposed project:

\* Type of proposed project:

\* Briefly describe the physical dredging operation (such as., dredging methods), the method of release of the dredged material into the disposal site, and the name of the contractor if other than the applicant. (Please attach a detailed document - "Dredging and Disposal Operation" in the document section of the application):

\* Briefly describe all measures designed to avoid and minimize adverse impacts of the project on aquatic life and the aquatic ecosystem. Where impacts cannot be avoided or minimized, what mitigation measures are proposed? (If necessary, please attach a document - "Performance Standard to avoid and minimize and mitigate impact" in the document section of the application):

\* Does the proposed project have any past history of chemical or oil spills or discharge?:

Yes  No

\* Does the proposed project have any past history of Upstream or on-site industrial or municipal discharge within 1,000 feet of the proposed project?:

Yes  No

\* Does the proposed project have any past history of chronic pollutant loading from port or harbor use and/or other sources of pollutants? (eg. CSO or POTW discharges):

Yes  No

[Continue Application »](#)

[Save and resume later](#)



# Step 3: Application Information

Enter the Grain Size Analysis and if applicable, Chemical Analysis of Sediment information

Click on “Add a Row” to list all components of the table and enter the information and click Submit

Click “Continue Application” to proceed

1 Pre-Application Information	2 Contact Information	3 Application Information	4 Documents	5 Special Fee Provision	6	7
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Step 3: Application Information > Page 3 of 6

Instructions

\* indicates a required field.

## Grain Size Analysis

### Grain Size Analysis

Grain Size Analysis must be provided for particles passing the number 200 testing sieve.

Showing 0-0 of 0

Number of Sieve	Percentage of total by weight passing
No records found.	

Add a Row Edit Selected Delete Selected

**Grain Size Analysis**

\* Number of Sieve: --Select--

\* Percentage of total by weight passing:

Submit Cancel

## Chemical Analysis of Sediment

### Chemical Analysis of Sediment

Please provide a synopsis and chemical analysis results in a separate section (Section 4 of Sediment). For the synopsis, it must be noted if any chemical analyte's concentration exceeding the Massachusetts Contingency Plan (MCP) RCS-1 threshold.

This section is not required if one of the following statements is true:

- 1) Chemical Analysis is not required if less than 10% of the sediment of particles (by weight) passing the No. 200 Testing Sieve AND the required "due diligence" review demonstrates that the area is unlikely to contain anthropogenic concentrations of oil or hazardous materials
- 2) Chemical Analysis is specifically exempted by MassDEP

Showing 0-0 of 0

Chemical	Average Concentration (In ppm)
No records found.	

Add a Row Edit Selected Delete Selected

**CHEMICAL ANALYSIS OF SEDIMENT**

Chemical: --Select--

\* Average Concentration (In ppm):

Submit Cancel

Continue Application >

Save and resume later



# Step 3: Application Information

If applicable, please fill out these sections:

Proposed Ocean Site

Proposed Land Site

Proposed Barge Site

Click “Continue Application” to proceed

1 Pre-Application Information	2 Contact Information	3 Application Information	4 Documents	5 Special Fee Provision	6	7
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Step 3: Application Information > Page 4 of 6

Instructions

\* indicates a required field.

## Proposed Ocean Site

Location of proposed disposal site and its physical boundaries:

Has the site been designated by the State or E.P.A. as a dredge disposal site? ⓘ

Yes  No

Is the anticipated disposal site located within a designated ocean sanctuary as established by federal law or G.L.C. 132A, sec. 137:

Yes  No

## Proposed Land Site

If necessary, please attach a document - "Plans for effluent control at the dewatering and disposal sites" in the document section of the application.

Location of proposed disposal and dewatering sites and physical boundaries:

Indicate drainage characteristics of dewatering and disposal sites from the results of test pits, borings, and percolation tests as applicable:

How long are the dewatering and disposal sites estimated to be in use from this project?:

## Proposed Barge Site

Are you proposing dewatering of dredged sediment on a barge? If yes, please attach a document 'Plans for adequate containment' in the document section.:

Yes  No

Continue Application »

Save and resume later



EEA ePlace Portal



# Step 3: Application Information

- ❑ Enter the additional information section
  - ❑ Based on your answer, the system might provide you additional fields to gather more information
  - ❑ It is optional to provide documents upon availability
- ❑ Click “Continue Application” to proceed

1 Pre-Application Information	2 Contact Information	3 Application Information	4 Documents	5 Special Fee Provision	6	7
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**Step 3: Application Information > Page 5 of 6**

[Instructions](#)

\* indicates a required field.

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**Additional Information**

\* Is your project subject to U.S. Army Corps of Engineers – Section 404 of Federal Clean Water Act? If yes, please attach a document 'USACE Authorization' in the document section.:  
 Yes  No

\* Is your project subject to Massachusetts Environmental Policy Act (MEPA)? If yes, please attach a document 'MEPA Certificate' in the document section. If no, please attach a document from MEPA that this project is not subject to MEPA review in the document section.:  
 Yes  No

\* Is your project subject to Massachusetts Wetlands Protection Act?: [?](#)  
 Yes  No

\* Is the project going to impact Eelgrass bed? If yes, please attach a document 'Eelgrass Management Plan' in the document section.: [?](#)  
 Yes  No

\* Does this project contain an attached written Alternatives Analysis? If yes, please attach a document 'Alternatives Analysis' in the document section.: [?](#)  
 Yes  No

\* Does this project require a license from the Federal Energy Regulatory Commission?: [?](#)  
 Yes  No

\* Is any of your proposed work exempt from the Massachusetts Wetlands Protection Act or taking place in a federal non-state wetland?:  
 Yes  No

[Continue Application »](#) [Save and resume later](#)



# Step 3: Application Information

❑ Attest the Statement and Disclosures. If available, please provide the Date information.

❑ Click “Continue Application” to proceed


1 Pre-Application Information	2 Contact Information	3 Application Information	4 Documents	5 Special Fee Provision	6	7
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**Step 3: Application Information > Page 6 of 6** \* indicates a required field.


### Statement And Disclosures

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Proposed dredging activity or dredged material management might occur within Rare Species Habitat as defined at 314 CMR 9.02. By checking this box, you agree that you have consulted with the Natural Heritage and Endangered Species Program of the Massachusetts Division of Fisheries and Wildlife. Please attach Consultation Letter or email from NHESP in the document section; if applicable, a "NHESP Determination Letter or Conservation Management Permit" should be attached in the document section too.:

Date on Consultation with NHESP:  

Any in-water activity may effect fish or shellfish, spawning and/or habitat. By checking this box, you agree that you have consulted with Massachusetts Division of Marine Fisheries (DMF) and/or Massachusetts Division of Fisheries and Wildlife (DFW) about Time of Year Restriction (TOY). Please attach Consultation Letter from DMF and/or DFW in the document section.:

Date on Letter/Email from DMF and/or DFW:  

[Continue Application >](#) [Save and resume later](#)



# Step 4: Document

- ❑ Upload all required documents for your application
- ❑ The required documents will be listed on the table
- ❑ To begin attaching documents, click “Browse”

1 2 Contact Information 3 Application Information 4 Documents 5 Special Fee Provision 6 Review 7

Step 4: Documents > Page 1 of 1

Instructions

\* indicates a required field.

Documents

The system allows documents of up to 50MB in size. If your document is greater than 50MB, please attach a brief description of document type and instructions on how you will provide the document to the agency.

Documents:

**Please upload 6 Required Document(s) which are mandatory to Submit this Application:**

1. DEP Sampling Analysis Approval
2. Dredging and Disposal Operation
3. Grain Size Analysis
4. Project Narrative
5. Project Plan Set
6. USGS Quadrangle Map

Attachment

When uploading file document(s) the maximum file size allowed is 50 MB.  
The 'File Name' (including file extension) MUST NOT exceed 75 characters in length.  
The document 'Description' MUST NOT exceed 50 characters in length.  
Documents that exceed any of these limits will be removed by the system, and cannot be retrieved, which may delay the review process.  
.bat; .bin; .dll; .exe; .js; .msi; .sql; .vbs; .ade; .adp; .chm; .cmd; .com; .cpl; .hta; .ins; .isp; .jar; .jse; .lnk; .mde; .msc; .msp; .mst; .php; .pif; .scr; .sct; .shb; .sys; .vb; .vbe; .vxd; .wsc; .wsf; .wsh are disallowed file types to upload.

Name	Type	Size	Latest Update	Description	Action
No records found.					

Browse

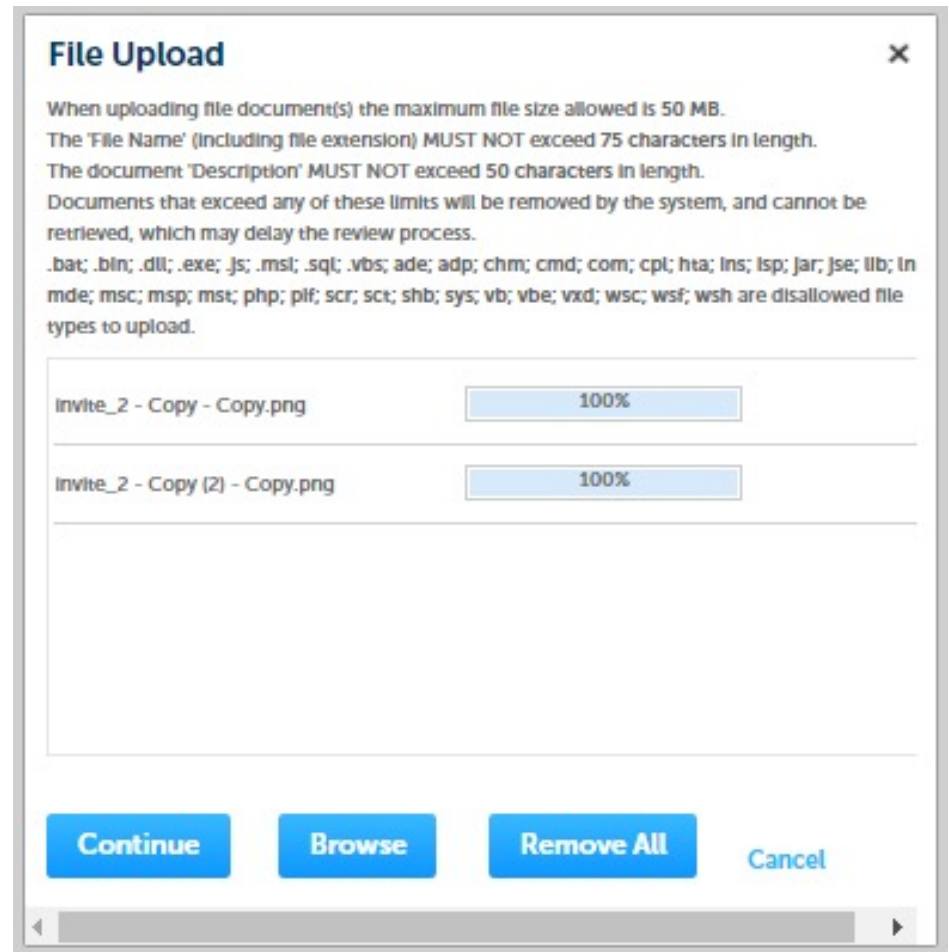
Continue Application >

Save and resume later



## Step 4: Documents (Attaching)

- ❑ A “File Upload” window opens
- ❑ Click “Browse”
- ❑ Choose the file(s) you want to attach.
- ❑ When all files reach 100%, click “Continue”



# Step 4: Documents (Attaching)


- ❑ Select the document type
- ❑ Provide a description of each document that you uploaded
- ❑ Click “Browse” to add more documents
- ❑ When all documents are uploaded and described, click “Save”

The screenshot displays a document upload interface with three entries. Each entry includes a file name (e.g., 'Blank Upload 1.docx'), a 100% progress bar, a description field (with a 50-character limit), and a type dropdown menu. A 'Remove' button is located to the right of each entry. At the bottom, there are buttons for 'Save', 'Browse', 'Remove All', 'Continue Application', and 'Save and resume later'.



# Step 4: Documents (Attaching)

- ❑ You should see a message that you have successfully attached documents
- ❑ Review the list of attached documents
- ❑ When ready, click on “Continue Application” to proceed

 The attachment(s) has/have been successfully uploaded. It may take a few minutes before changes are reflected.

1	2 Contact Information	3 Application Information	4 Documents	5 Special Fee Provision	6 Review	7
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Step 4: Documents > Page 1 of 1

[Instructions](#)

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## Documents

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### Documents:

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  2. Dredging and Disposal Operation
  3. Grain Size Analysis
  4. Project Narrative
  5. Project Plan Set
  6. USGS Quadrangle Map

## Attachment

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The 'File Name' (including file extension) MUST NOT exceed 75 characters in length.  
The document 'Description' MUST NOT exceed 50 characters in length.  
Documents that exceed any of these limits will be removed by the system, and cannot be retrieved, which may delay the review process.  
.bat; .bin; .dll; .exe; .js; .msi; .sql; .vbs; .ade; .adp; .chm; .cmd; .com; .cpt; .hta; .ins; .isp; .jar; .jse; .lib; .lnk; .mde; .msc; .msp; .mst; .php; .pif; .scr; .sct; .shb; .sys; .vb; .vbe; .vxd; .wsc; .wsf; .wsh are disallowed file types to upload.

Name	Type	Size	Latest Update	Description	Action
<a href="#">invite_1 - Copy (2) - Copy.png</a>	Project Narrative	88.12 KB	06/21/2021	sdf	<a href="#">Actions</a> ▼
<a href="#">invite_1 - Copy (2).png</a>	Project Plan Set	88.12 KB	06/21/2021	sfdg	<a href="#">Actions</a> ▼
<a href="#">invite_1 - Copy - Copy.png</a>	Grain Size Analysis	88.12 KB	06/21/2021	sfg	<a href="#">Actions</a> ▼
<a href="#">invite_1 - Copy - Copy (2).png</a>	Dredging and Disposal Operation	88.12 KB	06/21/2021	sdfg	<a href="#">Actions</a> ▼
<a href="#">invite_1 - Copy - Copy - Copy.png</a>	DEP Sampling Analysis Approval	88.12 KB	06/21/2021	dsfg	<a href="#">Actions</a> ▼

< Prev 1 2 Next >

[Browse](#)

[Continue Application »](#)

[Save and resume later](#)



# Step 5: Special Fee Provision

- ❑ If Special Fee Provision is applicable, check the appropriate box and provide requested information
- ❑ Click “Continue Application” to proceed

1	2	3 Application Information	4 Documents	5 Special Fee Provision	6 Review	7 Application Submitted
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Step 5: Special Fee Provision > Page 1 of 1

\* indicates a required field.

### Special Fee Provision

Exemption: [?](#)

Exclusion (special agreement or policy): [?](#)

Substitution (ASP/IRP): [?](#)

Double Fee for Enforcement: [?](#)

Hardship payment extension request: [?](#)

[Continue Application »](#) [Save and resume later](#)



# Step 6: Review

- ❑ The entire application is shown on a single page for your review
- ❑ If you note something you want to change, click “Edit Application”
- ❑ Otherwise, continue to the bottom of the page

Home

DEP Applications

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**Step 6: Review**

[Continue Application »](#) [Save and resume later](#)

Please review all the information before submitting. Once this application has been submitted, you will not be able to make changes. To make changes you will need to contact the agency directly.

**Review and Certification**

[Edit Application](#)

---

**Permittee**

Individual  
JONA KUCI  
1 Winter St.  
Boston, MA, 01208  
United States  
Use Login Information: Yes

Telephone #: 111-111-1111  
E-mail: jona.kuci@mass.gov

---

**Permittee Company**

---

**Application Contributors**

Showing 0-0 of 0

Contact Type	Name	Organization Name	Contact Person	Action
No records found.				

---

**Facility Information**

TEST | 1 Winter Street Boston MA 11111  
DEP Facility ID: mfa  
DEP Region: NE  
Message: null  
Facility Record ID: 21-FAC-017276

---

**Additional Information**

Additional Information:

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**Documents**

Documents: Please upload 3 Required Document(s) which are mandatory to submit this Application: 1. Local Authority Approval 2. MassDEP Application Form 3. Site Plan

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**Attachment**





# Step 6: Review

- Read the Certification Statement
- Click the check the box to complete your certification
- Click on “Continue Application” to proceed with the submittal of your application

## Application Submitter

Individual  
Testing Eipas  
Melrose, MA, 01928

Telephone #:123-123-2323  
E-mail:testing@eipas.com

Application is hereby made for Water Quality Certification concerning the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities.

By checking this box, I agree to the above certification.

Date:

[Continue Application »](#)

[Save and resume later](#)



# Step 7: Pay Fees

- ❑ Both online payment and pay by mail are available
- ❑ Online payment will require a service charge
- ❑ Click the appropriate box to continue

Home

DEP Applications

WW08 - 401 Minor Dredging (less than 5000 cubic yards) Project Application

1	2	3	4 Documents	5 Special Fee Provision	6 Review	7 Pay Fees	8 Application Submitted
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**Step 7: Pay Fees**

Listed below is the fee for the authorization that you are applying for. The following screen will display your total fees.

Payment may be made by electronic check or credit card for a nominal processing fee. The electronic check fee is \$0.35 per transaction. Credit card payments are 2.35% per transaction. Clicking on the PAY ONLINE button will bring you to the secure online payments portal. Once you have made payment, you will be returned to your application for submittal.

Payment may also be made by mail. However, review of your permit will not begin until payment is received. By clicking on the Pay by Mail button, you will have submitted your application. You will receive a notification email with the location and address to send your payment. That information is also available in the instructions for this authorization.

**Application Fees**

Fees	Amount
WW08 Application Fees	\$95.00
<b>Total Fees:</b>	<b>\$95.00</b>

[Pay Online »](#) [Pay by Mail »](#)



# Pay Online

- ❑ If you choose “Pay Online”, you will be brought to this screen
- ❑ Provide all payment and billing information
- ❑ Accept the terms and conditions and click submit
- ❑ You will be e-mailed a receipt

### Billing Information

First Name  
Enter First Name

Last Name  
Enter Last Name

Street  
Enter Street

City  
Enter City

State/Territory  
Select State

Zip  
Enter Zip

Phone Number  
( ) - -

Email  
Enter Email Address

Confirm Email  
Enter Email Address

### Payment Information

Credit/Debit Card **Electronic Check/ACH**

Card Type  
Select Card Type

Card Number  
TEST MODE

CVV Code  
123

Expiration  
01 2011

Check to accept both the Commonwealth of Massachusetts and nCourt Terms Agreements.  
 I Accept

#### Commonwealth of Massachusetts Terms Agreement

I authorize the charge to my credit card for the amount shown above. I agree to pay the total amount above according to the card issuer agreement. By checking the box below, I certify that I am an authorized user for the above referenced credit card account.

[nCourt Terms Agreement](#)

Back

Please Verify above information before the Submit Payment Button is pressed. Do not click Submit Payment button more than one time.



# Pay by Mail

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- ❑ If you choose “Pay by mail”
  - ❑ Check your email for instructions
- ❑ Your application will not be reviewed until payment is received

**To Pay Online:** If you have paid online by credit or ACH you will receive an additional notification from the epayment vendor that your payment is complete. Review of your application will begin. That notification will include a Reference ID # for your records.

**To Pay by Mail:** If you choose to "Pay by Mail", please make your payment in the form of a check or money order made payable to the Commonwealth of Massachusetts. Do not send cash. You must include your Record Number 21-WW13-0005-APP on the check or money order that must be sent to the address below.

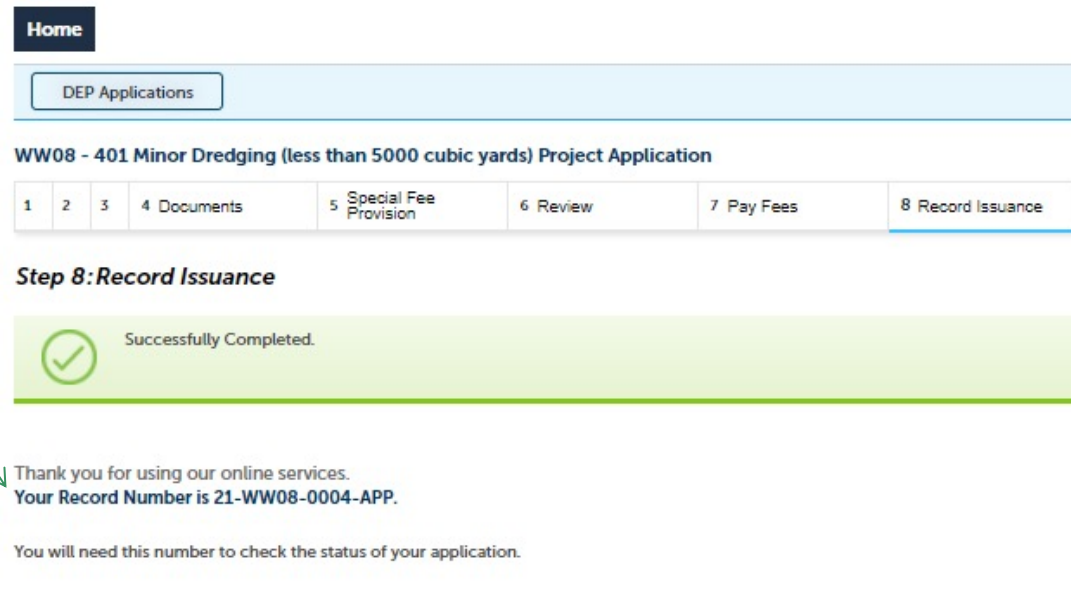
Department of Environmental Protection  
PO Box 4062  
Boston, MA 02211

*Review of your application will not begin until after your payment has been received and processed.*



# Step 8: Submission Successful!

- ❑ When you submit your application, you will receive a Record ID so you can track the status of your application online
- ❑ Upon submission of your application please make sure to check your email for system notifications




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DEP Applications

WW08 - 401 Minor Dredging (less than 5000 cubic yards) Project Application

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**Step 8: Record Issuance**

 Successfully Completed.

Thank you for using our online services.  
Your Record Number is 21-WW08-0004-APP.

You will need this number to check the status of your application.



# To check the status of an application

- ❑ Log on to EEA ePlace portal
- ❑ Mass.gov Licensing and Permitting Portal
- ❑ Go to your “My Records” page to see and/or track the status of an application

Home

Dashboard My Records My Account

Welcome  
You are now logged in to the Commonwealth's EEA ePlace Portal.

What would you like to do?

- New License, Permit, Certificate, Notification or Registration [Click Here](#)
- Renew License, Permit, Certificate or Registration (select "My Records" above)
- Amend License, Permit, Certificate or Registration (select "My Records" above)

Please note: At this time, the EEA ePLACE Portal services only some (not all) licenses, permits, certificates and Registrations issued by Energy and Environmental Affairs (EEA). It does not service any other type of license or permit that is issued or approved by the Commonwealth or any of its agencies or municipalities. This Portal will not service any federal licenses or permits.

If you are using assistive tools such as JAWS, please check our FAQs for important information. [EEA ePlace Quick Guides](#)

To search and view all pending and final decisions for License, Permit, Certificate, Notification or Registration Applications submitted online and provide Comments on Applications that are open for Public Comments please visit the [EEA ePLACE Public Access Portal](#)

For additional information about the Commonwealth, please visit the [Mass.gov](#) portal. For EEA information, please visit the [Mass.gov/EEA](#) portal.

File an Online Application



# Questions?

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For technical assistance:

- ▶ Contact the ePlace Help Desk Team at (844) 733-7522
- ▶ Or send an email to: [ePLACE\\_helpdesk@state.ma.us](mailto:ePLACE_helpdesk@state.ma.us)

For business related questions, please visit the link below:

[WW 07, 08, 09: Major/Minor Dredging Projects](#)



**EEA ePlace Portal**