

**Cam's Auto School (Waltham, MA)
Bulletin #1**

To: The Parents/Guardians of Students of Cam's Auto School (Waltham, MA)

Re: School Closure – Bulletin #1

Date: July 25, 2011

1. Cam's Auto School located at 973 Main St, Waltham, MA has closed. The records obtained by the RMV indicate that you have a child who was enrolled at Cam's Auto School. Based upon the information available to the RMV at this time, we do not expect the school to reopen under its present ownership.

2. The purpose of this Memorandum is to apprise you, as parents, of the status of the school and its program and to provide you and your child with information about your consumer rights and the alternatives available to complete the state's driver education requirements. The staff of the RMV's Driver Licensing section is willing to work with you to help ensure that your child is able to complete the remaining program requirements with as little disruption as possible.

3. Driver Licensing has been able to obtain some administrative records from the school.

(a) If the RMV is satisfied that your child has completed all of the state requirements, enclosed you will find a *Driver's Education Statement of Completion* issued by the Registrar. Your child will be eligible to take a road test. You will still be responsible for paying for the *Driver's Education Certificate*, road test and license fees to the RMV. In order to receive a *Driver's Education Certificate* you must mail a \$15 check or money order payable to the RMV and a copy of the *Driver's Education Statement of Completion* to:

**Registry of Motor Vehicles
Driver Licensing Section
P.O. Box 55892
Boston, MA 02205-5892**

Once you have received your *Driver's Education Certificate* you will be eligible to book a road test. To book a road test you must call 617-351-4500.

(b) If the RMV determines that your child has completed some of the classroom and/or on-road portions of the state requirements, enclosed you will find a *Driver's Education Statement of Partial Completion* crediting your child with the hours of completion that it is satisfied have been completed. The certificate will also indicate if a parent, guardian or designee has attended the required 2-hour parent class. You may present the *Driver's Education Statement of Partial Completion* to another licensed private driving school

where your child can complete the remaining state requirements, and if necessary, a parent, guardian or designee may attend the parent class. You will be responsible for paying any fee due to the newly retained driving school for the completion of the state requirements. Be advised that it may be very difficult for the newly retained driving school to incorporate your child into the school's then current schedule and some delays may be anticipated. You will also be responsible for paying for the *Driver Education Certificate*, road test and license fees to the RMV. **Note: *The RMV will not be able to provide credit for the completion of any portion of the driver education program unless the RMV is satisfied, from a review of credible records, that the student completed the specific requirement or requirements.***

Enclosed you will also find a list of professional driving schools located in the Brockton area. You may, if you wish, contract with any driving school of your choice in order to complete the requirements of driver education. You are not limited to these schools.

4. If you feel your child has not been credited for instruction that he/she has completed, you must provide records for the portion(s) of the driver's education program that your child has completed in order to be considered for such credit. You should make photocopies of any record(s) in your possession and retain the originals in a secure location. The records should show the dates of the classes attended and the dates and the type of on-road training that was provided (behind-the-wheel or as an observer). Do not alter or make any changes to the records in your possession. If the records themselves do not identify the name of your child and the name of Technique Driving School, write the information on a piece of paper and attach it to the copies of records that you file with the RMV. You can take the records to the Quincy RMV; Vehicle Safety & Compliance Services section or mail them to the RMV Headquarters in North Quincy. We will review the records and compare them with the records we have obtained from Technique Driving School. If you are mailing documents (legible photocopies only), use the following address:

**Registry of Motor Vehicles
Driver Licensing Section
P.O. Box 55892
Boston, MA 02205-5892**

5. The Registry of Motor Vehicle does not receive any portion of the tuition fees charged by licensed driving schools. The RMV is not aware whether the school intends to, or has the ability to, make refunds to those students who have paid-in-full or paid a substantial portion of the tuition fee but will not be receiving all of the services which have been contracted. Professional driving schools are required to maintain a bond in order to provide reimbursement to students and/or parents in the event that the program ceases to function and fails to provide or complete instruction.

If you paid the school for instruction that you did not receive, please follow one of the two options below:

If you paid by cash, check or money order:

Make photocopies of any record(s) in your possession and retain the originals in a secure location. The records should show the amount and date of money paid (receipts, cancelled checks, etc.). If you paid by cash or money order and have no documentation of the transaction, please complete the enclosed *Driver Education Statement of Payment* form. All records should be forwarded to the address noted below.

If you paid by credit card:

Contact your credit card company immediately in writing. Please see the Federal Trade Commission's web-site at: <http://www.ftc.gov/bcp/online/pubs/credit/fcb.htm> for specific instructions and a sample letter for your convenience. If you possess an enrollment agreement or contract with Technique Driving School, it is recommended that you include a copy with your letter as evidence of the contract between you and the school; and, a copy of this bulletin as verification of the school's closure and subsequent breach of contract. Additionally, make photocopies of any record(s) in your possession and retain the originals in a secure location. The photocopied records should show the amount and date of money paid and should be forwarded to the address noted below.

Students who obtain a reversal of credit card payments are not eligible for restitution through the bond. Students whose claim has been denied must forward a copy of the letter from the credit card company that states they are refusing your claim under the [Fair Credit and Billing Act](http://www.ftc.gov/bcp/online/pubs/credit/fcb.shtm) (<http://www.ftc.gov/bcp/online/pubs/credit/fcb.shtm>).

The deadline for submittal of financial documentation to the Registry of Motor Vehicles is October 25, 2011.

Please forward all financial documentation to the following address:

**Registry of Motor Vehicles
Driver Licensing Section
P.O. Box 55892
Boston, MA 02205-5892**

Future Updates

If the RMV requires information from individual claimants, such communications will occur via mail or email. The RMV is currently working towards providing all information regarding school closures on the RMV website. At that time claimants may track the progress of their school's claims by viewing the updated bulletins available on our web-site. Once this site becomes active you will be notified by mail of the site address. Please note that the information in these locations will be updated when, and only when, there is new information available. If there is no new information for a period of time, this simply means that that stage of the claims process is not yet complete. The claims process may take several months, depending upon the number of claims received.

If you have any questions or concerns regarding this notification please contact Driver Licensing at 617-351-9931.