***Internship Application***

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| **Applicant Information** | | | | | |
| Last Name**:** | First Name: | | | Date: | |
| Street Address: | | | | | Apt/Unit: |
| City: | State: | | Zip: | | |
| Phone: | Cell Phone: | | | | |
| Email Address: | | | | | |
| How did you hear about our internship program? | |  | | | |

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| **Availability** | | | | | | | |
| Please check semesters of availability:  Fall Spring Summer Other, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| Please check your general availability | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| Morning (approx. 9:00 – 1:00) |  |  |  |  |  |  |  |
| Afternoon (approx. 1:00 – 5:00) |  |  |  |  |  |  |  |
| Evening (approx. 5:00 – 9:00) |  |  |  |  |  |  |  |

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| **Areas of Interest** | | | | |
| Please indicate which area interests you: | | | | |
| Environment | Empowerment | Development | Education | Customer Service |
| Events | HR | Marketing | Research | Operations |
| Legislative | Policy | Other, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

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| **Experience, Education and Skills** | | | |
| Current employment status:  Full-time  Part-time  Not Employed | | | |
| Current or most recent paid position held: | | |  |
| Are you currently a full-time student?  Yes  No | | | If yes, please indicate school and concentration: |
| Level: | | | Areas of study: |
| Freshmen | Sophomore | Junior |
| Senior | Graduate student | |
| Do you speak any other languages?  Yes  No | | | If yes, please list language:  Fluent  Semi-Fluent  Basic |
| Computer Skills/Software Used: | | | |

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| **Personal Information** |
| Why are you interested in an internship at the State Treasury? |
| What specific experience would you like to gain through this internship? |
| Describe your long-term career goals. |

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| **Professional References** | |
| Name | Relationship and contact information (e-mail and/or phone number) |
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| **Disclaimer and Signature** | |
| |  | | --- | | I certify that my answers are true and complete to the best of my knowledge. If this application leads to an internship assignment, I understand that false or misleading information in my application may result in my release. | | |
| Signature: | Date: |