



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration**  
**of**  
**Hazardous Waste Site Cleanup Professionals**

**MINUTES**  
**of**  
**BOARD MEETING**  
**Held on November 15, 2017**  
[Approved: January 31, 2018]

Meeting Location: Massachusetts Department of Environmental Protection  
One Winter Street  
Boston, MA 02108

Prepared by: L. Williamson

**List of Documents Used at the Meeting:**

1. Agenda
2. Draft Minutes of Meeting held on October 25, 2017
3. Renewal Dockets #1, #2, #3, and #4

1. **Call to Order:** Maria Pinaud called the meeting to order at approximately 1:52 p.m. Also present were David Austin, Gail Batchelder, Kirk Franklin, Debra Listernick, Gregg McBride, Marc Richards, Farooq Siddique, and James Smith. Kathleen Campbell was absent. Staff members present were Beverly Coles-Roby and Lori Williamson. Wesley Stimpson was also present.
2. **Announcements:** No announcements were made.
3. **Agenda:** The Board members agreed to follow the draft Agenda.
4. **Minutes of Meeting Held on October 25, 2017:** The members present reviewed the draft minutes of the meeting of the Board held on October 25, 2017. **A motion was made and seconded to approve the October 25, 2017 minutes as written. The motion passed unanimously. Mr. Austin abstained from voting.**
5. **Decisions Regarding Licensing of Applicants:**
  - A. **Vote on Application Review Panel Recommendations:** The staff presented the following Application Docket.

<b>ID #</b>	<b>Applicant Name/Company Name</b>	<b>ARP #</b>	<b>REC.</b>
9979	Christopher K. Nitchie/Tetra Tech	292	A
8131	Brian E. Kortz/Fuss & O'Neil, Inc.	292	A

Ms. Coles-Roby reported that ARP #292 met earlier in the day and recommended that Mr. Nitchie and Mr. Kortz be approved to take the exam. Mr. Smith indicated he thought Mr. Kortz's application was well-written and demonstrated a broad range of experience and remedial technologies. Ms. Pinaud stated Mr. Kortz's references were strong and his application demonstrated experience with an array of different contaminants.

Mr. Smith stated Mr. Nitchie submitted a strong application and had worked on some technically complex projects. Ms. Pinaud added that he had experience with an array of contaminants. Mr. Siddique stated Mr. Nitchie's application was well put together.

**A motion was made and seconded to accept the recommendation from Application Review Panel #292 that the applications submitted by Mr. Nitchie and Mr. Kortz be approved and that they be found eligible to take the exam. The motion was approved unanimously.**

**B. New Panel Assignments and Scheduling:** The following Board members were assigned to Application Review Panel #293: Ms. Campbell, Mr. Austin, and Dr. Batchelder.

**C. License Renewal Applications:** The staff presented the following License Renewal Dockets:

**Renewal Docket #1**

**Renewal Date: January 30, 2017**

**New Renewal Date: October 30, 2020**

License expired on January 30, 2017 for not submitting renewal documents.

Individual has completed renewal requirements within 1-year deadline and is now eligible for active status:

	<b>LSP #</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
	1	7893	Mark	E Nelson

**A motion was made and seconded to renew the license of the LSP on Renewal Docket #1 for the three-year period ending on the date indicated. The motion was approved unanimously.**

**Renewal Docket #2**

**Renewal Date: July 30, 2017**

**New Renewal Date: July 30, 2020**

Completed requirements within 90-day extension:

	<b>LSP #</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
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	<b>LSP #</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	3605	Jonathan	B	Higgins
2	7880	Philip	G	Clark
3	2107	Matthew	P	Heil
4	6421	Stephen	J	Graham
5	9360	James	J	Decoulos
6	2891	Timothy	A	Toomey
7	9185	Samuel	W	Butcher
8	3180	Kelly	C	Race
9	2154	Lisa	J	Campe
10	7349	James	M	Nuss
11	9096	Kathleen	C	Creighton

**A motion was made and seconded to renew the licenses of the LSPs on Renewal Docket #2 for the three-year period ending on the date indicated. The motion was approved unanimously.**

**Renewal Docket #3**

**Old Renewal Date: October 30, 2017**

**New Renewal Date: October 30, 2020**

Has completed all requirements for renewal:

	<b>LSP #</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	9198	Maria	E	Pinaud
2	3926	Michael	C	Bricher
3	6493	Peter	J	DeChaves

**A motion was made and seconded to renew the licenses of the LSPs on Renewal Docket #3 for the three-year period ending on the date indicated. The motion was approved unanimously. Ms. Pinaud abstained from voting.**

**Renewal Docket #4**

**Old Renewal Date: October 30, 2017**

**New Renewal Date: January 28, 2018**

Have requested a 90-day extension:

	<b>LSP #</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	8881	Eric	D	Simpson

**A motion was made and seconded to grant the LSP on Renewal Docket #4 a 90-day extension. The motion was approved unanimously.**

**6. Other Licensing Related Matters:**

**A. Appeals Status Report:** None

**B. Inactive Status Report:** The staff reported that the following LSPs are currently on Inactive Status:

<b>LSP Number</b>	<b>License Status Date</b>	<b>License Status</b>	<b>Last Name</b>	<b>First Name</b>
9451	February 12, 2016	Inactive	Zirbel	Martha
9070	January 30, 2017	Inactive	Kemper	Timothy
8501	January 22, 2016	Inactive	Taliadouros	Kleo
9830	March 1, 2017	Inactive	Gates	Robert

**C. Total Number of Active LSPs:** As reported in the Agenda, the total number of Active LSPs was 503 as of November 8, 2017.

**7. Examination Report:** Ms. Coles-Roby reported that the November 29, 2017 and December 6, 2017 exam dates are full. She stated the January 24, 2017 date has four slots left, and the two applicants approved today will be notified they can sign up to take the exam on that date, if they choose.

**8. Continuing Education Committee Report:** Mr. Austin reported that the Committee met earlier in the day and made the following course recommendations to the Board:

- a. MCTA: *Chemistry Matters: Management, Handling & the State of the Science* (3 Technical credits, December 14, 2017, Sturbridge, MA).  
Committee Recommendation: **Approve for 2 Technical credits**
- b. Enviro Workshops: *Remediation Workshop 2017* (4 Technical credits, November 7, 2017, Dedham, MA, November 9, 2017, Corona, NY)(Course #1604).  
Committee Recommendation: **Re-approve**
- c. NEWMOA: *Combining Technologies to Improve Remediation Outcomes* (5.5 Technical credits, November 14, 2017, Danielson, CT, November 15, 2017, Lowell, MA, November 16, 2017, Lebanon, NH)(Course #1614).  
Committee Recommendation: **Re-approve**

**A motion was made and seconded to accept the Continuing Education Committee's recommendations. The motion passed unanimously.**

9. **Professional Conduct Committee:** Mr. Smith reported that the Professional Conduct Committee met earlier in the day and voted not to accept 17C-02 as a complaint. He also reported that the Board provided guidance to the staff on 17C-03 and 17C-04, which will be dismissed by the staff for a lack of jurisdiction.
  
10. **Other Business**
  - A. **Website Update:** Ms. Coles-Roby reported that the website remains under construction and the staff is still working on revisions. Mr. Stimpson asked why the status of Board member replacements was not on the Agenda this month. Ms. Coles-Roby responded that it was not on the Agenda because she does not have any new information to report.
  
  - B. **309 CMR 7.00- Proposed Amendments Report:** Ms. Pinaud stated that a subset of the Board met earlier in the day to go over the proposed amendments to 309 CMR 7.00. She reported that progress had been made, and the discussion will be continued at the January 17, 2018 meeting. Ms. Listernick asked which section of the regulations is next on the schedule. Dr. Batchelder responded 309 CMR 3.00 will be revised next.
  
11. **Future Meetings:** The Board's next meeting will be on January 17, 2018, at MassDEP's Central Regional Office in Worcester.
  
12. **Adjournment:** A motion was made and seconded to adjourn, and by unanimous vote, the Board meeting was adjourned at approximately 2:09 p.m.