COMMONWEALTH OF MASSACHUSETTS
BOARD OF RESPIRATORY CARE

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED
MEETING OF THE BOARD OF RESPIRATORY CARE
IN COMPLIANCE WITH THE OPEN MEETING LAW, G.L. c. 30A, § 20

Wednesday, June 20, 2012
1 p.m. - 3 p.m.
239 Causeway Street – 4th Floor, Room 419
Boston, MA 02114

Agenda

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes
   A. May 16, 2012 Regularly Scheduled Meeting

IV. Adjudicatory Session (closed session)
   None

V. M.G.L. c. 112, § 65C Session (closed session)
   None

VI. Limited Permit Applications
   A. Tibbets, Jeffrey
      Disclosure: criminal history
   
   B. Ouellette, Michelle
      Disclosure: criminal history

VII. Full License Applications
   A. Fairbrother, Alexander
      Disclosure: criminal history

VIII. License Reactivation Applications
      None

IX. Staff Assignments
    None

X. Complaints
    None
XI. Scope of Practice Inquiries
   None

XII. Other Business/Announcements
A. Nomination and Election of Officers
   Armand Rendeau: Chair (current)
   Carol Mack: Vice-Chair (current)

B. Draft: Frequently Asked Questions About the Practice of Respiratory Care: Board review and discussion

C. Regulations Review

XIII. Adjourn
COMMONWEALTH OF MASSACHUSETTS

BOARD OF RESPIRATORY CARE

BOARD MEETING
Wednesday, June 20, 2012
239 Causeway Street
Room 419
Boston, MA 02114

MINUTES

Board Members Present:  Armand Riendeau, RT, RN, Chair
                        Edward Burns, RT, Member
                        Carol Mack, RT, Vice-Chair

Staff Present:          Sally Graham, Executive Director
                        Joelle Stein, Board Counsel, OGC, DPH
                        Anson Chu, Administrative Assistant

                Jean Pontikas, DHPL Director (left at 2:54 p.m.)
                Ichelle Herbu, Investigator, OPP

I. Call to Order
   Mr. Riendeau, Board Chair, called the meeting to order at 1:08 p.m.

II. Approval of the Agenda
    The meeting agenda was reviewed. Mr. Riendeau made a motion to approve the agenda as
    presented; Ms. Mack seconded the motion. The motion passed unanimously.

    Document: June 20, 2012 Meeting Agenda

III. Review and Approval of Minutes
    A. May 16, 2012 Regularly Scheduled Board Meeting
       The minutes of the May 16, 2012 Regularly Scheduled Board Meeting were reviewed.
       Mr. Riendeau made a motion to approve the minutes as presented; Mr. Burns seconded
       the motion. The motion passed unanimously. Ms. Mack did not vote as she was not
       present for the May meeting.

       Document: Minutes of the May 16, 2012 Regularly Scheduled Board Meeting

IV. Adjudicatory Session
    None.

V. M.G.L. c. 112, § 65C Session (closed session)
    None.

Board of Respiratory Care
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(to be approved July 18, 2012)
VI. Limited Permit Applications
   A. Tibbets, Jeffrey
      Application disclosures: Board review
      Approve

   Mr. Rienceau made a motion to approve the issuance of a Limited Permit; Mr. Burns seconded the motion. The motion passed unanimously.

   Document: Limited Permit Application and related materials

   B. Ouellette, Michelle
      Application disclosures: Board review
      Approve

   [Mr. Burns recused himself from discussion of the matter and left the Board meeting room.]

   Mr. Rienceau made a motion to approve the issuance of a Limited Permit; Ms. Mack seconded the motion. The motion passed unanimously.

   Document: Limited Permit Application and related materials

   [Mr. Burns returned to meeting at 1:38 p.m.]

VII. Full License Applications
    A. Fairbrother, Alexander
       Application disclosures: Board review
       Approve

       Ms. Mack made a motion to approve the issuance of a Full License; Mr. Burns seconded the motion. The motion passed unanimously.

       Document: Full License Application and related materials

VIII. License Reactivation Applications
      None.

IX. Staff Assignments
    None.

X. Complaints
   None.

XI. Scope of Practice Inquiries
    None.

XII. Other Business/Announcements
     A. Nomination and Election of Officers

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The Board deferred the nomination and election of officers. Ms. Graham will determine the date of the last Board Officers election.

B. Frequently Asked Questions About the Practice of Respiratory Care: Board Discussion
The Board reviewed and discussed the draft. Suggested revisions will be made for Board review.

The Board and Ms. Pontikas discussed strategies to address the issue of the use by homecare companies of unlicensed individuals to provide respiratory care services in the home.

C. Regulations Review
The Board discussed the need to review and update some sections of the Board’s regulations. Board members will individually note sections for review at future Board meetings.

XIII. Adjourn
There being no other business before the Board, Mr. Rendeau made a motion to adjourn the meeting; Ms. Mack seconded the motion. The motion passed unanimously. The meeting adjourned at 3:18 p.m.

The next meeting of the Board of Respiratory Care is scheduled for Wednesday, July 18, 2012, at 1 p.m. at 239 Causeway Street, Boston, MA.

Respectfully submitted:

[Signature]
Name

[Signature]
Position

[Signature]
Date

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