



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration**  
**of**  
**Hazardous Waste Site Cleanup Professionals**  
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**CONTINUING EDUCATION COMMITTEE**

Minutes of Meeting on March 20, 2014

Approved on April 17, 2014

**Prepared by:** Beverly Coles-Roby

**Meeting Location:** MassDEP Western Region 436 Dwight Street, Springfield, MA 01103

**List of Documents Used at the Meeting:**

1. Agenda
2. Draft Minutes of Meeting on February 26, 2014
3. Course List
4. Memorandum prepared by John Guswa "Course Approval Process Follow-Up"
  - a. **Call to Order:** Ben Ericson called the meeting to order at approximately 12:33 p.m. Also present were David Austin, Jamie Smith, Kathy Campbell, Deb Listernick, Robert Rein, and Farooq Siddique. Gail Batchelder arrived at 1:43 p.m. Kirk Franklin and John Guswa were absent. Staff members present were Beverly Coles-Roby, Lori Williamson, and Lynn Read. Also present were Wendy Rundle, Executive Director of the Licensed Site Professional Association (LSPA); Wes Stimpson of WES Associates; Bruce Jacobs, of Data Visualization, Kevin O'Reilly, LSPA Regulatory Committee and Rebecca Woolley, Environmental Analyst, CERO.
  - b. **Announcements:** There were no announcements.
  - c. **Previous Minutes:** The draft minutes of the meeting held on February 26, 2014, were approved with minor corrections. The minutes were approved as amended. Mr. Rein and Ms. Listernick abstained from voting

**5. Old Business:**

LSPA: *Effective Data Visualization For Environmental Professionals* (Spring/Fall 2014, Location TBD 8 Technical credits review URL). **Recommend Approval.**

The Committee members asserted that they had reviewed the link and information forwarded by Wendy Rundle. Mr. Rein found the information very helpful. Ms. Batchelder wondered if the course presented a balanced approach. Mr. Ericson commented that the course should

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meet general educational requirements as opposed to getting people to purchase a product. Mr. Smith said that the LSPA did a good job. Mr. Rein added that there was more to the course than its focus on software. Mr. Ericson said that he had used this sort of software in the past and that it does meet the need for educational purposes. Mr. Ericson asked whether the LSPA had selected a location for the training. Bruce Jacobs informed the Committee that he was working with the LSPA to find a location.

Mr. Ericson asked Committee members to forward their comments on Mr. Guswa's February 25, 2014, *Course Approval Process Follow-up* memorandum, to aid Mr. Guswa in his efforts to draft policy recommendations. Additionally, Mr. Ericson noted that the Committee had a good discussion at its February 26, 2014 meeting, and that Mr. Guswa's recommendations should be folded into the Regulations Committee's work. Ms. Campbell said that she would work with Mr. Guswa since she is responsible for reviewing and proposing changes in the Board's Continuing Education regulations.

Ms. Coles-Roby presented the report for the Internet Courses Committee, asserting that the Internet Courses Committee, she, Wendy Rundle, and Gail Batchelder met on March 13, 2014. They discussed how to define a course, conference, or workshop and determined that the variety of formats, i.e., video, on-line, remote place viewing, or Internet, warranted a broader more comprehensive title. As a result, the Committee settled on the designation Alternative Learning Format ("ALF"). The Committee will next turn its focus to the issues of attendance requirements, maximum number of credits, retention of records and assessment of learning tools. They will review model programs in New Jersey and Connecticut as well as the Board's past practices with respect to approval of ALF. Ms. Coles-Roby commented that both New Jersey and Connecticut permit fifty percent of Continuing Education credits to be earned via ALF. Ms. Batchelder informed the Committee that Dan Kelliher of Midwest Geosciences has had ALF courses approved by the Board in the past. In response to comments from the Board, he instituted some really great policies. There is an assessment of learning for all courses. There is also a document that attendees sign under the pains and penalties of perjury. Ms. Rundle explained to the Committee that one jurisdiction has a multiple choice exam with ten questions, but there is no passing score. Ms. Read added that scoring could be done automatically on-line like the Hazwoper course. Mr. Ericson said that all Alternative Learning Format courses require an assessment, but the Committee is not looking for too much in the way of testing. Mr. Smith commented that some models require one hundred percent correct. Ms. Coles-Roby asserted that the challenge is how to develop a set of guidelines that can be applied to all forms of ALF. Ms. Rundle indicated that New York's program requires the instructor to write an assessment of ten multiple choice questions and answers. Mr. Siddique said that the LSPA has been doing this for a while now so it has good experience.

### 6. New Business

#### Course Approval Requests:

- a. MassDEP: 2014 MCP Regulatory Reform Training Initiative (6 Regulatory credits Tuesday, April 1, 2014, Marlborough Holiday Inn; Tuesday, April 8, 2014, Taunton

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Holiday Inn; Tuesday, April 15, 2014, Boxborough Holiday Inn; Thursday, May 1, 2014, Westford Regency; Wednesday, May 14, 2014 Springfield Holiday Inn). **Recommend Approval.**

- b. LSPA: PCE and TCE Toxicity and Risk-Based Value Updates (1 Technical credit April 10, 2014, Westin Hotel, Waltham MA). **Recommend Approval.**

**7. Future Meetings:** The next meeting will take place before the LSP Board Meeting on April 17, 2014.

**8. Adjournment:** The meeting was adjourned at approximately 1:06 p.m.