



Minutes of Continuing Education Meeting--October 16, 2014

**COMMONWEALTH OF MASSACHUSETTS
Board of Registration**

Of

Hazardous Waste Site Cleanup Professionals

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CONTINUING EDUCATION COMMITTEE

Minutes of Meeting on October 16, 2014

Approved on November 20, 2014

Prepared by: Beverly Coles-Roby

Meeting Location: MassDEP Northeast Region 205B Lowell Street, Wilmington, MA 01887

List of Documents Used at the Meeting:

1. Agenda
2. Draft Minutes of Meeting on September 11, 2014
3. Kathleen Campbell's Continuing Education Regulation Amendment Matrix
4. Alternative Learning Format Committee Memorandum
5. Course List
 - a. **Call to Order:** John Guswa called the meeting to order at approximately 12:52 p.m. The Board members in attendance were Robert Rein, David Austin, Deb Listernick, Kirk Franklin, Farooq Siddique, Ben Ericson, and Kathleen Campbell. Gail Batchelder arrived at 12:53 p.m. James Smith was absent. Staff members present were Beverly Coles-Roby, Lori Williamson, and Lynn Read. Also present were Wendy Rundle, Executive Director of the Licensed Site Professional Association ("LSPA"); Wes Stimpson of WES Associates; Dominic Galluzzo; and Sarah McKnight.
 - b. **Announcements:** Ms. Coles-Roby announced that Lynn Read was leaving the agency effective October 31, 2014.
 - c. **Previous Minutes:** The draft minutes of the meeting held on September 11, 2014, were approved with a minor correction. John Guswa and Robert Rein abstained from voting to approve the minutes.

6. Old Business:

Kathy Campbell reported that she had not received comments regarding the Continuing Education Regulations matrix. Ben Ericson indicated that it might be helpful to meet with members of the Bureau of Waste Site Cleanup regarding the proposed regulation changes. The Committee agreed that it would invite Susan Fessenden, MassDEP Bureau of Waste Site Cleanup, Clean Energy Outreach Training Coordinator, to meet before its meeting on November 20, 2014. Mr. Ericson added that the Committee should consider creating a more formal process for approving MassDEP courses when the Board is not meeting that would allow the Committee's chairperson to approve courses. Mr. Guswa requested that the Committee review Ms. Fessenden's suggested revisions to the regulations. Mr. Austin wondered if there was any low hanging fruit, i.e., regulation changes, which the Committee could propose now. Mr. Ericson commented that regulation amendments require so much administrative effort in Massachusetts. Ms. Coles-Roby asserted that she envisioned completing a regulations package from the LSP Board by the end of 2015, for promulgation in the spring of 2016.

Mr. Ericson thought it would be helpful to know what other jurisdictions require in the way of Continuing Education for its licensees. Ms. Batchelder told the Committee that the Alternative Learning Format Committee ("ALF") examined this issue. She went on to say that most states have a random auditing procedure, and very few jurisdictions have an approval process. Ms. Batchelder said she would forward the matrix. Ms. Rundle stated that the ALF examined Continuing Education policies in Connecticut, New Jersey and New York. Mr. Siddique suggested that Ms. Williamson research the things suggested in Ms. Campbell's matrix. Ms. Campbell moved to place the matrix on the agenda for the Committee's next meeting.

The ALF Committee submitted its written report and requested that Committee members forward their comments to Ms. Coles-Roby.

7. New Business

Course Approval Requests:

- (1) ESI: Using MODFLOW-USG (Unstructured Grids) in Groundwater Modeling (16 Technical Credits, November 10-20, 2014, webinar) **Recommend Tabling.** The Committee requested a detailed description of the estimated length of each lecture; verification of attendance; assessment of learning; and how assessment of learning will be graded.
- (2) ESI: Calibrating Groundwater Models with Groundwater Vistas & PEST (16 Technical Credits, January 5-15, 2015, webinar) **Recommend Tabling.** The Committee requested a detailed description of the estimated length of each lecture; verification of attendance; assessment of learning; and how assessment of learning will be graded.

- (3) ESI: Transport Modeling with MT3DMS, MODFLOW-USG, and SEAWAT (16 Technical Credits, February 16-26, 2015, webinar) **Recommend Tabling.**
- (4) GEO/ISOTEC/Beacon Environmental/Zebra Environmental: In Situ Thermal Remediation Workshop (6.5 Technical Credits, November 18, 2014, Boston, MA) **Recommend Approval 7 Technical credits.**
- (5) Princeton Groundwater, Inc: The Groundwater Pollution and Hydrology Course (38 Technical Credits, February 23-27, 2015, Tampa, FL and March 9-13, 2015, San Francisco, CA) **Recommend Approval as Course No. 1150.**
- (6) Princeton Groundwater, Inc: The Remediation Course (41 Technical Credits, October 27-31, 2014, Miami, FL and May 4-8, 2015, Las Vegas, NV) **Recommend Approval as Course No. 1151.**
- (7) LSPA: Remote Telemetry in SSDS Installations (1 Technical Credit, November 13, 2014, Westborough, MA) **Recommend Approval.**
- (8) MassDEP: Greener Cleanups Under the MCP (4 DEP Regulatory Credits, December 10, 2014 and December 11, 2014, Westborough, MA) **Recommend Approval.**

In considering course offerings Nos. 1-3, which were webinars, the Committee requested further information from the provider. Specifically, the Committee requested a detailed description of the estimated length of each lecture; verification of attendance; assessment of learning; and how assessment of learning will be graded.

Course offerings Nos. 5-6 were approved under the same course numbers as previously offered. The Committee voted to recommend approval subject to confirmation of the following: the length of each session; the provider maintain and retain attendance records; and the provider use the official LSP Attendance Verification Form.

Chairperson, Ben Ericson, abstained from voting on course offering No. 8.

7. Future Meetings: The next meeting will take place before the LSP Board Meeting on November 20, 2014.

8. Adjournment: The meeting was adjourned at approximately 1:37 p.m.