If the necessary accommodations would cause an undue burden to the program, 1) notify parent in writing; 2) notify parent that s/he may request an EEC review of the program’s decision.

Inform parents of other available services and/or prepare child for termination.

If the necessary accommodations do not cause an undue burden to the program, 1) enroll the child and/or make appropriate accommodations; and 2) work with local service providers, schools and others to serve child, if parents consent.

Document in writing specific accommodations required (child’s participation, equipment, facility alterations, group sizes or staff:child ratios)

Determine whether the accommodations required present an unreasonable or undue burden, considering the nature and cost, impact on the program, financial resources of the program and availability of funding or services elsewhere.

Gather information re: child’s needs from parents and from schools and/or health care or service providers, if parents consent in writing

Meet with Parents

Observe Child and Assess Needs

Child Identified After Enrollment

Accept Child’s Application

Child Identified at Intake

Small Group, Large Group and School Age Child Care Licensing

TECHNICAL ASSISTANCE: Serving Children with Disabilities