

**THE STATE OF THE MASSACHUSETTS WORKERS'
COMPENSATION SYSTEM**

FISCAL YEAR 1999 ANNUAL REPORT

**MASSACHUSETTS WORKERS' COMPENSATION
ADVISORY COUNCIL**

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EXECUTIVE DIRECTOR**

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VICE-CHAIR**

January 24, 2000

**His Excellency Argeo Paul Cellucci
Governor of Massachusetts**

**The Honorable Stephen F. Lynch
Senate Chair, Joint Committee on Commerce and Labor**

**The Honorable Peter J. Larkin
House Chair, Joint Committee on Commerce and Labor**

Dear Governor Cellucci, Senator Lynch, and Representative Larkin:

On behalf of the Massachusetts Workers' Compensation Advisory Council, I am pleased to provide you with our fiscal year 1999 annual report, The State of the Massachusetts Workers' Compensation System.

This report details a comprehensive overview of the workers' compensation system in Massachusetts, including legislative initiatives, an analysis of the Division of Industrial Accidents, and a summary of the workers' compensation insurance market. The Council also identifies areas of concern and provides recommendations to improve the workers' compensation system. Finally, the report recognizes successful accomplishments where the Division of Industrial Accidents, the Division of Insurance, and other organizations have implemented specific programs to improve the workers' compensation system for all participants.

Thank you for your consideration of the Advisory Council's policy positions and recommendations. We look forward to working with you in the future to ensure that the Commonwealth's workers' compensation system proceeds to operate in an efficient manner with noteworthy success.

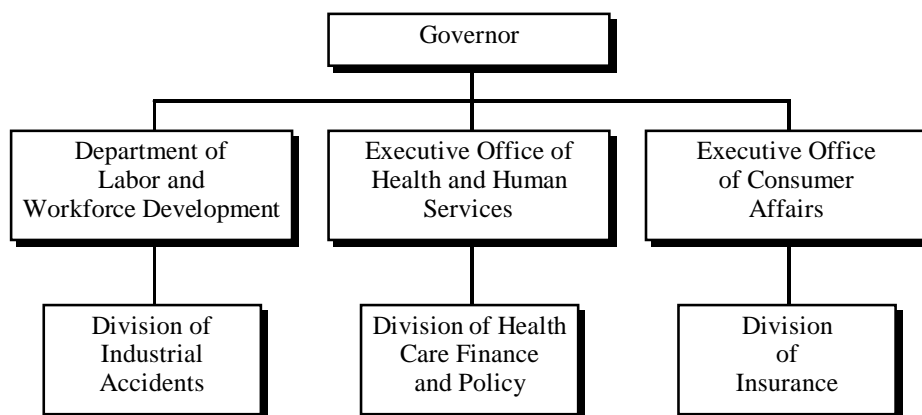
Very truly yours,

A handwritten signature in cursive script that reads "Denise A. Lucciola".

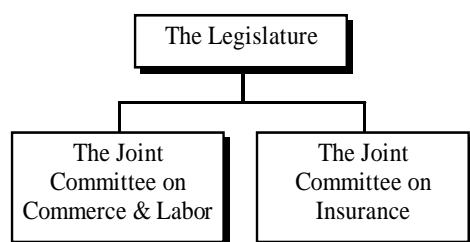
**Denise A. Lucciola, M.P.H.
Executive Director**

Government Regulation of Workers' Compensation

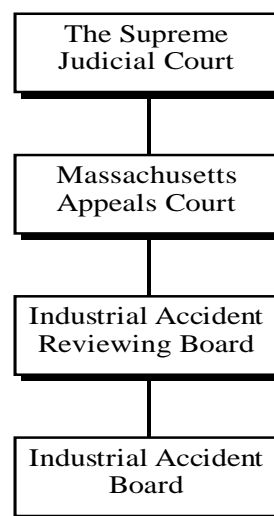
Administrative



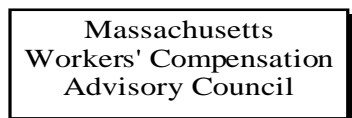
Legislative



Judicial



Oversight



Note: The Advisory Council monitors and reports on all aspects of the workers' compensation system.

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ADVISORY COUNCIL

The Massachusetts Workers' Compensation Advisory Council was created by the Massachusetts General Court on December 10, 1985, with passage of Chapter 572 of the Acts of 1985. Its functions are to monitor, recommend, give testimony, and report on all aspects of the workers' compensation system, except the adjudication of particular claims or complaints. The Council also conducts studies on various aspects of the workers' compensation system and reports its findings to key legislative and administrative officials.

The Advisory Council is mandated to issue an annual report evaluating the operations of the Division of Industrial Accidents (DIA) and the state of the Massachusetts workers' compensation system. In addition, members are required to review the annual operating budget of the DIA, and submit an independent recommendation when necessary. The Council is also charged with reviewing the insurance rate filing and participating in insurance rate hearings.

The Advisory Council is comprised of sixteen members, appointed by the Governor for five-year terms including: five employee representatives (each of whom is a member of a duly recognized and independent employee organization); five employer representatives (representing manufacturing classifications, small businesses, contracting classifications, and self-insured businesses); one representative of the workers' compensation claimant's bar; one representative of the insurance industry; one representative of the medical providers; and one representative of vocational rehabilitation providers. The Director of Labor & Workforce Development and the Director of Economic Development serve as ex officio members.

The employee and employer representatives comprise the voting members of the Council, and the Council cannot take action without at least seven affirmative votes. The Council's chairperson and vice-chairperson rotate between an employee representative and an employer representative.

The Advisory Council customarily meets on the second Wednesday of each month at 9:00 a.m. at the Division of Industrial Accidents, 600 Washington Street, 7th Floor Conference Room, Boston, Massachusetts.

Meetings are open to the general public pursuant to the Commonwealth's open meeting laws (M.G.L., c.30A, §11(a)).

Advisory Council Studies

The Analysis of Friction Costs Associated with the Massachusetts' Workers' Compensation System, Milliman & Robertson, John Lewis, (1989).

Assessment of the Department of Industrial Accidents & Workers' Compensation System, Peat Marwick Main, (1989).

Report on Competitive Rating, Tillinghast, (1989).

Report to the Legislature on Competitive Rating, Massachusetts Workers' Compensation Advisory Council, (1989).

Report to the Legislature on Public Employees, Massachusetts Workers' Compensation Advisory Council, (1989).

Medical Access Study, Lynch-Ryan, The Boylston Group (1990).

Report to the Legislature on the Mark-up System for Case Scheduling, Massachusetts Workers' Compensation Advisory Council, (1990).

Report to the Legislature on Occupational Disease, Massachusetts Workers' Compensation Advisory Council, (1990).

Analysis of the Massachusetts Department of Industrial Accidents' Dispute Resolution System, Endispute, Inc., B.D.O. Seidman, (1991).

Study of Workers' Compensation Wage Replacement Rates, Tillinghast; Professor Peter Kozel, (1994).

Study of Workers' Compensation Insurance Rate Methodology, The Wyatt Company, (1994).

Competitive Rating of Workers' Compensation in Massachusetts, J.H. Albert, (1995).

Review of WC Ratemaking Concepts and WCRIB 8/14/97 Filing, Ernst & Young LLP, (1997).

Analysis of Proposed Changes to Section 34 and 35 of Chapter 152 of the Massachusetts General Laws, Tillinghast, (1997).

Analysis of the Workers' Compensation Rating and Inspection Bureau (WCRIBM) and State Rating Bureau (SRB) Rate Filings, Tillinghast – Towers Perrin, (1999).

The Advisory Council's studies are available for review Monday through Friday, 9:00 a.m. - 5:00 p.m. at the Massachusetts State Library, State House, Room 341, Boston, Massachusetts, 02133 or by appointment at the offices of the Advisory Council, 600 Washington Street, 6th Floor, Boston, Massachusetts (617) 727-4900 ext. 378.

For further information about the Massachusetts Workers' Compensation Advisory Council, visit our web page at: <http://www.state.ma.us/wcac/>.

FISCAL YEAR 1999 IN REVIEW

For the Massachusetts Workers' Compensation System, fiscal year 1999 can be described as a year of continued stability and improvement. Since the implementation of the 1991 reform act, there has been a significant decline (56%) in the DIA caseload. Claims were down, claims costs were down, as were insurance rates and premiums. Although few regulatory changes occurred, the legislature is currently studying several proposals and is working closely with the Advisory Council to improve the workers' compensation system. Insurance carriers from across the country continue to flock to Massachusetts to become licensed in the state, as the insurance market has remained vibrant and competitive. Throughout Fiscal Year 1999, the Advisory Council carefully monitored the workers' compensation system and the operations of the DIA seeking to recommend ways to make the system more effective and efficient.

In fiscal year 1999, the Division of Industrial Accidents continued to experience decreases in its workload. Cases filed at the DIA declined 1.6% from fiscal year 1998 levels, and are down 56% since fiscal year 1991. Employee claims decreased 2.2% (down 35% since fiscal year 1991), and insurer requests for discontinuance's decreased 13% (marking a 72% decrease since fiscal year 1991).

In February, 1999, the Senate Post Audit and Oversight Bureau, chaired by Senator Cheryl A. Jacques, released a Policy Brief titled: "Massachusetts Workers' Compensation Insurers Continue to Make Windfall Profits Well Above the National Average." The three-page study charged that insurers who provide workers' compensation coverage in the Commonwealth are earning profits at more than twice the national average. The study also recommended that the Insurance Commissioner should be holding more frequent hearings to ensure timely and appropriate adjustments in workers' compensation rates. Many insurer groups rejected the report's findings as workers' compensation insurance rates have declined consistently since reforms were made to the system. Furthermore, many insurers are offering rates far below the set rates due to such a competitive market place. Questions were also raised over the data used by the Post Audit and Oversight Bureau in their report. Data was taken from the National Association of Insurance Commissioners (1997 figures) which came out well before Commissioner Ruthardt had ordered a 21.1% rate reduction in 1998.

In February, new appointments were made to the Joint Committee on Commerce & Labor. Representative Robert Koczera, who was formally the House Chair of this committee, was replaced by Representative Peter J. Larkin. In an effort to welcome any new members to the committee, the Advisory Council scheduled a meeting at the State House to discuss workers' compensation issues for the 1999-2000 Legislative Session. A meeting was held on March 1, 1999 with Senator Lynch, Representative Larkin, Commissioner Campbell, Senior Judge Jennings and members of the Advisory Council in attendance. The meeting allowed the Advisory Council to directly discuss their concerns and recommendations to the members of the Committee before a formal hearing on workers' compensation issues took place.

In March, 1999 the Advisory Council hired a new Executive Director, Denise A. Lucciola. Ms. Lucciola completed her Master's Degree in Public Health from Boston University in 1998, with a dual concentration in Epidemiology/Biostatistics and Health Services. She comes to the Council with a background in statistical analysis, legislative research, and knowledge of workplace injury and illness issues.

On March 1, 1999, the Workers' Compensation Rating & Inspection Bureau of Massachusetts (WCRB) submitted to Insurance Commissioner Linda Ruthardt a proposal to increase average workers' compensation insurance rates by 2.6% (effective date of August 1, 1999). It was the first time in four years that the WCRB has filed for an increase. On March 31, 1999, the Division of Insurance held a hearing to get public feedback on the WCRB's request to increase rates by 2.6%. At the hearing, this proposal was greeted by opposition by many parties including the State Rating Bureau (SRB) who believed that based on their preliminary analysis, no rate increase was warranted. The SRB filed their own rate filing in May, recommending the Insurance Commissioner cut workers' compensation insurance rates by 31.7% (effective date of September 1, 1999).

Due to the vast differences in proposals by the WCRB and SRB, the Advisory Council worked carefully with the firm Tillinghast-Towers Perrin to provide an in-depth analysis of both rate filings. The report was divided into two sections. In the first section, Tillinghast provided an explanation of some of the key factors underlying the development of the WCRB's rate filing. In the second section, they included an explanation of specific elements in the SRB's rate filing and a comparative analysis focusing on the differences in the trend methodology between the WCRB and SRB filings. As requested by Council Members, the Tillinghast analysis focused on the differences in loss trend between the WCRB and SRB filings. A final report detailing our findings was submitted to Commissioner Linda Ruthardt on July 14, 1999.

On August 24, 1999, Insurance Commissioner Linda Ruthardt issued a rate decision, which reduced average workers' compensation rates 20.3%. This rate decrease is similar to last year's rate reduction of 21.1% and continues a five-year trend of double-digit decreases, which began in 1994. The reduction became effective for policies renewed or written on and after September 1, 1999.

In our Fiscal Year 1997 Annual Report, the Council voiced concern about DIA's inability to verify payment of assessments collected by insurance carriers from the employers of the Commonwealth. At the April 14, 1999 Advisory Council Meeting, Council Members were informed that the Assessment Audit RFR process had been completed and that three firms had been selected. Throughout the fiscal year, as many as seven insurers were under review by the Auditors. Each month the DIA receives a monthly report from the Auditors detailing the progress of the audits. Thus far, the project appears to be a success as money has been received by the DIA as a result of the audits.

The insurance market continued to be extremely competitive in fiscal year 1999. A total of 13 new licenses were issued to carriers by the Division of Insurance to write workers' compensation insurance in Massachusetts. Moreover, since the implementation of new rates in September, 58 separate deviations and scheduled credits have been approved by the Insurance Commissioner. These discounts range from 5% to 38% off manual rates, depending on the carrier and the classification. Drawn by favorable market conditions

marked by decreased loss costs, carriers from around the nation have entered the state in search of profitable underwriting opportunities.

As in past years, the Advisory Council formed a budget subcommittee to review the DIA Fiscal Year 2000 Spending Plan, which was based on the House 1 Governor's Recommendation of \$18.1 million. Members of the subcommittee reviewed each subsidiary, looking at increases and decreases from the prior year's budget. It was explained that the budget presented to them was considered "level funded" with only a 2.1% increase over last year (reflecting collective bargaining). The biggest increase in the DIA Spending Plan was in the HH account for consultant services (+80.6%), in which they propose to spend \$200,000 to study the conversion from the Unify Database (12yrs. old) to the Oracle Database. On September 8, 1999 the Advisory Council endorsed the Governor's recommended budget of \$18,142,031.

On November 16, 1999, Governor Cellucci signed the General Appropriations Act giving the DIA a \$18,072,014 operating budget for fiscal year 2000. This year's appropriation is 2% greater than last year's appropriation amount of \$17,768,412. The Governor's final appropriation for the DIA account was the same amount as allocated in the Conference Committee budget. The Advisory Council had previously endorsed the Governor's Recommendation of \$18,142,031.

CONCERNS & RECOMMENDATIONS

M.G.L. c.23 E, §17, directs the Advisory Council to include in its annual report “an evaluation of the operations of the [DIA] along with recommendations for improving the workers’ compensation system.” Overall, the Advisory Council is pleased with the workers’ compensation system in Massachusetts, as reflected by reduced caseloads at the DIA, premium reductions to employers, and a competitive insurance marketplace. In an effort to both continue and build upon the success of the 1991 reforms, the Advisory Council has concluded the following areas are in need of attention, and offers recommendations for improvements.

Conciliation to Conference Time Frame

Although the caseload at the DIA continues to decrease, the average time frame for a case to go from conciliation to conference has substantially increased over the past four years. In FY’96 the average case time frame for a case to go from conciliation to conference was 86.6 days. In FY’99 this time frame has increased to 100.2 days. This is an increase of 16% at a time when caseloads scheduled for conciliation have decreased by 18% since FY’96. Moreover the caseloads scheduled at conciliation have decreased by 50% since FY’91.

When the conciliator refers a case to conference, the computer scheduling system automatically assigns the case to an administrative judge who must maintain exclusive jurisdiction over the case throughout the conference and hearing stages.¹

Administrative judges agree that this time frame will vary substantially from case to case. It is critical that enough time elapse so that the parties are able to develop the elements of their case. For example, a case involving complex medical issues will require substantiation of technical issues and of medical reports. Availability of expert’s statements is a factor requiring adequate amounts of time.

Moreover, a conference resulting from an insurer’s request for discontinuance will require that the same judge who presided over the conference at the outset of the claim again preside over the discontinuance conference. The availability of the particular judge will affect the time frame.

The Advisory Council believes that the Senior Judge should implement guidelines on the average amount of time it should take a case to progress through each stage of the dispute resolution process for the benefit of both the injured worker and the Administrative Judges. The Council recognizes the many factors that can affect case time frames (availability of judges, complexity of cases, judicial ownership, etc.) but believes that a system of benchmarking could help all parties better navigate the workers’ compensation system.

¹ Judge ownership may increase time frames because of the administrative requirements it creates, but it does have positive benefits according to the judges. It creates continuity for litigants, accountability for case development, and it prevents “judge shopping”.

Employer Fines Legislation

During fiscal year 1999, the Advisory Council continued to express concern over the current flat fine of \$100 per day assessed against any employer that is found to be lacking workers' compensation insurance.

This fine was established in 1987 and has not been adjusted since. Council Members have agreed that stop work orders and fine provisions found at M.G.L. c.152, §25C are not sufficiently punitive to deter employers from violating the mandate to obtain workers' compensation insurance coverage.

For the past four years, this issue has been a significant concern of the Advisory Council. In FY'97, the Advisory Council worked to develop a bill to address the inadequacy of the current fines. Council Members consulted with officials from the insurance industry, the Insurance Fraud Bureau, and the DIA. As a result of these meetings, the Council believed it was important that a fine be based on a "sliding scale." Therefore, employers that have avoided greater amounts of premium would be subject to a larger fine than employers that have avoided a smaller premium would. For this reason, the Council agreed to adopt the approach of several states that imposed fines at the rate of three times premium avoided.

The Advisory Council drafted legislation to address these concerns and Senate Bill 1970 has been re-filed by Senator Stephen F. Lynch, Senate Chair of the Joint Committee on Commerce & Labor.

Another continuing concern of the Advisory Council is the magnitude of Trust Fund Claims. When an employee is injured at work, and it is discovered that the employer failed to provide coverage, the employee may obtain benefits through the DIA's Trust Fund. The Trust Fund was built into the statute as a protective measure to pay for the benefits of injured employees of uninsured employers. The Trust Fund is financed through assessments paid by the vast majority of employers who purchase insurance. In FY'99, \$3,132,378 was paid to uninsured claimants. There were 224 claims filed, and 585 claims for benefits were paid.

Throughout fiscal year 1999, the Advisory Council has voiced support for Senate Bill 1970. Although this legislation was reported favorably by the Joint Committee on Commerce & Labor, no action has been taken by the Senate Ways & Means Committee.

As the 1999 - 2000 Legislative session begins, Council Members are optimistic that the legislature will pay close attention to the employer fines bill that has been re-filed by Senator Lynch.

Council Members believe that passage of this bill will force fraudulent employers to purchase workers' compensation insurance and will help alleviate multiple claims against the Trust Fund. The Advisory Council strongly recommends that S.1970 be passed this legislative session.

Legislation to Stagger Judicial Terms

In fiscal year 1998, the Division of Industrial Accidents experienced delays in both conferences and hearing due to the expirations of such a large number of judicial terms. During that fiscal year, eleven of twenty-four administrative judge terms expired, as did all six administrative law judge terms. With four more administrative judge terms expiring in fiscal year 2000 and as many as ten administrative judges expiring in 2004, the Advisory Council believes that judicial term staggering legislation can prevent similar stresses to the system in the future.

During the 1999-2000 legislative session, Representative Robert Koczera filed House Bill 577, which proposes to stagger the judicial terms at the DIA and would increase the number of administrative judges from 21 to 25. This bill is similar to House Bill 5042, which was filed last legislative session but was never passed by the legislature.

Section 1 of this bill would require the staggering of administrative judge appointments beginning in 1999. The intent is to avoid future problems of multiple terms expiring in one year. Terms would be staggered as follows:

- 1999** - two administrative judges would be appointed to six-year terms
- 2000** - four administrative judges would be appointed to six-year terms
 - one administrative judge would be appointed to a five-year term
 - one administrative judge would be appointed to a three-year term
- 2001** - one administrative judge would be appointed to a six-year term
- 2002** - one administrative judge would be appointed to a six-year term
- 2003** - three administrative judges would be appointed to six-year terms
- 2004** - four administrative judges would be appointed to six-year terms
 - one administrative judge would be appointed to a five-year term
 - two administrative judges would be appointed to four-year terms
 - two administrative judges would be appointed to three-year terms
- Thereafter** - administrative judges would be appointed to six-year terms

Section 2 of this bill would amend M.G.L. c.23E, §4 by increasing the number of permanent administrative judges' positions at the DIA from 21-25. Currently, the DIA has 24 administrative judges (21 permanent and 3 recall judges). Under this bill, the number of administrative judges from any one political party could not exceed 13, an increase from the current 11.

Section 3 of this bill would amend Chapter 23E, §5 by staggering administrative law judge appointments. Terms would run as follows beginning in 1999:

- one member or successor would be appointed to a one-year term
- one member or successor would be appointed to a two-year term
- one member or successor would be appointed to a three-year term
- one member or successor would be appointed to a four-year term
- one member or successor would be appointed to a five-year term
- one member or successor would be appointed to a six-year term
- Thereafter**, a member or successor would be appointed/ re-appointed to a six-year term.

The Advisory Council supports the need for staggering judicial terms commencing in the year 2000. However, it is the consensus of the Members that terms for newly appointed judges should be for an initial 2-year period. This mandate would allow the Senior Judge of the Division of Industrial Accidents (DIA) to have improved disciplinary measures for issues of non-compliance or non-performance. The Advisory Council urges the legislature to pass a revised version of House Bill 577 (requiring new judges be appointed to an initial 2-year term) so that future appointments are spread out allowing the workers' compensation system to function without delays for both injured workers and insurers.

Code of Judicial Conduct Legislation

The Council supports the need for a uniform code of judicial conduct for state administrative judges (AJ's) and administrative law judges (ALJ's). The authority they exercise over the fate of injured employees and employers should be tempered by clearly defined standards to ensure the fair administration of justice.

Therefore, the Council supports House Bill 3027, re-filed during this legislative session by Representative Antonio Cabral. However, it is the opinion of the Council that this bill be amended to utilize the American Bar Association's (ABA) Model Code of Judicial Conduct for State Administrative Law Judges. Although the ABA code only addresses conduct for ALJ's, the Council recommends that this code also be applied to AJ's. Therefore, some minor revisions should be made to the bill's language to include both definitions of judges at the DIA. House 3027, in its current form, supports the code of judicial conduct promulgated by the Supreme Judicial Court.

Medical Utilization Trending and Tracking System (MUTTS)

The Advisory Council continued to monitor the progress of the Medical Utilization Trending and Tracking System (MUTTS) in FY'99. MUTTS is the DIA's development of a statistical program to gather billing data from insurers and utilization review agents to monitor trends in costs, as well as patterns of treatment of injured workers in Massachusetts. The data will be used to help identify providers who over or under-utilize medical procedures, create and revise treatment guidelines, and create profiles of provider insurers, and possibly employers as well.

The MUTTS system began its evolution in FY'93 by hiring various consultants to aid in the development of the system. In FY'97, CHER began its contract with the DIA to create a database that would track and trend medical claims data.

Per the request of the Joint Committee on Commerce & Labor, the Advisory Council's Executive Director, Denise A. Lucciola, and Research Analyst, Andrew S. Burton, visited with members from the Center for Health Economics Research (CHER) to evaluate the program's progress and future viability. CHER was contracted in FY'97 to design the MUTTS data system to gather medical data primarily from insurer, self insurer, and self insurance groups on the costs and medical practices associated with treating workers' compensation claimants.

Phases of CHER's 5-year contract with the DIA

Phase 1 (FY'97) of the contract with CHER emphasized project design. A survey was developed to assess the insurance industry's capability of submitting medical claims data to the DIA. Specifically, the survey's objective was to inform the DIA on how the industry processed their workers' compensation medical claims data, so CHER would be able to develop a workable system to retrieve this data. During this year, the survey was completed and CHER began creating the database to import insurance industry claims data.

In **Phase 2** (FY'98) of the project, CHER began the process of "coding" the system, so collected data from insurance companies could be processed in a uniform manner.

During **Phase 3** (FY'99) of the project, the MUTTS system was pilot tested using data from one Massachusetts' insurer and three, Third Party Administrators. The data was then run through the system to validate its design.

Phase 4 and **Phase 5** (FY'00-'01) of the project are scheduled to be operational years. In these phases, insurance companies writing workers' compensation policies in the Commonwealth will be required to submit medical claims data to CHER. Ultimately, this data will be used to generate outcomes reports if the insurance industry complies.

As explained by Commissioner James J. Campbell at the June 9, 1999 Joint Committee on Commerce & Labor hearing, MUTTS is the final medical component called for in the 1991 workers' compensation reform. As part of the reform act, the statute states that the DIA should "monitor the medical and surgical treatment provided to injured employees and the services of other health care providers, and monitor hospital utilization as it relates to the treatment of injured employees. The monitoring shall include determinations concerning the appropriateness of the service, whether treatment is necessary and effective, the proper costs of services, and the quality of treatment" (M.G.L. c.152, §13).

Clearly, the Advisory Council recognizes the potential benefits of a comprehensive medical database that could monitor trends in costs, as well as patterns of treatment for injured workers in our state. However, we remain concerned with the project's future viability, due to the concerns from those who will participate in the project. Ultimately, this may result in legal challenges. The Advisory Council will continue to closely monitor the MUTTS Project.

Audit of Insurance Carrier Payments/COLA Reimbursements

M.G.L. c.152 §65 states that revenues for the Special Fund and the Trust Fund shall be raised by an assessment on all employers. The act specifies that the DIA must calculate an assessment rate which, when multiplied by an employer's standard premium, yields an employer's assessment amount. M.G.L. c.152 §65(5) also specifies that the DIA must bill self insured employers and self insurance groups for these assessments. The act states that insurance carriers, however, are responsible for billing and collecting assessments from insured employers. The act also requires that assessments must be separately stated on insurance bills and that insurance carriers must pay amounts to the DIA on a quarterly basis, no later than one month after the end of the quarter.

While the DIA bills self insurance groups and self insured employers directly for assessments, it relies on insurance carriers to self-report and pay the appropriate amounts billed and collected from employers. Since 1986, when the DIA's funding system was first implemented, these payments have never been reviewed for accuracy and have gone without audit. The DIA first identified this problem in 1994, but was unable to address it due to lack of funding.

The Advisory Council first voiced concern about the DIA's inability to verify payment of assessments collected by insurance carriers in the FY'97 Annual Report. At that time, the Council investigated several possible methodologies to verify insurer payments. Members of the Council met with officials of the Workers' Compensation Rating & Inspection Bureau of Massachusetts (WCRB) to determine the merits of estimating employer assessments collected, based on WCRB data. The process was complicated for a number of reasons; the most important being that the premium information the WCRB collects does not precisely match the DIA's definition of "standard premium."

The DIA formed a Procurement Management Team (PMT) in March, 1998 to investigate alternative methodologies for verifying insurer payments. The PMT determined that the most beneficial and cost-effective means of accomplishing this goal was to hire three, independent auditors to verify insurance industry's records to ensure their compliance with the assessment rates. At the April 14, 1999 Advisory Council Meeting, Council Members were informed that the Assessment Audit process had been completed. In addition, three firms had been selected through an RFR process that also included the review of reimbursements made to the DIA, pursuant to M.G.L. c.152, §34B and 452 CMR 3.03. Throughout the fiscal year, as many as seven insurers were under review by the auditors.

The Advisory Council strongly supports the DIA's continued efforts using independent auditors to verify insurer's compliance with the collection of assessments and COLA's from employers. With over \$64 million dollars collected in assessments by the agency in FY'99, the Council recognizes the importance of verifying that proper payments are made by insurers. The Advisory Council believes that this process will be beneficial to both insurers and the DIA by ensuring that proper credit and debit adjustments are applied to the respective parties.

Office of Safety Training Grants

The Office of Safety is responsible for establishing and supervising programs that entail the education and training of employees and employers in the recognition, avoidance, and prevention of unsafe or unhealthy working conditions. To fulfill this mandate, the DIA awards grants to qualified applicants, based on a competitive selection process of Request for Response (RFR).

For the past eleven years, the Office of Safety has been funding "Occupational Safety and Health Education and Training Programs." In fiscal year 1999, the Office of Safety received 62 requests and funded 43 proposals training over 27,000 employees. In the last five years, the office has trained over 100,000 employees in the Commonwealth.

Clearly, this program has been a valuable success. Safety grants have saved employers a tremendous amount of money, by focussing on the pre-injury stages of workers' compensation. Currently, the program has an annual budget of \$800,000, and proposals can be submitted up to a maximum of \$25,000.

The Advisory Council applauds the efforts made by the Office of Safety for providing education and training to employees on a variety of workplace safety issues. Council Members have been informed that the demand for safety grants is rising and are concerned that the Office of Safety is annually constrained to a budget of \$800,000. The Advisory Council is supportive of the Office of Safety's future efforts to increase their funding, thereby allowing for more employees and employers to be educated, while attaining the ultimate goal of creating safer workplaces.

Office of Education and Vocational Rehabilitation

The Office of Education and Vocational Rehabilitation (OEVR) oversees the rehabilitation of disabled workers' compensation recipients for successful return to work. In fiscal year 1999, there were 2,939 cases referred to OEVR. Of those cases, 2,236 proceeded to a "mandatory meeting" for a determination of suitability for vocational rehabilitation services. There were 951 cases then referred to the insurer/self insurer, with a request to initiate vocational rehabilitation services by an OEVR certified provider. Ultimately, 341 injured employees completed the individual written rehabilitation program, and returned to work.

The Council would like to see OEVR take a more aggressive approach that will continue to increase the return to work of injured employees. One method of accomplishing this task is to implement an inter-agency networking system, where injured employees may have increased access to referrals including: Department of Employment and Training, Regional Employment Boards, and Career Centers.

LEGISLATION

During 1999-2000 legislative session, forty-six bills were filed by legislators seeking to amend the workers' compensation system (see Appendix J). Most bills concerning workers' compensation matters are referred to the Joint Committee on Commerce & Labor. Once legislation is referred to the committee, public hearings are held on the bills.

The Committee met in Executive Session on September 29, 1999 to review most of the bills proposed regarding workers' compensation legislation. At this hearing, the Committee members voted to recommend that each bill either receive a favorable rating of "ought to pass," an unfavorable rating of "ought not to pass," to order further study, or to extend it for further examination until a particular date.

The Advisory Council will continue to work with the Joint Committee on Commerce & Labor to achieve the necessary changes and continually improve the workers' compensation system.

For a list of members of the Joint Committee on Commerce and Labor, see Appendix K.

Bills with a "Favorable Rating"

H.576 - Koczera **INSURANCE COVERAGE FOR STUDENTS – SCHOOL TO WORK PROGRAMS (§1)**
[REFILE]

This re-filed bill (previously House 5270) treats students who are participating in a work-based experience as part of a school-to-work program (as defined in Title I of the School-to-Work Opportunities Act) as "employees" of such employers in the case of work-related injuries.

H.577 - Koczera **STAGGERING TERMS OF INDUSTRIAL ACCIDENT BOARD AND REVIEWING BOARD JUDGES (c. 23E)**
[SIMILAR]

This bill is similar to House 5042 filed last legislative session as a "late file" bill.

Section 1 of this bill would require the staggering of administrative judge appointments beginning in 1999. The intent is to avoid future problems of multiple terms expiring in one year. Terms would be staggered as follows:

- 1999** - two administrative judges would be appointed to six-year terms.
- 2000** - four administrative judges would be appointed to six-year terms.
 - one administrative judge would be appointed to a five-year term.
 - one administrative judge would be appointed to a three-year term.
- 2001** - one administrative judge would be appointed to a six-year term.
- 2002** - one administrative judge would be appointed to a six-year term.
- 2003** - three administrative judges would be appointed to six-year terms.
- 2004** - four administrative judges would be appointed to six-year terms.
 - one administrative judge would be appointed to a five-year term.
 - two administrative judges would be appointed to four-year terms.
 - two administrative judges would be appointed to three-year terms.

Thereafter - administrative judges would be appointed to six-year terms.

Section 2 of this bill would amend M.G.L. c.23E, §4 by increasing the number of permanent administrative judges' positions at the DIA from 21-25. Currently, the DIA has 24 administrative judges (21 permanent and 3 recall judges). Under the bill, the number of administrative judges from any one political party could not exceed 13, up from the current 11.

Section 3 of this bill would amend Chapter 23E, §5 by staggering administrative law judge appointments. Terms would run as follows beginning in 1999:

one member or successor would be appointed to a one-year term
one member or successor would be appointed to a two-year term
one member or successor would be appointed to a three-year term
one member or successor would be appointed to a four-year term
one member or successor would be appointed to a five-year term
one member or successor would be appointed to a six-year term

Thereafter, a member or successor would be appointed or re-appointed to a six-year term.

H.1138 -
Kaufman
 [NEW]

EMPLOYEE LEASING COMPANIES – EXCLUSIVE REMEDY (§15)

This new bill would amend §15 by barring an action at law for damages for personal injuries or wrongful death by an employee towards an employee leasing company and its client company, if each are in compliance with the requirements of Chapter 152. Currently, §15 only provides protection to "the insured person employing such employee and liable for payment of the compensation provided by this chapter for the employee's personal injury or wrongful death and said insured person's employees."

H. 2851 -
Koczera,
(A.I.M.)
 [REFILE]

INSURANCE COVERAGE FOR STUDENTS - SCHOOL TO WORK PROGRAMS (§1)

This re-filed bill (previously H.5270 and identical to H.576) treats students who are participating in a work-based experience as part of a school-to-work program (as defined in Title I of the School to Work Opportunities Act) as "employees" of such employers if they receive personal injuries arising out of and in the course of such participation.

H.3027 -
Cabral,
Kennedy, Swan,
Murray, Tarr
and Travis
 [REFILE]

REMOVAL OF AJ'S & ALJ'S (c. 2E §8) – CODE OF JUDICIAL CONDUCT

This re-filed bill (previously House 3763) would require the Senior Judge, the AJ's and the ALJ's to be subject to the Code of Judicial Conduct as promulgated by the SJC. The Council has supported this bill in the past. [Note: The American Bar Association has written and endorsed A Model Code of Judicial Conduct for State Administrative Law Judges. This code is based on the ethical code applicable to court judges but accounts for differences in responsibilities and powers of state administrative law judges as opposed to judges presiding in a court of law.]

H.4687 - Larkin
[NEW]

PREMIUMS FOR SELF INSURED COMPANIES (\$25G(1))

This new bill is intended to replace House 1511 and Senate 96 regarding Self-insured companies. This bill would require self-insured workers' compensation groups to disclose a certified financial statement of each member, including at a minimum: "a balance sheet, a profit and loss statement, a statement of change in fund position, and a statement showing the combined net worth of all members applying for coverage on the inception date of the fund." Unlike H.1511 and S.96 where the combined net worth had to be at least \$1 million dollars, H.4687 requires the combined net worth to be "an amount that establishes the financial strength and liquidity of the businesses." These requirements would not apply to self-insurance groups that have been in existence for at least five years after passage of this legislation. Furthermore, these existing (5 years) self-insurance groups would not be required to have its member's experience rated.

S.1970 - Lynch
[NEW]

EMPLOYER FINES (\$25C)- INCREASE

This bill is a newly revised version of S.67 filed this legislative session. Changes from S.67 are in bold. Note: §4 of S.67 has been entirely eliminated.

Section 1 increases civil penalty to three times the premium the violating employer would have paid in the assigned risk pool for the entire period it operated without insurance. If the period is seven days or less, **and the employer is a merit rated employer, or the employer does not qualify for merit rating or experience rating, as determined by the workers' compensation rating and inspection bureau**, the fine imposed would total **\$100** for each day the employer lacked insurance.

If said period is determined to be 7 business days or less, **and the employer is an experience rated employer, as determined by the workers' compensation rating and inspection bureau**, the employer shall pay into the private employer trust fund \$250 for each day the employer failed to secure insurance or self-insurance. **An employer shall provide evidence to the department evidencing his classification or rating determination by the workers' compensation rating and inspection bureau.**

Section 2 deletes provisions, which require a higher fine for employers who appeal a stop work order, and are found to lack insurance after a hearing.

Section 3 increases the criminal fines for failure to carry insurance to \$5,000 for a first offense and \$10,000 for a second offense **and subsequent offenses**. It also stipulates that no finding of criminal intent is necessary to prove a violation and requires that fines be ordered in addition to restitution to be paid to the DIA Trust Fund.

Section 4 amends §65 to require that stop work order fines be deposited in the private employer trust.

Section 5 creates a 90-day amnesty program for violating employers to obtain insurance. It requires the Commissioner of the DIA, the Commissioner of Insurance, the Insurance Fraud Bureau and the Massachusetts Workers' Compensation Rating and Inspection Bureau to implement a promotional campaign to advise employers about the amnesty period, the workers' compensation insurance requirement, and the penalties. It would also encourage the general public to report suspected violators.

SECTION

- 1 -

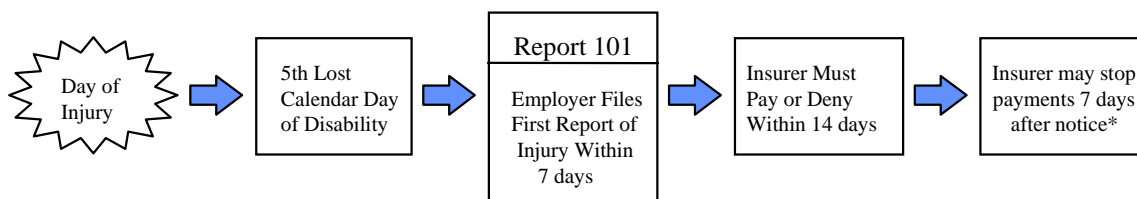
OVERVIEW

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PROVISIONS TO RESOLVE DISPUTES

Figure 1: Schedule of Events

Schedule of Events:



*The insurer may stop payments unilaterally (with seven days notice) only if the case remains within the 180 day "pay without prejudice period," and the insurer has not been assigned or accepted liability for the case. Otherwise, the insurer must file a "complaint" and go through the dispute resolution process.

Workers' Compensation Claims

When an employee is disabled or incapable of earning full wages for five or more calendar days, or dies, as the result of a work-related injury or disease, the employer must file a First Report of Injury. This form must be sent to the Office of Claims Administration at the DIA, the insurer, and the employee within seven days of notice of the injury. If the employer does not file the required First Report of Injury with the DIA, they may be subject to a fine.

The insurer then has 14 days upon receipt of an employer's first injury report to either pay the claim or to notify the DIA, the employer, and the employee of refusal to pay.² When the insurer pays a claim, it may do so without accepting liability for a period of 180 days. This is the "pay without prejudice period" that establishes a window where the insurer may refuse a claim and stop payments at its will. Up to 180 days, the insurer can unilaterally terminate or modify any claim, as long as it specifies the grounds and factual basis for so doing.³ The purpose of the pay without prejudice period is to encourage the insurer to begin payments to the employee instead of outright denying the claim.

After a conference order is issued or the pay without prejudice period expires, the insurer may not stop payment without an order from an AJ. The insurer must request a modification or termination of benefits, based on an impartial medical exam and other statutory requirements. A discontinuance or modification of benefits may take place no sooner than 60 days following referral to the division of dispute resolution.

² If there is no notification or payment has not begun, the insurer is subject to a fine of \$200 after 14 days, \$2,000 after 60 days, and \$10,000 after 90 days.

³ The pay without prejudice period may be extended up to one year under special circumstances. The DIA must be notified seven days in advance.

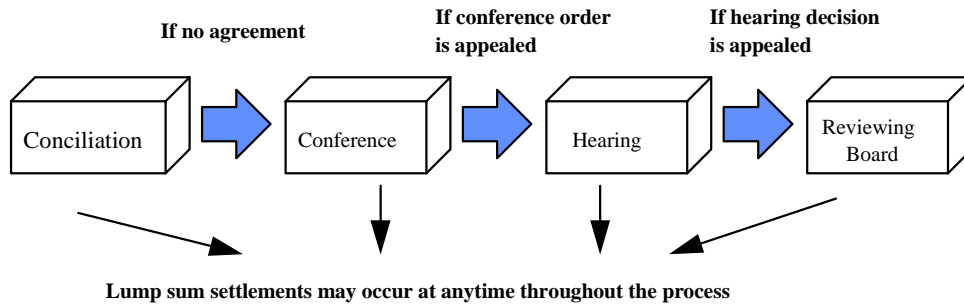
Dispute Resolution Process

Requests for adjudication may be filed either by an employee seeking benefits, or an insurer seeking modification or discontinuance of benefits following the payment without prejudice period.

Figure 2: Dispute Resolution Process

Dispute Resolution:

START: 30 days after the onset of disability, or immediately following an insurer's "deny", the employee may file a claim with the DIA and Insurer.



Dispute resolution begins at conciliation, where a conciliator will attempt to resolve a dispute by informal means. Disputes should go to conciliation within 15 days of receipt of the case from the division of administration.

A dispute not resolved at conciliation will then be referred to a conference, where it is assigned to an AJ who retains the case throughout the process if possible. The insurer must pay an appeal fee of 65% of the state average weekly wage (SAWW), or 130% of the SAWW if the insurer fails to appear at conciliation. The purpose of the conference is to compile the evidence and to identify the issues in dispute. The AJ may require both injury and hospital records. A conference order may be appealed to a hearing within 14 days.

At the hearing, the AJ reviews the dispute according to oral and written documentation. The procedure at a hearing is formal and a verbatim transcript of the proceedings is recorded by a stenographer. Witnesses are examined and cross-examined according to the Massachusetts Rules of Evidence. The AJ may grant a continuance for reasons beyond the control of any party. Either party may appeal a hearing decision within 30 days.

This time limit for appeals may be extended up to one year for reasonable cause. A fee of 30% of the state average weekly wage must accompany the appeal. The claim will then proceed to the reviewing board, where a panel of ALJ's will hear the case.

At the reviewing board, a panel of three ALJ's will review the evidence presented at the hearing. The ALJ's may request oral arguments from both sides. They can reverse the AJ's decision only if they determine that the decision was beyond the scope of authority, arbitrary, capricious, or contrary to law. The panel is not a fact-finding body, although it may recommit a case to an AJ for further findings of fact.

All orders from the dispute resolution process may be enforced by the Superior Court of the Commonwealth. Reviewing Board cases may also be appealed to the Appeals Court. The cost of appeals are reimbursed to the claimant (in addition to the award of the judgment), if the claimant prevails.

Lump Sum Settlements

A case can be resolved at any point during the DIA's three-step dispute resolution process by settlement or by the decision of an administrative judge (AJ) or administrative law judge (ALJ).

Conciliators may "review and approve as complete" lump sum settlements, a standard that allows the conciliator to review a completed lump sum settlement. Conciliators or the parties at conciliation may also refer a case to a lump sum conference, where an administrative law judge will decide if a lump sum settlement is in the best interest of the parties.

AJ's, at the conference and hearing, may approve lump sum settlements in the same manner that an ALJ approves a settlement at the lump sum conference. AJ's and ALJ's must determine whether settlements are in the best interest of the employee, and they may reject a settlement offer if it appears to be inadequate. Dispute resolution begins at conciliation, where a conciliator will attempt to resolve a dispute by informal means.

Alternative Dispute Resolution Measures

Arbitration & Mediation - At any time prior to five days before a conference, a case may be referred to an independent arbitrator. The arbitrator must make a decision whether to vacate or modify the compensation pursuant to M.G.L. c.251, §12 and §13. The parties involved may agree to bring the matter before an independent mediator at any stage of the proceeding. Mediation shall in no way disrupt the dispute resolution process, and any party may continue with the process at the DIA if they decide to do so.

Collective Bargaining - An employer and a recognized representative of its employees may engage in collective bargaining to establish certain binding obligations and procedures related to workers' compensation. Agreements are limited to the following +topics: supplemental benefits under §34, 34A, 35, 36; alternative dispute resolution (arbitration, mediation, conciliation); limited list of medical providers; limited list of impartial physicians; modified light duty return to work program; adoption of a 24 hour coverage plan; establishing safety committees and safety procedures; and establishing vocational rehabilitation or retraining programs.

SUMMARY OF BENEFITS

An employee who is injured during the course of employment, or suffers from work-related mental or emotional disabilities, as well as occupational diseases, is eligible for workers' compensation benefits. These benefits include weekly compensation for lost income during the period the employee cannot work.

Indemnity payments vary, depending on the average weekly wage of the employee (AWW) and the degree of incapacitation. The statute dictates that the maximum benefit be set at 100% of the State Average Weekly Wage (SAWW), and that a minimum benefit of at least 20% of the SAWW.⁴

In addition, the insurer is required to furnish medical and hospital services, and medicines if needed. The insurer must also pay for vocational rehabilitation services if the employee is determined to be suitable by the DIA.

Below is a list of the SAWW's, since 1992, and the maximum (SAWW) and minimum benefit levels for §34 and §34A claims:

Table 1: Indemnity Benefits

<u>Effective Date</u>	<u>Maximum Benefit</u>	<u>Minimum Benefit</u>
10/1/92	\$543.30	\$108.66
10/1/93	\$565.94	\$113.19
10/1/94	\$585.95	\$117.19
10/1/95	\$604.03	\$120.81
10/1/96	\$631.03	\$126.21
10/1/97	\$665.55	\$131.11
10/1/98	\$699.91	\$131.98
10/1/99	\$749.69	\$149.93

Source: DIA Circular Letter No. 300 (October 1, 1999)

⁴ The Statewide Average Weekly Wage (SAWW) is determined under subsection (2) of Chapter 151A §29 and promulgated by the Director of Employment and Training. As of October 1, 1999, the SAWW is \$749.69.

Indemnity and Supplemental Benefits

The following are the various forms of indemnity and supplemental benefits employees may receive depending on their average weekly wage, state average weekly wage, and their degree of disability.

Temporary Total Disability (§34) - Compensation will be 60% of the employee's average weekly wage (AWW) before injury, while remaining above the minimum and below the maximum payments that are set for each form of compensation. The maximum weekly compensation rate is 100% of the state average weekly wage (\$749.69), while the minimum is 20% of the SAWW (\$149.93), if claims involve injuries occurring on or after October 1, 1999. The limit for temporary benefits is 156 weeks.

Partial Disability (§35) - Compensation is 60% of the difference between the employee's AWW before the injury and the weekly wage earning capacity after the injury. This amount cannot exceed 75% of temporary benefits under §34 if they were to receive those benefits. The maximum benefits period is 260 weeks for partial disability, but may be extended to 520 weeks.

Permanent and Total Incapacity (§34A) - Payments will equal 2/3 of AWW following the exhaustion of temporary (§34) and partial (§35) payments. The maximum weekly compensation rate is 100% of the state average weekly wage (\$749.69), while the minimum is 20% of the SAWW (\$149.93), if claims involve injuries that occurred on or after October 1, 1999. The payments must be adjusted each year for cost of living allowances (COLA benefits).

Death Benefits for Dependents (§31) - The widow or widower that remains unmarried shall receive 2/3 of the worker's AWW, but not more than the state's AWW or less than \$110 per week. They shall also receive \$6 per week for each child (not to exceed \$150 in additional compensation). There are also benefits for other dependents. Benefits paid to all dependents cannot exceed 250 times the state AWW plus any cost of living increases (COLA). However, children under 18 years old may continue to receive payments even if the maximum has been reached. Burial expenses may not exceed \$4000.

Subsequent Injury (§35B) - An employee who has been receiving compensation, has returned to work for two months or more, and is subsequently re-injured, will receive compensation at the rate in effect at the time of the new injury (unless the old injury was paid in a lump sum). If the old injury was settled with a lump sum, then the employee will be compensated only if the new claim can be determined to be a new injury.

Attorney's Fees

The dollar amounts specified for attorney's fees are listed in M.G.L. c.152, §13A(10). As of October 1, 1999, subsections 1 through 6 were updated to reflect adjustments to the State Average Weekly Wage. Below is a summary of the attorney's fee schedule.

(1) When an insurer refuses to pay compensation within 21 days of an initial liability claim, but prior to a conference agrees to pay the claim (with or without prejudice), the insurer must pay an attorney's fee of **\$852.78** plus necessary expenses. If the employee's attorney fails to appear at a scheduled conciliation, the amount paid is **\$426.39**.

(2) When an insurer contests a liability claim and is ordered to pay by an administrative judge at conference, the insurer must pay the employee's attorney a fee of **\$1,218.26**. The administrative judge can increase or decrease this fee based on the complexity of a case and the amount of work an attorney puts in. If the employee's attorney fails to appear at a scheduled conciliation, the fee may be reduced to **\$609.13**.

(3) When an insurer contests a claim for benefits other than the initial liability claim, as in subsection (1), and fails to pay compensation within 21 days, yet agrees to pay the compensation due, prior to conference, the insurer must pay the employee's attorney fee in the amount of **\$609.13** plus necessary expenses. This fee can be reduced to **\$304.56** if the employee's attorney fails to appear at a scheduled conciliation.

(4) When an insurer contests a claim for benefits or files a complaint to reduce or discontinue benefits by refusing to pay compensation within 21 days, and the order of the administrative judge after a conference reflects the written offer submitted by the claimant (or conciliator on the claimant's behalf), the insurer must pay the employee's attorney a fee of **\$852.78** plus necessary expenses. If the order reflects the written offer of the insurer, no attorney fee should be paid. If the order reflects an amount different from both submissions, the fee should be in the amount of **\$426.39** plus necessary expenses. Any fee should be reduced in half if the employee's attorney fails to show up to a scheduled conciliation.

(5) When the insurer files a complaint or contests a claim and then, either a) accepts the employee's claim or withdraws its own complaint within 5 days of a hearing, or b) the employee prevails at a hearing, the insurer shall pay a fee to the employee's attorney in the amount of **\$4,263.90** plus necessary expenses. An administrative judge may increase or decrease this amount based on the complexity of the case and the amount of work an attorney puts in.

(6) When the insurer appeals the decision of an administrative judge and the employee prevails in the decision of the Reviewing Board, the insurer must pay a fee to the employee's attorney in the amount of **\$1,218.26**. An administrative judge may increase or decrease this amount based on the complexity of the case and the amount of work an attorney puts in.

SECTION

- 2 -

WORKPLACE INJURY & CLAIM STATISTICS

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OCCUPATIONAL INJURIES AND ILLNESSES

Every year the Massachusetts Department of Labor & Workforce Development, in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics, conducts an *Annual Survey of Occupational Injuries and Illnesses* in Massachusetts. This study surveys non-fatal injuries that occurred in the private sector workforce (not including the self-employed, farms with fewer than 11 employees, private households, and employees in Federal, State and local government agencies). A sample of 250,000 employer reports nationwide, including 10,000 in Massachusetts, are examined in an effort to represent the total private economy for 1996.

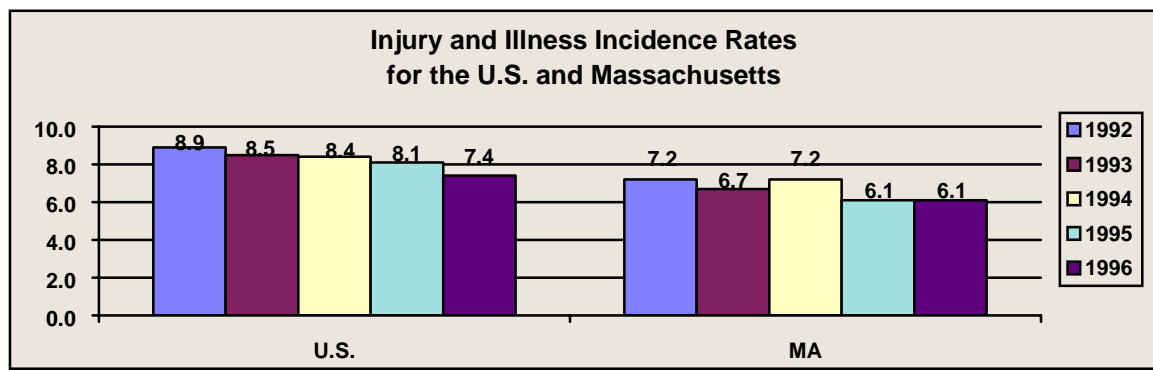
Table 2: Injury and Illness Incidence Rates for the United States and New England

	1996	1995	1994	1993	1992
United States	7.4	8.1	8.4	8.5	8.9
Massachusetts	6.1	6.1	7.2	6.7	7.2
Connecticut	8.0	8.0	8.5	9.0	9.0
Maine	8.9	9.7	10.5	10.7	10.8
Rhode Island	7.1	8.5	8.5	7.9	8.5
Vermont	no data	no data	9.3	9.3	9.1
New Hampshire	no data	no data	no data	no data	no data

Source: Press Release: Division of Occupational Safety, February 25, 1999

The initial results of the 1996 annual survey were released in February, 1999. In 1996, the Commonwealth averaged 2,586,000 workers in the private sector workforce. Of these workers, 131,900 experienced some sort of job-related injury or illness. This means that for every 100 full-time workers, 6.1 were injured in 1996 (incidence rates). For the fifth year in a row, Massachusetts ranks the lowest for incident rates among all New England states, and well below the national average of 7.4. Out of the 131,900 cases, 66,800 were serious enough to keep workers from their jobs for at least one day (or required restricted work activity). This makes the Commonwealth the only New England state to remain below the national average for five consecutive years.

Figure 3: Injury and Illness Incidence Rates



Source: Press Release: Division of Occupational Safety, February 25, 1999

Table 3: Injury Incidence Rates by Industry

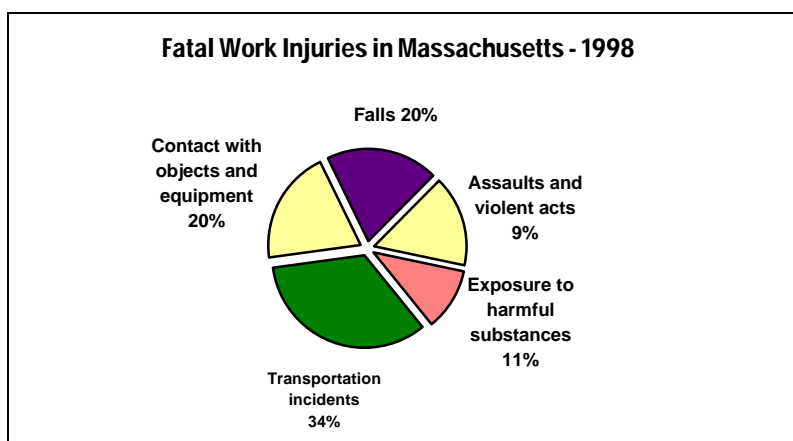
Industry Division (Massachusetts)	1992	1993	1994	1995	1996
Private Industry	7.2	6.7	7.2	6.1	6.1
Agriculture, forestry, and fishing	10.1	9.2	10.9	8.7	7.6
Construction	11.9	10.5	11.2	9.5	10.8
Manufacturing	7.3	7.3	8.1	7.2	7.3
• Durable goods	6.6	6.8	7.3	N/A	N/A
• Non-durable goods	8.6	8.4	9.4	N/A	N/A
Transportation & public utilities	8.3	9.0	9.3	8.7	9.0
Wholesale and retail trade	7.9	7.6	7.5	6.4	6.4
• Wholesale trade	6.3	7.1	7.5	N/A	N/A
• Retail trade	8.7	7.9	7.6	N/A	N/A
Finance, insurance, real estate	5.9	2.1	2.3	2.0	1.4
Services	6.3	6.1	6.8	5.5	5.4

The survey also categorized incidence rates according to Massachusetts industry. Clearly, the construction industry had the highest overall incidence rate in 1996, with 10.8 injuries for every 100 full-time workers. Finance, insurance and real estate had the lowest incidence rates, with 1.4 injuries per 100 workers.

Source: Press Release: Division of Occupational Safety, February 25, 1999

Fatal Work Injuries

Fatal work injuries in Massachusetts are calculated each year by the U.S. Department of Labor, Bureau of Labor Statistics. Data is taken from various states and federal administrative sources including death certificates, workers' compensation reports and claims, reports to various regulatory agencies, and medical examiner reports. In 1998, a total of 44 fatal work injuries occurred in Massachusetts. This calculates to be only 1% of the 6,238 fatal work injuries nationally.

Figure 4: Distribution of Fatal Occupational Injuries by Event in Massachusetts

Transportation Incidents were the leading cause of workplace deaths in Massachusetts, accounting for 34% of the total cases in 1998. Nationally, the leading cause of workplace deaths resulted from transportation incidents (44%).

Source: Bureau of Labor Statistics, Website, Released 8/4/99

CASE CHARACTERISTICS

The following tables and statistics illustrate trends, by injury type⁵ in claims, average claim cost, and frequency for the five most recent years of available data. This data is derived from insurance claims paid by commercial insurers writing policies in the state and does not include data from self insured employers or self insurance groups (SIGs). Insurance data is not considered reliable until several years after the policy year in which the claims occurred. For this reason, the most recent year comprising of reliable data is the 1995/1996 policy year. Each year of the data is developed to the fifth report, so the years can be compared equally.

The number of claims for all injury types have been declining for the last five years. This corresponds with data from the DIA indicating a major decline in its caseload.

Case Data By Injury Type

Table 4: Developed Claim Counts (Including Large Deductibles)

<i>Composite Policy Year</i>	<i>Fatal</i>	<i>Permanent Total</i>	<i>Permanent Partial</i>	<i>Temporary Total</i>	<i>Medical Only</i>
1991/92	52	21	6,777	30,951	81,059
1992/93	55	30	6,209	26,397	74,318
1993/94	45	13	5,995	24,529	70,539
1994/95	59	12	5,717	24,057	69,701
1995/96	52	7	5,701	24,049	71,709

Table 5: Average Claim Costs - "Indemnity + Medical" (Including Large Deductibles)

<i>Composite Policy Year</i>	<i>Fatal</i>	<i>Permanent Total</i>	<i>Permanent Partial</i>	<i>Temporary Total</i>	<i>Medical Only</i>
1991/92	166,410	742,297	52,459	7,403	323
1992/93	217,014	656,252	49,220	7,257	336
1993/94	222,611	760,802	49,286	6,633	331
1994/95	311,442	1,354,402	52,697	6,302	337
1995/96	164,172	1,267,144	45,626	7,241	346

⁵ It is important to note that the WCRB claim categories do not correspond to specific sections of the Workers' Compensation Act. For example, the permanent total category includes predominantly section 34A benefits, but may also include benefits under section 30 and section 36.

Table 6: Average Claim Costs - Indemnity (Including Large Deductibles)

<i>Composite Policy Year</i>	<i>Fatal</i>	<i>Permanent Total</i>	<i>Permanent Partial</i>	<i>Temporary Total</i>
1991/92	159,559	398,477	39,896	4,898
1992/93	205,370	379,816	37,955	4,702
1993/94	206,539	399,184	38,061	4,350
1994/95	280,648	337,006	39,693	4,105
1995/96	155,647	344,607	33,730	4,775

Source: WCRB, schedule Z data by injury type (developed to 5th report)

Table 7: Average Claim Costs - Medical (Including Large Deductibles)

<i>Composite Policy Year</i>	<i>Fatal</i>	<i>Permanent Total</i>	<i>Permanent Partial</i>	<i>Temporary Total</i>	<i>Medical Only</i>
1991/92	6,851	343,820	12,563	2,505	322.55
1992/93	11,644	276,436	11,265	2,555	336.13
1993/94	16,072	361,618	11,225	2,283	331.13
1994/95	30,794	1,017,396	13,004	2,197	336.87
1995/96	8,525	922,537	11,896	2,466	346.38

Source: WCRB, schedule Z data by injury type (developed to 5th report)

Claim Frequency

Based on Developed Payroll and Developed Claim Counts
Unadjusted for Class Mix Changes

Table 8: Claim Frequency (Number of Claims per Million of Man- Weeks)

<i>Composite Policy Year</i>	<i>Fatal</i>	<i>Permanent Total</i>	<i>Permanent Partial</i>	<i>Temporary Total</i>	<i>Medical Only</i>
1991/92	0.617	0.249	80.42	367.28	961.89
1992/93	0.680	0.371	76.75	326.31	918.69
1993/94	0.568	0.164	75.64	309.48	889.99
1994/95	0.734	0.149	71.09	299.16	866.76
1995/96	0.618	0.083	67.77	285.87	852.40

Source: WCRB, schedule Z data by injury type (developed to 5th report)

SECTION

- 3 -

DISPUTE RESOLUTION

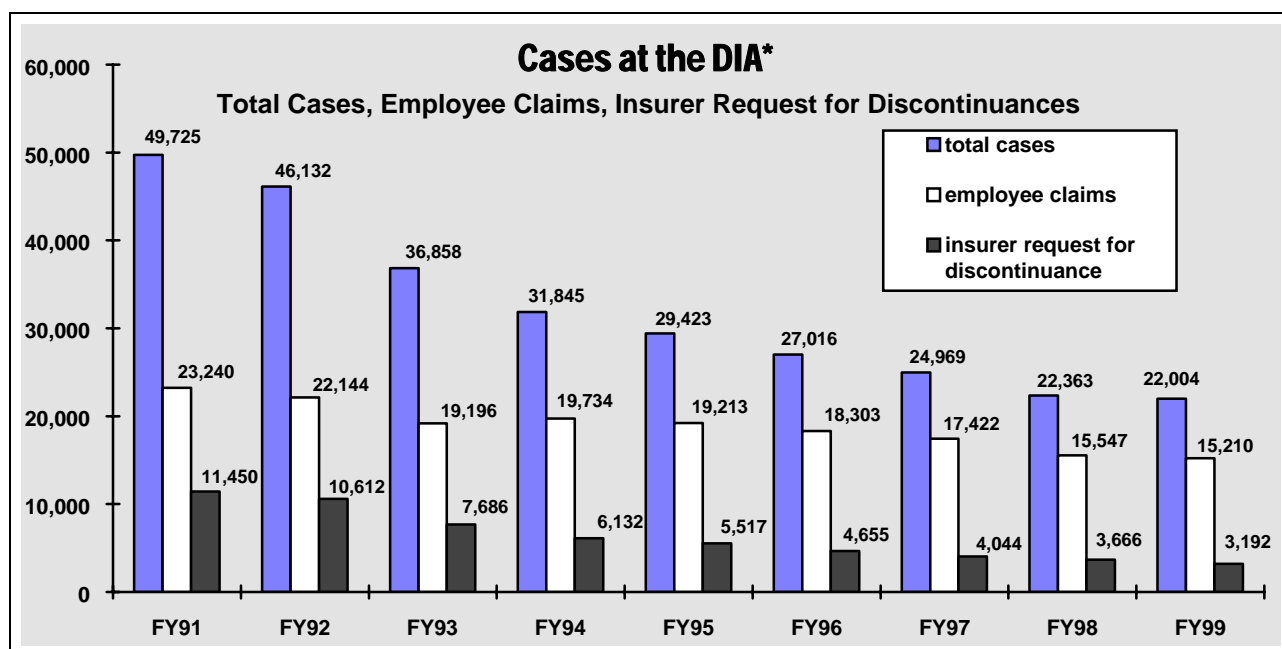
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DIA CASELOAD

Cases originate at the DIA when any of the following are filed: an employee's claim for benefits⁶, an insurer's complaint for termination or modification of benefits⁷, a third party claim⁸, or request for approval of a lump sum settlement.⁹

As demonstrated in Figure 5, there has been a significant decline (56%) in the DIA caseload since implementation of the 1991 reform act. Continuing a trend for the eighth straight year, "total cases" have continued to decline, decreasing by 1.6% in FY'99. Employees' claims, which account for almost 70% of the total cases, declined 2.2% in FY'99. This has been a decrease of 35% since 1991. Most noticeably, insurers' requests for discontinuance declined 13% in FY'99, a reduction of 72% since 1991.¹⁰

Figure 5: Total Cases at the DIA



Source: DIA report 28

***Note:** Total Cases include employee claims, insurer request for discontinuance, lump sum request, third party claims, and section 37/37A requests.

⁶ DIA form 110.

⁷ DIA forms 106, 107 or 108.

⁸ DIA form 115.

⁹ DIA form 116.

¹⁰ DIA report 28: Statistics for sections of the law being claimed (indicates cases that are received at the DIA for litigation).

ADMINISTRATIVE JUDGES

DIA administrative judges (AJs) and administrative law judges (ALJs) are appointed by the Governor, with the advice and consent of the Governor's Council. Candidates for the positions are first screened by the Industrial Accidents Nominating Panel and then rated by the Advisory Council. M.G.L. c.23E allows for the appointment of 21 administrative judges and as many former judges to be recalled as the Governor deems necessary.

As one management tool to maintain a productive staff, the Senior Judge may stop assigning new cases to any judge with an inordinate number of hearing decisions unwritten. Intended as a sanction, it provides a judge who has fallen behind with the opportunity to catch up. This could become problematic if a large queue of new cases were to develop. The administrative practice of taking a judge off-line is relatively rare and occurs for limited amounts of time.

Typically, the Senior Judge will take an AJ off-line near the end of a term until reappointment is made. This enables the judges to complete their assigned hearings. Thereby, minimizing the number of cases that must be re-assigned to other judges after their term expires.

Appointment Process

Nominating Panel - The nominating panel is comprised of eleven members which include: the Governor's Legal Counsel, the Director of Labor and Workforce Development, the Director of Economic Development, the DIA Commissioner, the DIA Senior Judge, and six members appointed by the Governor (two from business, two from labor, a health care provider, and a lawyer not practicing workers' compensation law). [see Appendix E for members].

When a judicial position becomes available, the nominating panel convenes to review applications for appointment and reappointment. The panel considers an applicant's skills in fact finding and the understanding of anatomy and physiology. In addition, an AJ must have a minimum of a college degree or four years of writing experience. Consideration for reappointment includes review of a judge's written decisions, as well as the Senior Judge's evaluation of the applicant's judicial demeanor, average time for disposition of cases, total number of cases heard and decided, and appellate record.

Advisory Council Review - The Advisory Council reviews and rates those candidates approved by the Nominating Panel. Candidates are asked to meet with Council Members for a formal interview. On the affirmative vote of at least seven voting members, the Advisory Council may rate any candidate either "qualified," "highly qualified," or "unqualified." The Council may wish to take "no position" on a candidate if consensus cannot be reached. Once a rating has been issued, it is then sent to the Governor.

CONCILIATION

The main objective of the conciliation unit is to remove cases that can be resolved without formal adjudication from the dispute resolution system. At this stage, cases are reviewed for documentation substantiating the positions of both sides of the dispute. Conciliators are empowered to withdraw or reschedule a case until adequate documentation is presented. Approximately half of the cases that proceed through conciliation are “resolved” as a result of this process. Such resolved cases take on a broad range of dispositions including withdrawals, lump sums, and conciliated cases. The other half of the cases are referred from conciliation to a conference.

The Conciliation Process

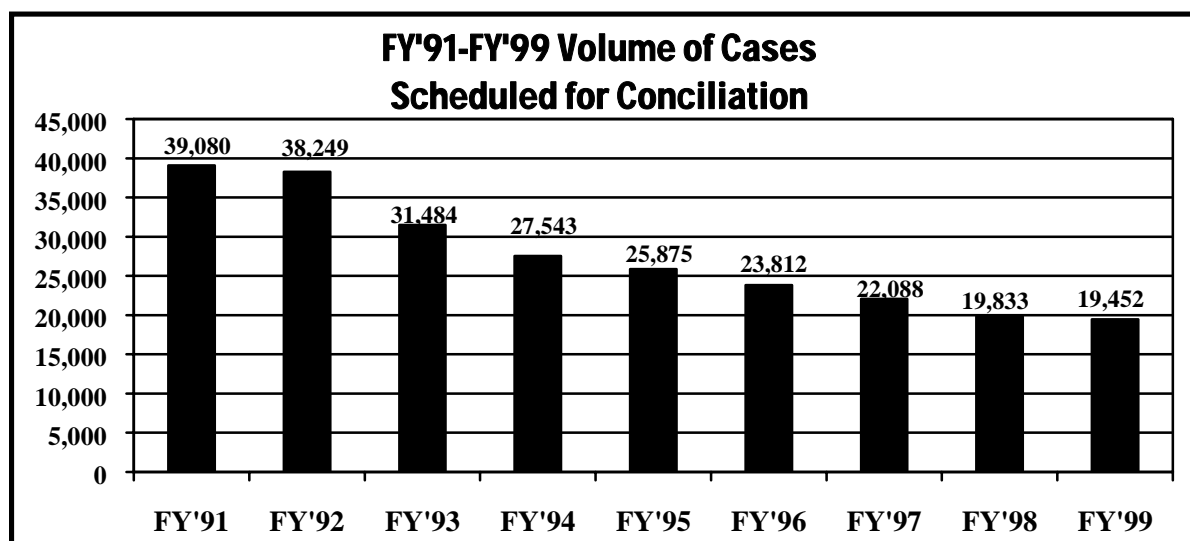
Conciliations are scheduled automatically by computer at the Office of Claims Administration (OCA). Attendance of both the insurer and the employee is required. The employer may attend, as well as other interested parties, with the permission of all parties. All relevant issues (including causal relationship, disability, medical condition, etc.) are reviewed at the meeting.

When liability is not an issue but modification or discontinuance of benefits is sought, both parties are required to submit written settlement offers. If the employee fails to file, the conciliator must record either the last offer made by the employee or the maximum compensation rate. If the insurer fails to file, the conciliator must record the last offer made by them, or record a zero. In an effort to promote compromise, the last, best offer should indicate what each party believes the appropriate compensation rate should be.

A conciliator's recommendation is written for the case file, and the conciliator's disposition is recorded in the Diameter system.

Volume at Conciliation

The number of cases reviewed at conciliation is indicative of the total volume of disputed claims, as nearly every case to be adjudicated must first go through conciliation. The caseload at conciliation peaked in 1991 at 39,080 cases. After the 1991 reforms, the volume of scheduled cases at conciliation has decreased every year to the current low of 19,452 cases in fiscal year 1999 (50% less than 1991 levels).

Figure 6: Volume of Cases Scheduled for Conciliation FY'91-FY'99

Source: DIA report 17

Figure 6 indicates the number of conciliations scheduled in FY'99. The volume of cases scheduled for conciliation decreased by 2% in FY'99. Out of the 19,452 conciliations scheduled in FY'99, 16,328 conciliations actually occurred.¹¹

Conciliation Outcomes

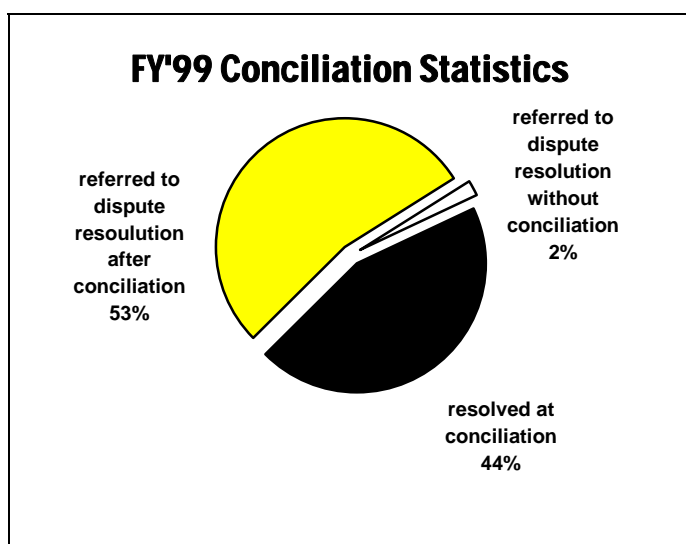
Cases Referred to Conference - Conciliation outcomes may be divided into two major categories: "referred to conference," or "resolved." In FY'99, 56% of the 19,452 cases scheduled for conciliation were referred to conference, the next stage of dispute resolution. This is the same percentage of cases referred to conference as in FY'98.¹²

As in previous years, a small percentage (2%) of the cases scheduled for conciliation were referred to conference without conciliation. This occurs when the respondent (or party that is not putting forth the case) does not appear for the conciliation.

Resolved Cases - The remaining 44% of conciliation cases in FY'99 are considered to be resolved (that is they were not referred on to conference). Numbers for FY'99 are similar to previous years, although they appear to be trending downward (FY'98 - 44%, FY'97 - 44%, FY'96 - 45%, FY'95 - 47%, FY'94 - 45%, FY'93 - 46%, FY'92 - 49%, FY'91 - 48%). While the caseload has decreased since the 1991 reforms, the percentage of cases resolved at conciliation has remained just below 50%. Cases may be withdrawn or rescheduled when information is deficient or the procedure is not followed properly, thereby, removing incomplete cases from proceeding to conference.

¹¹ This figure accounts for those cases withdrawn or adjusted prior to the actual conciliation. "Referred to conference" (10,395), "conciliated - adjusted" (3,405), "conciliated- pay without prejudice" (101), "withdrawn at conciliation" (1,794), "lump sum approved as complete" (200), "referred to lump sum" (433) = 16,328.

¹² DIA report 17 (Finished cases, not including reschedules).

Figure 7: Fiscal Year 1999, Conciliation Statistics

Source: DIA report 17

Table 9: Conciliation Outcomes - FY'99 and FY'98

Conciliation Outcomes FY'99 and FY'98	Number of Cases		Percentage	
	FY'99	FY'98	FY'99	FY'98
Referred to Dispute Resolution	10,830	11,014	55.7%	55.5%
Withdrawn	3,715	3,807	19.1%	19.2%
Adjusted Prior to Conciliation	636	656	3.3%	3.3%
Lump Sum	765	876	3.9%	4.4%
Conciliated-Adjusted	3,405	3,357	17.5%	16.9%
Conciliated-Pay Without Prejudice	101	123	0.5%	0.6%
TOTALS:	19,452	19,833	100%	100%

Source: DIA Report 17

Resolved Cases - Conciliated

Cases may be “conciliated” by two methods. Firstly, 40% of the resolved cases (or 18% of all cases) were “conciliated-adjusted,” meaning an agreement was reached at conciliation between the parties to initiate, modify, or terminate the compensation. This is slightly higher than last year’s percentage of “conciliated-adjusted” cases. Secondly, cases may be “conciliated - pay without prejudice” (1% of resolved cases in both FY’99 and FY’98), meaning the pay without prejudice period has been extended and the insurer may discontinue compensation without DIA or claimant approval.

Conciliations Rescheduled

Conciliators cannot render a legal judgment on a case, but can make sure the parties have the necessary medical documentation and other sources of information to facilitate the resolution of the case. The purpose of rescheduling a case is to allow for further discussion to occur or to allow for a continuation of the case, so all the documentation may be gathered. Out of all the cases at conciliation, 40% were rescheduled in FY'99. This is a slight increase from the 37% of conciliations rescheduled in FY'98. Over the past several years, an upward trend in cases rescheduled at conciliation has occurred. This trend is likely a result from the greater emphasis placed on "completeness" of documentation in cases moving forward. If documentation is missing from a case at the conciliation level, it could preclude resolution later on in the dispute resolution process.

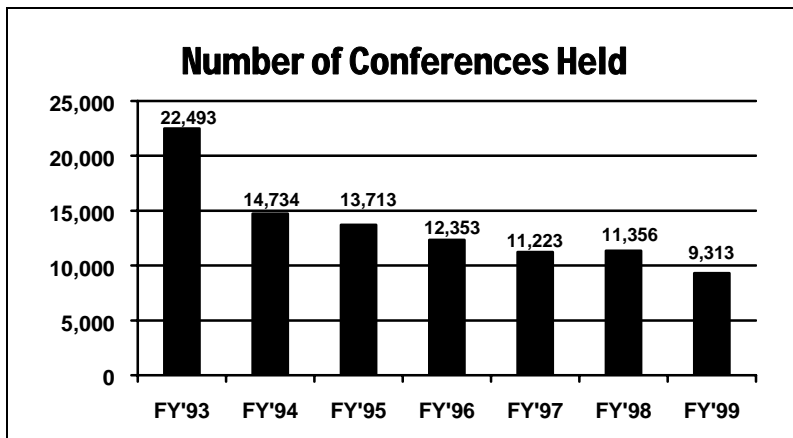
CONFERENCE

Each case referred to a conference is assigned an administrative judge who must retain the case throughout the entire process if possible. The conference is intended to compile the evidence and to identify the issues in dispute. The administrative judge may require injury and medical records as well as statements from witnesses. In FY'99, conference orders were issued on average within 8 days of the close of the conference. The judge's conference order may be appealed within 14 days to a hearing.

Volume of Conferences

The number of conferences held in FY'99 slightly decreased by 18% (11,356 in FY'98 to 9,313 in FY'99)¹³. Historically, the number of conferences held has represented approximately half of the cases scheduled for conciliation. FY'99 numbers remain in this range, whereas in FY'93 the volume of conferences (22,493) was well above 50% of conciliations, as the backlog of cases began to diminish.

Figure 8: Fiscal Years 1993-1999, Conferences Held



Source: DIA Report 45B

Conference Outcomes

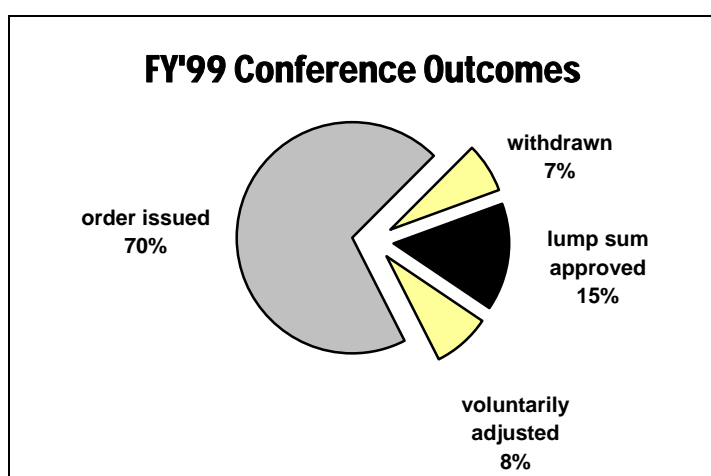
When a case is withdrawn, directed to lump sum conference, or voluntarily adjusted, it may never actually reach the conference, as it could be settled before review by the administrative judge. A case may be withdrawn at or before the conference either by the moving party or by the administrative judge, even though it was scheduled for a conference.

¹³ The "order issued" disposition and the "settlement approved by judge" disposition are both final dispositions that conclude a case. "Referred to lump sum" and "voluntarily adjusted" may also be included in this category. Together, they total 9,313 conferences that took place and were completed in the year.

In a majority of conferences (70% in FY'99), the administrative judge will issue an order to modify, terminate or begin indemnity medical benefits. In fiscal year 1999, 84% of conference orders were appealed, the same percentage as in FY'98¹⁴.

Lump sum settlements may be approved either at a conference or a separate lump sum conference. The procedure is the same for both meetings, but at the lump sum conference a retired AJ, whose sole purpose is to review settlements, will preside over the meeting. Most lump sum settlements are approved directly at the conference or the hearing by the presiding AJ, rather than scheduling a separate meeting. Lump sum settlements approved comprised a slightly higher percentage of the dispositions in FY'99 (14.5%) than in FY'98 (13.8%).

Figure 9: Fiscal Year 1999, Conference Outcomes



Source: DIA report 45B

Table 10: Conference Outcomes - FY'99 and FY'98

Conference Outcomes FY'99 and FY'98	Number of Cases		Percentage	
	FY'99	FY'98	FY'99	FY'98
Withdrawn	692	773	6.9%	6.4%
Lump Sum Settlement Approved	1,450	1,665	14.5%	13.8%
Voluntarily Adjusted	814	951	8.2%	7.9%
Order Issued	7,000	8,680	70.1%	71.7%
Other	29	34	0.3%	0.3%
Total	9,985	12,103	100%	100%

Source: DIA Report 45B; Conference statistics, for disposition dates (not including reschedules)

¹⁴ DIA Report 319, "Appealed Conference Order Statistics."

Conference Queue

The Senior Judge has explained that a conference queue of between 1,500 and 2,000 cases can be scheduled within the 12-week scheduling cycle. A queue lower than 1,500 will not provide enough cases for the judges to hear, and a queue higher than 2,000 will require changes in scheduling and assignment of cases.

The conference queue remained relatively stable throughout FY'99, ending 73 cases above the start of the year (1,835 on 7/1/98 and 1,908 on 6/30/99). The queue fluctuated throughout the year, responding to the scheduling cycle of the judges. The queue reached a high of 2,487 on 12/9/98 and a low of 1,346 on 4/7/99.

Figure 10: Conference and Hearing Queues; Fiscal Years 1991 - 1999

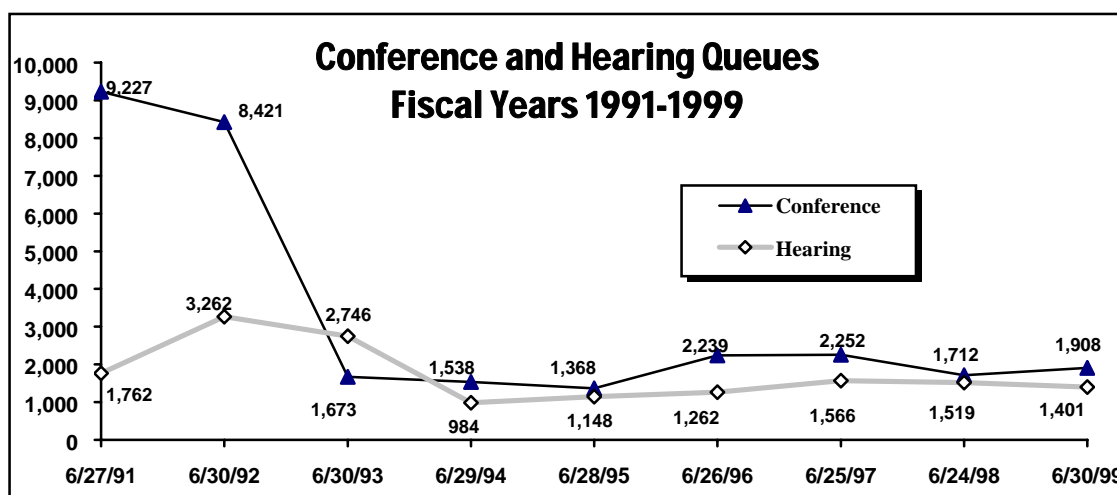
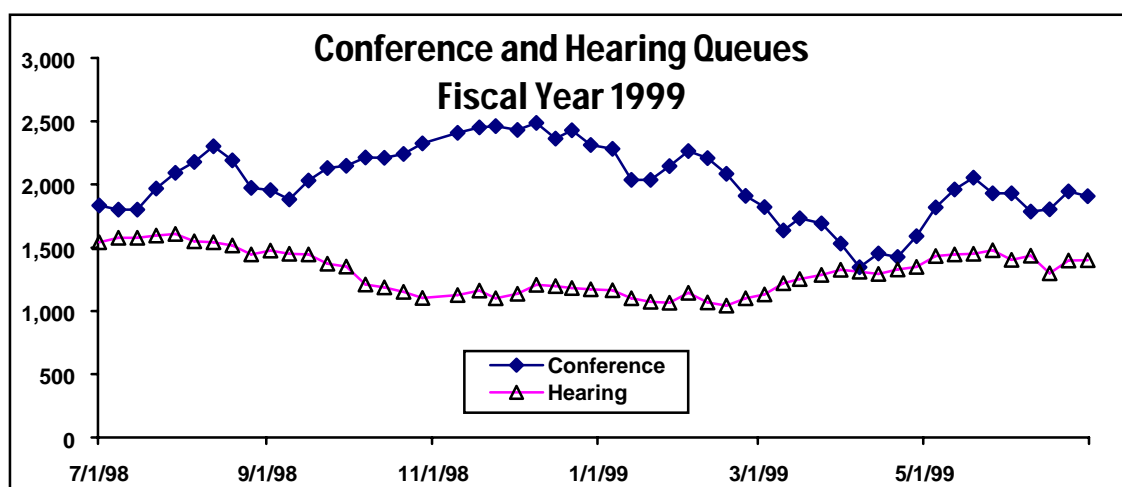


Figure 11: Conference and Hearing Queue; Fiscal Year 1999



Source: DIA report 404

HEARINGS

According to the Workers' Compensation Act, an administrative judge that presides over a conference must review the dispute at the hearing. The procedure is formal and a verbatim transcript of the proceedings is recorded. Written documents are presented and witnesses are examined and cross-examined, according to Massachusetts Rules of Evidence. In FY'99, the average time from the beginning of a hearing to the issuance of the decision was 243 days. This is 45 days longer than the average of 198 days last fiscal year. Any party may appeal a hearing decision within 30 days. This appeal time may be extended up to one year for reasonable cause. A fee of 30% of the state average weekly wage must accompany the appeal. The claim will then be sent to the Reviewing Board.

Scheduling

The scheduling of hearings is more difficult than conferences because the hearing must be assigned to the judge who heard the case at conference. This is especially problematic since judges have different conference appeal rates. A judge with a high appeal rate will generate more hearings than a judge with a low rate of appeal. This can create difficulty in evenly distributing cases, since hearing queues may arise for individual judges with high appeal rates.

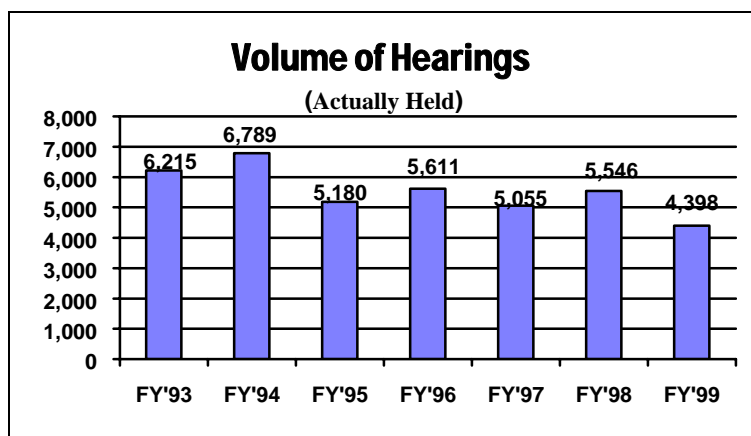
Hearing Queue

It is difficult to compare the hearing queue with the conference queue because of differences in the two proceedings. Hearings must be scheduled with the same judge who presided over the conference, whereas conferences are scheduled according to availability (when "judge ownership" is not yet a factor). Since hearings are also more time consuming than conferences, it takes more time to handle a hearing queue than a conference queue. Fiscal year 1999 began with a hearing queue of 1,542 and ended at 1,401. In the last nine years, the hearing queue has been as low as 409 cases in September, 1989 and as high as 4,046 in November, 1992.

Volume of Hearings

In FY'99, there were 4,036 cases appealed to the hearing stage of dispute resolution (58% of the 7,000 conference orders) but approximately 4,398 hearings were held.¹⁵

¹⁵ Dispositions included: "Voluntarily Adjusted," "Referred to Lump Sum," "Decision Filed," "Lump sum Approved/Recommended," and "Administrative Withdrawal."

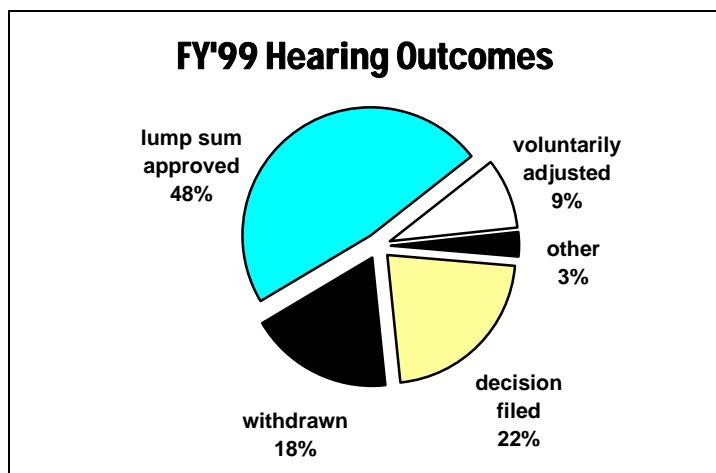
Figure 12: Fiscal Years 1993-1999, Volume of Hearings

Source: DIA Report 346

The number of hearings “actually held” decreased by 21% in FY'99 to its current level of 4,398 cases. Last year, this number increased by 10% to 5,546 cases.

Hearing Outcomes

The number of hearing dispositions entered in FY'99 totaled 5,493, increasing slightly from last fiscal year's total of 6,915 dispositions.¹⁶ “Lump sums” consists of almost half of all the cases, while “decision filed” accounts for only 22%, virtually the opposite of the situation at conference.

Figure 13: Fiscal Year 1999, Hearing Outcomes

Source: DIA Report 346

¹⁶ There are usually a greater number of dispositions than the actual number of hearings because some cases have more than one disposition, others are withdrawn before the hearing, and others are from prior years.

Table 11: Hearing Outcomes - FY'99 and FY'98

Hearing Outcomes FY'99 and FY'98	Number of Cases		Percentage	
	FY'99	FY'98	FY'99	FY'98
Withdrawn	992	1,244	18.1%	18%
Lump Sum Settlement Approved	2,630	3,759	47.9%	54.4%
Voluntarily Adjusted	499	513	9.1%	7.4%
Decision Filed	1,193	1,139	21.7%	16.5%
Other	179	260	3.2%	3.8%
Total	5,493	6,915	100%	100%

Source: DIA Report 346

As in conference, lump sums may either be approved by the administrative judge at the hearing or referred to a lump sum conference that is conducted by an administrative law judge. In FY'99, 2,630 lump sum settlements were approved by a judge at hearings. The majority of lump sum settlements are approved by the AJ at a conference or hearing, since the judge is knowledgeable in the facts of the case and may decide if the settlement is in the best interest of the employee. Parties may also request to move directly to a lump sum conference rather than proceed through the conference or hearing process. This is usually indicated with a "settlement approved by judge" disposition.

CASE TIME FRAMES

For many years, the Advisory Council has been concerned about the length of time it takes disputed workers' compensation claims to proceed through the Division of Industrial Accidents' dispute resolution process. In 1991, when the Division faced a backlog approaching 10,000 cases, there was serious concern among the participants of the system as to whether a meaningful resolution of cases could occur, when substantial delays in the system kept cases from reaching a judge at conference. For an injured worker awaiting benefits wrongfully denied, or for an insurer awaiting the go ahead to discontinue benefits, delays were found to have serious and profound economic consequences.

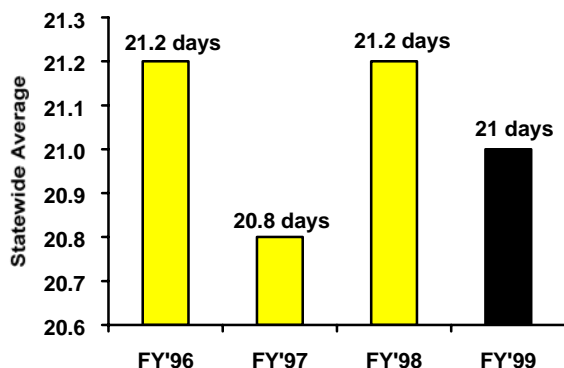
Since 1993, the DIA has been able to eliminate its backlog of cases. This was achieved by adding more judges to the DIA's division of dispute resolution, appointing a Senior Judge to manage the caseloads and assignments of the judges, utilizing management techniques to improve the functioning of the division of dispute resolution, and a substantial amount of hard work and diligent effort from the judges and their staffs.

The following case time frame statistics are taken from Diameter Report #591. The graphs illustrate the statewide time frame averages.

Case Time Frames Guide

Claim to Conciliation - When an employee files an Employee's Claim form (Form 110), or the insurer files an Insurer's Notification of Denial form (Form 104), an Insurer's Notification of Acceptance, Resumption, Termination or Modification of Weekly Compensation form (Form 107), or an Insurer's Complaint for Modification, Discontinuance or Recoupment of Compensation form (Form 108), with the Division of Industrial Accidents, a conciliation is automatically scheduled.

Figure 14: Claim to Conciliation



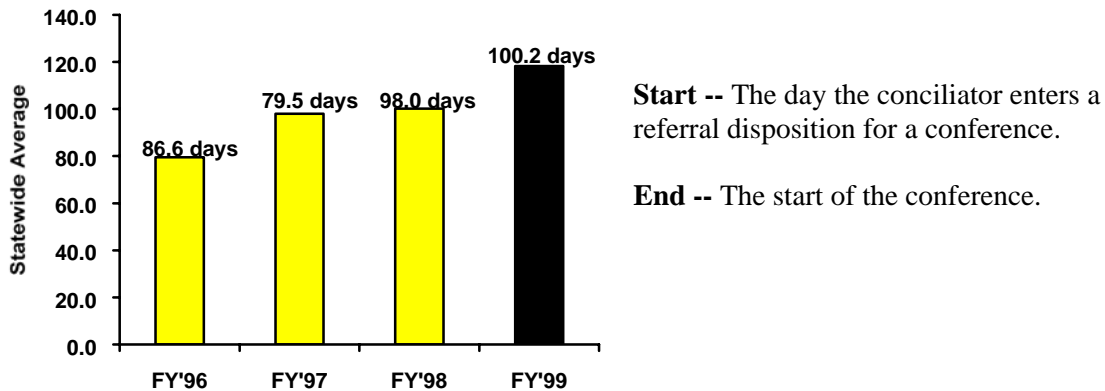
Start -- The day the Division receives the employee's claim for benefits, measured by the time stamp on the correspondence when the Division receives it (if there is no time stamp, the date that it is entered is used, however most claims have the date stamped).

End -- The day the conciliation starts.

Conciliation to Conference - After the conciliation, the conciliator has the option of either referring the case to conference, withdrawing the case (either for lack of adequate evidence supporting the claim or if the claim has settled), or rescheduling the conciliation to allow either party to gather adequate evidence or pursue settlement further.

When the conciliator refers a case to conference, the computer scheduling system automatically assigns the case to an administrative judge, who must maintain exclusive jurisdiction over the case throughout the conference and hearing stages.¹⁷

Figure 15: Conciliation to Conference



Administrative judges agree that this time frame will vary substantially from case to case. It is critical that enough time elapses, so that the parties are able to develop the elements of their case. For example, a case involving complex medical issues will require substantiation of technical issues and of medical reports. Availability of expert's statements is a factor requiring adequate amounts of time.

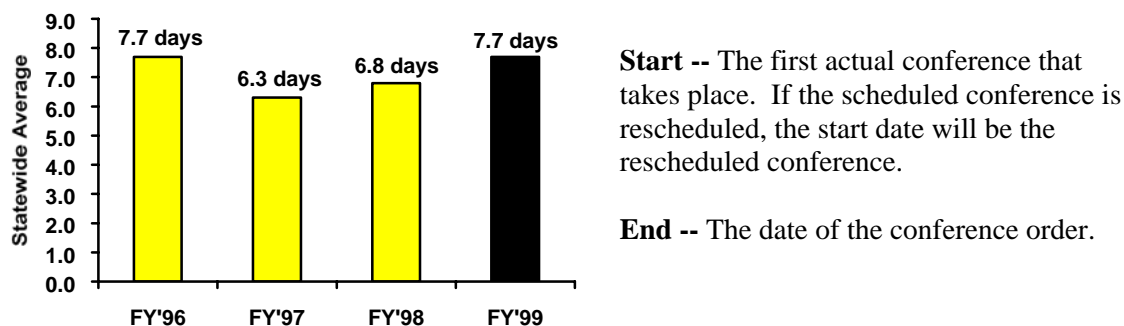
Moreover, a conference resulting from an insurer's request for discontinuance will require that the same judge, who presided over the conference at the outset of the claim, again preside over the discontinuance conference. The availability of this particular judge will affect the time frame.

Scheduled Conference (Conference Start) to Conference Order - At the conclusion of the conference, the administrative judge must issue a determination in the form of a conference order. The conference order is a short, written document requiring an administrative judge's initial impression of compensability, based on a summary presentation of facts and legal issues at the conference meeting. Conference orders give the parties an understanding as to how the judge might find at a full evidentiary hearing. It often provides incentives for the parties to pursue settlements or return to work arrangements.

¹⁷ Judge ownership may increase time frames because of the administrative requirements it creates, but it does have positive benefits according to the judges. It creates continuity for litigants, accountability for case development, and it prevents "judge shopping".

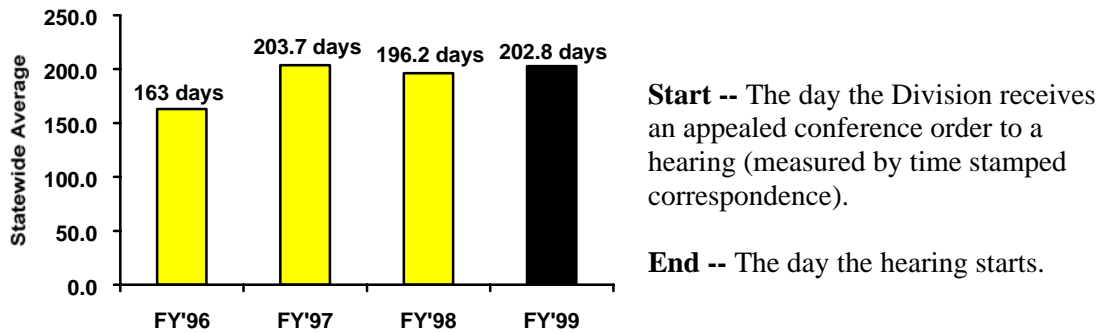
It is critical to recognize that, on occasion, judges may decide to delay from issuing an order while the parties attempt to implement return to work arrangements. An administrative judge may also require that the parties define the legal and evidentiary issues by submitting written briefs. These measures may occur as an attempt to encourage resolution of the case prior to a full evidentiary hearing and may serve to lengthen the time frame in any given case. Nevertheless, successful resolution of a case will save time in future proceedings.

Figure 16: Conference Scheduled (start) to Order



This time frame will begin at the conference start and conclude on the date the conference order is issued. Judges may reschedule the conference to enable one or both of the parties to further develop their case by gathering additional evidence, or may issue a continuation of the conference to allow a return to work offer to be presented and verified.

Appeal of Conference Order to Hearing - When either party appeals a conference order by filing an *Appeal of Conference Proceeding* form (Form 121), the Division of Dispute Resolution at the DIA will schedule a hearing. Because the Workers' Compensation Act requires that the same judge who presides over the conference must also preside over the corresponding hearing, scheduling of hearings is dependent on the availability of the presiding judge. It is important to note that the rate of appeals of conference orders varies among the judges at the DIA. Since judges are available to hear only so many hearings during any particular scheduling cycle, the time frame from filing the appeal to the actual hearing will depend on the availability of the particular judge assigned to the case.

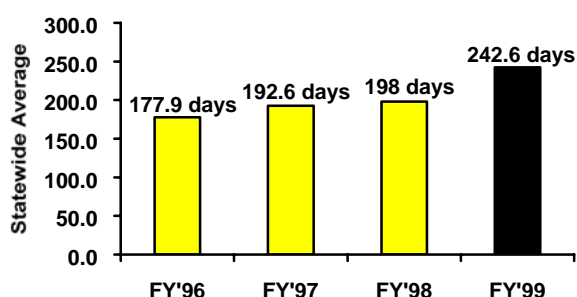
Figure 17: Appeal of Conference Order to Hearing

It is important to note that the shortest possible wait to hearing is not always in the best interest of either the moving or the responding party. It is often necessary that between four and six months elapse before the hearing begins, to allow the medical condition of the employee to progress and stabilize, so that the judge can make a determination as to the severity of injury and any earning capacity. Also, the parties need a significant period in which to prepare witnesses, testimony and evidence to present at the hearing. Finally, this period allows the employee and employers to pursue voluntary agreements.

Scheduled Hearing (Hearing start) to the Hearing Decision - The time between the first hearing and the hearing decision marks the distinct beginning and end points of the most lengthy, complicated and formal stage of the dispute resolution process at the DIA. Within the time period of the hearing, there are various stages through which the case may have to proceed that involve not only the judges and the respective parties, but also impartial medical examiners. Often depositions and testimony of witnesses are necessary, which require time to prepare. As in the conference, many aspects of this time frame are determined by the actions of the parties.

Cases that involve medical disputes must be evaluated by an impartial medical examiner. This involves a review of the medical record and an examination of the employee. The impartial physician is then required to submit a report.

When the impartial report is submitted by the physician, a hearing will be scheduled. In some cases, a party will wish to cross-examine the impartial physician at a deposition to clarify issues. The deposition would have to be scheduled at the convenience of the impartial physician. If the impartial medical report is found to be inadequate or too complex, then medical testimony from treating and examining physicians may be necessary. This would require the scheduling of further hearing dates.

Figure 18: Hearing Scheduled (start) to Hearing Decision

Start -- The first hearing that actually takes place (hearing start).

End -- The judge's secretary enters the date of the issuance of the hearing decision into the Diameter system.

Cases vary in their complexity and individual circumstances. A case involving quasi-criminal conduct (section 28), multiple insurers, parties, witnesses or injuries, or psychological stress, chemical exposure, or AIDS may take longer, require more testimony and numerous depositions of medical testimony in comparison to other less complicated cases. Moreover, the record is generally kept open by the judge for an agreed amount of time to allow for the submission of written briefs, memoranda, deposition transcripts, and hearing transcripts to assist the judge in preparing the decision. After the close of the record, the judge then must write a decision. Decisions are lengthy, as they must provide a factual determination, cite controlling board and court decisions, and provide a final determination of liability and/or compensability.

The following chart represents the average amount of time it took a case to proceed through each step of the dispute resolution process in FY'98 with respect to each district office. It is important to note that these time frames are not continuous. Therefore, their total should not be equal to the total average time frame of cases at the DIA.

Table 12: Regional Time Frames, FY'99

FY'99	Claim to Conciliation	Conciliation to Conference	Conference scheduled (start) to Order	Appeal to Hearing receipt to Hearing	Hearing scheduled (start) to Hearing decision
<i>Boston</i>	20.9 days	156.1 days	7.2 days	205.5 days	244.4 days
<i>Fall River</i>	21.9 days	76.8 days	14.5 days	227.6 days	260.2 days
<i>Lawrence</i>	20.7 days	105.7 days	7.7 days	190.4 days	302.3 days
<i>Springfield</i>	20.4 days	93.5 days	3.1 days	165.9 days	157.9 days
<i>Worcester</i>	20.8 days	95.8 days	5.8 days	211.5 days	229.6 days
<i>Statewide</i>	21.0 days	118.3 days	7.7 days	202.8 days	242.6 days

Source: DIA Report 591

REVIEWING BOARD

The Reviewing Board consists of six administrative law judges (ALJ's) whose primary function is to review appeals of hearing decisions. While appeals are heard by a panel of three ALJ's, initial pre-transcript conferences are held by individual ALJ's. The administrative law judges also work independently to perform three other statutory duties: preside at lump sum conferences, review third party settlements (§15), and discharge and modify liens against an employee's lump sum settlement (§46A).

Appeal of Hearing Decisions

An appeal of a hearing decision must be filed with the Reviewing Board no later than 30 days from the date of the decision. A filing fee of 30% of the state's average weekly wage, or a request for waiver of the fee must accompany any appeal.

Pre-transcript conferences are held before a single ALJ to identify and narrow the issues, to determine if oral argument is necessary and to decide if producing a transcript is necessary. This is an important step that can clarify the issues in dispute and encourage some parties to settle or withdraw the case. Approximately 20% to 25% of the cases are withdrawn or settled after this first meeting. After the pre-transcript conference, the parties are entitled to a verbatim transcript of the appealed hearing if needed.

Ultimately, cases that are not withdrawn or settled proceed to a panel of three ALJ's. The panel reviews the evidence presented at the hearing, as well as any findings of law made by the AJ. The appellant must file a brief in accordance with the board's regulations and the appellee must also file a response brief. An oral argument may be scheduled.

The vast majority of cases are remanded for further findings of fact and/or review of conclusions of law. However, the panel may reverse the administrative judge's decision, only when it determines that the decision was beyond the AJ's scope of authority, arbitrary or capricious, or contrary to law. The panel is not a fact-finding body, although it may recommit a case to an administrative judge for further findings of fact.

The number of hearing decisions appealed to the Reviewing Board in fiscal year 1999 was 489.

Table 13: Reviewing Board Hearing Decisions Appealed, FY'99-FY'92

FY'99	FY'98	FY'97	FY'96	FY'95	FY'94	FY'93	FY'92
489	488	529	506	695	657	412	493

Source: DIA Reviewing Board

The Reviewing Board resolved 462 cases in FY'99 (some from the prior year) compared to 565 in the previous fiscal year.

Table 14: Appeals Resolved by Reviewing Board, FY'99

Disposition of Cases, FY'99	Number of Cases
Full Panel:	267
Lump Sum Conferences:	184
Withdrawals/Dismissals for Failing to File Briefs:	11
Total # of Appeals Resolved:	462

Source: DIA Reviewing Board

Lump Sum Conferences

One recall AJ and one recall ALJ are individually assigned to preside at lump sum conferences. The purpose of the conference is to determine if a settlement is in the best interest of the employee.

A lump sum conference may be requested at any point during the dispute resolution process upon agreement of both the employee and insurer. Lump sum conferences are identical to the approval of settlements by administrative judges at the conference and hearing. Conciliators may refer cases to this lump sum conference at the request of the parties or the parties may request a lump sum conference directly.

Third Party Subrogation (§15)

When a work related injury results in a legal liability for a party other than the employer, a claim may be brought against the third party for payment of damages. The injured employee may collect workers' compensation indemnity and health care benefits under the employer's insurance policy, and may also file suit against the third party for damages. For example, an injury sustained by an employee, as the result of a motor vehicle accident in the course of a delivery, would entitle the employee to workers' compensation benefits. The accident, however, may have been caused by another driver not associated with the employer. In this case, the employee could collect workers' compensation benefits and simultaneously bring suit against the other driver for damages.

Monies recovered by the employee in the third party action must be reimbursed to the workers' compensation insurer. However, any amounts recovered that exceed the total amount of benefits paid by the insurer may be retained by the employee.

The statute provides that the Reviewing Board may approve a third party settlement. A hearing must be held to evaluate the merits of the settlement, as well as the fair allocation of amounts payable to the employee and the insurer. Guidelines were developed to ensure that due consideration is given to the multitude of issues that arise from settlements. During FY'99, administrative law judges heard 61 §15 petitions on a rotating basis.

Compromise and Discharge of Liens (§46A)

Administrative law judges are also responsible to determine the fair and reasonable amount to be paid out of lump sum settlements to discharge liens under M.G.L. c.152, §46A.

A health insurer or hospital providing treatment may seek reimbursement under this section for the cost of services rendered when it is determined that the treatment provided arose from a work related injury. The Commonwealth's Department of Public Welfare can make a similar claim for reimbursement after providing assistance to an employee whose claim has subsequently been determined to be compensable under the workers' compensation laws.

In those instances, the health insurer, hospital, or Department of Public Welfare may file a lien against either the award for benefits or the lump sum settlement. When a settlement is proposed and the employee and the lien-holder are unable to reach an agreement, the ALJ must determine the fair and reasonable amount to be paid out of the settlement to discharge the lien.

The number of section 46A conferences heard in fiscal year 1999 was 66.

LUMP SUM SETTLEMENTS

A lump sum settlement is an agreement between the employee and the employer's workers' compensation insurer, whereby the employee will receive a one-time payment in place of weekly compensation benefits. In most instances, the employer must ratify the lump sum settlement before it can be implemented. While settlements close out indemnity payments for lost income, medical and vocational rehabilitation benefits must remain open and available to the employee if needed.

Lump sum settlements can occur at any point in the dispute resolution process, whether it is before the conciliation or after the hearing. Conciliators have the power to "review and approve as complete" lump sum settlements that have already been negotiated.

Administrative judges may approve lump sum settlements at conference and hearings just as an ALJ does at a lump sum conference. At the request of the parties, conciliators and administrative judges may also refer the case to a separate lump sum conference where an administrative law judge (or one of the two recall AJ's) will decide if it is in the best interest of the employee to settle.

Table 15: Lump Sum Conference Statistics, FY'99-FY'91

<i>Fiscal Year</i>	<i>Total lump sum conferences scheduled</i>	<i>Lump sum settlements approved</i>
FY'99	7900	7,563 (95.7%)
FY'98	9,579	9,158 (95.6%)
FY'97	9,293	8,770 (94.4%)
FY'96	10,047	9,633 (95.9%)
FY'95	10,297	9,864 (95.8%)
FY'94	13,605	12,578 (92.5%)
FY'93	17,695	15,762 (89.1%)
FY'92	18,310	16,019 (87.5%)
FY'91	19,724	17,297 (87.7%)

Source: DIA report 86A: lump sum conference statistics for scheduled dates

The number of lump sum conferences has declined by 60% since FY'91. In FY'99, only 3 lump sum settlements were disapproved in the whole fiscal year. The remainder of the scheduled lump sum conferences without an "approved" disposition were either withdrawn or rescheduled.

There are four dispositions that indicate a lump sum settlement for conciliations, conferences, and hearings:

Lump Sum Reviewed - Approved as Complete - Pursuant to §48 of Chapter 152, conciliators have the power to "review and approve as complete" lump sum settlements when both parties arrive at conciliation with a settlement already negotiated.

Lump Sum Approved - Administrative judges at the conference and hearing may approve settlements, and just as an ALJ at a lump sum conference, they must determine if the settlement is in the best interest of the employee.

Referred to Lump Sum - Lump sums settlements may also be reviewed at a lump sum conference conducted by the recall administrative law judge or the recall administrative judge. Conciliators and administrative judges may refer cases to lump sum conferences to determine if settlement is in the best interest of the employee. Many lawyers prefer to have a case referred to a lump sum conference rather than have a conciliator approve a settlement. An ALJ renders a judgment regarding the adequacy and appropriateness of the settlement amount, whereas a conciliator merely approves an amount submitted by the attorney. This would protect the attorney from the risk of a malpractice suit.

Lump sum request received - A lump sum conference may also be requested after a case has been scheduled for a conciliation, conference, or hearing. The parties would fill out a form to request this event and the disposition would then be recorded as "lump sum request received." Lump sum conferences may also be requested without scheduling a meeting.

Lump sum settlement dispositions become increasingly prevalent at the later stages of the dispute resolution process as indicated in the table below.

Table 16: Lump Sum Settlements Pursued, FY'99

<i>Meeting FY'99</i>	<i>Lump Sum Pursued¹⁸</i>	<i>Percentage of Total Cases Scheduled</i>
Conciliation	763	3.9%
Conference	2,380	23.4%
Hearing	2,775	50.5%

Source: see previous sections on conciliation, conference and hearing

¹⁸ Lump sum pursued refers to four dispositions for lump sum settlements: lump sum request received; lump sum reviewed- approved as complete; lump sum approved; referred to lump sum conference.

IMPARTIAL MEDICAL EXAMINATIONS

The impartial medical examination has become a significant component of the dispute resolution process, since it was created by the 1991 reform act. During the conciliation and conference stages, a disputed case is guided by the opinions of the employee's treating physician and the independent medical report of the insurer. Once a case is brought before an administrative judge at a hearing, however, the impartial physician's report is the only medical evidence that can be presented. Any additional medical testimony is inadmissible, unless the judge determines the report to be "inadequate" or that there is considerable "complexity" of the medical issues that could not be fully addressed by the report.

The 1991 reforms were designed to solve the problem of "dueling doctors," which frequently resulted in the submission of conflicting evidence by employees and insurers. Prior to 1991, judges were forced to make medical judgments by weighing the report of an examining physician, retained by the insurer, against the report of the employee's treating physician.

Section 11A of the Workers' Compensation Act now requires that the Senior Judge periodically review and update a roster of impartial medical examiners from a variety of specialized medical fields. When a case involving disputed medical issues is appealed to hearing, the parties must agree on the selection of an impartial physician. If the parties cannot agree, the AJ must appoint one. An insurer may also request an impartial examination if there is a delay in the conference order.¹⁹ Furthermore, any party may request an impartial exam to assess the reasonableness or necessity of a particular course of medical treatment, with the impartial physician's opinion binding the parties until a subsequent proceeding. Should an employee fail to attend the impartial medical examination, they risk the suspension of benefits.²⁰

Under section 11A, the impartial medical examiner must determine whether a disability exists, whether such disability is total, partial, temporary or permanent, and whether such disability has as its "major or predominant contributing cause" a work-related personal injury. The examination should be conducted within 30 to 45 calendar days from assignment. Each party must receive the impartial report at least 7 days prior to the start of a hearing.

Impartial Unit

The Impartial Unit, within the Division of Dispute Resolution, will choose a physician from the impartial physician roster when parties have not selected one or when the AJ has not appointed one. While it is rare that the Impartial Unit chooses the specialty, in most cases it must choose the actual physician. The unit is also required to collect filing fees, schedule examinations, and to ensure that medical reports are promptly filed and that physicians are compensated after the report is received.

¹⁹ M.G.L. c.152, §8(4).

²⁰ M.G.L. c.152, §45.

Filing fees for the examinations are determined by the Commissioner and set by regulation through the Commonwealth's Executive Office of Administration & Finance.

The following details the department's fee schedule:

Table 17: Fee Schedule

\$350	Impartial medical examination and report
\$500	For deposition lasting up to 2 hours
\$100	Additional fee when deposition exceeds 2 hours
\$225	Review of medical records only
\$90	Supplemental medical report
\$75	When worker fails to keep appointment (maximum of 2)
\$75	For cancellation less than 24 hours before exam

Source: DIA Medical Unit

The deposing party is responsible for paying the impartial examiner for services and the report. Should the employee prevail at the hearing, the insurer must pay the employee the cost of the deposition. In FY'99, \$4,403 was collected in filing fees.

As of 7/1/99, there were 304 physicians on the roster consisting of 30 specialties.²¹ The impartial unit is responsible for scheduling appointments with the physicians. Scheduling depends upon the availability of physicians, which varies by geographic region and the specialty sought. A queue for scheduling may arise according to certain specialties and regions in the state.

In FY'99 the impartial unit scheduled 4,529 examinations. Of these, 3,460 exams were actually conducted in the fiscal year (the remainder of the scheduled exams were either canceled due to settlements and withdrawals or took place in the next year).²² Medical reports are required to be submitted to the Division and to each party within 21 calendar days after completion of the examination. The number of exams scheduled in FY'98 was 7,005, and 4,535 were conducted in the year.

Waivers of Impartial Exam Fees

In 1995, the Supreme Judicial Court ruled that the Division of Industrial Accidents must waive the filing fee for indigent claimants appealing an administrative judge's benefit-denial order. As a result of this decision, the DIA has implemented procedures and standards for processing waiver requests and providing financial relief for the section 11A fee.

²¹ Including contracts pending renewal.

²² Additional reports may be entered upon FY'99 closure.

The Waiver Process - A workers' compensation claimant who wishes to have the impartial examination fee waived must complete the form "Affidavit of Indigence and Request for Waiver of §11A (2) Fees" (Form 136). This document must be completed before 10 calendar days following the appeal of a conference order.

It is within the discretion of the Commissioner to accept or deny a claimant's request for a waiver, based on documentation supporting the claimant's assertion of indigency as established in 452 CMR 1.02. If the Commissioner denies a waiver request, it must be supported by findings and reasons in a Notice of Denial report. Within 10 days of receipt of the Notice of Denial report, a party can request a reconsideration. The Commissioner can deny this request without a hearing if past documentation does not support the definition of "indigent" set out in 452 CMR 1.02, or if the request is inconsistent or incomplete. If a claimant is granted a waiver and prevails at a hearing, the insurer must reimburse the Division for any fees waived.

Definition of Indigency -

An indigent party is defined as:

- a) one who receives one of the following types of public assistance: Aid to Families with Dependent Children (AFDC), Emergency Aid to Elderly Disabled and Children (EAEDC), poverty related veteran benefits, food stamps, refugee resettlement benefits, Medicaid, or Supplemental Security Income (SSI) or
- b) one whose annual income after taxes is 125% of the current federal poverty threshold (established by the U.S. Department of Health and Human Services) as referred to in M.G.L. c.261, §27A(b). Furthermore, a party may be determined indigent based on the consideration of available funds relative to the party's basic living costs.

Table 18: Indigency Eligibility

Size of Family Unit	Amount
1	\$10,300
2	\$13,825
3	\$17,350
4	\$20,875
5	\$24,400
6	\$27,925
7	\$31,450
8	\$34,975

For family units with more than eight members, add \$3,500 for each additional member in the family. The poverty guidelines are updated annually by the U.S. Department of Health and Human Services.

Source: Guidelines as of 3/18/99.

SECTION

- 4 -

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OFFICE OF CLAIMS ADMINISTRATION

The Office of Claims Administration (OCA) is responsible for reviewing, maintaining, and recording the massive number of forms the DIA receives on a daily basis, and for ensuring that claims forms are processed in a timely and accurate fashion. Quality control is a priority of the office, and is essential to ensure that each case is recorded in a systematic and uniform method.

The OCA consists of the processing unit, the data entry unit, the record room, and the first report compliance office. It is the responsibility of the Deputy Director of Claims Administration to answer all subpoena requests, certified mail and file copy requests, and to act as the liaison to the State Record Center.

Claims Processing Unit / Data Entry Unit

The processing unit must open, sort, and date-stamp all mail that comes into OCA. It then must review each form for accuracy, and return incomplete forms to the sender. Forms are then forwarded to the data entry unit.

The data entry operators enter all forms and transactions into the DIA's Diameter database. As data entry personnel update the computerized records with new forms, they review the entire record of each claim being updated, both to ensure that duplicate forms are not contained in the database and that all necessary forms have been entered properly. While quality control measures slow down the entry of cases into the system, they are necessary for accurate and complete record keeping. Forms are entered in order of priority, with the need for scheduling at dispute resolution as the main criteria. All conciliations are scheduled upon entry of a claim through the Diameter case tracking system.

In fiscal year 1999, the Office of Claims Administration received 42,294 First Report of Injury Forms, 1,583 more than FY'98 (40,711). The number of claims, discontinuances and third party claims increased to 23,788, 4% more than the previous year (28,861). The total number of referrals to conciliation for the fiscal year was 19,683, which was very similar to last year's referrals (19,822).

First Report Compliance Office & Fraud Data

All employers are required to file a First Report of Injury (Form 101) within seven days of receiving notice that an employee has been disabled for at least five days. The first report compliance office issues fines to employers who do not file the First Report form in the allotted time. Fines are \$100, and are doubled if referred to a collection agency.

In fiscal year 1999, \$309,032 was collected in fines, an increase from the \$279,136 collected in FY'98.

The office is also responsible for maintaining a data base on cases discovered by the DIA, in which there is some suspicion of fraud. In fiscal year 1999, Claims Administration received seven in-house referrals. Outside referrals are directly reported to the Insurance Fraud Bureau or the Attorney General's Office. Claim Administration assists the Insurance Fraud Bureau investigators on copies of suspected workers' compensation files, and receives status update letters.

Record Room

The record room, located in DIA's Boston office, is responsible for filing, maintaining, storing, retrieving and keeping track of all files pertaining to a case in the dispute resolution process. Included in case files are copies of all briefs, settlement offers, medical records, and supporting documents that accumulate during the dispute resolution process. Couriers transfer files between the regional and Boston offices twice a week.

Records are kept in DIA's Boston office for about five years, depending on space. After this time they are brought to the State Record Center in Dorchester where they are kept for 80 years.

OFFICE OF EDUCATION AND VOC. REHAB

The Office of Education and Vocational Rehabilitation (OEVR) oversees the rehabilitation of disabled workers' compensation recipients for successful return to work.

While OEVR seeks to encourage the voluntary development of rehabilitation services, it has the authority to mandate services for injured workers determined to be suitable for rehabilitation. Vocational rehabilitation (VR) is defined by the act as "non-medical services reasonably necessary at a reasonable cost to restore a disabled employee to suitable employment as near as possible to pre-injury earnings. Such services may include vocational evaluation, counseling, education, workplace modification, and retraining, including on-the-job training for alternative employment with the same employer, and job placement assistance."²³

A claimant is eligible for vocational rehabilitation services, when injury results in a functional limitation prohibiting a return to previous employment, or when the limitation is permanent or will last an indefinite period of time. Liability must be established in every case, and the claimant must be receiving benefits.

The Vocational Rehabilitation System

It is the responsibility of OEVR to identify those disabled workers' who may benefit from rehabilitation services. OEVR identifies rehabilitation candidates according to injury type after liability has been established, and through referrals from internal DIA sources (including the Office of Claims Administration and the division of dispute resolution), insurers, certified providers, attorneys, hospitals, doctors, employers and injured employees themselves.²⁴

Rehabilitation review officers (RRO's) interview prospective candidates during a "mandatory meeting," for the purpose of determining whether or not an injured worker is suitable for VR services. If suitability is determined, RRO's will request that the insurer assign a provider (approved by OEVR) to the injured worker so that an Individual Written Rehabilitation Program (IWRP) can be developed. RRO's then monitor all IWRP's to ensure the quality and cost-effectiveness of the provider's services. Occasionally the RRO will conduct a "team" meeting with all parties to identify problems and redirect the process towards a successful conclusion.

²³ M.G.L. c.152, §1(12).

²⁴ M.G.L. c.152, §30 E-H. 452 C.M.R. 4.00

Each year, OEVR approves vocational rehabilitation specialists to develop and implement the individual written rehabilitation plans (IWRP). The standards and qualifications for a certified provider are found in the regulations, 452 C.M.R. 4.03. Any state vocational rehabilitation agency, employment agency, insurer, self-insurer, or private vocational rehabilitation agency may qualify to perform these services.

Credentials must include at least a master's degree, rehabilitation certification, or a minimum of 10 years of experience. A list of the providers is available from the OEVR. In FY'99, OEVR approved 73 VR providers. It is the responsibility of the provider to submit progress reports on a regular basis, so that the RRO can have a clear understanding of the progress a case has made. Progress reports must include the following:

1. Status of vocational activity;
2. Status of IWRP development (including explanation if IWRP has not been completed within 90 days);
3. If client is retraining, copy of grades received from each marking period and other supportive data (such as attendance);
4. Summary of all vocational testing used to help develop an employment goal and a vocational goal;
5. The name of the OEVR review officer.

Determination of Suitability - Once an injured worker has been referred to OEVR, an initial mandatory interview between the injured worker and the rehabilitation review officer is scheduled. During this meeting, the RRO obtains basic case information from the client, explains the VR process (including suitability, employment objectives in order of priority, client rights, and OEVR's role in the process) and answers any questions the client may have. The failure of an employee to attend the mandatory meeting can result in the discontinuance of benefits until the employee complies.

Once a "mandatory meeting" has concluded, it is the duty of the RRO to issue a decision on the appropriateness of the client for vocational rehabilitation services. This is done through a Determination of Suitability (DOS) Form. Suitability is determined by a number of factors including: medical stability, substantial functional limitations, feasibility and cost-effectiveness of services, and liability must be established. If a client is deemed "suitable," the RRO will write to the insurer and request VR services for the injured worker. The insurer must then choose any OEVR-approved provider and must submit to OEVR any pertinent medical records within 10 days. If a client is deemed "unsuitable," the insurer can refer the client again after six months has elapsed.

At any point during the OEVR process after an injured worker has been found suitable for VR services, a RRO can schedule a "team meeting" to resolve issues of disagreement among any of the represented parties. All parties are invited and encouraged to attend team meetings. At the conclusion of the meeting, if parties are still in disagreement, the

RRO can refer the matter back to the parties with recommendations and an action plan. All team meetings are summarized in writing.

Individual Written Rehabilitation Program (IWRP) - After an employment goal and vocational goal has been established for the injured worker, an Individual Written Rehabilitation Program (IWRP) can be written. The IWRP is written by the vocational provider and includes the client's vocational goal, the services the client will receive to obtain that goal, and explanation why the specific goal and services were selected, and the signatures necessary to implement it. A vocational rehabilitation program funded voluntarily by the insurer has no limit of length, however OEVR-funded programs are limited to 52 calendar weeks for pre-12/23/91 injuries and 104 calendar weeks for post-12/23/91 injuries. The IWRP should follow OEVR's priority of employment goals:

1. Return to work with same employer, same job modified;
2. Return to work with same employer, different job;
3. Return to work with different employer, similar job;
4. Return to work with different employer, different job;
5. Retraining.

In order for an IWRP to be successful, it needs to be developed jointly with the client and the employer. An IWRP with the specific employment goal of permanent, modified work must include:

- a) a complete job description of the modified position (including the physical requirements of the position);
- b) a letter from the employer that the job is being offered on a permanently modified basis;
- c) a statement that the client's treating physician has had the opportunity to review and comment on the job description for the proposed modified job.

Before any vocational rehabilitation activity begins, the IWRP must be approved by OEVR. Vocational Rehabilitation is successful when the injured worker completes a VR program and is employed for 60 days. A "Closure Form" must then be signed by the provider and sent to the appropriate RRO. Closures should meet the following criteria:

- 1) all parties should understand the reasons for case closure;
- 2) the client is told of the possible impact on future VR rights;
- 3) the case is discussed with the RRO;
- 4) a complete closure form is submitted by the provider to OEVR; and
- 5) form should contain new job title, DOT code, employer name and address, client wage, and the other required information.

Lump Sum Settlements - An employee obtaining vocational rehabilitation services must seek the consent of OEVR before a lump sum settlement can be approved. In the past, disabled and unemployed workers have settled for lump sum payments without receiving adequate job training or education on how to find employment. Settlement money would run out quickly and employees would be left with no means of finding suitable work. OEVR tries to have disabled employees initiate, if not complete, rehabilitation before the lump sum settlement is approved. Nevertheless, OEVR will consent to a lump sum settlement if the insurer agrees to continue to provide rehabilitation benefits.

Utilization of Vocational Rehabilitation

In fiscal year 1999, OEVR was headed by an acting director and staffed by 12 Rehabilitation Review Officers, 7 Disability Analyst, and 5 Clerks.

Out of the 2,939 cases referred to OEVR in FY'99, 76% proceeded to a "mandatory meeting" for a determination of suitability for vocational rehabilitation services. The remaining 24% exited the system for reasons that include the non-establishment of liability or that the employee was not on compensation. Of those cases, which received a "mandatory meeting," 43% were referred to the insurer/self-insurer with a request to initiate vocational rehabilitation services by an OEVR certified provider. In FY'99, the 62.5% success ratio of those injured workers who completed plans and returned to work was an all time high.

Table 19: Utilization of Voc. Rehab. Services, FY'92 - FY'99

<i>Fiscal Year</i>	<i>Referrals to OEVR</i>	<i>Mandatory/ Inform. Meetings</i>	<i>Referrals to Insurer for VR</i>	<i>IWRPs approved</i>	<i>Return to work</i>	<i>% RTW after plan development</i>
FY'99	2,939	2,236/227	951	546	341	62.5%
FY'98	3,011	2,422/236	1,040	603	371	61.5%
FY'97	3,266	2,455/292	1,094	690	320	46%
FY'96	3,347	2,653/119	1,185	727	364	50%
FY'95	3,219	2,833	1,370	811	391	48%
FY'94	3,756	3,190	1,706	948	470	50%
FY'93	4,494	3,882	2,253	1,078	554	51%
FY'92	6,014	3,367	2,106	1,010	583	58%

Source: DIA - OEVR

Trust Fund Payment of Vocational Rehabilitation

When an insurer refuses to pay for vocational rehabilitation services and after review OEVR determines the employee suitable for services, the office may utilize moneys from the trust fund to finance the rehabilitation services.

Fiscal Year 1999 encumbrances of the Trust Fund totaled \$84,947.72 for vocational rehabilitation services.²⁵ OEVR is required to seek reimbursement from the insurer when the trust fund pays for the rehabilitation and the services are deemed successful (e.g., the employee returns to work). The DIA may assess the insurer a minimum of two times the cost of the services.

²⁵ \$21,478.60 of the encumbrances were canceled after the insurer agreed to take over the vocational rehabilitation plan on three cases. Another \$600.00 of the encumbrances were canceled due to the failure of an employee to keep the initial evaluation appointment. This results in a total of \$62,869.12 encumbered in FY'99.

OFFICE OF SAFETY

The function of the Office of Safety is to reduce work related injury and illnesses by “establishing and supervising programs for data collection on workplace injuries and for the education and training of employees and employers in the recognition, avoidance and prevention of unsafe or unhealthy working conditions in employment and advising employees and employers on these issues.”²⁶ In pursuit of this objective, the office administers the DIA's Occupational Safety and Health Education and Training Program.

The office issues a request for proposals yearly to notify the general public that these grants are available. Grants are awarded on a competitive basis according to the scope and content of proposals.

See Appendix D for a list of proposals recommended for funding in FY'00.

Safety and Education Training

The Office of Safety provides Occupational Safety and Health Safety and Education Training for employees and/or employers of industries operating within the Commonwealth and whose entire staff is covered under the Massachusetts Workers' Compensation Law (M.G.L. c.152).

The overall objective of the education and training programs is to reduce work related injuries and illnesses by establishing and supervising programs for data collection on workplace injuries, along with;

- A. Identify, evaluate, and control safety and health hazards in the workplace;
- B. Foster activities by employees/employers to prevent workplace accidents, injuries, illnesses;
- C. Make employees/employers aware of all federal and state health and safety standards, statutes, rules and regulations that apply, including those that **mandate** training and education in the workplace;
- D. Refer employees/employers to the appropriate agency for abatement procedures for safety and health related issues;
- E. Target preventive educational programs for specifically identified audiences with significant occupational health and/or safety problems;
- F. Encourage awareness and compliance with federal and/or state occupational safety and health standards and regulations;

²⁶ M.G.L. c.23E, §3(6).

- G. Promote understanding among employee and employer groups of the importance of ongoing safety health education and training programs and help to begin such efforts;
- H. Encourage labor/management cooperation in the area of occupational safety and health prevention programs; and
- I. Encourage collaborations between various groups, organizations, educational or health institutions to devise innovative preventive methods for addressing occupational health and safety issues;

Request for Response (RFR) Process

During the past eleven fiscal years, the Massachusetts Division of Industrial Accidents (DIA) has issued its RFR for the Office of Safety's "Occupational Safety and Health Education and Training Program." To date, the Division has funded a total of 298 preventive training programs targeting a wide variety of workers and industries within the Commonwealth. These DIA programs have trained over 100,000 people.

The Office of Safety publishes an RFR annually to notify the general public that grants are available. The program has an annual budget of \$800,000.00.

In FY'99, proposals could be submitted up to a maximum of \$25,000.00.

In FY'99, 808 announcement letters were mailed to various industries throughout the Commonwealth. As a result of these announcement letters and the advertisements published in the regional newspapers, the Office of Safety issues over 300 RFR's annually. Of the 300 RFR's issued, the DIA received 62 requests for funding (proposals). Of these approximately 65% receive funding.

A uniform criteria to competitively evaluate all proposals received is developed by a Proposal Selection Committee, appointed by the Commissioner. The Committee recommends a list of qualified applicants for funding. Upon approval of this list by the Commissioner, contracts are awarded.

As a result of this money, the Office of Safety was able to fund a total of 46 grants in FY'99 that resulted in the training of 27,093 employees throughout the Commonwealth. Over 98% of the participants rated the program they attended as "excellent" or "good."

OFFICE OF INSURANCE

The Office of Insurance issues self insurance licenses, monitors all self insured employers, maintains the insurer register, and monitors insurer complaints.

Self Insurance

A license to self insure is available for qualified employers with at least 300 employees and \$750,000 in annual standard premium.²⁷ To be self insured, employers must have enough capital to cover the expenses associated with self insurance. However, many smaller and medium sized companies have also been approved to self insure. The Office of Insurance evaluates employers every year to determine their eligibility and to establish new bond amounts.

For an employer to qualify to become self insured, it must post a surety bond of at least \$100,000 to cover any losses that may occur.²⁸ The amount varies for every company depending on their previous reported losses and predicted future losses. The average bond is usually over \$1 million and depends on many factors including loss experience, the financial state of the company, the hazard of the occupation, the number of years as a self insured, and the attaching point for re-insurance.

Employers who are self insured must purchase reinsurance of at least \$500,000. The per case deductible of the re-insurance varies from \$100,000, a relatively modest amount, to much higher amounts. Smaller self insured companies may also purchase aggregate excess insurance to cover multiple claims that exceed a set amount. Many self insured employers engage the services of a law firm or a third party administrator (TPA) to handle claims administration.

In FY'99, six new licenses were issued to bring the total number of "parent-licensed" companies to 174, covering a total of 464 subsidiaries. Each self insurance license provides approval for a parent company and its subsidiaries to self insure. This amounts to approximately \$240 million in equivalent premium dollars.

Four semi-autonomous public employers are also licensed to self insure including the Massachusetts Bay Transportation Authority (MBTA), the Massachusetts Turnpike Authority, the Massachusetts Port Authority, and the Massachusetts Water Resource Authority (MWRA).²⁹

²⁷ C.M.R. 5.00: Code of Massachusetts Regulations concerning insurers and self insurers. These regulations may be waived by the Commissioner of the DIA for employers that have strong safety records and can produce the necessary bond to cover for all incurred losses.

²⁸ M.G.L. 452 C.M.R. 5:00.

²⁹ The Commonwealth of Massachusetts does not fall under the category of self insurance, although its situation is analogous to self insured employers. It is not required to have a license to self insure because of its special status as a public employer and it therefore funds workers' compensation claims directly from the treasury as a budgetary expense. The agency responsible for claims management, the Public Employee Retirement Administration, has similar responsibilities to an insurer, however, the state does not pay insurance premiums or post a bond for its liabilities (M.G.L. c.152, §25B).

Insurance Unit

The Insurance Unit maintains a record of the workers' compensation insurer for every employer in the state. This record, known as the insurer register, dates back to the 1920's and facilitates the filing and investigation of claims after many years.

The insurance register had a record keeping system which consisted of information manually recorded on 3x5 notecards, a time consuming and inefficient method for storing files and researching insurers. Every time an employer made a policy change, the insurer sent in a form and the notecard and the file was changed.

Through legislative action, the Workers' Compensation Rating and Inspection Bureau (WCRB) became the official repository of insurance policy coverage in 1991. The DIA was provided with computer access to this database which includes policy information for the eight most current years. The remainder of policy information must be researched through the files at the DIA, now stored on microfilm. In FY'99, an estimated 4,500 inquiries were made to the Insurance Register.

The Insurance Unit is also responsible for handling insurance complaints. Complaints are often registered by telephone and the unit will provide the party with the necessary information to handle the case.

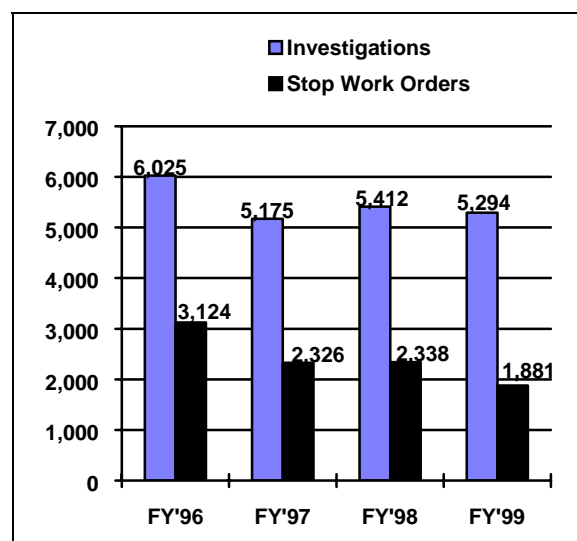
OFFICE OF INVESTIGATIONS

In Massachusetts, employers are required to provide for payment of workers' compensation benefits. They may do so through the purchase of insurance, membership in a self insurance group, or licensing as a self insurer (M.G.L. c.152, §25A). The Office of Investigations of the Division of Industrial Accidents is charged with enforcing this mandate by investigating employers and imposing penalties for violations established by the legislature at M.G.L. c.152, §25C.

The Office has access to the Workers' Compensation Rating and Inspection Bureau (WCRIB) database on all policies written by commercial carriers in the state. From this database, it can be determined which employers have canceled or not renewed their commercial insurance policies. Any employer appearing on this database is investigated for insurance coverage or alternative forms of financing (self-insurance, self-insurance group, reciprocal exchange). The WCRIB database documents only those employers that currently have or previously had a commercial insurance policy. Therefore, this provides only one specific method of identifying uninsured employers in the state. Also, calls and letters are received from the general public, providing tips and suggestions of companies, which may be lacking appropriate insurance. Furthermore, license and permit audits often uncover fraudulent employers who fail to provide adequate coverage.

Stop Work Orders - The Office of Investigations, as required by the statute, will issue a "Stop Work Order" to any business with one or more full or part time employees that fail to provide proof of workers' compensation coverage upon demand. Such an order requires that all business operations cease and become effective immediately upon service. However, an employer may appeal the stop work order and remain open. In FY'99, 1,881 stop work orders were issued as a result of 5,294 investigations conducted. The number of stop work orders issued in FY'99 was 53% less than FY'95 levels. Of the 1,881 stop work orders issued, 1,873 (99%) were issued to "small" companies (1-10 employees), 8 were issued to "medium" companies (11-75 employees) and none were issued to "large" companies (76+ employees).

Figure 19: MA SWO's & Investigations

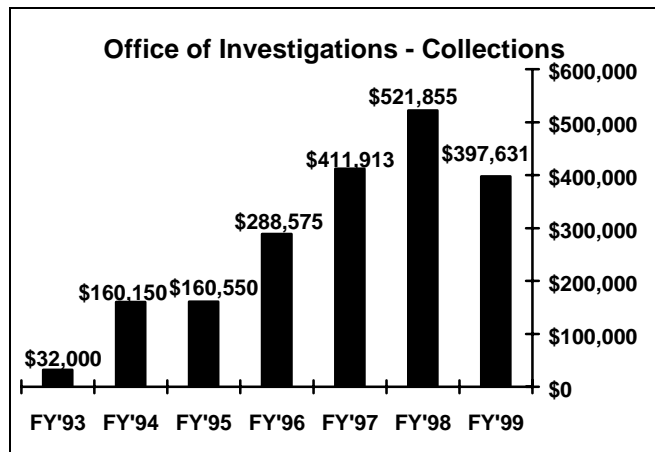


Source: Office of Investigations

Fines and Penalties - Fines resulting from a stop work order begin at \$100.00 per day, starting the day the stop work order is issued, and continuing until proof of coverage to the DIA is obtained. An employer who believes the issuance of the stop work order was unwarranted has ten days to file an appeal. A hearing must take place within 14 days, during which time the stop work order will not be in effect. The stop work order and penalty will be rescinded if the employer can prove it had workers' compensation insurance during the disputed time. If at the conclusion of the hearing the Division finds the employer had not obtained adequate insurance coverage, the employer must pay a fine of \$250.00 a day beginning from the original issuance of the stop work order, continuing until insurance is obtained (M.G.L. c.152, §25C). Any employee affected by a stop work order must be paid for the first ten days lost, and that period shall be considered "time worked."

In addition to established fines, an employer lacking insurance coverage may be subject to punishment by a fine not to exceed \$1,500, or by imprisonment for up to one year, or both. If the employer continues to fail to provide insurance, additional fines and imprisonment may be imposed. The Commissioner or designee can file criminal complaints against employers (including the president and treasurer of a corporation personally) who violate any aspect of Section 25C. The amount collected in FY'99 was \$397,631.

Figure 20: Office of Investigations - Collections



Licenses and Permits - The statute requires that local or state licensing boards obtain proof of insurance prior to issuing or renewing a license or permit (i.e. building permits, liquor licenses).

Public Contracts - Section 25C states that neither the Commonwealth nor any of its political subdivisions should enter into any contract for public work if a particular business fails to comply with any of the insurance requirements of Chapter 152. Companies involved in any local, state or other public sector funded projects can be barred from all public funded projects for a three year period for failure to carry workers' compensation insurance.

Losing a Competitive Bid - Any business that loses a competitive bid for a contract may bring an action for damages against another business that is awarded the contract, because of cost advantages achieved by not securing workers' compensation insurance or deliberate misclassification of employees. If a violation is established, the person applying the suit shall recover, as liquidated damages, 10% of the total amount bid of the contract, or \$15,000, whichever is less (M.G.L. c.152, §25C(9)).

WORKERS' COMPENSATION TRUST FUND

Section 65 of the Workers' Compensation Act establishes a trust fund in the state treasury to make payments to injured employees whose employers did not obtain insurance, and to reimburse insurers for certain payments under sections 26, 34B, 35C, 37, 37A, and 30H. The DIA has established a department known as the Trust Fund to process requests for benefits, administer claims, and respond to claims filed before the Division of Dispute Resolution. In FY'99, the Trust Fund staff worked in conjunction with the General Counsel's Office to administer the fund.³⁰

Uninsured Employers

Section 65 of the Workers' Compensation Act directs the Trust Fund to pay benefits resulting from approved claims against Massachusetts' employers who are uninsured in violation of the law. The Trust Fund must either accept the claim or proceed to dispute resolution over the matter. Every claim against the fund under this provision must be accompanied by a written certification from the DIA's Office of Insurance, stating that the employer was not covered by a workers' compensation insurance policy on the date of the alleged injury, according to the Division's records.³¹ In FY'99, \$3,132,378 was paid to uninsured claimants, 224 claims were filed, and 585 claims for benefits were paid.

Second Injury Fund Claims (Sections 37, 37A, and 26)

In an effort to encourage employers to hire previously injured workers, the legislature established a Second Injury Fund to offset any financial disincentives associated with the employment of injured workers.

Section 37 requires insurers to pay benefits at the current rate of compensation to all claimants, whether or not their injury was exacerbated by a prior injury. When the injury is determined to be a "second injury"³², insurers become eligible to receive reimbursement from the DIA's trust fund for 75% of compensation paid after the first 104 weeks of payment. Employers are entitled to an adjustment to their experience modification factors as a result of these reimbursements.

Section 37A was enacted to encourage the employment of servicemen returning from World War II. The legislature created a fund to reimburse insurers for benefits paid for an injury aggravated or prolonged by a military injury. Insurers are entitled to reimbursement for up to fifty percent of the payments for the first 104 weeks of compensation and up to one hundred percent for any amount thereafter.

³⁰ Section 65 of the act specifies that the reasonable and necessary costs of administering and representing the Workers' Compensation Trust Fund may be paid out, without appropriation, of the Trust Fund.

³¹ 452 C.M.R. 3.00

³² An employee is considered to suffer a second injury when an on the job accident or illness occurs that exacerbates a pre-existing disability. How the preexisting condition was incurred is immaterial; the impairment may derive from any previous accident, disease, or congenital condition. The disability, however, must be "substantially greater" due to the combined effects of the preexisting impairment and the subsequent injury than the disability as a result of the subsequent injury by itself.

Section 26 provides for the direct payment of benefits to workers injured by the activities of fellow workers, where those activities are traceable solely and directly to a physical or mental condition, resulting from the service of that fellow employee in the armed forces. (A negligible number of these claims have been filed.)

At the close of fiscal year 1999, 431 §37 and §37A claims were paid and 310 were settled. The total amount paid in settlements in FY'99 was \$18,344,876.

Vocational Rehabilitation (Section 30H)

Section 30H provides that if an insurer and an employee fail to agree on a vocational rehabilitation program, the Office of Education and Vocational Rehabilitation (OEVR) must determine if vocational rehabilitation is necessary and feasible to return the employee to suitable employment. If OEVR determines that vocational rehabilitation is necessary and feasible, it will develop a rehabilitation program for the employee for a maximum of 104 weeks. If the insurer refuses to provide the program to the employee, the cost of the program will be paid out of the Section 65 trust funds. If, upon completion of the program, OEVR determines that the program was successful, it will assess the insurer no less than twice the cost incurred by the office, with that assessment paid into the Trust Fund. In FY'99, \$7,985 was paid for rehabilitation services and the DIA collected \$5,583 from insurers. During FY'99, 224 claims for benefits were filed and 585 claims for benefits were paid out.

Latency Claims (Section 35C)

Section 35C states that when there is at least a five year difference between the date of injury and the date of benefit eligibility, benefits' paid will be based upon levels in effect on the date of eligibility. The Trust Fund will reimburse the insurer or self insurer for supplemental benefits due to cost of living adjustments (COLA's). In FY'99, approximately \$504,805 was paid as latency claims.

Cost of Living Adjustments (Section 34B)

Section 34B provides supplemental benefits for persons receiving death benefits under section 31 and permanent and total incapacity benefits under section 34A, whose date of personal injury was at least 24 months prior to the review date. The supplemental benefit is the difference between the claimant's current benefits and his/her benefit after an adjustment for the change in the statewide average weekly wage between the review date and the date of injury.

Insurers pay the supplemental benefit concurrently with the base benefit. They are then entitled to quarterly reimbursements for the supplemental benefits paid on all claims with dates of injury occurring prior to October 1, 1986. For injury dates after October 1, 1986, insurers will be reimbursed for any increase that exceeds 5%.

COLA payments for FY'99 totaled \$1,602,216 for the Public Trust Fund and \$13,490,360 for the Private Fund.

OFFICE OF HEALTH CARE SERVICES BOARD

The DIA is charged with ensuring that adequate and necessary health care services are provided to the state's injured workers. Specifically, the statute directs the Commissioner to monitor health care providers for appropriateness of care, necessary and effective treatment, the proper costs of services, and the quality of treatment. The statute directs the Commissioner to appoint medical consultants to the Medical Consulting Consortium (see Appendix G), and members to the Health Care Services Board (see Appendix M).

Health Care Services Board

The DIA's Health Care Services Board (HCSB) is a voluntary committee of health care providers, as well as employer and employee representatives. The HCSB is charged with reviewing and investigating complaints against providers, developing appointment criteria for the impartial physicians roster, and developing written treatment guidelines used for utilization review.

Complaints Against Providers - The HCSB is required to accept and investigate complaints from employees, employers and insurers regarding the provision of health care services. Such complaints include provider's discrimination against compensation claimants, over-utilization of procedures, unnecessary surgery or other procedures, and inappropriate treatment of workers' compensation patients. Upon a finding of a pattern of abuse by a particular provider, HCSB is required to refer its findings to the appropriate board of registration.

IME Roster Criteria - The HCSB is also required to develop eligibility criteria to select and maintain a roster of qualified impartial physicians to conduct medical examinations pursuant to §8(4) and §11A. The HCSB issues criteria for the selection of eligible roster participants. According to the criteria, physicians must be willing to prepare reports promptly and timely; submit reports for depositions; submit reports of new evidence; submit to the established fee schedule; and sign a conflicts of interest statement and disclosure of interest statement. The requirements of the §8(4) roster and the §11(A) roster differ pursuant to M.G.L. c.152.

Treatment Guidelines - Under section 13 of Chapter 152, the Commissioner is required to ensure that adequate and necessary health care services are provided to injured workers by utilizing treatment guidelines developed by the HCSB, including appropriate parameters for treating injured workers. An advisory group was appointed to develop these treatment guidelines.

The HCSB has published twenty-five treatment guidelines covering many conditions common to workers' compensation patients. The HCSB is required to conduct an annual review of the guidelines and update them based on the experience of the year.

Utilization Review

According to the Division's regulations (452 C.M.R. 6.00), utilization review is a system for reviewing the "appropriate and efficient allocation of health care services" to determine whether those services should be paid or provided by an insurer. The regulations specify that all utilization review programs must be approved by the DIA. Insurers, self insurers and self insurance groups must either develop their own utilization review programs for DIA approval or contract with approved agents who can provide the required utilization review services for them.

The regulations require that utilization review be performed on all medical claims using the DIA's treatment guidelines and criteria. UR agents must review claims submitted by workers' compensation claimants for compliance with the guidelines. Review may either be prospective (examining treatment before it is provided), concurrent (review in the course of treatment), or retrospective (review after the treatment was provided).

When coverage for a treatment plan is denied by an agent, it must be communicated to the treating physician and the injured employee. Either the injured employee or the treating practitioner may appeal the denial. Appeals of prospective or concurrent treatment may be made by telephone to the UR agent, with the opportunity for review by a practitioner on an expedited basis. The appeal must be resolved within two business days. Appeals for retrospective treatment must be settled within 20 business days. Examination of any utilization review appeal can be made by filing a claim with the DIA's Division of Dispute Resolution.

Medical Utilization Trending and Tracking System

The Commissioner is required to implement within the Division a quality control system regarding delivery of health care services to injured workers. The statute states that the DIA should "monitor the medical and surgical treatment provided to injured employees and the services of other health care providers, and monitor hospital utilization as it relates to the treatment of injured employees. The monitoring shall include determinations concerning the appropriateness of the service, whether treatment is necessary and effective, the proper costs of services, and the quality of treatment."³³

According to the regulations promulgated in furtherance of this directive (452 C.M.R. 6.07), the DIA intends to monitor the quality of care for injured employees using outcomes measures, medical record audits, analysis of employee health status and patient satisfaction measurements. Should a provider's plan of care be found to be outside a particular treatment guideline, the provider will be informed of the aberration with instructions on the means to correct it. Should the provider remain statistically outside the guideline, the matter will be referred to the HCSB for appropriate action under the HCSB's complaint's review process.

Over the past few years, the DIA has implemented a program to gather billing data from insurers and utilization review agents to monitor trends in costs as well as patterns of treatment of injured workers in Massachusetts. This data will be used to identify providers who over or under-utilize medical procedures, and to revise treatment

³³ M.G.L. c.152, §13.

guidelines. The agency contends its regulatory authority extends to reporting requirements, despite rescission of its proposed regulations requiring submission of data.

Implementation of this program involves an enormous data gathering process. The Division has contracted with a vendor to collect data. The vendor, the Center for Health Economics Research (CHER), of Waltham, Massachusetts, designed a data system to gather medical data primarily insurers, self insurers, and self insurance groups on the costs and medical practices associated with treating workers' compensation claimants.

Recap of History & Project Phases - The MUTTS system began its evolvement in fiscal year 1993, by hiring various consultants to aid in the development of the system.

In fiscal year 1997, CHER began its contract with the DIA to create a database that would track and trend medical claims data. The DIA's contract with CHER is for a span of 5 years, each fiscal year representing a specific phase of the project.

Phase 1 (FY'97) of the contract with CHER emphasized project design. A survey was developed to assess the insurance industry's capability of submitting medical claims data to the DIA. Specifically, the survey's objective was to inform the DIA on how the industry processed their workers' compensation medical claims data, so CHER would be able to develop a workable system to retrieve this data. During this year, the survey was completed and CHER began creating the database to import insurance industry claims data.

In Phase 2 (FY'98) of the project, CHER began the process of "coding" the system, so collected data from insurance companies could be processed in a uniform manner.

During Phase 3 (FY'99) of the project, the MUTTS system was Pilot Tested using actual data from Massachusetts' insurers and running it through the system to validate the design.

Phase 4 and Phase 5 (FY'00-'01) of the project are scheduled to be operational years. In these phases, insurance companies writing workers' compensation policies in the Commonwealth will be required to submit medical claims data to CHER. Ultimately, this data will be used to generate outcomes reports if the insurance industry complies.

Table 20: CHER's Project Phases & Completion Status for MUTTS

FISCAL YEAR	PHASE	DEFINITION	STATUS
1997	1	Project Design/Insurance Company Survey	Completed
1998	2	Obtain Data/Produce Reports/Coding System	Completed
1999	3	Full Set of Pilot Data*/Produce Reports	Completed
2000	4	Operational Year: Requires Data from Insurance Companies	Current
2001	5	Operational Year: Requires Data from Insurance Companies	Future

*Pilot data was obtained from: AON; Buckler, Irvin & Graf; Managed Benefit Services; and Travelers Insurance.

THE REGIONAL OFFICES

The Division of Industrial Accidents has offices in Boston, Lawrence, Worcester, Fall River, and Springfield. Headquarters are located in Boston, and all DIA case records are stored in Boston.

The Senior Judge and the managers of the conciliation and vocational rehabilitation units are located in Boston, but each has managerial responsibility for the operations of their respective Divisions at the regional offices.

Each regional office has a regional manager, a staff of conciliators, stenographers, vocational rehabilitation counselors, disability managers, administrative secretaries, clerks, and data processing operators. In addition, administrative judges make a particular office the base of their operations, with an assigned administrative secretary.

Administration and Management of the Offices

Each regional manager is responsible for the administration of his or her regional office. The offices are equipped with conference rooms and hearings rooms in which conciliations, conferences, hearings and other meetings are held. A principle clerk and a data processing operator manage the scheduling of these proceedings and the assignment of meeting rooms through the Diameter case scheduling system.

Cases are assigned to administrative judges by the Diameter system in coordination with the Senior Judge. Conciliators are assigned cases according to availability on the day of the meeting, and report to the conciliation manager located at the Boston office. Likewise, stenographers are assigned when needed, but report to the stenographer manager at the Boston office. The vocational rehabilitation personnel report directly to the OEVR manager in the Boston office, and take assignments as delegated from Boston.

When an employee or insurer files a workers' compensation claim or complaint with the DIA, the case is assigned to the office geographically closest to the home of the claimant. Assignments are based on zip codes, with each regional office accounting for a fixed set of zip codes.

Each regional office occupies space rented from a private realtor. The manager is responsible for working with building management to ensure the building is accessible and that the terms of the lease are met. Moreover, each regional manager is responsible for maintenance of utilities, including the payment of telephone, electricity, and other monthly services. Therefore, the costs of operating each office is managed by each regional manager.

Resources of the Offices

Each of the regional offices has moved to expanded and enhanced office space within the last six years.

Court rooms have been updated and modernized according to the needs of each regional office, including handicap accessibility and security systems. Moreover, each regional office is equipped with video equipment to assist with the presentation of court room evidence.

Each office has been provided with personal computers networked to the Boston office and with a CD ROM for access to software on the MA General Laws, MA court reporters, and DIA reports.

The following are addresses for the regional offices:

Fall River

30 Third Street
Fall River, MA 02722
(508) 676-3406
Henry Mastey, Manager

Lawrence

11 Lawrence Street, 2nd floor
Lawrence, MA 01840
(978) 683-6420
Louis Connolly, Manager

Springfield

436 Dwight Street, Room 105
Springfield, MA 01103
(413) 784-1133
Marc Joyce, Manager

Worcester

8 Austin Street
Worcester, MA 01608
(508) 753-2072
Jonathan Ruda, Manager

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DIA FUNDING

To ensure that the Division of Industrial Accidents has adequate funds, the legislature required the employers of Massachusetts, both public and private, to pay assessments covering the expenses of operating the agency and for the payment of trust fund benefits. In addition to these assessments, the DIA also derives revenue from the collection of fees (for various filing costs) and fines (for violations of the act).

Each year, the DIA must determine an assessment rate that will yield revenues sufficient to pay the obligations of the workers' compensation trust funds and the operating costs of the DIA. This assessment rate, multiplied by the employer's standard premium, is the DIA assessment, and is paid as part of an employer's insurance premium.³⁴

The assessment rate for private sector employers in FY'00 is 4.038% of standard premium. This is a 25% decrease from the FY'99 rate of 5.383%.

The Trust Funds - The DIA must make payments to uninsured, injured employees and employees denied vocational rehabilitation services by their insurers. In addition, it must reimburse insurers for benefits for second and latent injuries, injuries involving veterans, and for specified cost of living adjustments.³⁵

These obligations are paid out of the trust funds.³⁶ One account is reserved for payments to private sector employers (the private trust fund); the other is for payments to public sector employers (the public trust fund).

The Special Fund - The DIA's operating expenses are paid from a Special Fund, funded entirely by assessments charged to private sector employers. Operating expenses must be appropriated by the legislature each year through the General Appropriations Act.

Chapter 23E of the Massachusetts General Laws directs the Advisory Council to review the DIA's operating budget as well as the Workers' Compensation Trust Fund budgets. With the affirmative vote of seven members, the Council may submit an alternative budget to the Director of Labor and Workforce Development.

³⁴ For employers that are self insured or are members of self-insured groups, an "imputed" premium is determined, whereby the WCRB will estimate what their premium would have been had they obtained insurance in the traditional indemnity market. Some employers are entitled to "opt out" from paying a full assessment. By opting out, the employer agrees that it can not seek reimbursement for benefits paid under sections 34B, 35C, 37, 30H, 26, and 37A. Separate opt out assessment rates are determined each year.

³⁵ M.G.L. c.152, §65(2).

³⁶ Each year the DIA creates a budget for the private and public trust funds, collects assessments, and disburse funds as obligations arise, without appropriation from the legislature.

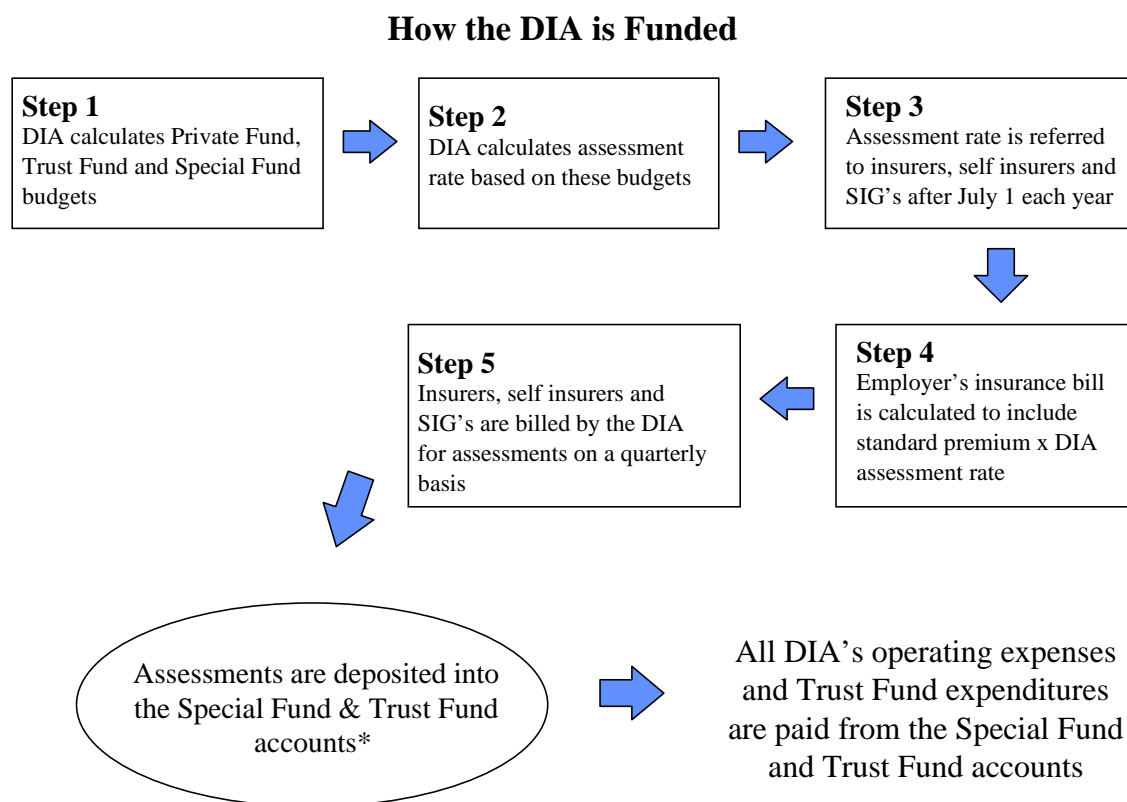
The Funding Process

At the beginning of each fiscal year, the DIA estimates the amount of money needed to maintain its operations in the next fiscal year. This amount is refined by December, when it is submitted to the Governor's office for inclusion in the Governor's budget (House 1), and submitted for legislative action.

In May and June the DIA, with the assistance of consulting actuaries, estimates future expenses and determines assessments necessary to fund the special fund and the trust fund. The budgets and the corresponding assessments must be submitted to the Director of Labor and Workforce Development by July 1st of each year.

By July, the legislature appropriates the DIA's operating expenses. At that time, insurance carriers are notified of the assessment rates paid quarterly directly to the DIA. Collected assessments are deposited into the DIA's accounts, which are managed by the Commonwealth's Treasurer.

Figure 21: DIA Funding Process

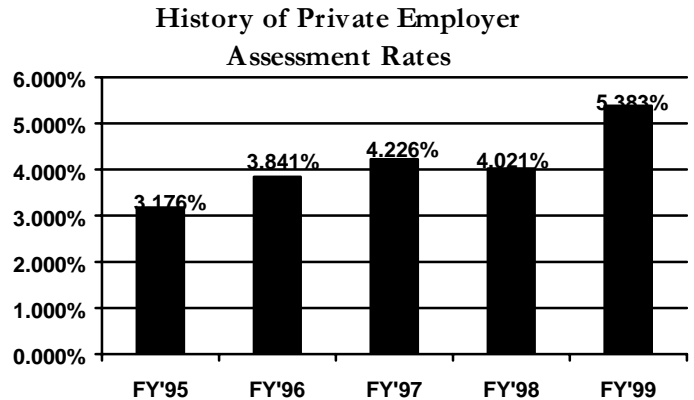


*Note: Maintained by the State Treasurer.

PRIVATE EMPLOYER ASSESSMENTS

On June 24, 1999, Tillinghast released its analysis of the DIA FY'00 assessment rates, as mandated under M.G.L. c.152, §65. Specifically, the report detailed the estimated amount required by the special fund and trust funds for FY'00, beginning July 1, 1999. Included in the report are the assessment rates to be applied to public and private employer insurance premiums. The private employer assessment rate has been calculated to be **4.038%** of standard premium, a decrease of 25% from last year (5.383%).

Figure 22: History of Private Employer Assessment Rates



Source: Tillinghast - Analysis of DIA Assessments

The public employer assessment rate has been calculated to be **18.787%** of standard premium, a significant increase of 47% from last year's assessment (12.797%). This memorandum breaks down the process of the assessment rate calculation for private employers.

OVERVIEW OF ASSESSMENT RATE CALCULATIONS

Tillinghast uses the following six steps in determining the assessment rates for both private and public employers:

1. Project the Fiscal Year 2000 Expenditures;
2. Project the Fiscal Year 2000 Income (excluding assessments);
3. Estimate Balance Adjustments;
4. Convert Above Items to Ratios by comparing them to the Assessment Base;
5. Calculate the Assessment Ratio by Subtracting the Projected Income and Balance Adjustment Ratios from the Projected Expenditure Ratio; and
6. Calculate the Assessment Rate by multiplying the Assessment Ratio by the Assessment Base Factor.

1. FISCAL YEAR 2000 PROJECTED EXPENDITURES: \$58.3M

The first step in the assessment process is the calculation of the expected FY'00 expenditures. Private employers are assessed for the sum of the Private Trust Fund budget and the Special Fund budgets.

<u>PRIVATE TRUST FUND BUDGET</u>	Projected FY'00 Expenditures (6/24/99)
Section 37 (2nd Injuries)	\$14,332,500
Uninsured Employers	\$ 4,085,000
Section 30H (Rehabilitation)	\$ 0
Section 35C (Latency)	\$ 890,000
Section 34B (COLA's)	\$15,593,425
Defense of the Fund	\$ 1,900,000
Total:	<u>\$36,800,925</u>

<u>SPECIAL FUND BUDGET</u>	Projected FY'00 Expenditures (6/24/99)
Total:	<u>\$21,500,000</u>

<u>PRIV. EMPLOY. EXPENDITURES</u>	Projected FY'00 Expenditures (6/24/99)
Total:	<u>\$58,300,925</u>

2. PROJECTED FISCAL YEAR 2000 INCOME: \$7.3M

Any income derived by the funds is used to offset assessments. An amount is projected for the collection of fees and fines for deposit in the Special Fund, reimbursements from uninsured employers for deposit in the Private Trust Fund, and an amount estimated for interest earned on the Private Fund and the Special Fund balances.

<i>FY'00 Fines and Fees (Special Fund):</i>	\$4,700,000	
<i>FY'00 Income Due to Reimbursements:</i>	\$1,600,000	
<i>Estimated Investment Income (FY'99):</i>	\$ 978,458	(Private Fund: \$620,545/Special Fund: \$357,913)

Total Projected FY'00 Income: \$7,278,458

3. ADJUSTMENTS TO FUND BUDGETS: \$10.5M

According to M.G.L. c.152, §65(4)(c), the amount-assessed employers for any fund must be reduced by a certain percentage of moneys held over from the previous year. Any amount greater than 35% of FY'98 expenditures in a particular fund must be used to reduce amounts assessed for that fund in FY'00. The balances of both the Special Fund and the Private Trust Fund at the end of FY'99 will have a surplus exceeding 35% of FY'98 disbursements. Therefore, the assessment was calculated with a \$4.7 million reduction to the Special Fund Budget, and a \$5.7 million reduction to the Private Trust Fund Budget (\$10.5 million reduction).

<i>SPECIAL FUND:</i>	<u>FY'99 Estimated Year End Balance</u>	<u>35% of FY'98 Expenditures</u>	<u>Amount of Reduction Required</u>
	\$11,930,421	\$7,191,244	\$4,739,177
<i>PRIVATE TRUST FUND:</i>	<u>FY'99 Estimated Year End Balance</u>	<u>35% of FY'98 Expenditures</u>	<u>Amount of Reduction Required</u>
	\$20,684,838	\$14,966,933	\$5,717,905

4. CONVERSION TO RATIO:

Expenditures, income, and any balance adjustment must be converted to a ratio. This is calculated by dividing each of the first three steps by the assessment base that represents losses paid during Calendar Year 1998. For the Private Fund, the assessment base is \$639.9M.

<i>Private Expenditure Ratio:</i>	9.110% (\$58.3 million/\$639.9 million)
<i>Projected Income Ratio:</i>	1.137% (\$ 7.3 million/\$639.9 million)
<i>Balance Adjustment Ratio:</i>	1.634% (\$10.5 million/\$639.9 million)

5. CALCULATION OF THE ASSESSMENT RATIO: 6.339%

After the projected expenditures, income and balance adjustments are converted to ratios, the last two items are subtracted from the expected expenditure ratio to calculate an assessment ratio.

Projected expenditures -	Projected income -	Balance adjustment =	Assessment Ratio
9.110%	1.137%	1.634%	6.339%

6. CALCULATION OF THE ASSESSMENT RATE: 5.383%

Since the assessment ratio is relative to paid losses, the ratio must be converted into a rate that is relative to projected premiums. This is done by multiplying the assessment ratio by an assessment base factor that represents a ratio of losses to premiums (based on information provided by the WCRIBM). The 2000 assessment base factor is .637.

Assessment Ratio	x	Assessment Base Factor	=	Assessment Rate
6.339%		.637		4.038%

THE DIA OPERATING BUDGET

Legislative Appropriations, Fiscal Year 2000

The Division of Industrial Accidents initially requested a budget of \$18,142,031 for fiscal year 2000. In House 1, the Governor's recommendation for the DIA's budget was \$18,142,031, the same allocation as the Division's request. The House of Representatives approved a budget of \$18,397,191 and the Senate approved appropriations totaling \$18,072,014. The final conference committee resolution appropriated \$18,072,014.

Table 21: Legislative Appropriations, Fiscal Year 2000

DIA Request	\$18,142,031
Governor's Recommendation	\$18,142,031
Full House	\$18,397,191
Full Senate	\$18,072,014
Conference Committee	\$18,072,014

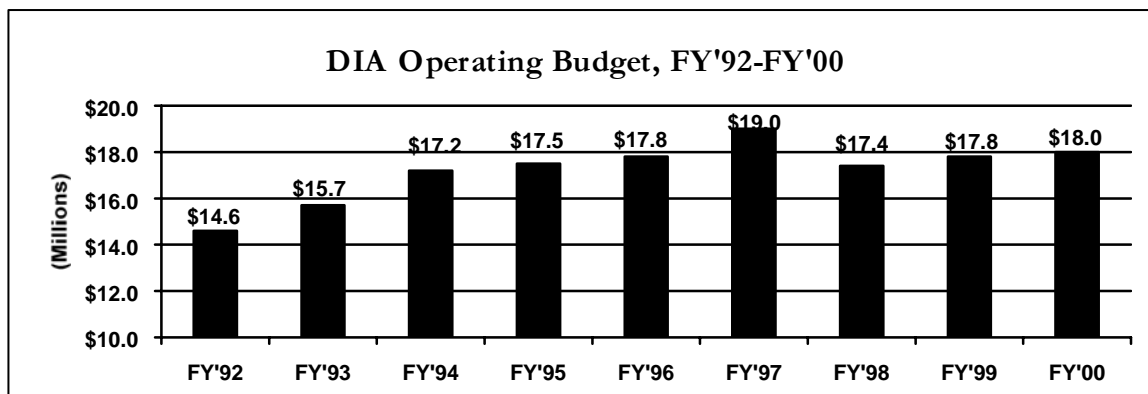
Source: Legislative Budget Figures

General Appropriations Act

On November 16, 1999, Governor Cellucci signed the General Appropriations Act, giving the DIA a **\$18,072,014** operating budget for fiscal year 2000. This year's appropriation is 2% greater than last year's appropriation amount of \$17,768,412. The appropriation was made to a single account.

The Governor's final appropriation for the DIA account was the same amount as allocated in the Conference Committee budget. The Advisory Council had previously endorsed the Governor's Recommendation of \$18,142,031. The following chart shows the appropriations of the Division of Industrial Accidents operating budget (to be spent from the Special Fund) over the past nine years.

Figure 23: DIA Operating Budget, FY'92-FY'00



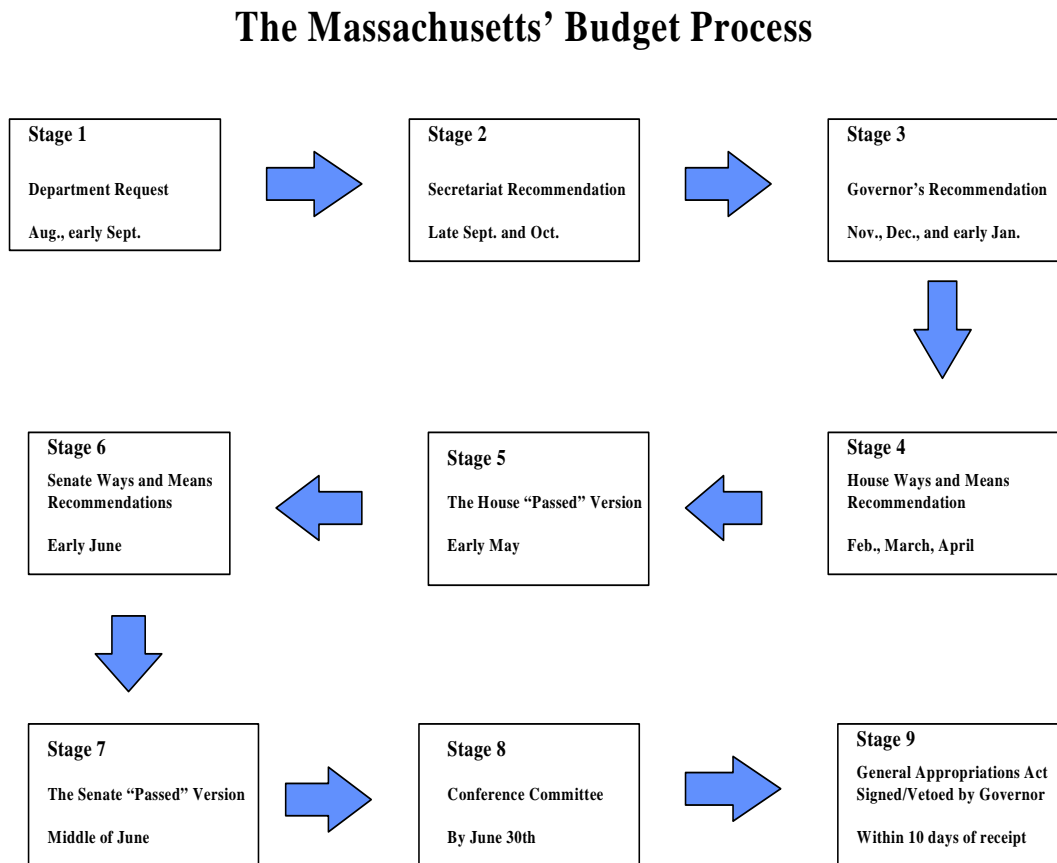
Source: Final Appropriation Amounts FY'92-FY'00.

The Budget Process

The operating budget of the DIA must be appropriated by the legislature even though employer assessments fund the agency. The Division, therefore, must submit to the budget process in the same manner as most other government agencies. It is helpful to view this process in nine distinct phases.³⁷

The following is a brief description of the process:

Figure 24: The Massachusetts' Budget Process



³⁷ Making and Managing the Budget in the Commonwealth of Massachusetts, Donahue Institute for Government Services, University of Massachusetts.

Stage 1: Department Request

Time Frame: August and early September

Each department submits a budget for the next fiscal year and a spending plan for the current fiscal year to the Budget Bureau.

Stage 2: Secretariat Recommendation

Time Frame: Late September and October

The Secretariats analyze each department's requests and meet with department heads to further review respective budgets. Each Secretary will then make their recommendations for the budget.

Stage 3: Governor's Recommendation (House 1)

Time Frame: November, December, and 1st weeks of January

The Governor's recommendation must be the first bill submitted to the House of Representatives each calendar year. On the fourth Wednesday in January, copies of House 1 are distributed to members of the House and Senate, the Executive Secretaries and department heads, the media, and to any other interested parties. The Governor's recommended budget must be balanced and include all revenue accounts and all expenditure accounts.

Stage 4: House Ways and Means Committee Recommendations

Time Frame: February, March, and April

House 1 is referred to the House Ways and Means Committee where each line item is analyzed. Public hearings are held in which testimony is taken from the Governor's staff, executive secretariats, departments, and any other interested parties. In April, a new version of the budget replaces House 1 and is traditionally given the label of House 5600.

Stage 5: The House "Passed" Version

Time Frame: Early May

The members of the House of Representatives take over by subjecting each line item in the budget to debate and amendments. The full House votes to pass a new version of the budget, traditionally known as House 5700.

Stage 6: Senate Ways and Means Committee Recommendations

Time Frame: Early June

House 5700 is referred to the Senate Ways and Means Committee where hearings and testimony are held. Typically by early June, a recommendation will be published and given to members of the Senate and interested parties. The Chairperson and members of the Committee will hold a press conference to address concerns with this new version of the budget.

Stage 7: The Senate "Passed" Version

Time Frame: Middle of June

The full Senate reviews each line item and section and subjects them to debate and amendment. Members of the Senate will then vote to pass the new, updated budget.

Stage 8: Conference Committee

Time Frame: By June 30th

A Conference Committee is created in an effort to resolve differences between the House passed version of the budget and the Senate version. Members of this committee include the chair of both Ways and Means Committees and ranking minority party members from both committees. The only budget information the Conference Committee can analyze is what survived from the House and Senate debates. Compromises are made on each line item by selecting either the budget amount from the House version, the Senate version, or a number in between the two versions. Finally, a new draft is created that both the House and Senate must ratify. If one branch does not ratify the budget, it is sent back to Conference Committee for more work. Once the budget is ratified, it is signed by the Speaker of the House and the President of the Senate. (An interim budget can be enacted by the legislature if the budget is late to allow the government to continue spending while the appropriation act is being finished.)

Stage 9: General Appropriations Act

Time Frame: Within 10 days of receipt

The Governor has 10 calendar days to decide his position on the budget. During this period, the Governor may both sign the budget and approve as complete; veto selected line items (reduce to zero) but approve and sign the rest; or partially veto (reduce to a lower number) selected line items and approve and sign the rest. The legislature has the power to override a Governor's veto by a 2/3 vote in both chambers.

SECTION

- 6 -

INSURANCE COVERAGE

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MANDATORY INSURANCE COVERAGE

Every private sector employer in the Commonwealth is required to maintain workers' compensation insurance.³⁸ Coverage may consist of purchasing a commercial insurance policy, membership in a self-insurance group, participation in a reciprocal insurance exchange,³⁹ or maintaining a license as a self-insured employer.

All Commonwealth of Massachusetts employees are covered under the Act, with claims paid directly from the General Fund. The Executive Office of Administration & Finance, Human Resources Division administers workers' compensation claims, with individual agencies paying a yearly "charge back" based on losses paid in the prior year. This charge back comes directly from each agency's operating budget.

When enacted in 1911, the Workers' Compensation Act was elective for counties, cities, towns, and school districts. The vast majority of municipal employees, however, are covered, with only a few communities having never adopted coverage for certain employee groups. Municipalities attain insurance coverage in a manner identical to private employers that is through commercial insurance, self-insurance, or membership in a self-insurance group.⁴⁰

The Office of Investigations at the Division of Industrial Accidents (DIA) monitors employers in the state to ensure no employer operates without insurance. The office may issue fines and close any business operating without coverage.⁴¹ If an employee is injured while working for a company without coverage, a claim may be filed with the DIA's trust fund.⁴²

³⁸ This mandate includes sole proprietors that are incorporated, domestics and seasonal workers that average over 16 hours of work a week, and family businesses employing family members. There are certain categories of workers for whom insurance is not required. Seamen, some professional athletes, and unincorporated sole proprietors are exempt.

³⁹ A reciprocal exchange is a group of employers from diverse industries who pool their funds to insure themselves. An exchange is not self insurance or a self insurance group, but a way to provide commercial insurance to small and medium sized companies without resorting to the residual market.

⁴⁰ For more information of the coverage of public employees see Report to the Legislature on Public Employees, Massachusetts Workers' Compensation Advisory Council, 1989.

⁴¹ See section covering Office of Investigations.

⁴² See section covering Trust Fund.

COMMERCIAL INSURANCE

Purchasing a commercial insurance policy is the most common method of complying with the workers' compensation mandate. These policies are governed by the provisions of M.G.L. c.152, and are regulated by the Division of Insurance (DOI). The Workers' Compensation Rating & Inspection Bureau of Massachusetts (WCRB) has delegated authority to determine standard policy terms, classifications, and manual rates, in addition to maintaining statistics on behalf of the Commissioner of Insurance.

While commercial insurance policies are available that provide for varying degrees of risk retention (such as small and large deductibles), the most common type is first dollar coverage, whereby all losses are paid from the first dollar incurred for medical care and indemnity payments. A variety of pricing mechanisms are also available (including retrospective rating and dividend plans), with the most common being guaranteed cost. In exchange for payment of an annual premium based on rates approved each year by the Commissioner of Insurance, an employer is guaranteed that work related injuries and illnesses will be paid in full by the insurer.

The WCRB's Massachusetts Workers' Compensation and Employers Liability Insurance Manual sets forth the methods to determine the classification of insureds as well as terms of policies, premium calculation, credits and deductibles.

The Insurance Market

The commercial insurance market is the primary source of funding for workers' compensation benefits in Massachusetts. A healthy insurance market, therefore, is essential to the welfare of both employees and employers.

Commercial insurance carriers are regulated by the DOI, which provides licensing, monitors solvency, determines rates, approves the terms of policies, and adjudicates unfair claims handling practices.

In FY'99, the DOI issued 13 new licenses to carriers to write workers' compensation insurance in Massachusetts.⁴³ Drawn by favorable market conditions marked by decreased loss costs, carriers from around the nation have entered the state in search of profitable underwriting opportunities. This has intensified competition amongst carriers for market share, fueling a record number of downward deviations. Employers have been the beneficiaries of competition, experiencing dramatic reductions to their insurance costs as a result of a large decrease in manual rates, compounded with double digit reductions provided by individual carriers.

⁴³ Of these 13 new licenses, 8 were to new companies and 5 were to existing companies who amended their policies to cover workers' compensation.

Insurance Rates - In Massachusetts, workers' compensation insurance rates are determined through an administered pricing system.⁴⁴ Insurance rates are proposed by the Workers' Compensation Rating and Inspection Bureau (WCRB) on behalf of the insurance industry, and set by the Commissioner of Insurance. The WCRB submits to the Commissioner a classification of risks and premiums, referred to as the rate filing, which is reviewed by the State Rating Bureau. By law, a rate filing must be submitted at least every two years, and no classifications or premiums may take effect until approved by the Commissioner.⁴⁵

According to the Workers' Compensation Act, the Commissioner of insurance must conduct a hearing within 60 days of receiving the rate filing, to determine whether the classifications and rates are "not excessive, inadequate or unfairly discriminatory" and that "they fall within a range of reasonableness."⁴⁶

On August 24, 1999, Insurance Commissioner Linda Ruthardt ordered a 20.3% reduction in average workers' compensation rates.⁴⁷ This marks a continuing trend of rate decreases since 1994. Assuming a manual rate of \$100 in 1987, rates have since decreased by 15.4%.

Table 22: Impact of Rate Changes since 1987

YEAR	Percent Change from Previous Year's Rate	Assuming a Manual Rate of \$100 in 1987
1987	No Change	\$110.00
1988	+ 19.9%	\$119.90
1989	+ 14.2%	\$136.93
1990	+ 26.2%	\$172.81
1991	+ 11.3%	\$192.34
1992	No Change	\$192.34
1993	+ 6.24%	\$204.34
1994	- 10.2%	\$183.50
1995	- 16.5%	\$153.22
1996	- 12.2%	\$134.53
1997	No Change	\$134.53
1998	- 21.1%	\$106.15
1999	-20.3%	\$ 84.60

Source: Division of Insurance WC Rate Decisions

⁴⁴ In the United States, workers' compensation insurance rates are regulated one of three ways: through administered pricing, competitive rating, or a monopolistic state fund. Administered pricing involves strict regulation of rates by the state. Competitive rating allows carriers to set rates individually, usually based on market-wide losses developed by a rating organization and approved by the state. Monopolistic state funds require that workers' compensation insurance be purchased exclusively through a program run by the state. Some states have competitive state funds that allow employers to purchase insurance from either a private carrier or the state.

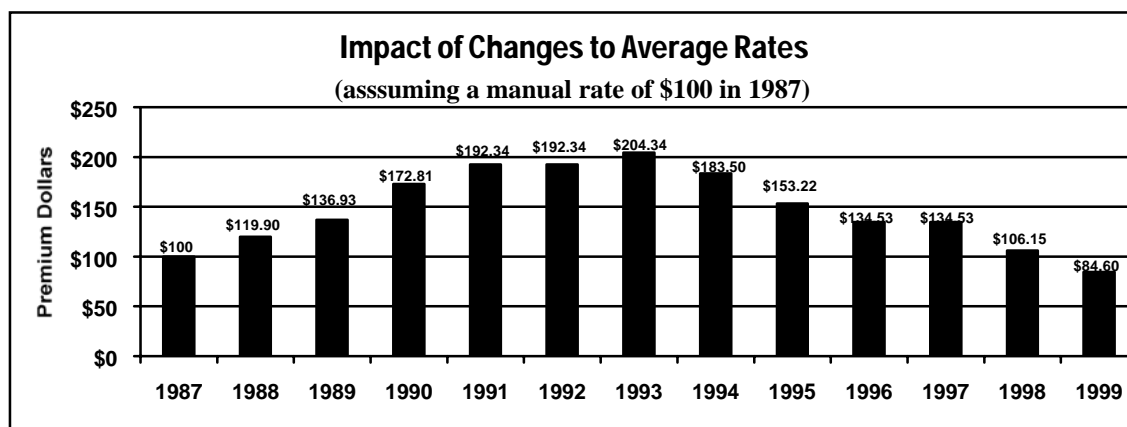
⁴⁵ If the Commissioner takes no action on a rate filing within six months, the rates are then deemed to be approved. If the Commissioner disapproves the rates, a new rate filing may be submitted. Finally, the Commissioner may order a specific rate reduction, if after a hearing it is determined that the current rates are excessive. Determinations by the Commissioner are subject to review by the Supreme Judicial Court.

⁴⁶ M.G.L. c.152, §53A(2).

⁴⁷ Rates were not retroactive to January 1 as they had been in other years, but took effect for those policies renewed or written on and after September 1, 1999.

The following chart illustrates the fluctuations in workers' compensation insurance rates since 1987. The chart displays how a company's premium would be affected by the average rate increases and decreases, assuming a company's premium was \$100.00 in 1987 (with all other factors remaining the same - experience rating, discounts, etc.). The recent decision to decrease rates by 20.3%, coupled with previous declines in Massachusetts, has reduced workers' compensation rates 15.4% less than 1987 levels.

Figure 25: Impact of Changes to Average Rates



***NOTE:** 1999 Rate is for policies renewed or written on or after September 1, 1999.

Deviations & Schedule Credits - The Workers' Compensation Act allows individual carriers to seek permission from the Commissioner to use a percentage decrease from approved rates within certain classifications.⁴⁸ These percentage decreases are called “downward deviations.” Schedule credits are also used in Massachusetts as a tool for competitive pricing, by allowing insurers to reward policyholders for good experience. These discounting techniques have become an important part of the Massachusetts insurance market. While open competition is not permitted, the use of deviations (and other alternatively priced policies) has encouraged carriers to compete for business on the basis of pricing.

Since the implementation of new rates on September 1, 1999, the Insurance Commissioner has approved 58 separate deviations and schedule credits. These discounts range from 5% to 38% off manual rates, depending upon the carrier and the classification.

The Classification System

Workers' compensation insurance rates are calculated and charged to employers, according to categories of industries called classifications. Every employer purchasing workers' compensation insurance is assigned a basic classification determined by the nature of its operations. Standard exception classifications may then be assigned for low risk tasks performed within most companies (i.e. clerical work).

⁴⁸ M.G.L. c.152, §53A(9).

Classifications were developed on the theory that the nature, extent and likelihood of certain injuries are common to any given industry. Each classification groups together employers that have a similar exposure to injuries, so that overall costs of workers' compensation can be distributed equitably among employers. Without a classification system, employers in low risk industries would be forced to subsidize high-risk employers through higher insurance costs.

Regulation of Classifications - Classifications in Massachusetts are established by the Workers' Compensation Rating & Inspection Bureau (WCRB) subject to approval by the Commissioner of Insurance. Hearings are conducted at the Division of Insurance to determine whether classifications and rates are not excessive, inadequate or unfairly discriminatory and that they fall within a "range of reasonableness."⁴⁹

Basic Classifications - Each business in the Commonwealth is assigned one "basic" classification that best describes the business of the employer. Once a basic classification has been selected, it becomes the company's "governing" classification, the basis for determination of premium.

Although most companies are assigned one governing classification, the following conditions determine when more than one basic classification should be used:

- the basic classification specifically states certain operations to be separately rated;
- the company is engaged in construction or erection operations, farm operations, repair operations, or operates a mercantile business, under which certain conditions allow for additional classifications to be assigned; or
- the company operates more than one business in a state.

Standard Exception Classifications - In addition to the 600 basic classification codes that exist in Massachusetts, there are 4 "standard exception classifications" for those occupations, which are common to virtually every business and pose lesser risk of worker injury. Employees who fall within the definition of a standard exception classification are not generally included in the basic classification. These low cost standard exception classifications are: Clerical Office Employees (Code 8810), Drafting Employees (Code 8810), Drivers, Chauffeurs and Their Helpers (Code 7380), and Sales-persons, Collectors or Messengers-Outside (Code 8742).

⁴⁹ C. 152, §53A.

General Inclusions and Exclusions - Sometimes certain operations within a company appear to be a separate business. Most are included, however, within the scope of the governing classification. These operations are called *general inclusions* and are:

- Employee cafeteria operations;
- Manufacture of packing containers;
- Hospital or medical facilities for employees;
- Printing departments; and
- Maintenance or repair work.

Some operations of a business are so unusual that they are separately classified. These operations are called *general exclusions* and are usually classified separately. General exclusions are:

- Aircraft operation - operations involved with flying and ground crews;
- New construction or alterations;
- Stevedoring, including tallying and checking incidental to stevedoring;
- Sawmill operations; and
- Employer-operated day care service.

Manual Rate - Every classification has a corresponding manual rate that is representative of losses sustained by the industry. An employers' base rate is based on manual rate per \$100 of payroll, for each governing and standard exception classification.

<u>Class Code</u>	<u>Governing Classification</u>	<u>Manual Rate</u>	<u>Payroll</u>	<u>Base Rate</u>
5188	Automatic Sprinkler Installation & Drivers	\$2.50	\$200,000	\$5,000
<u>Class Code</u>	<u>Standard Exception</u>	<u>Manual Rate</u>	<u>Payroll</u>	<u>Base Rate</u>
8810	Clerical Employees	\$.25	\$50,000	\$125

Appealing a Classification - When a new company applies for insurance, the broker or agent assigns a classification, which is audited by the insurance carrier at the end of the policy year. If the carrier determines the employer was misclassified, the employer is charged additional premium or receives a credit for the correct class. The WCRB is responsible for determining the proper classification for all insureds in Massachusetts. If an employer disagrees with its assigned classification, or believes a separate classification should be created, there is an appeal process made available by M.G.L. c.152, §52D. A formal appeal must be held with the WCRB's Governing Committee (for those insured in the Voluntary Market) or the Residual Market Committee (for those insured in the Assigned Risk Pool). The WCRB will send an auditor to the worksite and proceed to make a ruling on the classification in question. If reclassification is denied, an appeal can be made to the Commissioner of Insurance. A hearing officer will then be selected by the Commissioner to conduct an evidentiary hearing on the classification issue.

Construction Industry - In the construction industry alone, there are over 67 different classifications for the various types of construction or erection operation. Often multiple classifications must be assigned to large general contractors who use different trades during the many phases of construction projects. Separate payrolls must be maintained for separate classifications or else a construction company can be assigned to the highest

rated classification that applies to the job or location where the operation is performed. The Massachusetts Construction Classification Premium Adjustment Program is a program that provides for a manual premium credit ranging from 5% to 25%, depending on average hourly wages paid to employees. Because a disparity exists between high and low wage construction employers (largely determined by the existence of a collective bargaining agreement), this program is designed to offset the higher premiums associated with larger payrolls and equalize workers' compensation costs.

Premium Calculation

Premiums charged to employers in Massachusetts are dependent on several factors that are designed to measure each company's exposure to loss. Premium is based on uniform rates that are developed for each classification and modified according to the attributes of each employer. In return for payment of premiums, the insurance company will administer all workers' compensation claims and pay all medical, indemnity (weekly compensation), rehabilitation, and supplemental benefits due under the Workers' Compensation Act. The following is an overview of the premium calculation process.

Manual Premium - The first step in the premium calculation process is determination of manual premium. The manual premium is reflective of both the industry (manual rate) and size (payroll) of a company. The manual premium is calculated by multiplying the employer's manual rate by its annual payroll per \$100.

$$\text{Manual Premium} = (\text{Manual Rate} \times \text{Payroll})/100$$

An employer's manual rate is assigned according to its classification. As explained in the prior section, every classification has a corresponding manual rate that reflects the industry's exposure to loss.

Once a corresponding manual rate has been established, exposure to loss for the particular employer must then be considered. In Massachusetts, this is determined by payroll. Payroll is a factor of an employer's wage rate, the number of employees employed, and the number of hours worked. All other factors being equal, a firm with a large payroll has a greater exposure to loss than a firm with a smaller payroll. Furthermore, since indemnity benefits are calculated as a percentage of wages earned, payroll also reflects severity of potential loss.

Standard Premium - Once a manual premium has been determined, it is then multiplied by an experience modification factor to determine the standard premium.

$$\text{Standard Premium} = \text{Manual Premium} \times \text{Experience Modification Factor}$$

Experience rating is a system of comparing the claims history of each employer against the average claims experience of all employers within the same classification.

An experience modification factor is calculated, which provides either a premium reduction (credit) or a premium increase (debit) to an insured's premium. For example, a modification of .75 results in a 25% credit or savings to the premium, while a modification of 1.10 produces a 10% debit or additional charge to the premium. When a modification of 1.00 (unity) is applied, no change to premium results.

The experience modification factor is determined on an annual basis, which is based on an insured's losses for the last three completed years.

For instance, two similar employers may have a manual rate of \$25 per \$100 of payroll, but the safety conscious employer (with fewer past claims) may have an experience modification factor of .80, thus adjusting his rate to \$20 per \$100 of payroll. The other employer, who is not as safety conscious, may have an experience modification factor of 1.20, which adjusts the company's rate to \$30 per \$100 of payroll.

All Risk Adjustment Program - In January 1990, the WCRB instituted the All Risk Adjustment Program (ARAP), calculated in addition to the experience modification factor. Its original purpose was to establish adequate premiums to encourage more insurers to write voluntary business. ARAP measures actual losses against expected losses, but it differs from the experience modification in that it measures severity and not frequency of claims. ARAP can add a surcharge up to 49% of an employer's experience modified standard premium.

Premium Discounting

Insurance companies that provide workers' compensation coverage must factor in the various expenses involved with servicing insureds to determine appropriate premium levels. However, a problem occurs when pricing premiums for large policies; as the premium increases, the proportion required to pay expenses decreases. In an effort to compensate for these differences, insurance companies must provide a premium discount to large policy holders. The premium discount increases as the size of the policy premium increases, resulting in a premium that better reflects costs. In most states, policy holders are entitled to a premium discount if they are paying over \$10,000 in premiums.

Table 23: Percent of Premium Discount for Type A & B Companies

TYPE "A" COMPANIES			TYPE "B" COMPANIES		
Layer of Standard Premium		Percent of Premium Discount	Layer of Standard Premium		Percent of Premium Discount
First	10,000	0.0%	First	10,000	0.0%
Next	190,000	9.1%	Next	190,000	5.1%
Next	1,550,000	11.3%	Next	1,550,000	6.5%
Over	1,750,000	12.3%	Over	1,750,000	7.5%

Source: WCRI BM, A General Revision of Workers' Comp. Insurance Rates and Rating Values, pg. 590 (8/14/95).

Deductible Policies

Since 1991, deductible policies can provide the advantages of a retrospective policy and self-insurance. Employers are responsible for paying from the first dollar incurred up to the deductible limit, either on a per claim basis or on an aggregate basis for claims in the policy year. The insurer pays all benefits and then seeks reimbursement from the employer up to the amount of the deductible.

Table 24: Premium Reduction % Per Claim Deductible

PER CLAIM DEDUCTIBLE⁵⁰ <i>Effective May 1, 1996</i>	
Medical and Indemnity Deductible Amount	Premium Reduction Percentage
\$ 500	3.0%
\$1,000	4.2%
\$2,000	6.2%
\$2,500	7.1%
\$5,000	10.6%

Source: WCRIBM

Table 25: Massachusetts Benefits Claim and Aggregate Deductible Program

MASSACHUSETTS BENEFITS CLAIM AND AGGREGATE DEDUCTIBLE PROGRAM⁵¹			
Estimated Annual Standard Premium	Claim Deductible Amount	Aggregate Deductible Amount	Premium Reduction Percentage
0 to \$75,000	\$2,500	\$10,000	7.0%
\$75,001 to \$100,000	\$2,500	\$10,000	6.5%
\$100,001 to \$125,000	\$2,500	\$10,000	5.9%
\$125,001 to \$150,000	\$2,500	\$10,000	5.4%
\$150,001 to \$200,000	\$2,500	\$10,000	4.5%
over \$200,000	\$2,500	5% of Estimated Annual Standard Premium	4.3%

Source: WCRIBM, A General Revision of Workers' Comp. Insurance Rates & Rating Values (8/14/95).

Retrospective Rating Plans

Retrospective rating bases premium on an insured's actual losses calculated at the conclusion of the policy period. Therefore, the insured has greater control over its insurance costs by monitoring and controlling its own losses. Retrospective rating should not be confused with "experience rating." Both adjust premium based on an employer's loss history. Experience rating, however, adjusts premiums at the start of the policy period (to predict future losses), whereas retrospective rating adjusts premiums at the end of the policy period to reflect losses that actually occurred.

The Formula - Although retrospective premiums are determined by a complex formula, they are generally based on three factors: losses the employer incurs during a policy period; expenses that are related to the losses incurred; and basic premium. Incurred losses have historically included medical and indemnity losses, interest on judgments, and expenses incurred in third-party recoveries.⁵² A basic premium is necessary to defray

⁵⁰ Massachusetts Workers' Compensation and Employer's Liability Insurance.

⁵¹ Massachusetts Workers' Compensation and Employer's Liability Insurance.

⁵² "Retrospective Rating," Risk Financing, Supplement No. 46, May 1995: III.D.7.

the expenses that do not vary with losses and to provide the insurance company with a profit. In order to control the cost of the premium in extreme cases, the policies state that the premium cannot be less than a specific minimum and cannot exceed a stated maximum.

Eligibility Requirements - Eligibility for a retrospective rating plan is based upon a minimum standard premium. Eligibility for a one-year plan is an estimated standard premium of at least \$25,000 per year, and for a three-year plan the estimated standard premium must be at least \$75,000.⁵³ Although these eligibility standards exclude many small businesses, one of the biggest misconceptions is that retrospective plans are only for large employers and high-risk groups. In Massachusetts, more smaller employers are purchasing retrospective plans in an effort to lower premiums by controlling company losses.

Benefits and Disadvantages - Under the right circumstances, retrospective rating can benefit both the insurer and the policyholder. The policyholder benefits by paying a smaller premium at the beginning of the policy year. Because premium is determined by losses, retrospective plans reward those businesses that maintain effective loss control programs. If losses are low, the insured will pay less than standard premium.

However, there is a significant uncertainty regarding the final premium amount, since it is impossible to be precise in predicting the volume or severity of workplace accidents. An unexpected claim towards the end of a policy period can be detrimental to a company, if funds have not been set aside for the retro premium. Furthermore, there is little incentive for the insurance company to limit settlement costs, when they are able to recover payments made on claims brought against the policyholder.

Dividend Plans

Offered as another means of reducing an employers insurance costs, dividend plans can provide the policy-owner with a partial return on a previously paid premium. This payment from the insurer takes into account investment income, expenses, and the insured's overall loss-experience in a given year. The dividend is usually paid to the insured directly or by applying it to future premiums due. Regardless of how the payment is issued, dividends are non-taxable, since they are considered a return of premium.⁵⁴ Dividend plans may seem attractive to policy holders, but sometimes promise more than can be delivered. Insurer's are not legally bound to pay what they may have estimated a policy holder's return to be. Moreover, many insurers strategically calculate a dividend only once between 18 and 24 months after a policy's inception, and not always to the advantage of the insured.⁵⁵

⁵³ Workers' Compensation: Exposures, Coverage, Claims, Levick, Dwight E. Standard Publishing Corp., page 11-4.

⁵⁴ "Risk Management-Life, Health, and Income Exposures," Life Insurance, Part 4: 406.

⁵⁵ "Thinking About the Work Comp Crisis," Merrit Risk Management Review, December 1991: 3.

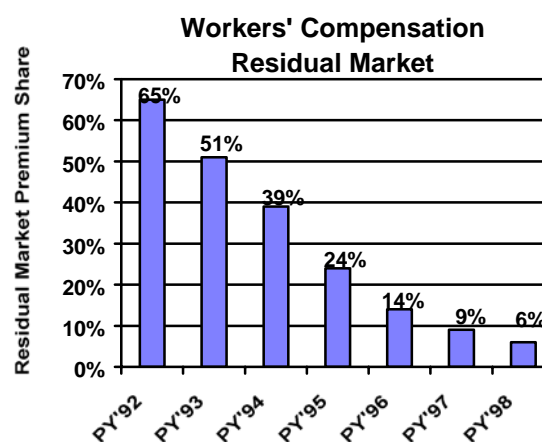
ASSIGNED RISK POOL

Any employer rejected for workers' compensation insurance can obtain coverage through the residual market, or Assigned Risk Pool. Administered by the Workers' Compensation Rating and Inspection Bureau (WCRB), the Assigned Risk Pool is the "insurer of last resort" and is required by law to provide coverage when an employer is rejected by at least two carriers within five business days. Very small employers and companies in high-risk classifications or having poor experience ratings often cannot obtain insurance in the voluntary market. This occurs when a carrier determines that the cost of providing insurance to a particular company is greater than the premium it can collect.

Preliminary figures for Policy Year 1998 indicate that 6% of every premium dollar is written in the residual market.⁵⁶ This is an astounding statistic given that 64.7% of workers' compensation premium share is in the residual market during the 1992 policy year.⁵⁷

Employers insured through the pool pay standard premium, and are not offered premium discounts, dividend plans, etc. The Commissioner of Insurance chooses the carriers that will administer the policies, called "servicing carriers." These carriers are paid a commission for servicing the policies, and are subject to performance standards and a paid loss incentive program.⁵⁸ These programs are designed to provide servicing carriers with incentives to provide loss control services to insureds.

Figure 26: Workers' Compensation Residual Market



⁵⁶ The ultimate share is estimated at 5% for the last 12 months.

⁵⁷ WCRB Special Bulletin No. 8-99 (August 19, 1999).

⁵⁸ The paid loss ratio incentive program provides up to a 9% bonus or penalty to the servicing carriers, depending upon the performance of losses. The performance standards program provides an additional bonus or penalty (between +2% to - 14% of the fee), based on four categories of on-site audit: (1) underwriting and audit, (2) loss control performance standards, (3) claim performance standards, and (4) financial reporting. However, because the percentage of premium in the residual market is so low, the Commissioner has determined that it is no longer feasible to conduct onsite performance standards audits. For this reason, the Commissioner suspended the program for 1997 and under new rules will make a yearly determination. (WCRB, Assigned Risk Pool Plan of Operation as amended by Decision and Order, Division of Insurance, Docket No. W97-19 (December 31, 1997)).

Residual Market Loads - Every insurance carrier licensed to write workers' compensation policies is required to be a member of the Assigned Risk Pool. Members are collectively responsible for underwriting pool policies, for bearing the risk of all losses, and are entitled to any profits generated. When the pool operates at a deficit, the members are subject to an assessment. Assessments are calculated in direct proportion to the amount of premium written in the voluntary market. This is called the Residual Market Load.

The Residual Market Load is incorporated into rates, and was a significant factor for employers to search out alternative risk financing options. Self insurance and self-insurance groups are not subject to residual market assessments.

The residual market load is incorporated into manual rates. This residual market burden (percentage of each voluntary market dollar used to pay for the assigned risk pool) has significantly decreased over the past three years. Loss ratios have also continued to decline. The residual market loss ratio measures the amount of losses and expenses to the premiums written (roughly money out divided by money in). A loss ratio greater than 100% indicates that losses are greater than revenues (premiums). The estimated loss ratio for Policy Year 1998 is 73% with an estimated underwriting burden of 0.2%.⁵⁹ Initial results indicate that during the two most recent policy years, the Pool has roughly broke even.⁶⁰

⁵⁹ WCRB Special Bulletin No. 7-99 (August 19, 1999)

⁶⁰ Please note that burden estimates do not take into account those policies serviced by Voluntary Direct Assignment Carriers (VDACs); VDACs will get the premiums from those policies and pay the losses and expenses themselves.

ALTERNATIVE RISK FINANCING METHODS

Self insurance and self insurance groups (SIGs) became an extremely popular device to control rising workers' compensation costs, when insurance rates rose so dramatically in the late 1980's and early 1990's. Much of the cost savings derived from avoidance of residual market loads incorporated into commercial insurance premiums to pay for the large assigned risk pool. Since 1993, insurance rates have decreased dramatically, making alternative risk financing measures less attractive. In recent years, employers have re-assessed cost savings associated with these programs, and many have turned to commercial insurance plans, most noticeably large deductible policies and retrospective rating plans.

Self Insurance

The Division of Industrial Accidents strictly regulates self insured employers through its annual licensing procedures. For an employer to qualify to become self insured, it must post a surety bond of at least \$100,000 to cover for losses that may occur (452 C.M.R. 5:00). This amount varies for every company depending on their previous reported losses and predicted future losses. The average bond, however, is usually over \$1 million. Self insurance is generally available to larger employers with at least 300 employees and \$750,000 in annual standard premium.⁶¹ These regulations may be waived by the Commissioner of the DIA for employers that have strong safety records and can produce the necessary bond to cover incurred losses. In addition, employers who are self insured must purchase reinsurance of at least \$500,000. Each self-insured employer may administer its own claims or engage the services of a law firm or a third party administrator (TPA) to handle claims administration. The office of insurance⁶² evaluates employers every year to determine their continued eligibility and set a new bond amount.

Figure 27: Self Insurance in MA - Premium Dollars

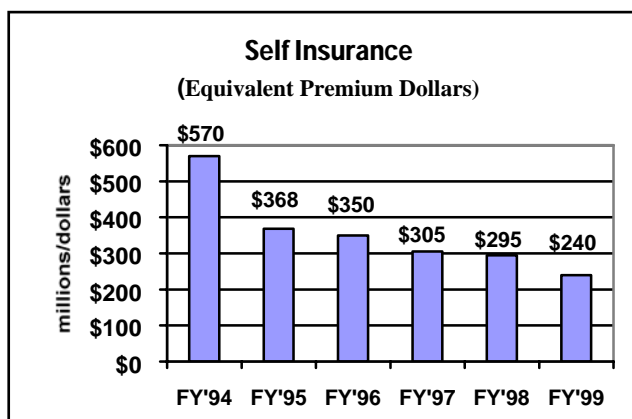


Table 26: Total Self-insured licenses in Massachusetts

	<u>New Licenses</u>	<u>Total Licenses</u>	<u>Companies Covered</u>
FY'94	23	224	688
FY'95	11	227	734
FY'96	5	226	734
FY'97	5	206	417
FY'98	5	186	503
FY'99	6	174	464

Source: DIA - Office of Insurance

⁶¹ 452 C.M.R. 5:00: Code of Massachusetts Regulations concerning insurers and self insurers.

⁶² See section on *DIA - Office of Insurance* for fiscal year 1999 statistics on self insurance.

Self Insurance Groups

Companies in related industries may join forces to form a self insurance group (SIG). Regulated by the Division of Insurance, SIGs may include public employers, non-profit groups, and private employers in the same industry or trade association.⁶³

As part of the workers' compensation reform package of 1985, SIGs were permitted in Massachusetts to provide an alternative to coverage in the assigned risk pool. Since that time, membership has been a popular alternative to commercial insurance because of the ability for members to manage their own claims. In addition, SIGs are generally able to reduce administrative costs from a fully insured plan. These savings result from reduced or eliminated commissions, premium taxes, etc.

Members of a self insurance group are assigned a classification and are charged manual rates approved by the Commissioner of Insurance for commercial insurance policies. Premium is calculated in the same manner, with manual rates adjusted by an experience modification factor and the All Risk Adjustment Program (ARAP).⁶⁴ Cost savings arise through dividends returned to members and deviated rates.

Table 27: Membership in W/C SIGs as of Jan. 1st

Membership in Workers' Compensation Self-Insurance Groups as of Jan. 1st		
<u>Year</u>	<u>Number of Groups</u>	<u>Number of Members</u>
1991	8	N/A
1992	21	N/A
1993	28	N/A
1994	27	2,300
1995	31	2,550
1996	32	2,700
1997	30	2,830
1998	26	2,880
1999	25	2,821

Source: Division of Insurance

Companies who join self insurance groups rely heavily on the solvency and safety records of fellow members, since the insurance risks are spread amongst the group. If one of the employers in a group declares bankruptcy or suffers a catastrophic accident, the whole group must absorb the losses. In addition, all members share joint and several liability for losses incurred.

The first group was approved in 1987. After a few years of modest interest, five SIGs were formed in 1990 and 21 in 1992. As of January 1, 1999, there were 25 SIGs in the state comprised of 2,821 employer-members.

⁶³ According to Division of Insurance regulations, a SIG must have "five or more employers who are engaged in the same or similar type of business, who are members of the same bona fide industry, trade or professional association which has been in existence for not less than two years, or who are parties to the same or related collective bargaining agreements. (Div. of Insurance Regulations, 211 CMR 67.02).

⁶⁴ 211 CMR 67.09.

INSURANCE FRAUD BUREAU

The Insurance Fraud Bureau⁶⁵ is an insurance industry supported agency authorized by the Commonwealth to detect, prevent and refer for criminal prosecution suspected fraudulent insurance transactions involving all lines of insurance. It was created in 1990 to investigate auto insurance fraud and expanded in 1991 to include workers' compensation fraud.⁶⁶ While its mission statement is to include all lines of insurance, the focus is on automobile and workers' compensation insurance.

The Investigative Process

Referrals - Cases of suspected fraud for all types of insurance are generally referred to the IFB, either through an insurance carrier or through a toll-free hotline, which can be reached at: 800-32-FRAUD. In 1998, the IFB received 360 referrals regarding workers' compensation fraud.⁶⁷ Of these referrals, 125 (36%) were accepted for investigation.

Evaluation - Once a referral is received by the IFB, an investigative staff must evaluate each case within 20 working days. During this time, status letters are sent to the insurance companies indicating whether the case was referred to another agency or accepted for further investigation. A backlog has historically existed in investigations at this initial stage.

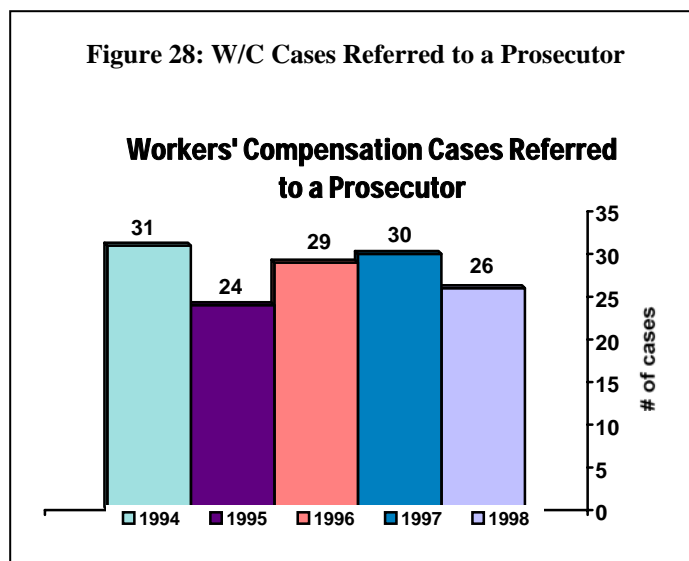
Assigned Cases - Once resources become available, a referral is assigned to an investigator and officially becomes a "case." In 1998, a total of 189 new cases were assigned to investigators dealing with workers' compensation fraud.

⁶⁵ The Insurance Fraud Bureau has its own Internet web site which can be found at <http://www.ifb.org>. The site is designed to inform the public on the activities and accomplishments of the IFB. The site also allows the general public to submit anonymous tips on suspected insurance fraud.

⁶⁶ M.G.L. St. 1990, c.338 as amended by St. 1991, c.398, §9

⁶⁷ Solicited referrals are included in this number.

Prosecution - After an investigator has completed their work on a case, it is either referred to a prosecutor (primarily the Massachusetts Attorney General's Office), transferred to another agency, or closed due to lack of evidence. In 1998, a total of 26 cases were referred to a prosecutor dealing with workers' compensation fraud.



Source: 1998 Insurance Fraud Bureau Annual Report

The types of workers' compensation cases that are investigated vary greatly. Fraud can be perpetrated by the employee, employer, medical provider, attorney and in some cases the insurance agent. The majority of IFB investigations, however, involve employee misconduct. IFB personnel investigate the following types of workers' compensation fraud:

Claimants with duplicate identities who worked while receiving workers' compensation benefits or who earned income from one or more employers and failed to disclose it; cases where subjects participated in physical activities wholly inconsistent with the disability claimed or whose injuries were fraudulently attributed to the workplace; premium evasion cases; phony death claims; and staged falls.

While fraud continues to be a major concern for everyone involved in workers' compensation, the IFB and the Attorney General's Office continue to make great strides to curtail its perpetration. It is difficult to establish criminal intent in fraud cases, but the pursuit of these cases and publicizing any convictions will establish a precedent warning, to those who consider defrauding the workers' compensation system, that fraud will not be tolerated.

MASSACHUSETTS WORKERS' COMPENSATION ADVISORY COUNCIL

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APPENDIX B: TERMS OF ADVISORY COUNCIL MEMBERS

APPENDIX C: AGENDA OF ADVISORY COUNCIL MEETINGS

APPENDIX D: OFFICE OF SAFETY PROPOSALS RECOMMENDED FOR FUNDING

APPENDIX E: INDUSTRIAL ACCIDENT NOMINATING PANEL

APPENDIX F: ROSTER OF JUDICIAL EXPIRATION DATES

APPENDIX G: MEDICAL CONSULTANT CONSORTIUM

APPENDIX H: BUDGET SUBSIDIARIES

APPENDIX I: WORKERS' COMPENSATION ORGANIZATIONS

APPENDIX J: WORKERS' COMPENSATION LEGISLATION, 1999-2000 SESSION

APPENDIX K: JOINT COMMITTEE ON COMMERCE & LABOR - FY'99

APPENDIX L: THE GOVERNOR'S COUNCIL

APPENDIX M: HEALTH CARE SERVICES BOARD

APPENDIX N: DIA ORGANIZATIONAL CHART

APPENDIX O: COLLECTIONS AND EXPENDITURES REPORT

APPENDIX A

ADVISORY COUNCIL MEMBERS		
LABOR		BUSINESS
William H. Carnes, (Chair) Teamsters Union, Local 25 544 Main Street Boston, MA 02129-1113 Tel: (617) 241-8831 FAX: (617) 242-4284 Robert Banks J.A.C. Iron Workers, Local 7 195 Old Colony Avenue South Boston, MA 02127 Tel: (617) 268-0707 FAX: (617) 268-0998 Frank Fanning SEIU-Local 254 11 Beacon Street Boston, MA 02108 Tel: (617) 367-7360 FAX: (617) 367-7372 Lawrence Morrisroe Carpenters' Union 350 Fordham Road, Suite 4 Wilmington, MA 01887 Tel: (978) 658-5520 FAX: (978) 658-8998 John J. Perry Teamsters, Local 82 330 Dorchester Street South Boston, MA 02127 Tel: (617) 269-6868 FAX: (617) 269-6914		Edmund C. Corcoran, Jr., (Vice Chair) Manager, Disability Program/WC, Raytheon 141 Spring Street Lexington, MA 02421-7899 Tel: (781) 642-4015 FAX: (781) 642-4124 Jeanne-Marie Boylan Boston Sand and Gravel Company 169 Portland Street Boston, MA 02114-1712 Tel: (617) 227-9000 FAX: (617) 523-7947 Antonio Frias S & F Concrete Company 1266 Central Street, P.O. Box 427 Hudson, MA 01749 Tel: (978) 562-3495 FAX: (978) 562-9461 John Gould President, AIM 222 Berkeley Street, P.O. Box 763 Boston, MA 02117-0763 Tel: (617) 262-1180 FAX: (617) 536-6785 Joseph Tamulis T Equipment Corp. 170 Granite Avenue Dorchester, MA 02124-5431 Tel: (617) 282-7610 FAX: (617) 265-5568
EX-OFFICIO		EX-OFFICIO
Angelo Buonopane Director, Dept. of Labor & Workforce Devel. One Ashburton Place, Suite 2112 Boston, MA 02108 Tel: (617) 727-6573 FAX: (617) 727-1090		Carolyn E. Boviard Director, Dept. of Economic Development One Ashburton Place Boston, MA 02108 Tel: (617) 727-8380 FAX: (617) 727-4426
CLAIMANT'S BAR	INSURANCE	VOCATIONAL REHAB.
Alan S. Pierce Alan S. Pierce & Associates 27 Congress Street Salem, MA 01970 Tel: (978) 745-0914 FAX: (978) 745-1046	J. Bruce Cochrane Cochrane and Porter 70 Hastings Street Wellesley, MA 02181 Tel: (781) 239-1162 FAX: (781) 431-0222	Carol Falcone Falcone Associates 15 Cliff Road/ Brier Neck Gloucester, MA 01930 Tel: (978) 281-4275 FAX: (978) 281-4275
STAFF		
Denise A. Lucciola, M.P.H., Executive Director Andrew Burton, Research Analyst Ann Helgran, Paralegal		

APPENDIX B

Terms of Advisory Council Members

Voting Members

Term Exp. Date

William Carnes	(labor)	6/25/02
Antonio Frias, Sr.	(business)	6/25/01
Frank Fanning	(labor)	6/25/01
Jeanne-Marie Boylan	(business)	7/01/99
Robert Banks	(labor)	6/25/00
Edmund Corcoran	(self insurer)	6/25/99
Lawrence Morrisroe	(labor)	6/25/99
Joseph Tamulis	(small business)	6/25/98
John J. Perry	(labor)	6/25/98
John Gould	(business)	6/25/95

Non-Voting Members

Alan S. Pierce	(bar)	6/25/03
Carol Falcone	(rehab)	6/25/00
J. Bruce Cochrane	(insurance)	6/25/97
Angelo Buonopane Director, Dept. of Labor & Workforce Development		Ex-Officio
Carolyn E. Boviard Director, Economic Development		Ex-Officio

Agenda - Fiscal Year 1999

July 15, 1998

DIA Update

Action Items

Minutes June 24, 1998

Budget Update

Employer Assessments

Executive Director Update

Miscellaneous

August 12, 1998

DIA Update

Action Items

Minutes - July 15, 1998

Legislation

Miscellaneous

September 9, 1998

DIA Update

Action Items

Minutes - August 12, 1998

Advisory Council Budget

DIA Emergency Regulations

Executive Director Update

Miscellaneous

October 21, 1998

DIA Update

Executive Director Update

Advisory Council Review of Rate Filing

Judicial Appointments

Miscellaneous

November 18, 1998

DIA Update

Wage Benefit Study Presentation - Ann Conway, Tillinghast

Legislation - Terms of Judges (H.5042)

Action Items

Minutes - October 8, 1997

Executive Director Update

i. insurance manual

ii. rate filing hearing

Miscellaneous

December 8, 1998

DIA Update

Action Items

Minutes – November 18, 1999

Fiscal Year 1998 Annual Report – Concerns & Recommendations

Executive Director Update

Miscellaneous

January 13, 1999

DIA Update

Fiscal Year 1998 Annual Report – Concerns & Recommendations

Subcommittee Update – Executive Director Search

Action Items

Minutes - December 10, 1998

Executive Director Update

Miscellaneous

February 10, 1999

Executive Director Interviews

A. John F. McPartland 8:45 A.M.

B. Denise A. Lucciola 9:00 A.M.

DIA Update

Action Items

Minutes – January 13, 1999

Executive Director Update

Miscellaneous

March 10, 1999

DIA Update

Vendor Presentations - Analysis of Insurance Rate Filing

A. Deloitte & Touche LLP

B. PriceWaterhouseCoopers

C. Tillinghast - Towers Perrin

Subcommittee Updates

A. Legislation Subcommittee

B. Budget Subcommittee

Action Items

Minutes – February, 1999

Executive Director Update

Miscellaneous

April 14, 1999

DIA Update

Senior Judge Jennings

Stop Work Orders

Budgetary Matters

Status Report of MUTTS - Bob Davis, Executive Director, HCSB

Vendor Update - Tillinghast - Towers Perrin – Ann Conway

Action Items

Minutes – March, 1999

Executive Director Update

Miscellaneous

May 12, 1999

Judicial Appointments

DIA Update

Senior Judge Jennings

Stop Work Orders

Budgetary Matters

Vendor Update - Tillinghast - Towers Perrin - Ann Conway

Status Report of MUTTS/CHER - Bob Davis, Executive Director, HCSB & Guests

Action Items

Minutes – April, 1999

Executive Director Update

Miscellaneous

June 8, 1999

DIA Update

Vendor Update - Tillinghast - Towers Perrin, Ann Conway

ARAP Speakers:

Dan Cook, American Risk Management

Howard Mahler, WCRIB

Action Items

Minutes – May, 1999

Executive Director Update

Miscellaneous

APPENDIX D

FY'99 Office of Safety Proposals

Recommended for Funding FY 2000

1. Town of Barnstable
367 Main Street
Hyannis, MA 02601
(508) 862-4653
Title: Occupational Safety and Health Training and Education Grant
Category of Applicant: Public Employer
Target Population: Employees/Employers/Supervisors
Geographic Target: Cape Cod Area
Program Administrator: Nancymarie Schwinn
Total Funds Requested: \$22,649.40 **Approved:** \$22,649.40
2. Advanced Therapeutic Resources
157 Elm Street
Amesbury, MA 01913
(508) 388-6775
Title: Preventing Musculoskeletal Disorders at Five Different Companies Through Education and Ergonomics
Category of Applicant: Private Employer
Target Population: Employees/Supervisors
Geographic Target: Statewide
Program Administrator: Julie Cicalis
Total Funds Requested: \$23,790.00 **Approved:** \$23,790.00
3. Virginia O'Brien Gutierrez
12 Moccasin Path
Natick, MA 01760
(508) 647-0923
Title: The Back Care Program: Back Injury Prevention for Health Care Workers
Category of Applicant: Private Employer
Target Population: Employees/Supervisors
Geographic Target: Central Massachusetts(Metro West)
Program Administrator: Virginia O'Brien Gutierrez
Total Funds Requested: \$19,755.00 **Approved:** \$19,755.00
4. AFSCME Local 1526
8 Beacon Street
Boston, MA 02108
(617) 536-5400, ext. 420
Title: CTD Prevention Program
Category of Applicant: Joint Labor/Management Committee
Target Population: Employees/Employers/Supervisors
Geographic Target: Boston
Program Administrator: Diane Fay
Total Funds Requested: \$12,119.50 **Approved:** \$12,119.50

5. Compensation Claims Review Corporation
1 Elm Square, Suite 2
Andover, MA 01810
(978) 474-5050
Title: A Safety Training Program for the Students of the Greater Lowell Regional Vocational Technical School
Category of Applicant: Private Employer
Target Population: Students/Teachers
Geographic Target: Lowell
Program Administrator: Robert Tuman
Total Funds Requested: \$12,185.00 **Approved:** \$12,185.00
6. City of Newton
1000 Commonwealth Avenue
Newton, MA 02459-1449
(617) 552-7037
Title: Safety through Teamwork: A Training Program for Newton's Working Foremen
Category of Applicant: Public Employer
Target Population: Employees/Supervisors
Geographic Target: Boston
Program Administrator: Dolores Hamilton
Total Funds Requested: \$23,020.00 **Approved:** \$23,020.00
7. Dana Farber Cancer Institute
44 Binney Street
Boston, MA 02115
(617) 632-4667
Title: Preventing Strains and Sprains in Lab Workers through Training And Video Production
Category of Applicant: Public Employer/Non-profit Organization
Target Population: Employees/Supervisors
Geographic Target: Boston
Program Administrator: Lou Manfredo
Total Funds Requested: \$14,982.50 **Approved:** \$14,982.50
8. Franklin Regional Council of Governments
425 Main Street
Greenfield, MA 01301
(413) 774-3167
Title: Preventing Occupational Injuries and Illnesses in Franklin County Towns and Schools
Category of Applicant: Public Employer
Target Population: Employees/Supervisors
Geographic Target: Springfield
Program Administrator: Phoebe Walker
Total Funds Requested: \$18,651.00 **Approved:** \$18,651.00
9. Labor Management Construction Safety Alliance
256 Freeport Street
Boston, MA 02122
(617) 436-3551
Title: OSHA 10-Hour Safety Awareness Education for Union Construction Workers
Category of Applicant: Labor/Management Committee
Target Population: Employees
Geographic Target: Statewide

- Program Administrator:** Mary Vogel
Total Funds Requested: \$24,937.00 **Approved:** \$24,937.00
10. Gentex Optics
183 W. Main Street
Dudley, MA 01571
(508) 943-3860
Title: Electrical Hazard Recognition
Category of Applicant: Public Employer
Target Population: Employees/Employer/Supervisors
Geographic Target: Worcester
Program Administrator: John Stapler
Total Funds Requested: \$9,995.10 **Approved:** \$9,995.10
11. Operating Engineers Local 98
2 Central Square
East Longmeadow, MA 01028
(413) 525-4291
Title: Hazwoper Training Program
Category of Applicant: Labor/Management Committee
Target Population: Employees/Supervisors..
Geographic Target: Springfield
Program Administrator: Michael Florio
Total Funds Requested: \$22,685.29 **Approved:** \$22,685.29
12. Town of Needham
1471 Highland Avenue
Needham, MA 02492
(781) 455-7530
Title: Safety Training for Publics Works and Building Maintenance Employees
Category of Applicant: Public Employer
Target Population: Employees/Employers/Supervisors
Geographic Target: Boston
Program Administrator: Kate Fitzpatrick
Total Funds Requested: \$15,704.00 **Approved:** \$15,704.00
13. Pioneer Valley Central Labor Council
458 Bridge Street
Springfield, MA 01103
(413) 732-7970
Title: Keep Safe: Health and Safety on the Job
Category of Applicant: Labor Organization
Target Population: Employees
Geographic Target: Springfield
Program Administrator: Irene Kimball
Total Funds Requested: \$13,669.10 **Approved:** \$13,669.10
14. Port Health Care Center
Hale and Low Streets
Newburyport, MA 01950
(978) 462-7373
Title: Promoting Safe Work Behaviors in the Health Care Industry
Category of Applicant: Private Employer
Target Population: Employees/Supervisors
Geographic Target: Northshore
Program Administrator: Michael Corbet
Total Funds Requested: \$10,689.00 **Approved:** \$10,689.00

15. Asian American Civic Association
105 Chauncy Street Lower Level
Boston, MA 02111
(617) 426-9492
Title: Health and Safety Training Program for Chinese Restaurant Workers
Category of Applicant: Non-Profit Organization
Target Population: Employees
Geographic Target: Boston
Program Administrator: Chau-ming Lee
Total Funds Requested: \$12,720.00 **Approved:** \$12,720.00
16. Aerovox
740 Belleville Avenue
New Bedford, MA 02745
(508) 910-3591
Title: Ergonomic Training Grant
Category of Applicant: Private Employer
Target Population: Employees/Supervisors/Employer
Geographic Target: Fall River
Program Administrator: Peter Szwaja
Total Funds Requested: \$24,999.99 **Approved:** \$24,999.99
17. Tocco Corporation
29 Cook Street
Billerica, MA 01821
(978) 663-0292
Title: Personal Protection Program
Category of Applicant: Private Employer
Target Population: Employees/Employers/Supervisors
Geographic Target: Statewide
Program Administrator: Richard Gilardi
Total Funds Requested: \$22,902.20 **Approved:** \$22,902.20
18. Quadrant Health Strategies, Inc.
34 Salem Street
Wilmington, MA 01887
(978) 988- 8832
Title: Safety Training to Prevent, Recognize, Treat and Report Workplace Injuries
Category of Applicant: Private Employer
Target Population: Employees/Employer/Supervisors
Geographic Target: Boston
Program Administrator: Rena Hannaford
Total Funds Requested: \$25,000.00 **Approved:** \$24,998.00
19. Asbestos Workers Local #43
1053 Burts Pit Road
Northampton, MA 01060-3630
(413) 584-0028
Title: Preventing Asbestos and Fiberglass-Related Disease & Scaffolding Injuries for Building Trades Workers in Western Mass
Category of Applicant: Labor Organization/Federation
Target Population: Employees
Geographic Target: Worcester/Lawrence/Springfield
Program Administrator: Robert Starr
Total Funds Requested: \$20,921.80 **Approved:** \$20,921.80

20. Anna Jaques Hospital
25 Highland Avenue
Newburyport, MA 01950
(978) 463-1000
Title: Prevention of Musculoskeletal Injuries
Category of Applicant: Private Employer
Target Population: Employees/Employer
Geographic Target: Lawrence
Program Administrator: John Wiley
Total Funds Requested: \$24,385.00 **Approved:** \$24,385.00
21. Brunetta Associates
15 Houston Avenue
Methuen, MA 01844
(978) 688-8745
Title: Occupational Safety and Health Education and Training Program
Category of Applicant: Private Employer
Target Population: Employees/Employers/Supervisors
Geographic Target: Boston/Lawrence
Program Administrator: Anthony Brunetta
Total Funds Requested: \$23,550.00 **Approved:** \$23,550.00
22. The Quabaug Corporation
18 School Street
N. Brookfield, MA 01535-1920
(508) 867-7731
Title: Occupational Safety and Health Training Program
Category of Applicant: Private Employer
Target Population: Employees/Employers
Geographic Target: Central MA
Program Administrator: Patti Coffill
Total Funds Requested: \$4,111.50 **Approved:** \$4,111.50
23. Eastman Gelatin Corporation
227 Washington Street
Peabody, MA 01960-6998
(978) 573-3715
Title: Ergonomic & Safety Training Program for the Prevention of Musculo-skeletal Injuries
Category of Applicant: Private Employer
Target Population: Employees/Supervisors/Employer
Geographic Target: Boston
Program Administrator: Charlene Churchill
Total Funds Requested: \$20,885.50 **Approved:** \$20,885.50
24. JC 3 Productions
53 Lafayette Street
Randolph, MA 02368
(781) 961-1999
Title: Blount Seafood Training Grant
Category of Applicant: Private Employer
Target Population: Employees/Supervisors/Employer
Geographic Target: Fall River
Program Administrator: James Cassidy
Total Funds Requested: \$8,615.00 **Approved:** \$8,615.00

25. Sisters of Providence Health Systems
1223 Main Street
Holyoke, MA 01040
(413) 539-2635
Title: Occupational Safety and Health Education and Training Program
Category of Applicant: Non-profit Organization
Target Population: Employees/Employers/Supervisors
Geographic Target: Springfield/Holyoke
Program Administrator: Mary McNeill
Total Funds Requested: \$24,900.00 **Approved:** \$24,900.00
26. Morton Hospital & Medical Center
88 Washington Street
Taunton, MA 02780
(508) 824-0243
Title: FY 2000 RFR Injury Prevention Program
Category of Applicant: Non-profit Organization
Target Population: Employees/Employer/Supervisors
Geographic Target: Fall River
Program Administrator: Peter Sankus
Total Funds Requested: \$13,052.00 **Approved:** \$13,052.00
27. The City of Cambridge
795 Massachusetts Avenue
Cambridge, MA 02139-3201
(617) 349-4332
Title: Ergonomic & Safety Training for the Prevention of Musculoskeletal Injuries
Category of Applicant: Public Employer
Target Population: Employees/Supervisors/Employer
Geographic Target: Boston
Program Administrator: Michael Gardner
Total Funds Requested: \$25,000.00 **Approved:** \$25,000.00
28. Salem State College
352 Lafayette Street
Salem, MA 01970
(978) 542-6840
Title: Salem State College Employee Wellness Program
Category of Applicant: Public Employer
Target Population: Employees/Employers/Supervisors
Geographic Target: Northshore
Program Administrator: Stephen Holt
Total Funds Requested: \$21,613.00 **Approved:** \$21,613.00
29. Chadwick's of Boston
35 United Drive
West Bridgewater, MA 02379-1026
(508) 895-2683
Title: Improving and Communication of Injury Prevention through the Production of Multi-Language Videos
Category of Applicant: Private Employer
Target Population: Employees/Supervisors
Geographic Target: Fall River
Program Administrator: Thomas Minichiello
Total Funds Requested: \$24,907.50 **Approved:** \$ 24,907.50

30. Chamber of Commerce of the Berkshires
66 West Street
Pittsfield, MA 01201
(413) 499-4000
Title: Occupational Safety & Health and Training Program
Category of Applicant: Not for Profit
Target Population: Employees/Employers/Supervisors
Geographic Target: Berkshire County/Western/Pittsfield
Program Administrator: Claudine Chavanne
Total Funds Requested: \$23,845.00 **Approved:** \$23,845.00
31. City of Worcester
City Hall, Room #109
455 Main Street
Worcester, MA 01608
(508) 799-1031
Title: Blood/Animal/InsectBorne Pathogen and Stress Reduction Training Programs
Category of Applicant: Public Employer/Non-profit Organization
Target Population: Employees/Employers/Supervisors
Geographic Target: Worcester
Program Administrator: Keith Hood
Total Funds Requested: \$23,126.00 **Approved:** \$23,126.00
32. Kripalu Center
P.O. Box 793
Lenox, MA 02140
(413) 448-3121
Title: Occupational Health & Safety Training & Education Program
Category of Applicant: Non-Profit Organization
Target Population: Employees/Employers/Supervisors
Geographic Target: Pittsfield
Program Administrator: Joseph Gerard
Total Funds Requested: \$19,625.00 **Approved:** \$19,625.00
33. Waltham Committee, Inc.
135 Beaver Street
Waltham, MA 02452
(781) 899-8220
Title: Prevention and Management of Aggressive Behavior
Category of Applicant: Private Employer
Target Population: Employees/Supervisors/Employer
Geographic Target: Boston
Program Administrator: Judith Nichols
Total Funds Requested: \$12,155.00 **Approved:** \$12,155.00
34. Benn Safety Management and Training
45 Pullen Avenue
Pawtucket, RI 02861
(401) 724-4007
Title: Springfield and Northampton Training Grant
Category of Applicant: Self Employed Consultant
Target Population: Employees/Employers/Supervisors
Geographic Target: Springfield
Program Administrator: William Gordon Benn
Total Funds Requested: \$24,585.00 **Approved:** \$24,585.00

35. Willowood of North Adams
175 Franklin Street
North Adams, MA 01247
(413) 664-4041
Title: Occupational Safety and Health Training and Education
Category of Applicant: Private Employer
Target Population: Employees/Employers/Supervisors
Geographic Target: Pittsfield
Program Administrator: Charlotte Johnson
Total Funds Requested: \$11,600.00 **Approved:** \$11,600.00
36. The Rockport Company
580 Fort Pond
Lancaster, MA 01523
(508) 480-5810
Title: Ergonomic Safety Training
Category of Applicant: Private Employer
Target Population: Employees/Employer/Supervisors
Geographic Target: Worcester
Program Administrator: Kathleen Prevelle
Total Funds Requested: \$15,949.50 **Approved:** \$15,949.50
37. The Norman Rockwell Museum
P.O. Box 308
Stockbridge, MA 01262
(413) 298-4100
Title: Occupational Safety and Health Training and Education Program
Category of Applicant: Non-Profit Organization
Target Population: Employees/Employers/Supervisors..
Geographic Target: Pittsfield
Program Administrator: Michael Kirchner
Total Funds Requested: \$19,625.00 **Approved:** \$19,625.00
38. Associated Builders and Contractors
One Wall Street
Burlington, MA 01803
(781) 273-0123
Title: New Employee Safety Orientation Program (Train the Trainer)
Category of Applicant: Trade Association
Target Population: Employees/Employers/Supervisors
Geographic Target: Statewide
Program Administrator: Julia DeCola
Total Funds Requested: \$10,255.44 **Approved:** \$10,255.44
39. MA Nurses Association
340 Turnpike Street
Canton, MA 02021
(781) 821-4625
Title: Wheezing at Work – Occupational Asthma
Category of Applicant: Labor Organization/Federation
Target Population: Employees
Geographic Target: Boston
Program Administrator: Evelyn Bain
Total Funds Requested: \$12,291.88 **Approved:** \$12,291.88

40. George Gould Construction Institute
One Wall Street
Burlington, MA 01803
(781) 270-9990
Title: OSHA 10-Hour Training for Construction Apprentices
Category of Applicant: Non-Profit
Target Population: Employees/Employers/Supervisors
Geographic Target: Statewide
Program Administrator: Jean Connaughton
Total Funds Requested: \$24,076.50 **Approved:** \$24,076.50
41. Acushnet Rubber Co., Inc.
744 Belleville Avenue
New Bedford, MA 02742-6916
(508) 998-4060
Title: Ergonomics and Safety Training for the Prevention of Musculo-skeletal Injuries
Category of Applicant: Private Employer
Target Population: Employees/Employers/Supervisors
Geographic Target: Fall River
Program Administrator: Theresa Camire
Total Funds Requested: \$25,000.00 **Approved:** \$22,900.00
42. Varian Vacuum Products
121 Hartwell Avenue
Lexington, MA 02421-3133
(781) 860-5463
Title: Ergonomic and Safety Training Program
Category of Applicant: Private Employer
Target Population: Employees/Employer/Supervisors
Geographic Target: Boston
Program Administrator: Susan Sulesky
Total Funds Requested: \$25,000.00 **Approved:** \$22,899.00
43. Bunker Hill Community College
250 Rutherford Avenue
Boston, MA 02129-2925
(781) 861-6500, ext. 349
Title: Health and Safety Training at Bunker Hill College
Category of Applicant: Public Employer
Target Population: Employees/Supervisors/Students
Geographic Target: Boston
Program Administrator: Tusi Gastonguay
Total Funds Requested: \$14,860.00 **Approved:** \$14,510.00

APPENDIX E

Industrial Accident Nominating Panel

James J. Campbell (Chair)

Commissioner
Department of Industrial Accidents
600 Washington Street
Boston, MA 02111
Tel. (617) 727-4900 x 356
Fax: (617) 727-6477

Joseph Bonfiglio

Business Manager/Secretary Treasurer
Laborer's International Union, Local 151
238 Main Street
Cambridge, MA 02142
Tel. (617) 876-8081
Fax: (617) 492-0490

Carolyn E. Boviard

Director, Dpt. of Economic Development
One Ashburton Place, Suite 1201
Boston, MA 02108
Tel. (617) 727-8380 x 309
Fax: (617) 727-727-4426
*(Todd Fernandes, Peter Lukes)
Brenda Miller, Assistant

Angelo Buonopane

Director, Dpt. of Labor & Workforce Devel.
One Ashburton Place, Suite 2112
Boston, MA 02108
Tel. (617) 727-6573 x 100
Fax: (617) 727-1090

James C. Cronin, Esq.

Raytheon
20 Seyon Street
Waltham, MA 02254
Tel. (781) 642-4008
Fax: (781) 642-4123, 4124

Mr. Robert J. Haynes

President, MA AFL-CIO
8 Beacon Street
Boston, MA 02108
Tel. (617) 227-8260
Fax: (617) 227-2010

Joseph W. Jennings, III

Senior Judge
Department of Industrial Accidents
600 Washington Street
Boston, MA 02111
Tel. (617) 727-4900 x 354
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Leonard L. Lewin

Chief Legal Counsel *(Laurie Wallach)
Room 271 - State House
Boston, MA 02133
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Mr. Gino Maggi

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Terence McCourt, Esq.

Menard, Murphy & Walsh
One Financial Center
Boston, MA 02111
Tel. (617) 832-2500
Fax: (617) 832-2550

Dr. Grant Rodkey

11 Beatrice Circle
Belmont, MA 02178-02657
Tel. (617) 724-0110
Fax: (617) 724-0113

Michael A. Torrissi, Esq.

Berger & Hyde
90 Main Street
Andover, MA 01810
Tel. (508) 475-0756
Fax: (508) 475-8959

*Person may represent the Member listed above their name.

APPENDIX F

Summary of Judicial Expiration Dates (6/30/99)

INDUSTRIAL ACCIDENT REVIEWING BOARD SIX YEAR TERMS

1.	Martine Carroll	Unenrolled	5/28/04
2.	Frederick Levine	Unenrolled	5/28/04
3.	Susan Maze-Rothstein	Democrat	6/10/04
4.	William McCarthy	Democrat	5/21/04
5.	Suzanne Smith	Republican	6/03/04
6.	Sara Holmes Wilson	Republican	5/28/04

INDUSTRIAL ACCIDENT BOARD SIX YEAR TERMS

1.	Douglas Bean	Republican	6/26/99
2.	Michael Chadinha	Republican	5/28/04
3.	David Chivers	Republican	5/21/04
4.	William Constantino	Republican	6/13/01
5.	Karen Corcoran	Democrat	7/06/00
6.	Joellen D'Esti	Unenrolled	5/21/04
7.	John Harris	Republican	5/28/04
8.	Richard Heffernan	Democrat	9/04/03
9.	Emogene Johnson	Unenrolled	7/29/00
10.	James LaMothe	Republican	1/31/03
11.	Roger Lewenberg	Republican	6/26/04
12.	William Long	Democrat	8/03/00
13.	Douglas McDonald	Democrat	7/06/00
14.	Bridget Murphy	Republican	7/27/00
15.	Daniel O'Shea	Republican	5/28/04
16.	Leo Purcell	Democrat	12/29/99
17.	Diane Solomon	Unenrolled	8/10/00
18.	James St. Amand	Democrat	5/28/04
19.	Stephen Sumner	Unenrolled	7/05/02
20.	Richard Tirrell	Democrat	5/14/04
21.	OPEN (Thompson)	(Republican)	9/18/04

INDUSTRIAL ACCIDENT BOARD ONE YEAR TERMS

1.	Carolynn Fischel	Unenrolled	6/18/00
2.	Fred Taub	Democrat	7/01/00

RETIRED/PART-TIME ONE YEAR TERMS

1.	William Pickett	Democrat	1/20/00
2.	John McLaughlin	Republican	1/27/00

APPENDIX G

Medical Consultant Consortium

L. Christine Oliver, MD

Pulmonary / Critical Care Unit
Bullfinch #1 / Mass General Hospital
55 Fruit Street
Boston, MA 02114
(617) 227-8163
Fax: 726-2932

Dean Hashimoto, MD, JD

Boston College Law School
885 Center Street
Newton, MA 02159
(617) 522-4617
Fax: 552-2615

Manuel Lipson, MD

Director, Spaulding Rehabilitation
Hospital
125 Nashua Street – 1st Floor
Boston, MA 02114
(617) 720-6648

Barry Simmons, MD

Brigham Orthopedic Association
Brigham and Women's Hospital
75 Francis Street
Boston, MA 02115
(617) 732-5378
Fax: 732-6937

Budget Subsidiaries

Subsidiary AA: Regular Employee Compensation

Includes regular compensation for employees in authorized positions including regular salary, overtime, and other financial benefits. All expenditures for this subsidiary must be made through the payroll system.

Subsidiary BB: Regular Employee Related Expenses

This subsidiary includes reimbursements to employees and payments on behalf of employees with the exception of pension and insurance related payments. This includes out of state travel (airfare, lodging, other); in state travel; overtime meals; tuition; conference, training, and registration; membership dues, etc.

Subsidiary CC: Special Employees/ Contracted Services

Payments to individuals employed on a temporary basis through contracts as opposed to authorized positions paid through subsidiary AA. (These employees are generally not eligible for benefits). Includes contracted faculty; contracted advisory board/commission members; seasonal; student interns, etc.

Subsidiary DD: Pension and Insurance-Related Expenditures

Pension and insurance related expenditure for former and current employees and beneficiaries. Includes retirement, health and life insurance, workers' compensation benefits; medical expenses; universal health insurance charge-back; universal health insurance payments, etc.

Subsidiary EE: Administrative Expenses

Expenses associated with departmental operations. Includes office and administrative supplies; printing expenses and supplies; micrographic supplies; central reprographic charge-back; postage, telephone, software, data processing; subscriptions and memberships; advertising; exhibits/displays; bottled water.

Subsidiary GG: Energy Costs and Space and Rental Expenses

Plant operations, space rentals, utilities, and vehicle fuel. Includes fuel for buildings; heating and air conditioning; sewage and water bills, etc.

Subsidiary HH: Consultant Services

Outside professional services for specific projects for defined time periods, incurred when services are not provided by, or available from state employees. Consultants advise and assist departments but do not provide direct services to clients. Includes accountants; actuaries/statisticians; information technology professionals; advertising agency; arbitrators; architects; attorneys; economists; engineers; health/safety experts; honoraria for visiting speakers; researchers; labor negotiators; management consultants; medical consultants, etc.

Subsidiary JJ: Operational Services

Expenditures for the routine functioning of the Division. Services are provided by non employees (individuals or firms) generally by contractual arrangements, except when authorized by statute or regulation. Includes movers; snow removal services; messenger services; law enforcement (detail officer).

Subsidiary KK: Equipment Purchase

Purchase and installation of equipment. (See LL for equipment lease, repair). Includes information technology equipment (computers, software); educational equipment (overhead projectors, tape recorders); photocopying equipment, office equipment, etc.

Subsidiary LL: Equipment Lease-Purchase, Lease and Rental, Maintenance and Repair

Includes expenditures for the lease-purchase, lease, rental, maintenance and repair of equipment. Includes information technology equipment (computers, software); educational equipment (overhead projectors, tape recorders); photocopying equipment, office equipment, etc.

APPENDIX I

Workers' Compensation Organizations

The following are government, private, and non-profit organizations that have a role in the Massachusetts workers' compensation system. Many of the organizations below are advocacy groups funded by a specific group to represent and promote their particular view.

This is meant to be informative only, and is by no means an exhaustive list of all groups involved with workers' compensation. Inclusion of an organization's name does not indicate an endorsement of any particular viewpoint or organization nor does it relate to their effectiveness or reliability in advocating a particular view.

The categories are Massachusetts State Government, Insurance, Medical, Public Policy/Research, Fraud, Safety, Legal, and Federal Government/National Organizations.

Massachusetts State Government

Division of Industrial Accidents (DIA)

600 Washington Street, Boston, MA 02111 (Boston Office)

Phone: 617-727-4900 Info: 800-323-3249 x470 Web Page: <http://www.state.ma.us/dia/>

The Division of Industrial Accidents administers the Commonwealth's Workers' Compensation system. The DIA provides prompt and rational compensation to victims of occupational injuries and illness, and oversees that medical treatment to injured workers is provided in a timely manner while balancing the needs of employers to contain workers' compensation insurance costs.

Massachusetts Workers' Compensation Advisory Council

600 Washington Street, Boston, MA 02111

Phone: 617-727-4900 x378 Web Page: <http://www.state.ma.us/wcac/>

The Advisory Council is a labor-management committee appointed by the Governor to monitor, make recommendations, give testimony, and report on all aspects of the workers' compensation system, except the adjudication of particular claims or complaints, and to improve the workers' compensation system in the Commonwealth.

Joint Committee on Commerce and Labor

State House Room 43, Boston, MA 02133

Phone: 617-722-2030 Web Page: <http://www.state.ma.us/legis/comm/j12.htm>

The Commerce and Labor Committee consists of elected state representatives and senators. It is their duty to consider all matters concerning commercial, industrial and mercantile establishments, industrial development, consumer protection, discrimination with respect to employment, labor laws and such other matters.

Office of the Governor

State House Room 360, Boston, MA 02133

Phone: 617-727-7238

The Governor appoints the Director of Labor, the Director of Economic Development, the Commissioner of the DIA, the judges at the DIA, and the members of the Workers' Compensation Advisory Council.

Governor's Council

State House Room 184, Boston, MA 02133

Phone: 617-727-2795 Web Page: <http://www.state.ma.us/gov/govco.htm>

The Massachusetts Governor's Council, also known as the Executive Council, is composed of eight individuals elected from districts, and the Lt. Governor who serves ex officio. The eight councilors are elected from their respective districts every two years. The Council generally meets at noon on Wednesdays in its State House Chamber, next to the Governor's Office, to act on such issues as payments from the state treasury, criminal pardons and commutations, and approval of gubernatorial appointments; such as judges, notaries, and justices of the peace. All DIA judges are appointed by the Governor subject to the consent & approval of the Governor's Council.

Department of Labor and Workforce Development

One Ashburton Place, Boston, MA 02108

Phone: 617-727-6573

The Department of Labor and Workforce Development is charged with promoting and protecting the legal, safety, health and economic interests of the Commonwealth's workers and preserving productive and fair paying jobs. The Division of Industrial Accidents is one of five departments that fall under the Department of Labor and Workforce Development. The Director of Labor is an ex-officio member of the Workers' Compensation Advisory Council.

Massachusetts Rehabilitation Commission

Fort Point Place, 27-43 Wormwood Street, Boston, MA 02110-1616

Phone: 617-482-1780 Web Page: <http://www.state.ma.us/mrc/>

The mission of the MRC is to provide comprehensive services with and for persons with disabilities toward the goal of employment and independence. In cooperation with other public and private human service organizations, the MRC promotes its ultimate vision of equality, empowerment and productive independence of individuals with disabilities.

Department of Economic Development

One Ashburton Place, Boston, MA 02108

Phone: 617-727-8380 Web Page: <http://www.magnet.state.ma.us/econ/>

The Department of Economic Development and its offices and divisions seek to promote job creation and long-term economic growth in Massachusetts. It seeks to attract new businesses to the state, help existing businesses expand, assist emerging firms in obtaining the human, financial, and technological resources necessary to prosper and grow, and provide assistance and training to the unemployed and underemployed. The Director of Economic Development is an ex-officio member of the Workers' Compensation Advisory Council.

Office of the Attorney General

One Ashburton Place, Boston, MA 02108

Phone: 617-727-2200 Web Page: <http://www.state.ma.us/ag/ago.htm>

The Attorney General's office prosecutes workers' compensation fraud and enforces state labor laws. It also held a series of meetings for its task force on waste, fraud, and abuse in the workers' compensation system. A series of "White Papers" are available from the office on issues brought up at those meetings.

The Rate Setting Commission and the Division of Insurance are also State Agencies.

Insurance

Commonwealth of Massachusetts Division of Insurance (DOI)

One South Station, 5th floor, Boston, MA 02110

Phone: 617-521-7794 Web Page: <http://www.state.ma.us/doi/>

The DOI regulates all insurance programs and monitors and licenses self insurance groups. The **State Rating Bureau** is an office within the DOI that testifies at rate hearings with respect to insurance rates. The Commissioner of DOI holds hearings on rate filings and issues a decision.

DIA- Office of Insurance

600 Washington Street, Boston, MA 02111

Phone: 617-727-4900 x371

Issues annual licenses for self insurance; monitors insurance complaints; maintains the insurer register.

DIA- Office of Investigations

600 Washington Street, Boston, MA 02111

Phone: 617-727-4900 x409

Issues stop work orders and fines employers without workers' compensation insurance.

The Workers' Compensation Rating and Inspection Bureau of Massachusetts (WCRIB)

101 Arch Street, 5th floor, Boston, MA 02110

Phone: 617-439-9030

Private non profit body funded by insurers;

- Licensed rating organization for workers' compensation; WCRIB submits workers' compensation insurance rates, rating plans, and forms for approval (rates are subject to approval by the Commissioner of Insurance);
- WCRIB is the statistical agent for workers' compensation for the Commissioner of Insurance;
- administers assigned risk pool; designates insurance carriers for employers who cannot obtain policy in voluntary market;
- collects statistical data from insurers;
- NCCI handles some of the accounting procedures for the pool.

National Council on Compensation Insurance (NCCI)

750 Park of Commerce Drive, Boca Raton, FL 33487

Phone: 407-997-1000 Web Page: <http://www.ncci.com/index.html>

NCCI is a national organization devoted to workers' compensation insurance. It has a somewhat limited role in Massachusetts:

- Does some of the accounting for the assigned risk pool under contract with the WCRIB;
- Determines residual market loss reserves.
Other states;
- In 34 other states, NCCI is the organization that files for insurance rates or loss costs (in Massachusetts, it is the WCRIB that files for rate changes);
- NCCI also administers various state funds where the state acts as an insurance carrier for workers' compensation.

Medical

Division of Health Care Finance and Policy

2 Boylston Street, Boston, MA 02116

Phone: 617-451-5340 Web Page: <http://www.state.ma.us/dhcfp/>

The Division of Health Care Finance and Policy (formerly the Rate Setting Commission) sets reimbursement rates for medical services in workers' compensation.

DIA- The Health Care Services Board

Phone: 617-727-4900 x578

This office coordinates the utilization review program, the Medical Consultant Consortium, and the Health Care Services Board at the DIA.

Massachusetts Medical Society

1440 Main Street, Waltham, MA 02154-1649

Phone: 781-893-4610 / 800-322-2303 Web Page: <http://www.massmed.org/>

Private, non-profit professional association representing the Massachusetts physician community.

Massachusetts Hospital Association

5 New England Executive Park, Burlington, MA 01803

Phone: 781-272-8000 Web Page: <http://www.mhalink.org>

The Massachusetts Hospital Association (MHA) is a voluntary, not-for-profit organization comprised of hospitals and health systems, related organizations, and other members with a common interest in promoting the health of the people of the Commonwealth.

Massachusetts Orthopedic Association

45 Broad Street, Boston, MA 02109

Phone: 617-451-9663

Private, non-profit professional association representing physicians practicing in the specialty area of orthopedic surgery.

Massachusetts Chiropractic Society

76 Woodland Street, Methuen, MA 01844-4295

Phone: 978-682-8242 / 800-442-6155 Web Page: <http://www.masschiro.org>

The Massachusetts Chiropractic Society a non-profit membership service organization representing the chiropractic profession in Massachusetts. The Society's principle function is to maintain the standards in education, ethics, and professional competency necessary to meet the requirements of the profession and the expectations of the general public.

American Physical Therapy Association of Massachusetts

14 Beacon Street, Suite 719, Boston, MA 02108

Phone: 617-523-4285 National Chapter: 800-999-2782 Web Page: <http://aptaofmass.org>

The American Physical Therapy Association of Massachusetts Inc., with more than 2200 members, is a component of the American Physical Therapy Association. APTA's goal is to foster advancement in physical therapy practice, education, and research.

American Occupational Therapy Association

4270 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220

Phone: 301-652-2682 Web Page: <http://www.nih.gov/nia/related/aoaresrc/dir/45.htm>

The American Occupational Therapy Association (AOTA) supports the professional community for occupational therapists and develops and preserves the viability and relevance of the profession. The organization serves the interests of its members, represents the profession to the public, and promotes access to occupational therapy services.

Public Policy/ Research

Workers' Compensation Research Institute (WCRI)

101 Main Street, Cambridge, MA 02142

Phone: 617-494-1240

WCRI is a nonpartisan, not-for-profit public policy research organization funded primarily by employers and insurers. The WCRI research takes several forms, according to their statement of purpose: "original research studies of major issues confronting workers' compensation systems; original studies of individual state systems where policy makers have shown an interest in reform and where there is an unmet need for that objective information; source book that brings together information from a variety of sources to provide unique, convenient reference works on specific issues; periodic research briefs on significant new research, data, and issues in the field." (WCRI Annual Report/Research Review, 1992).

Associated Industries of Massachusetts (AIM)

Workers' Compensation Oversight Committee

222 Berkeley Street, P.O. Box 763, Boston, MA 02117

Phone: 617-262-1180 Web Page: <http://www.aimnet.org>

The Associated Industries of Massachusetts is a dues-supported, non-profit, nonpartisan employers' association dedicated to improving the Commonwealth's economic climate.

Massachusetts AFL-CIO

8 Beacon Street, Boston, MA 02108

Phone: 617-227-8260 Web Page: <http://www.massaficio.org>

Umbrella organization representing its member local offices of unions in Massachusetts.

International Association of Industrial Accident Boards and Commissions (IAIABC)

1201 Wakarusa, C-3, Lawrence, KA 66049

Phone: 904-252-2915 Web Page: <http://www.iaiaabc.org>

The International Association of Industrial Accident Boards and Commissions serves the needs of the workers compensation system through promoting efficient and far sighted regulation and administration of the law.

Fraud

Insurance Fraud Bureau of Massachusetts (IFB)

101 Arch Street, Boston, MA 02110

Phone: 617-439-0439 (1-800-32FRAUD) Web Page: <http://www.ifb.org>

The Insurance Fraud Bureau of Massachusetts is a multifaceted investigative agency dedicated to the systematic elimination of fraudulent insurance transactions. Authorized by an Act of the Massachusetts Legislature and signed into law in 1990, the Insurance Fraud Bureau undertakes cases for investigation and preparation for criminal prosecution. The Bureau is wholly funded by the insurance industry in Massachusetts.

The DIA - Office of Investigations (see above “insurance”) and the Attorney General’s Office, Insurance Fraud Unit (see above “state government”) also fall under the fraud category.

Safety

Office of the Attorney General - Business and Labor Protection Bureau

Fair Labor and Business Practices Division, 200 Portland Street, Boston, MA 02114

Phone: 617-727-3477 Web Page: <http://www.state.ma.us/ag/ago5.htm>

The Business and Labor Protection Bureau investigates and prosecutes violations of child labor laws and work-related injuries to minors, grants workplace procedure waivers, inspects workplace safety on construction sites, industrial sites and in the manufacturing industry. They also prosecute egregious cases of violations of industrial workplace safety and may shut down a job site in cases of imminent danger to the safety of employees or the public.

DIA- Office of Safety

Phone: 617-727-4900 x377

The function of the Office of Safety is to reduce work related injury and illnesses by “establishing and supervising programs for data collection on workplace injuries and for the education and training of employees and employers in the recognition, avoidance and prevention of unsafe or unhealthy working conditions in employment and advising employees and employers on these issues.” (M.G.L. c. 23E, 3(6)).

Massachusetts Coalition of Occupational Safety and Health (MassCOSH)

555 Armory Street
Boston, MA 02130
617-524-6686

The following safety councils provide publications, videos, training programs, speakers and other information for a fee.

- *Safety Council of Western Massachusetts* (Springfield) 413-737-7908
- *National Safety Council*, Central MA Chapter (West Boylston) 508-835-2333
- *Massachusetts Safety Council* (Braintree) (Serves Eastern MA) 617-356-1633
- *American Society of Safety Engineers* (ASSE) is a non profit association that provides monthly educational seminars and training. It can be reached through the local safety councils.

See also OSHA and NIOSH under federal government

Legal

Massachusetts Bar Association

Workers' Compensation Committee
20 West Street, Boston, MA

Phone: 617-542-3602 Web Site: <http://www.massbar.org>

The Massachusetts Bar Association is the statewide voluntary professional association for all lawyers, in all types of practice, in all areas of law.

Massachusetts Academy of Trial Attorneys

15 Broad Street, Suite 415, Boston, MA 02109
Phone: 617-248-5858

Private, non-profit professional association representing the plaintiff's attorneys in Massachusetts.

Federal Government / National Organizations

While most programs for workers' compensation are administered at the state level, there are various safety, labor, and workers' compensation programs administered by the federal government.

U.S. Department of Labor

Employment Standards Administration
Office of Workers' Compensation Programs
Division of Planning, Policy and Standards
200 Constitution Avenue, N.W., Washington, D.C. 20210
Phone: 202-219-7491

The Division of Planning, Policy and Standards at the Office of Workers' Compensation Programs serves as a liaison to the states regarding state workers' compensation matters. They produce two major publications: State Workers' Compensation Administration Profiles and State Workers' Compensation Laws.

The Office of Workers' Compensation Programs also administers three other divisions: Division of Longshore and Harbor Workers' Compensation (202-219-8721); Division of Federal Employee's Compensation (202-219-7552); and the Division of Coal Mine Workers' Compensation (202-219-6692).

Department of Labor

Occupational Safety and Health Administration (OSHA)

200 Constitution Avenue, NW, Washington, D.C. 20210

Regional Office: 133 Portland Street

Boston, MA 02114

617-565-7164

National Institute for Occupational Safety and Health (NIOSH)

944 Chestnut Ridge Road, Morgantown, WV 26505-2888

800-356-4674

Federal agency under the Department of Health and Human Service. Clearinghouse information on workplace safety, health, and illness.

Occupational Health Foundation

815 16th Street, N.W. Suite 312

Washington, D.C. 20006

202-842-7840

The OHF is a labor-sponsored, non profit organization delivering service to the American labor movement and individual members of the workforce. OHF's mission is to improve occupational safety and health conditions for workers. (OHF 1993 Annual Program Report)

United States Chamber of Commerce

1615 H Street, NW, Washington, D.C. 20062-2000

202-659-6000

Publishes an analysis of state workers' compensation statutes.

Workers' Compensation Legislation Before the Joint Committee on Commerce & Labor

1999 - 2000 Legislative Session

H.191 - EXEMPTION OF NON-RESIDENT EMPLOYEES (§25V) - Miceli & Flavin

This refiled bill (previously Senate 20) would create a new section (§25V) that would exempt an out of state employer from the Massachusetts workers' compensation laws when its employees work in Massachusetts temporarily. The exemption would only apply if: the employer is not a resident of MA and was not contracted here; the employer does not have a permanent place of business in-state; or the employee has not worked in-state for more than 5 consecutive days, 10 days in a 30-day period or 30 days in a 360-day period. The workers' compensation laws of the resident state would govern any work-related injuries in Massachusetts.

H.192 - DEFINITION OF EMPLOYER - EXEMPTION OF SOLE PROPRIETORS & PARTNERSHIPS (§1) - Miceli

This refiled bill (formerly Senate 22, House 445, House 3010, House 3594) would amend the definition of an employee and give a sole-proprietor or a partnership the option of being considered an employee, thereby making workers' compensation coverage elective.

H.193 - NEW SECTION (§25V) - INSURANCE COVERAGE OF DOMESTIC EMPLOYEES - Miceli

This refiled bill (previously Senate 19) would add a new section (§25V) to Chapter 152. This new section would require all insurance companies that provide comprehensive personal liability, tenant's or homeowners insurance to also provide "workers' compensation insurance" that covers domestic employees.

H.576 - INSURANCE COVERAGE FOR STUDENTS - SCHOOL TO WORK PROGRAMS (§1) - Koczera

This refiled bill (previously House 5270) treats students who are participating in a work-based experience as part of a school-to-work program (as defined in Title I of the School-to-Work Opportunities Act) as "employees" of such employers in the case of work-related injuries.

H.577 - STAGGERING TERMS OF INDUSTRIAL ACCIDENT BOARD AND REVIEWING BOARD JUDGES (c. 23E) - Koczera

This bill is similar to House 5042 filed last legislative session as a "late file" bill.

Section 1 of this bill would require the staggering of administrative judge appointments beginning in 1999. The intent is to avoid future problems of multiple terms expiring in one year. Terms would be staggered as follows:

1999 - two administrative judges would be appointed to six-year terms.

2000 - four administrative judges would be appointed to six-year terms.

- one administrative judge would be appointed to a five-year term.

- one administrative judge would be appointed to a three-year term.

2001 - one administrative judge would be appointed to a six-year term.

2002 - one administrative judge would be appointed to a six-year term.

2003 - three administrative judges would be appointed to six-year terms.

2004 - four administrative judges would be appointed to six-year terms.

- one administrative judge would be appointed to a five-year term.

- two administrative judges would be appointed to four-year terms.

- two administrative judges would be appointed to three-year terms.

Thereafter - administrative judges would be appointed to six-year terms.

Section 2 of this bill amends M.G.L. c.23E, §4 by increasing the number of permanent administrative judges positions at the DIA from 21-25. Currently the DIA has 24 administrative judges (21 permanent and 3 recall judges). Under the bill, the number of administrative judges from any one political party could not exceed 13, up from the current 11.

Section 3 of this bill would amend Chapter 23E, §5 by staggering administrative law judge appointments. Terms would run as follows beginning in 1999:

one member or successor would be appointed to a one-year term

one member or successor would be appointed to a two-year term

one member or successor would be appointed to a three-year term

one member or successor would be appointed to a four-year term

one member or successor would be appointed to a five-year term

one member or successor would be appointed to a six-year term

Thereafter, a member or successor would be appointed or reappointed to a six-year term.

H.578 - LUMP SUM SETTLEMENTS (§48(1)) - CONCILIATOR APPROVAL - Koczera

This refiled bill (previously House 653 & Senate 71) seeks to amend §48 of the act pertaining to lump sum settlements. This bill would elevate the role of the conciliator to approve lump sum settlements "as being in the claimant's best interest." Currently, the statute provides that conciliators may "approve as complete" lump sum settlements, a much lower standard. Roughly 300 lump sum settlements are reviewed by conciliators each year, compared to the 10,000 that are reviewed by ALJ's. This higher standard ensures stricter review of the terms of the settlement, and should encourage early settlement.

H.579 - INSURANCE RATES - COMPETITIVE RATING (§53A) - Koczera

This refiled bill (previously House 3773) would require a system of competitive rating of workers' compensation insurance rates. Insurance carriers would competitively price insurance coverage, rather than have the Commissioner of Insurance approve a uniform set of rates required for all carriers. The Advisory Council extensively studied this bill in the Fall of 1996, when a lengthy report was prepared by J.H. Albert and submitted to the Legislature. The Council endorsed the proposal, with some suggestions and cautionary remarks. The bill incorporates the concerns of the Advisory Council.

H.580 - VOLUNTARY PAYMENT OF BENEFITS (§19) - PAY WITHOUT PREJUDICE CLAUSE -

Koczera

This refiled bill (previously House 654 & Senate 70) would amend §19 of the act. This section addresses agreements between an insurer and a claimant to voluntarily pay benefits. Unless payment begins within 14 days of receipt of the first report of injury or an employee's complaint, all agreements to make payments must be in writing and approved by the DIA. This applies to voluntary payment of weekly indemnity benefits as well as lump sum agreements, which are further regulated by §48.

Section 7 of the statute explicitly states that the decision to pay or deny a claim for benefits must be made by the insurer within fourteen days, under penalty of law. Section 8 of the act states that if an insurer begins payment within this time frame, it has 180 days to unilaterally cease making payments. The pay without prejudice period does not apply when an insurer denies a claim and later voluntarily agrees to pay, or where an insurer makes a late decision to pay benefits. This "pay without prejudice" period is one feature of the 1991 reforms credited with encouraging prompt payment of claims and reducing disputed claims at the agency.

Currently, the DIA will not approve a §19 agreement that contains a pay without prejudice clause on the basis that it violates the prompt payment mandates of sections 7 and 8. This bill seeks to allow insurers who do not make prompt payment within 14 days to have the benefit of the pay without prejudice period should the insurer agree to make future payments.

Pros: This bill would broaden the circumstances under which disputes can be resolved amicably without a full evidentiary hearing. By allowing the pay without prejudice to apply to agreements even after the insurer has violated the timely payment provisions, insurers are provided incentive to begin payment voluntarily. As the terms to such agreements are voluntarily reached and are approved by the DIA, the right of the claimant to adequate and fair compensation is protected. Since these agreements can occur at any stage of the dispute resolution process (either by the conciliator at conciliation, or the AJ at conference or hearing), the amendment seeks to encourage early resolution.

Cons: One of the most successful aspects of the workers' compensation reform act of 1991 is the extension of the pay without prejudice period. Cited in numerous studies, and claimed by insurers and claimants alike as encouraging voluntary payment (thereby reducing the number of disputed claims at the DIA), the provisions of section 8 encourage insurers to begin payment in a timely fashion and to make thorough investigations later. By allowing insurers the benefits of pay without prejudice without making timely payment, the incentive to abide by the 14-day pay or deny mandate is eliminated. The incentive to begin payment on clear cut and marginal claims is the

assurance that payment could be later stopped without DIA approval. By allowing insurers to ignore the statutory mandate of pay first and argue later without penalty, the benefits of the past four years in reduced disputed claims would be undermined.

H.753 - EXEMPTION OF CORPORATE OFFICERS (§1) - *Rodrigues, Lepper & Koczera*

This bill, which is similar to legislation filed last year (House 3968 & House 1079), would make the requirement of obtaining workers' compensation insurance elective for corporate officers (or the director of a corporation) who own 25% of the issued and outstanding stock of that corporation. Said corporate officer must provide the Commissioner of the DIA with a written waiver of his rights under this chapter. The Commissioner of the DIA is required to promulgate regulations to carry out this process.

H.1138 - EMPLOYEE LEASING COMPANIES - EXCLUSIVE REMEDY (§15) - *Kaufman*

This new bill would amend §15 by barring an action at law for damages for personal injuries or wrongful death by an employee towards an employee leasing company and its client company, if each are in compliance with the requirements of Chapter 152. Currently, §15 only provides protection to "the insured person employing such employee and liable for payment of the compensation provided by this chapter for the employee's personal injury or wrongful death and said insured person's employees."

H.1139 - COMPREHENSIVE BILL - *Kennedy*

This bill is similar to House 3967 filed last legislative session.

Section 1 of this bill would require an Impartial Selection Subcommittee (created in section 7 of this bill) to establish the criteria for being named and remaining on the impartial physician roster. Currently the Department's Health Care Services Board establishes this criteria.

Section 2 of this bill would require the Senior Judge to provide both parties a list of three potential impartial physicians; each party could remove one name from the list. If both parties chose the same name, the Senior Judge would assign that physician. Currently, if both parties can not agree upon an impartial physician, the administrative judge must appoint one.

Section 3 of this bill would require the Senior Judge to provide medical information (i.e. medical histories, reports, and records) and an accurate job description to the impartial medical examiner.

Section 4 of this bill would eliminate the standard requiring that the impartial report constitute "prima facie evidence" and can only be rebutted when additional testimony is required due to the complexity of the medical issues involved or the inadequacy of the report. This bill would require the report to constitute a rebuttable presumption and would allow the impartial's determination to be overcome by "clear and convincing countervailing evidence to the contrary."

Section 5 of this bill would amend the impartial medical exam provisions allowing additional medical reports or depositions "by right to any party by the administrative judge's own initiative or upon motion by a party." The bill maintains the requirement that additional testimony at the hearing be allowed when the AJ finds the testimony is required due to the complexity of issues or inadequacy of the report.

Section 6 of this bill gives each party "the right" to engage a "physician" to appear or be deposed for the purpose of rebutting the impartial report.

Section 7 of this bill creates an Impartial Selection Committee of the Health Care Services Board (HCSB) to be responsible for reviewing and approving the criteria for selecting and updating the roster of impartial physicians. Representatives of business and labor would be required to serve on this subcommittee. Currently, the HCSB serves this function.

Section 8 of this bill would increase the weekly compensation for total incapacity (§34) benefits. Compensation would increase from the current 60% to 2/3 of average weekly wage. The current duration would remain.

Section 9 of this bill would increase the weekly compensation for permanent and total incapacity (§35) benefits. Compensation would increase from the current 60% to 2/3 of average weekly wage.

Section 10 of this bill would require experience modified insured employers who deny a lump sum agreement to employees, to submit a written explanation for the denial to the administrative judge (AJ). If the AJ determines the reason to be frivolous, the AJ may approve the lump sum.

Section 11 of this bill would delete the presumption that an employee is physically incapable of returning to work whenever a lump sum agreement has been perfected. This bill would also delete the time-period for this presumption (1 month for each \$1,500 included in the settlement). It also deletes the provision that no re-employment rights shall inure during the period of presumption.

H.1319 - TOTAL INCAPACITY (§34), PARTIAL INCAPACITY (§35) - INCREASE BENEFITS - Cabral (AFL-CIO)

This refiled bill (previously House 1441) would increase wage benefits for injured workers under §34 and §35 by restoring the amount to 2/3 of average weekly wage and would extend the duration to 260 weeks for §34 (currently 156) and 600 weeks for §35 (currently 260 or 520 for serious injuries).

H.1332 - FRAUDULENT ACTIVITIES - DELETION OF §14 - Walsh (AFL-CIO)

This new bill would strike §14 of Chapter 152. Section 14 is divided into three subsections. Section 14(1) provides for the payment of costs if it is determined by an AJ or ALJ that proceedings have been brought, prosecuted or defended without "reasonable grounds." Section 14(2) prohibits certain fraudulent activities conducted by any party, including attorneys, expert medical witnesses or insurers. If a fraudulent activity has occurred, payment is to be made to the aggrieved party in amount not less than 6 times the average weekly wage in Massachusetts. A copy of any decision made on such fraudulent activities by an attorney is to be sent to the board of bar overseers. A copy of any decision made on such fraudulent activities by a physician is to be reported to the appropriate board of registration. Section 14(3), provides, in addition to the civil penalties listed above, for "punishment by imprisonment in jail for not less than six months or not more than two and one-half years or by a fine of not less than \$1,000 or not more than \$10,000 or by both such fine and imprisonment."

H.1511 - PREMIUMS FOR SELF INSURED COMPANIES (§25G(1)) - Donnelly & DeFilippi

This new bill, identical to Senate 96, would require that a statement disclose the combined net worth of all self-insured members. The combined net worth should always be at least \$1 million dollars and equal to at least four times the group's standard premium.

H.1703 - FOREIGN INSURANCE COMPANY DEPOSITS (§62) - Murphy

This new bill would expand §62 with new language specifying the types of securities that foreign insurance companies can deposit when leaving the workers' compensation market. Section 62 requires foreign insurance companies who withdraw or are revoked from writing workers' compensation policies, to deposit with a trustee an amount equal to 25% of its obligations incurred under its workers compensation policies. The remainder of these obligations must be deposited with said trustee within thirty days to allow the trustee to pay such obligations. House 1703 specifies the securities that are acceptable for payment to said trustees as:

- United State Treasury Bonds;
- Notes and Obligations of the Commonwealth of Massachusetts, or any of its authorities;
- Securities rated as Investment Grade 1 by the NAIC;
- Any Municipal Securities rated Single A or better by Moody's Investor Services or Standard & Poor's or an equivalent rating from a similarly recognized commercial rating source or service; or
- Any corporation obligation rated Single A or better by Moody's Investor Services or Standard & Poor's or an equivalent rating from a similarly recognized commercial rating source or service;

H.1888 - LUMP SUM SETTLEMENTS (§48) - LIMITS ON AGREEMENTS - Larkin

This refiled bill (previously House 3598) would limit when a lump sum agreement can discharge an employee's right to payment of future benefits. No lump sum agreement should be entered into or approved unless:

- (1) the employee has returned to work for at least 6 months, earning at least 75% of his/her pre-injury wage;
- (2) survivor benefits are claimed under §31;
- (3) the employee is determined by and AJ to be permanently and totally disabled;
- (4) or the employee becomes a domiciliary of another state.

H.2291 - EXEMPTION OF VOLUNTEERS OF CHARITABLE AND NON-PROFIT ORGANIZATIONS

(§1) - Murray, Hedlund & Marini

This refiled bill (previously House 3969) would make the requirement of obtaining workers' compensation insurance elective for volunteers of charitable and non-profit organizations. This legislation has already been enacted in the past.

H.2841 - COMPREHENSIVE BILL - DeFilippi, (A.I.M.)

This comprehensive bill (similar to House 3770 previously filed) was filed on behalf of Associated Industries of Massachusetts.

Section 1 of this bill expedites the dispute resolution process for employees who file claims for illegal discontinuances, discontinuances based on fraud, and for medical emergencies. Such claims would by-pass conciliation and be assigned to an administrative judge for a conference to be held within seven days.

Section 2 requires DIA judges to conform to the state Code of Judicial Conduct. The Commissioner would establish a process for handling complaints by the public against judges.

Section 3 requires that in terms of unemployment, a benefit year (52 weeks) would be extended if an individual receives any lump sum payment under workers' compensation law of any state, or any similar U.S. law. After receiving such payment, the individual would be temporarily disqualified from unemployment benefits. After a determined period, unemployment benefits would be reinstated and extended by the number of weeks the individual was disqualified, totaling no more than 52 weeks.

Section 4 requires that in terms of unemployment, the definition of remuneration received by an individual from an employing unit would also include a lump sum payment under workers' compensation law of any state, or any similar law in the U.S.

Section 5 would exclude overtime from the calculation of the average weekly wage.

Section 6 amends the standard used to determine compensability when a subsequent injury aggravates an underlying injury or condition. Under current law, whether a subsequent injury is compensable will depend upon whether the underlying condition is work-related or non-work related. This section applies the same standard regardless of the nature of the prior condition. The section also limits compensation in situations where the aggravating injury has a minor impact by requiring that any aggravating injury be the predominant contributing cause of the present disability.

Section 7 permits the automatic resumption of compensation when an employee who returns to work subsequently leaves within twenty-eight days, if the employee presents current medical documentation of a worsened or changed condition, which prevents performance of job duties.

Section 8 conforms statutory language relating to suitable job offers to the terminology used in the Americans with Disabilities Act.

Section 9 permits an insurer to terminate or suspend benefits based on evidence of fraudulent activity or behavior. An employee whose benefits have been terminated pursuant to this section would be entitled to an expedited claims process under section 1 of this legislation.

Section 10 reduces the current time period for presuming disability when an employee is terminated from benefits from one year to six months, and provides that the presumption shall be rebutted if the discharge was for bona fide personnel actions, including reductions in force.

Section 11 allows an insurer who accepts liability either voluntarily or involuntarily to request the assignment by the Senior Judge of an impartial physician. If the impartial exam supports a work capability the insurer may file a complaint for modification and suspend benefits. This section should result in significant savings since, under current law, there is a waiting period before the exam may be requested. This change will strengthen the value of the impartial medical report.

This section also eliminates the penalty on insurers who suspend benefits in reliance on the report of an impartial physician selected from the roster. Instead of a penalty, an insurer would be required to pay interest at 5% to the employee if the judge reinstates benefits.

Finally, this section requires direct payments to the impartial physician by the insurer in §8(4) cases.

Section 12 requires complex or serious claims which do not lend themselves to resolution at conciliation, and which depend on the use of evidence not allowed at conference, to proceed directly to a hearing within 180 days. Claims involving occupational disease, stress, heart, lung, or cancer cases, and intentional injury would be subject to the expedited process. This change represents savings since it will reduce the time period for final resolution of the issues.

Section 13 requires all medical testimony to be taken in person or by deposition prior to a hearing and eliminates post-hearing discovery. The section also requires the parties to prepare draft decisions. Since it now takes as much as six months to complete medical depositions after lay testimony has concluded, this provision should result in significant time and cost savings.

Section 14 contains a technical correction necessary to permit impartial exams in §8(4) cases.

Section 15 (see section 12).

Section 16 would add an Occupational Health Nurse to the makeup of the Health Care Services Board.

Section 17 would prohibit physicians from referring claimants to health care services facilities in which the physician or physician's family has a financial interest. Exemptions are permitted in cases of emergency or where there is no alternative facility within a reasonable distance.

Section 18 conforms Massachusetts to the practice in 49 states by providing that employees are responsible for paying their own attorney's fees. Fees would be capped at 20% of cash award to an employee, not to exceed an upper limit of \$4,000. The section creates exceptions where the employee is covered by an arbitration agreement or elects to obtain legal services from the DIA.

Section 19 would create a legal assistance pilot program whereby the DIA would create an Office of Legal Assistance to provide legal counseling to injured workers free of charge as an alternative to private counsel.

Section 20 expands the existing definition of a "fraudulent workers' compensation insurance act" to include certain false billing practices by health care providers if done with an intent to defraud. Prohibited practices would include unbundling, upcoding, exploding, and duplicating.

Section 21 allows certified copies to be substituted for original hospital records at a hearing.

Section 22 would allow an offer of a modified job consistent with a functional capacity evaluation and guaranteed for 12 months to satisfy all obligations to provide vocational rehabilitation.

Section 23 requires employees to use an insurer provided or agreed to physician while receiving benefits during the 180-day pay without prejudice period.

Section 24 requires the amount of an earning capacity to be consistent with a bona fide modified job offer.

Sections 25 and 26 allow a functional capacity evaluation performed by a treating physician, impartial physician or company physician to support the determination of an earning capacity when an employee receives a written offer of his or her former job.

Section 27 coordinates the receipt of workers' compensation, Social Security, and retirement benefits by requiring reductions in weekly benefit amounts where the employee is receiving federal old age benefits or payments under an employee benefits plan.

Section 28 permits employers and employees to agree to terminate the employment relationship when a lump sum includes future wage losses; in addition, the settlement may specify that the employee will not seek re-employment with the employer for a designated period of time.

Section 29 creates an exception to preferential rehiring in cases where liability has been redeemed by a lump sum settlement. Finally, the section amends the presumption of disability to conform with the terminology of the ADA.

Section 30 would amend §75B to allow an employer to secure a resignation as part of a lump sum settlement.

H.2851 - INSURANCE COVERAGE FOR STUDENTS - SCHOOL TO WORK PROGRAMS (§1) - Koczera **(AIM)**

This refiled bill (previously House 5270) identical to House 576 treats students who are participating in a work-based experience as part of a school-to-work program (as defined in Title I of the School to Work Opportunities Act) as "employees" of such employers if they receive personal injuries arising out of and in the course of such participation.

H.2854 - COMPREHENSIVE BILL - McGee & Malloy

This new comprehensive bill seeks to amend many aspects of Chapter 152.

Section 1 of this bill would amend the definition of "Average Weekly Wage" by specifying that if an injured employee is employed to more than one *employer*, the total earnings from the several *employers* should be considered in determining average weekly wage. Currently the law is more specific in stating that if the injured employee is employed to more than *one insured employer or self-insurer* rather than "employer" as proposed by this legislation. Section 1 of this bill also states that weeks in which an employee received less than *four hours* in wages is considered lost time for determining average weekly wage. Currently, the law considers lost time as weeks when an employee receives *less than five dollars in wages*.

Section 2 of this bill would amend §1(7A) regarding the definition of "Personal Injury" in dealing with mental or emotional disabilities. Currently, "Personal Injuries" include mental or emotional disabilities only where the *predominant contributing cause* of such disability is an event or series of events occurring within any employment. This bill would replace "the predominant contributing cause" with "a significant contributing cause."

Section 3 of this bill would substantially increase the fines for employers who violate the provisions of §6 with regards to the reporting of the notice of injury to the DIA, the employee, or insurer. Currently if an employer violates this provision three or more times they are required to pay a fine of \$100 for each violation. This bill would eliminate the necessity that a violation occurs three or more times before a penalty is issued. Fines would be issued as follows:

- \$100 for first violation;
- Subsequent violations within a year are increased \$100 for each subsequent violation;
- If employer fails to make notice to the DIA, employee, and insurer, it must pay additional penalty to the DIA of \$1,000 into the Special Fund and \$1,000 to the employee;
- If employer fails to make notice to the DIA, employee, and insurer, within 90 days, an additional penalty of \$10,000 will be assessed.

Section 4 would amend §7(2) by increasing the penalty placed on insurers who fail to begin payment of weekly benefits or notify parties of refusal to pay benefits within 14 days of receipt of the employer's First Report of Injury. This bill would require the insurer to pay the employee and amount of \$200 or their compensation rate (whichever is higher). If the insurer still fails to begin payments or make such notification within 60 days, they must pay a penalty of \$1,000 to both the Special Fund and to the employee.

Section 5 and 6 of this bill would amend §8 by decreasing the "pay without prejudice" period to 90 days. Currently, when an insurer pays a claim, it may do so without accepting liability for period of 180 days. This pay without prejudice period establishes a window where the insurer may refuse a claim and stop payments at its will. Up to 180 days, the insurer can unilaterally terminate or modify any claim as long as it specifies the grounds and factual basis for so doing. The purpose of the pay without prejudice period is to encourage the insurer to begin payments to the employee instead of outright denying the claim.

Section 7 of this bill would allow the pay without prejudice period to be extended upon agreement by the parties in 90-day increments not to exceed one year. Currently, pay without prejudice extensions are not required to be set at 90-day increments.

Section 8 of this bill would amend §13A(5). This section assesses an insurer a penalty of \$3,500 (plus necessary expenses) whenever an insurer files a complaint or contests a claim for benefits and then later accepts the claim or withdraws the complaint within 5 days. This section of the proposed legislation would increase the number to 10 days.

Section 9 of this bill would amend §28, paragraph 1, which address injuries caused by serious and willful misconduct of the employer. This section of the proposed legislation would further define "willful misconduct" as a

"knowing and willful violation of the Federal and/or State O.S.H.A. standards." Currently, if an employee is injured by serious and willful misconduct by the employer, they will receive double compensation for their injuries.

Section 10 of this bill would amend §29 dealing with the required period of incapacitation. Current law states that no compensation pursuant to §34 and §35 shall be paid for any injury which does not incapacitate the employee from earning full wages for a period of 5 or more calendar days. If incapacity extends for a period of 21 days or more, compensation is paid from the date of the onset of the incapacity. This bill would decrease this 21-day period to *5 days or more*.

Section 11 of this bill would amend §30, which requires the insurer to furnish medical and hospital services, and medicines if needed. Except for the first appointment, the injured worker may select a treating physician and may switch to another such professional *once*. This bill would allow the injured worker the option of switching physicians *twice*.

Section 12 would amend §31 covering death benefits for dependants. Current law provides the widow or widower, that remains unmarried, 2/3 of the average weekly wage (AWW), but not more than the state's AWW or less than \$110 per week. They shall also receive \$6 per week for each child (this is not to exceed \$150 in additional compensation) of the deceased employee. This bill would increase the minimum amount a widower is entitled, to \$200 per week and \$12 more a week for each child of the deceased employee.

Section 13 would amend §33 regarding burial expenses for deceased employees. Currently, the insurer is required to pay reasonable expenses of burial, not exceeding \$4,000. This bill would increase the amount the insurer is required to pay for burial expenses to not exceed \$6,000.

Section 14 would increase the weekly compensation for total incapacity (§34) benefits. Compensation would increase from the current 60% to 2/3 of average weekly wage. Durations would increase from the current 156 weeks to 208 weeks.

Section 15 would amend §34A pertaining to permanent and total incapacity. When the incapacity for work resulting from the injury is both permanent and total, an insurer is required to pay an injured employee a weekly compensation equal to 2/3 of their average weekly wage before injury, but not more than the maximum weekly compensation rate nor less than the minimum compensation rate. Current law requires that this payment be made "following payment of compensation in §34 and §35." This section of House 2854 would delete this requirement.

Sections 16 and 17 would amend §34B pertaining to supplemental benefits for §31 or §34A. This bill would expand supplemental benefits to include both §34 and §35.

Section 18 would amend §35 pertaining to partial incapacity benefits, by raising the wage benefits for injured workers 2/3 AWW of the difference between their AWW before the injury and the weekly wage they are capable of earning after the injury, *but not more than the maximum weekly compensation rate*. Currently for §35, compensation is 60% of the difference between the employee's AWW before the injury and the weekly wage earning capacity after the injury. This amount cannot exceed 75% of temporary benefits under §34 if they were to receive those benefits.

Section 19 would amend the durations allowed for §35 benefits. Currently, the maximum benefit period for partial disability is 260 weeks, but may be extended to 520 weeks. This bill would increase the maximum benefit period to 442 weeks and could be extended to "the discretion of an administrative judge."

Section 20 would amend §35A, which provides additional compensation to injured workers who have dependents. Currently, §35A provides additional compensation of \$6 per/week to injured workers who have persons dependent upon them for injuries occurring under §34, §34A, and §35. No weekly payments under this section can be greater than \$150 per week when combined with the compensation due under §34, §34A, and §35. This section of House 2854 would provide injured workers additional compensation of \$12 per/week to injured workers who had persons dependent upon them. This bill would also cap the weekly payments at \$250 per week when combined with the compensation due under §34, §34A, and §35.

Section 21 of this bill would amend §35D(5) and require that implementation of this section be subject to §8. Employment would be defined as a job that the employee is physically and mentally capable of performing, as long as it relates to the employee's work experience, education, or training either before or after the injury.

Section 22 of this bill would amend §35E. It would require that any person receiving old age benefits pursuant to federal social security law or receiving pension benefits paid by an employer should not be entitled to benefits under §35. This is unless the employee can establish that they would have remained active in the labor market.

Section 23 of this bill would amend §36(k). It would require that for bodily disfigurement, compensation will not exceed \$20,000 and will be payable in addition to other sums outlined in this legislation.

Section 24 of this bill would amend §50. Payments required by order that are not made within 60 days of being claimed by employee, dependent or other party would accrue interest at a rate of 12% per year. If sums include weekly payments, then interest will accrue on each unpaid weekly payment.

H.2855 - IMPARTIAL PHYSICIANS (§11A) - APPOINTMENT - Owens-Hicks

Section 1 of this refiled bill (previously House 3971) would amend §11A by not allowing an impartial physician to be appointed when the report of both the treating physician and the insurer's physician agree with respect to "diagnosis and etiology." (Etiology is the branch of medicine that deals with the causes of disease.)

Section 2 would limit the number of times an impartial medical examiner can be appointed to 5 times in any one month. It would further require that an insurer could not recommend the same examiner for more than a "majority of cases."

Section 3 would make any impartial medical examiner subject to the penalties provided in c.152, §14(3) (anti-fraud provisions) if they knowingly produced a false or inaccurate report to benefit the insurer.

H.3027 - REMOVAL OF AJ'S & ALJ'S (c.2E, §8) - CODE OF JUDICIAL CONDUCT - Cabral, Kennedy, Swan, Murray, Tarr & Travis

This refiled bill (previously House 3763) would require the Senior Judge, the AJ's and the ALJ's to be subject to the Code of Judicial Conduct as promulgated by the SJC. The Council has supported this bill in the past.

[Note: The American Bar Association has written and endorsed A Model Code of Judicial Conduct for State Administrative Law Judges. This code is based on the ethical code applicable to court judges but accounts for differences in responsibilities and powers of state administrative law judges as opposed to judges presiding in a court of law.]

H.3028 - LUMP SUM SETTLEMENTS (§48) - APPROVAL - Cabral, Swan, Murray & Travis

This refiled bill (previously House 3764) would remove the necessity that an employer that is an experienced modified insured approve a lump sum settlement.

H.3029 - BENEFITS FOR SPECIFIC INJURIES (§36) - SCAR-BASED DISFIGUREMENT - Cabral, Swan & Travis

This refiled bill (previously Senate 51 & House 3675) would eliminate the requirement that scar-based disfigurement appear on the face, neck or hands to be compensable. This would require compensation for all disfigurement, whether or not scar-based, regardless of its location on the body.

Section 36(k) was amended by chapter 398 to limit payments for purely scar-based disfigurement by requiring benefits only when the disfigurement is on the face, neck, or hands.

H.3418 - LUMP SUM AGREEMENTS - PERMANENT PARTIAL BENEFITS - NEW SECTION (§48A) - Festa, Caracciolo, Jr., Festa & Casey

This new bill would create a new section, 48A, that would allow an aggrieved employee to make a request to the Review Board for an emergency review of a lump sum agreement for additional Permanent Partial benefits. The following conditions would all have to be met:

- injury occurred before November 1, 1986 and liability was accepted or decided by the Review Board or Court of the Commonwealth;
- where compensation was approved and paid by lump sum agreement under §35 (partial disability) and no determination was made or specified anywhere on the lump sum agreement document, by either party, as to known or expected term of disability;
- no previous impartial medical evaluation was ordered or sought;
- where the subject injury at the time the lump sum was entered into had not reached a final medical conclusion capable of ascertainment at the time the lump sum was entered into and to a reasonable medical certainty;
- and it is contended that the subject injury later became permanent, with permanent and irreversible occupational restrictions;

- and only where no exacerbation, aggravation, or intervention of separate and distinct injury to the same body part(s) has occurred.

The Review Board would review the lump sum agreement and accompanying file. An Impartial Medical examiner would provide a report to the Review Board after reviewing all medical reports. If the Review Board finds that a permanent injury is present, they can order the insurer to pay an additional Permanent Partial disability Benefit under §35 together with any applicable dependency benefits, in a reformation of the previous lump sum agreement.

H.3617 - DEFINITION OF EMPLOYEE (§1(4)) - EXEMPTION OF CORPORATE OFFICERS - Lepper, Gomes & Peters

This refiled bill (previously House 1645) would amend the definition of employee by making workers' compensation coverage elective for corporate officers regardless of their duties. This proposal would especially effect small, family-run businesses where the owners typically are the only workers.

H.4687 - PREMIUMS FOR SELF INSURED COMPANIES (§25G(1)) - Larkin

This new bill, is intended to replace House 1511 and Senate 96 regarding Self-insured companies. This bill would require self-insured workers' compensation groups to disclose a certified financial statement of each member, including at a minimum: "a balance sheet, a profit and loss statement, a statement of change in fund position, and a statement showing the combined net worth of all members applying for coverage on the inception date of the fund." Unlike H.1511 and S.96 where the combined net worth had to be at least \$1 million dollars, H.4687 requires the combined net worth to be "an amount that establishes the financial strength and liquidity of the businesses." These requirements would not apply to self-insurance groups which have been in existence for at least five years after passage of this legislation. Furthermore, these existing (5 years) self-insurance groups would not be required to have its members experience rated.

S.31 - COMPREHENSIVE BILL - Creedon

This bill is similar to Senate 33 filed during the 1997 – 1998 session.

1. Definitions (§1(1)) - Average Weekly Wage

Section 1 would amend the definition of average weekly wage by requiring that the average weekly wage for §35 claimants, who have returned to work and suffered re-injury, must be calculated using the wage the claimant was earning at the time of the original injury.

2. Conciliation (§10(6)) - Last Best Offer

Section 2 would repeal §10(6) which requires that each party submit written offers stating the amount of benefits believed to be owed in cases involving a request for additional compensation, or to modify/discontinue benefits.

3. Procedure (§7A) – Employee Unable

Section 3 would amend §7A and state that when an employee is killed or becomes mentally unable to testify as the result of a workplace injury, a presumption is created that the claim complies with all procedural requirements, and the injury was not the result of a willful. Section 4 of the bill would require that the incapacity to testify be determined to be “the result of the injury” rather than “causally related” as it currently reads.

4. Conference (10B) - Last Best Offer

Section 4 would amend §19A(2(b)) by repealing the requirement that the administrative judge, at conference, implement one of the offers rendered at conciliation. It would require that the insurer submit an offer two days before the conference to the claimant. Unless the offer is accepted, the insurer would not be required to pay a referral fee under §13A.

5. Attorney's Fees (§13A) – Last Best Offer

Section 5 would amend §13A dealing with attorney's fees. This bill would remove all reference to the last best offer submissions.

6. Fraudulent Conduct (§14(3)) - Duty to Reveal Knowledge of Fraud

Section 6 would amend §14(3) dealing with fraudulent actions by stating that a person who knowingly makes a false or misleading statement or conceals knowledge of any event affecting the payment of benefits will be punished by five years imprisonment, *if they were required by law to reveal the matter*. Presumably, this is to ensure the protection of privileged information (e.g., information protected by the attorney-client privilege).

7. Total Incapacity (§34) – Percent Allowed for Total Injury

Section 7 of this bill would amend §34 and require the insurer to pay the injured employee 60% of his average weekly wage (AWW) before the injury, but not more or less than the maximum or minimum weekly compensation rate, if the injury is considered total. If the AWW is found to be less than the minimum weekly compensation rate, it would then be increased to equal the AWW.

8. Benefits (§35) - Maximum Amount

Section 8 would amend §35 by eliminating the requirement that partial disability benefits not exceed 75% of §34 benefits.

9. Benefits (§35B) - Subsequent Injury

Section 9 would amend §35B to require that an injured employee who returns to work for at least 2 months and suffers another injury, will receive benefits at the rate currently in place, whether or not the new injury is a recurrence of the former injury. Section 3 would allow the employee to opt out of this section if it would subject him/her to a lower rate of compensation.

S.51 - EMPLOYER FINES REDUCTION (§25C) - PREFERENTIAL HIRING (§75A) - EMPLOYEE DEFINITION (§1(4)) - ELECTIVE COVERAGE OF CORPORATE OFFICERS - Lees, Rauschenbach, Knapik & Tarr

This bill is a refile of Senate 46 and would amend §25C(2) regarding fines for failing to secure workers' compensation insurance. It would add provisions allowing the DIA Commissioner to reduce employer fines to an amount no lower than \$250 following a hearing in which there is a finding that:

- (a) the fine would have a severe negative impact on the cash flow or financial stability of the business;
- (b) weekends and holidays interrupted the employer's ability to secure coverage in a more timely fashion;
- (c) the business was unable to secure voluntary coverage, thus delaying their application to the Massachusetts Workers' Compensation Assigned Risk Pool for coverage; or
- (d) the amount of annual premium for worker's compensation coverage is less than the amount of fines imposed by the DIA under the stop work order.

Section 2 of the bill, would amend §75A, which requires employers to give preference in hiring to injured employees applying for re-employment. This bill would relieve the rehiring requirement if the injured employee has been employed by another employer for more than six months since the date of injury.

Section 3 of the bill would amend §1(4). It would make the coverage of corporate officers elective.

S.53 - DEFINITION OF EMPLOYEE (§1(4)) - ELECTIVE COVERAGE OF CORPORATE OFFICERS - Rauschenbach, Tisei & Knapik

This bill is similar to Senate 46 filed last legislative session.

It would make coverage of corporate officers and employees who are immediate family members, who are also sole executive officers, elective.

S.54 - ENHANCING EMPLOYMENT OPPORTUNITIES FOR FORMER DTA CLIENTS (§65) - DEFINITION OF EMPLOYMENT (c.151A) - Lees

This new bill would establish a special trust fund known as the Workers' Compensation Transitional Assistance Fund for the first 12 months of a client's discharge from the DTA. Employers' hiring former DTA clients would be exempt from paying workers' compensation assessments for that employee.

S.56 - BENEFITS FOR SPECIFIC INJURIES (§36) - SCAR-BASED DISFIGUREMENT - Lynch, O'Flaherty, Koczera & Moore

This bill is a refile of House 3765 and Senate 51 filed during the 1997 – 1998 session. It would eliminate the requirement that scar-based disfigurement appear on the face, neck or hands to be compensable. This would require compensation for all disfigurement, whether or not scar-based, regardless of its location on the body.

Section 36(k) was amended by chapter 398 to limit payments for purely scar-based disfigurement by requiring benefits only when the disfigurement is on the face, neck, or hands.

S.67 - EMPLOYER FINES (§25C) - INCREASE - Lynch, Hart, & Koczera

This bill is a refile of House 1840 filed during the 1997 – 1998 session.

Section 1 increases civil penalty to three times the premium the violating employer would have paid in the assigned risk pool for the entire period it operated without insurance. If the period is seven days or less, the fine imposed would total \$250 for each day the employer lacked insurance.

Section 2 deletes provisions, which require a higher fine for employers who appeal a stop work order, and are found to lack insurance after a hearing.

Section 3 increases the criminal fines for failure to carry insurance to \$5,000 for a first offense and \$10,000 for a second offense. Stipulates that no finding of criminal intent is necessary to prove a violation. It also requires that fines be ordered in addition to restitution to be paid to the DIA Trust Fund.

Section 4 enables a civil cause of action for loss of a competitive bid to be brought as an unfair or deceptive business practice under c. 93A. It also allows for treble damages rather than the current \$15,000 maximum award.

Section 5 amends §65 to require that stop work order fines be deposited in the private employer trust.

Section 6 creates a 90-day amnesty program for violating employers to obtain insurance. Requires the Commissioner of the DIA, the Commissioner of Insurance, the Insurance Fraud Bureau and the Massachusetts Workers' Compensation Rating and Inspection Bureau to implement a promotional campaign to advise employers about the amnesty period, the workers' compensation insurance requirement, and the penalties. It would also encourage the general public to report suspected violators.

S.68 - DEFINITION OF AVERAGE WEEKLY WAGES (§1(1)) - RETURN TO WORK - ATTORNEY'S FEES (§13A) - ELIMINATE CONSIDERATION OF OFFERS AT CONCILIATION – Lynch & Hart

This bill is a refile of Senate 53. Section 1 of this bill addresses injured employees who return to work (without a lump sum settlement) and receive wages that are less than the pre-injury wages. This bill would apply the prior average weekly wage to any subsequent period of incapacity, whether or not such incapacity was the result of a new injury, or subsequent injury as set forth in §35B.

Section 2 of this bill would eliminate consideration of the last best offer in awarding attorney's fees when the insurer files for discontinuance of benefits or refuses initial payment. Currently, the claimant's attorney is only entitled to payment if the administrative judge accepts the offer of the claimant or the amount submitted by the conciliator.

S.69 - IMPARTIAL EXAMINATIONS (§11A) - NEW SECTION (§9C) - Lynch & Hart

This bill is a refile of Senate 54. It would create a new section (§9C) to allow an AJ or ALJ to appoint an impartial physician to examine and report on a claimant's condition prior to a conference or hearing. [Currently, under §8(4), an impartial physician can be requested at the conference stage only at the request of the insurer after the 180-day pay without prejudice period has expired.]

This bill also replaces language for §11A on impartial exams. It would remove the C. 398 requirement that an impartial exam be conducted whenever "a dispute over medical issues is the subject of a conference order." Under this bill, appointment of an impartial physician would be at the discretion of the AJ or ALJ. It also requires that the report indicate whether employment is the predominant contributing cause for mental or emotional disability.

This bill would expand the role of the impartial physician by requiring that the physician make a determination about causation, whether or not the determination can be made with a reasonable degree of medical certainty. Moreover, the causation standard would change from whether the work-related injury was the "major or predominant contributing cause" of the disability, to whether the work-related injury was "probably caused or was contributing cause" of the disability. The standard would therefore be eased.

The report from §9C must be entered into evidence at the hearing, and the current requirement that it be treated as prima facie evidence is eliminated. This means that the impartial report must not be the only medical evidence presented to the AJ, but that medical evidence from the employee's treating physician and insurer reports may be entered as well.

The deposing party would pay the fee for any deposition. However, if the decision of the AJ is in favor of the employee, the cost of the deposition would be added to the amount awarded to the employee.

S.70 - RATE OF REIMBURSEMENT - HEALTH CARE SERVICES (§13) - Lynch & Hart

This bill is a refile of Senate 55. Section 1 deletes the current language in §13 and replaces it with simpler language. It states that the Rate Setting Commission (now called Division of Health Care Finance & Policy) must establish the maximum reimbursement rates for hospitalization and all other health care services, and that no insurer may be held liable for any charge greater than those established rates.

The bill would eliminate the ability for insurers and medical providers to negotiate rates. It would remove the "regardless of setting" provision thereby allowing hospitals to set rates higher than non-hospital facilities. It would remove the requirement that providers sign bills with their license numbers, and the removal of the adherence to federal "safe harbor" regulations. Further, all provisions regarding treatment protocols, utilization review and the establishment of the Health Care Services' Board would be deleted.

S.71 - ATTORNEY'S FEES (§13A(10)) - AGREEMENTS TO PAY BENEFITS (§19) - Lynch & Hart

This bill is a refile of Senate 56 filed last legislative session.

Section 1 of this bill would allow attorneys to collect fees for advancing an employee's rights under §75A (preferential hiring of injured workers) and §75B (protections against handicap discrimination), in addition to any attorney's fees owed under §13A.

Section 2 of this bill adds two new subsections to §19. It would allow any administrative judge, administrative law judge or conciliator to approve any agreement to pay benefits authorized by §19. It would also allow an agreement to include a pay without prejudice clause. (See House 654 of the last legislative session.)

Section 3 of this bill would amend §34 and require the insurer to pay the injured employee 60% of his average weekly wage (AWW) before the injury, but not more or less than the maximum or minimum weekly compensation rate, if the injury is considered total. If the AWW were found to be less than the minimum weekly compensation rate, it would then be increased to equal the AWW.

Section 4 of this bill would amend §34A and require the insurer to pay the injured employee two-thirds of his AWW before the injury, but not more or less than the maximum or minimum weekly compensation rate if the injury is considered permanent and total. If the AWW were found to be less than the minimum weekly compensation rate, it would then be increased to equal the AWW.

S.75 - CREATING A WORKERS' COMPENSATION INSURANCE FUND - NEW SECTION (§53B) - Lynch, Slattery, Tolman & Walsh (AFL-CIO)

This bill is a refile of House 1449 filed during the last legislative session. It would create a non-profit independent public corporation to provide workers' compensation insurance as an alternative to insurance secured through the private market, and also to serve as the carrier of last resort.

S.79 - NEW G.L. CHAPTER - INSURANCE DISCOUNTS FOR DRUG FREE WORKPLACE PROGRAMS - Magnani, Stefanini & Jajuga

This bill is similar to Senate 59 filed during the last legislative session. It would require that employers who implement a drug-free workplace program receive a 5% discount on workers' compensation premium. Employers would have to comply with the standards and procedures set forth in the legislation and all applicable rules adopted by the DIA.

S.96 - SELF-INSURED WORKERS' COMPENSATION GROUPS (§25G(1)) - Rauschenbach, Lees & Berry

This new bill would amend §25G(1) and require that a statement disclose the combined net worth of all self-insured members. The combined net worth should always be at least \$1 million dollars and equal at least four times the group's standard premium.

S.102 - MEDICAL SERVICES (§30) - Tarr

This new bill would amend §30 by eliminating the requirement that the employee report to a physician within a preferred provider arrangement (PPA) for his/her first scheduled appointment.

S.103 - CREATION OF PILOT PROGRAM ON LIMITED PROVIDER NETWORKS - Tarr & Verga

These new identical bills would authorize the Commissioner of the Department of Labor and Industries to develop a pilot program designed to evaluate the potential of limited provider networks to control costs and maintain quality care. Participation would include no more than 20 small employers and should be representative of small employers across the Commonwealth. An open and competitive process must be used in selecting an insurance carrier to run the program.

S.105 - ANNUAL REPORT BY DEPARTMENT OF LABOR & INDUSTRIES (c.149 §14A) - Tarr & Verga

This new bill would require the Department of Labor and Industries to evaluate each month in a calendar year of workers' compensation claims. They would be required to file an annual report with the House and Senate Committees on Ways and Means no later than December thirty-first. The report should include:

- Trends
- Frequency of claims
- Average cost of claims
- Types of accidents reported
- Recommendations to improve system based on evaluation of report

S.115 - IMPROVEMENT OF PAYMENT OF MEDICAL TREATMENT

(c. 175, §108) - AMEND (c.152, §46A) - AMEND (c.93A, §9) AMEND (c.152, §24) - Tolman

Section 1 of this new bill would require insurers to pay for an accident or injury prior to determination as to whether the injury is work related. If it later proven that the injury is work related, the insurer should have subrogation rights pursuant to M.G.L. c.152, §46A.

Section 2 of this bill would allow the health insurer to enforce its right of subrogation against the workers' compensation carrier through arbitration.

Section 3 of this bill would mandate it to be an unfair and deceptive trade practice if a workers' compensation insurer, self-insurer, or self-insurance group unreasonably delays medical payment after liability, agreement, or an order to pay has been issued by the DIA.

Section 4 of this bill would require that an employee not be limited to the remedies in Chapter 152 when a workers' compensation insurer, self-insurer, or self-insurance group unreasonably delays medical payment after liability, agreement, or an order to pay has been issued by the DIA.

S.1227 - ACTUARIAL STUDY OF WORK RELATED DISABILITIES - Jajuga, Dempsey & Murray

This bill would require the Treasurer of the Commonwealth to conduct an actuarial study of the costs of presumption of work related disability from infectious diseases of members of Group 4 of the state retirement system within 6 months passage of this act.

S.1970 - EMPLOYER FINES (§25C)- INCREASE - Lynch

This bill is a newly revised version of S.67 filed this legislative session. Changes from S.67 are in bold. Note: §4 of S.67 has been entirely eliminated.

Section 1 increases civil penalty to three times the premium the violating employer would have paid in the assigned risk pool for the entire period it operated without insurance. If the period is seven days or less, **and the employer is a merit rated employer, or the employer does not qualify for merit rating or experience rating, as determined by the workers' compensation rating and inspection bureau**, the fine imposed would total \$100 for each day the employer lacked insurance.

If said period is determined to be 7 business days or less, **and the employer is an experience rated employer, as determined by the workers' compensation rating and inspection bureau**, the employer shall pay into the private employer trust fund \$250 for each day the employer failed to secure insurance or self-insurance. **An employer shall provide evidence to the department evidencing his classification or rating determination by the workers' compensation rating and inspection bureau.**

Section 2 deletes provisions, which require a higher fine for employers who appeal a stop work order, and are found to lack insurance after a hearing.

Section 3 increases the criminal fines for failure to carry insurance to \$5,000 for a first offense and \$10,000 for a second offense **and subsequent offenses**. Stipulates that no finding of criminal intent is necessary to prove a violation. It also requires that fines be ordered in addition to restitution to be paid to the DIA Trust Fund.

Section 4 amends §65 to require that stop work order fines be deposited in the private employer trust.

Section 5 creates a 90-day amnesty program for violating employers to obtain insurance. Requires the Commissioner of the DIA, the Commissioner of Insurance, the Insurance Fraud Bureau and the Massachusetts Workers' Compensation Rating and Inspection Bureau to implement a promotional campaign to advise employers about the amnesty period, the workers' compensation insurance requirement, and the penalties. It would also encourage the general public to report suspected violators.

APPENDIX K

Joint Committee on Commerce & Labor - FY'99

Senator Stephen F. Lynch (Chair)

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Boston, MA 02133-1053
(617) 722-1150

Senator Dianne Wilkerson

State House – Room 312-C
Boston, MA 02133-1053
(617) 722-1673

Senator Susan C. Tucker

State House – Room 416-A
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Rep. Peter J. Larkin (Chair)

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Representative Anthony P. Giglio

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Representative Demetrius J. Atsalis

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Representative Stephen P. LeDuc

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Representative Thomas J. O'Brien

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Representative Viriato M. deMacedo

State House – Room 443
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Senator David P. Magnani

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Senator Marc R. Pacheco

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Senator Robert L. Hedlund

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Representative Michael J. Rodrigues

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Rep. Thomas A. Golden, Jr.

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Representative Brian Knuuttila

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Representative Charles A. Murphy

State House - Room 236
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Representative Thomas N. George

State House - Room 130
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(617) 722-2130

APPENDIX L

The Governor's Council

Room 184, State House
Boston, MA 02133
(617) 727-2756

The Massachusetts Governor's Council, also known as the Executive Council, is comprised of eight individuals elected from districts, and the Lt. Governor who serves ex officio. The eight councilors are elected from their respective districts every two years. Each councilor is paid \$15,000 annually plus certain expenses.

The Council generally meets at noon on Wednesdays in its State House Chamber, next to the Governor's Office, to act on such issues as payments from the state treasury, criminal pardons and commutations, and approval of gubernatorial appointments; such as judges, notaries, and justices of the peace.

The Governor's Council is responsible for approving all Administrative Judges and Administrative Law Judges at the Department of Industrial Accidents.

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Patricia A. Dowling
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North Andover, MA 01845
Bus: (508) 683-3302

Kelly A. Timilty
30 Green Lodge Street
Canton, MA 02021
Bus: (617) 828-6363

APPENDIX M

HEALTH CARE SERVICES BOARD 1999 MEMBERS

Dean M. Hashimoto, M.D., J.D.	<i>CHAIR, Ex-Officio Member</i>
Henry W. DiCarlo	<i>VICE-CHAIR, Employers' Representative</i>
David S. Babin, M.D.	<i>Physician Representative</i>
M. Patricia Crane, M.P.A.	<i>Hospital Administrative Representative</i>
William F. Fishbaugh, Jr., M.D.	<i>Physician Representative</i>
Peter A. Hyatt, D.C.	<i>Chiropractic Representative</i>
Charles E. Lutton, M.D., Ph.D.	<i>Physician Representative</i>
Daniel J. McNichol	<i>Public Representative</i>
L.Christine Oliver, M.D.	<i>Physician Representative</i>
Edgar L. Ross, M.D.	<i>Physician Representative</i>
William P. Ryan	<i>Employee Representative</i>
Bernard S. Yudowitz, M.D., J.D.	<i>Physician Representative</i>

Members may be reached c/o:

Department of Industrial Accidents
Health Care Services Board
600 Washington Street, 7th Floor
Boston, MA 02111
Tel: (617) 727-4900 ext.: 310 or 574
Fax: (617) 438-2176

FISCAL YEAR 1999

DEPARTMENT OF INDUSTRIAL
ACCIDENTS ORGANIZATIONAL CHART

Wednesday, June 24, 1998

COMMISSIONER

James J. Campbell -00003
(10MAD)

Deputy Commissioner
Thomas Griffin -00162
(09MAD)

Prog. Coord. II (12R21)
L. Catino -00151

Aff. Action Mgr. (04MAD)
Betty Oliver -00159

Director of Admin.
(08MAD)
Vincent Luca 00163

Admin. Asst. II
(09R01)
S. Getters
-09029

Admin. Sec
(15V01)
A. Powers
-09032

First Dep. Director of
Administration (07MAD)
Bill Sivert 00015

Deputy Director of
Admin & EDP (06MAD)
James Hayes -00015

Steno II (10V12)
-00134
*

Director of Legislative
Liaison & Communication
(04MAD)
Angela Constantine -00340

Personnel Office
(05MAD)
Alice Crotty

Chief Legal
Counsel (08MPS)
Dino Theodore

Dep. Director Trust Fund
(06MAD)
Priscilla Conant

Trust Fund Manager
(03MAD)

Health Care Services
Board (06MAD)
Robert Davis

Senior Judge
(10MAD)
Joseph Jennings

Deputy Director
(07MAD)
Douglas Sears

Administrative
Judges
(09MAD)

Administrative
Law Judges
(10MAD)

Dep. Director
Operations
(05MAD)

Office of
Conciliation
(06MAD)

Impartial Medical
Unit MGR.
(04MAD)

Judicial
Support
(02MAD)

Docketing
(10R39)

Scheduling
(10R39)

Hearing
Stenographers
(02MAD)

Finance &
Accounting
(05MAD)

Office of
Automation
(TPL)

Office of Admin.
Services
(03MAD)

Office of Claims
Administration
(06MAD)

Office of
Insurance
(05MAD)

Office of
Investigation
(06MAD)

Office of Education
& Rehabilitation
(06MAD)

Office of Safety
(02MAD)

Four Regional
Offices
(04MAD)

Positions Filled 10

Vacancies 1

Total 11

OFFICE OF CLAIMS ADMINISTRATION

Director (06MAD)
William Taupier -00017
(Acting)

Appeals Review Examiner
(14R01)
F. Sena -00331

Admin. Assistant II (09R01)
E. Flanagan - 00153
Paralegal (10R39)
P. Donoghue 00124

PROCESSING UNIT

Processing Manager
(03MAD)
Janine Senatore -09018

RECORD ROOM

1. Admin. Asst. II
(09R01)
A. Arroyo -00027

1 Head Clerk/CLKV (13V02)
A. Ivers -00191

1 EDP III (12V04)
* -00236

9 Clerk III's/Principal Clerk
(11V01)

W. Lewis -00180
L. Payton -00182

* -00269
J. Carota -00181

M. Ivery -00178
H. McGlothlin -00143

M. Albert -00138
R. Chen -09040
J. Pimental -00120

PROCESSING UNIT

1. Admin. Assistant II
(09R01)
E. Lydston -00154

4 Clerk III's/Principal Clerk
(11V01)

K. Kilburn -00179
I. Fuytes -00195
J. Durette -00116
S. Dillon -00267

DATA ENTRY

1. Admin. Asst. II
(09R01)
B. Peake -00150

1 Admin. Asst. I (07R02)
D. Keefe -00132

7 EDP III's (12V04)
I. McGuire -00079

H. Reddick -00198
A. Luo -09048

E. Campbell -00135
F. Wallace -09052

S. Steed -00199
I. Rivera -00192
D. Waldman -00113

Positions Filled 30

Vacancies 2

Total 32

OFFICE OF ADMINISTRATION AND EDP

Director of Admin.

(08MAD)

Vincent Luca

Dep. Director Admin.

& EDP (06MAD)

James Hayes

Administrative Sec.

(15V01)

C. Corcoran -00329

Budget Director
(05MFO)

Brian Hickey 00208

Administrative

Services Manager

(03MAD)

Jean Phalan -09013

PUBLIC INFORMATION

1. Info. Officer III

(11R01)

E. Butts -00001

3. Program Coord. II's

(10R38)

L. Gilgan -00115

T. Rashid -00117

D. Sammut -00118

3. Clerk V's

(15V05)

H. Lilley -00290

D. Pesantes -00114

R. Fuytes -00064

2. Clerk III's/Principal

Clerk (11V01)

J. Cashman -00111

J. McCormack 00123

1. Clerk IV (13V02)

K. McNeil -00285

1. EDP III (12V04)

B. Salamone -00110

Automation Manager

(16R01) TPL

Joseph Constantine -00207

APPLICATIONS/OPERATIONS

1. EDP Analyst III's

(TPL)

C. Collins -00206

1. EDP Systems Supervisor

(17V06)

D. Callejas -09007

1. Asst MGR Computer

Operations (11R22)

D. Moran -00173

1. Electronic Computer

Operator (17V06)

F. Nazaire -00174

1 Research Analyst II

(10R20)

F. Clarke -00189

PROGRAMMING/NETWORKING

1. EDP Programmer V

(TPL)

B. Leary -00125

2. EDP Programmer IV

(TPL)

O. Goldberg -00204

* -00205

2. EDP Analyst III

(TPL)

H. Kupets I -00197

M. Drury -00126

1. Accountant V

(14R01)

J. Endres -00149

1. Accountant IV

(12R01)

D. Arnold -09063

1. Business MGT.

Specialist (12R01)

D. Lentini -00142

2. Accountant III's

(10R01)

B. Kelly -00148

D. Cavanaugh -00130

6. Accountant II's

(08R01)

C. Marcial -00108

J. Poteau -00146

R. Ponnudurai -00147

C. Emerho -00002

S. Whittle -09055

J. Scott -00157

1. Admin. Asst. I

(07R02)

J. Casal -00188

Contract Specialist

II (09R02)

E. Granberry 00183

Contract Specialist I

(06R02)

J. Haynes -00131

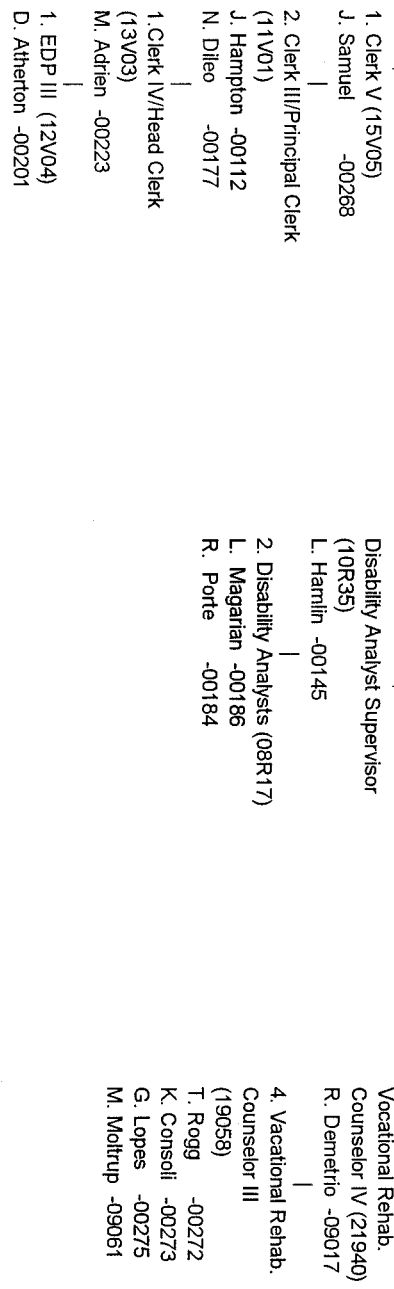
Positions Filled 37 Vacancies 2 Total 39

38

OFFICE OF EDUCATION AND REHABILITATION

Director (06MAD)
R. Demetrio -00161
(Acting)

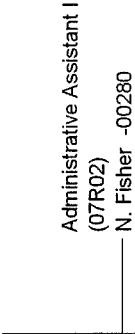
Administrative Assistant II
(09R01)
B. Mann -00152



Positions Filled 14 Vacancies 1 Total 15

OFFICE OF INSURANCE

Director (05MAD)
Richard Lundregan -00281



Self Insurance Administrator
(03MAD)
Frank Janas -00327

1. Research Analyst II
(10R20)

M. Owen -00245

1. Clerk V (15V05)
T. Finneran -00194

1. Clerk III/Principal Clerk
(11V01)

-09044

1. Steno II/Sr. Clerk
(10V12)
S. Fisher -00133

1. EDP III (12V04)
M. Catalano -00074

Positions Filled 7 Vacancies 1 Total 8

OFFICE OF INVESTIGATIONS

Investigation Manager (06MAD)
James O'Dea -09016

Research Analyst I
(09R18)
P. Allosso -00244

Administrative Assistant II
(09R01)
J. Parziale -00332

2 Administrative Secretary
(15V01)
L. Battista -00216
R. Callahan -00305

Chief Investigator (20V01)
J. Zimini -00020

9 Investigators (18V07)
J. Iandolo -00063
S. Mohan -00059
D. Edebiri -00055
M. Moschella -00056
E. Faretti -00060
W. Taupier -00061
S. Riley -00057
R. Danforth -00282
J. Beauregard -00058

Positions Filled 15 Vacancies 0 Total 15

OFFICE OF PERSONNEL

Director (05MAD)
Alice Crotty -00016

1. Personnel Officer I
(11R31)
M. Pesantes -00155

1. Program Coordinator I
(10R38)
M. Guerin -09037

1. ClerkIV (15V05)
P. Beard -09038

Positions Filled	4	Vacancies	0	Total	4
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OFFICE OF SAFETY

Director (02MPM)
James Hayes -00237

1. Industrial Safety &
Health Inspector III
(23Y10)

T. Carroll -00235

1. EDP III (12V04)
N. Reyes -00200

Positions Filled 3 Vacancies 0 Total 3

DIA REGIONAL OFFICES

FALL RIVER OFFICE

Manager (04MPM)
Henry Mastey -00240

1. Administrative Assistant I (07R02)
M. Quintal -00226

4. Administrative Judges (09MAD)
J. McLaughlin -00166
J. Cox -00164
W. Long -09025
* -00004

2. Review Examiner I (12R14)
C. Cox -00247
J. Felz -00252

2. Voc. Rehab. Counselor III (19058)
A. Gonsales -00276
U. Maranhans -00279

1. Disability Analyst (08R17)
P. Dowd -09057

4. Administrative Sec. (15V01)
L. Baptiste -00025
F. Moniz -00232
D. Tripp -00218
D. Briggs -00221

3. Hearing Stenographers (17V09)
B. Gomes -00046
J. Doherty -09002
T. Parker -00040

1. Clerk III/Principal Clerk (11V01)
* -09041

1. EDP III (12V04)
J. Jones -00202

LAWRENCE OFFICE

Manager (04MPM)
L. Connolly -00238

1. Administrative Assistant I (07R02)
J. Chapman -00228

2. Administrative Judges (09MAD)
R. Heffernan -00014
J. LaMothe -00010

1. Review Examiner II (14R10)
P. Whelton -00254

1. Review Examiner I (12R14)
G. Ramirez -00246

1. Voc. Rehab. Counselor III (19058)
I. Gerrish -00271

2. Administrative Sec. (15V01)
K. Cunningham -00311
B. Ciancetta -00308

2. Hearing Stenographers (17V09)
G. Signorelli -00031
T. O'Keefe -00315

SPRINGFIELD OFFICE

Manager (04MPM)
Marc Joyce -00239

1. Administrative Assistant I (07R02)
M. Sullivan -00029

3. Administrative Judges (09MAD)
J. St. Amand -00007
B. Murphy -09024
D. Chivers -00168

2. Review Examiner II's (14R10)
N. Hicks -00257
T. Sullivan -00261

1. Voc. Rehab. Counselor IV(21940)
E. Baigier -09060

1. Voc. Rehab. Counselor III (19058)
R. Fitzgerald -00274

1. Disability Analyst (08R17)
G. Urbina -09059

3. Administrative Sec. (15V01)
G. Gosselin -00028
M. Woodfine -00224
* -09028

3. Hearing Stenographers (17V05)
N. Whitley -00047
M. Allen -00050
L. King -00037 (part-time)

1. Clerk III/Principal Clerk (11V01)
C. Callahan -X0015

1. EDP III (12V04)
L. Beaudry -00080

WORCESTER OFFICE

Manager (04MPM)
Leonard Gabrila -00241

1. Administrative Assistant I (07R02)
C. Rafferty -00225

3. Administrative Judges (09MAD)
T. Merlo -00012
J. Constantino -00006
S. Sumner -00011

3. Review Examiner I (12R14)
D. Candia -00249
J. Brunelle -00251
W. Trybulski -00248

2. Voc. Rehab. Counselor III (19058)
K. Fleming -00270
D. Thibault -00277

1. Disability Analyst (08R17)
L. Chenevert -09058

4. Administrative Sec. (15V01)
P. O'Mella -X0009
D. Miller -X0013
D. Layton -09031
P. Vincequere -09035

3. Hearing Stenographers (17V09)
B. Pike -00042
T. Valls -00034
C. Nalesnik -00035

Positions Filled 63 Vacancies 3 Total 66

TRUST FUND

Deputy Director (06MAD)

Priscilla Conant -09017

(Acting)

Manager (03MAD)

K. Bullock -09000

Administrative Assistant II
(09R01)
M. J. Henderson -09005

SUPPORT STAFF

1. Clerk V (15V05)

* -09012

2. Clerk IV/Head Clerk
(13V02)

J. Trulzi -09009

J. Lentini -09001

2. Accountant II's
(08R01)

B. Tisel -09006

N. Tsapatsaris -09007

6. Counsel II's (17R01)

P. Benitez-Perales -09010

P. Ingraham -09011

D. Andronico -09020

Y. Viera Cardoza -00022

M. Kelly -00023

D. Salvucci -09022

1. Paralegal (10R39)

A. Fortes -09021

4. Investigators (18V07)

T. Vincequere -09015

J. Silva -09013

J. Primeau -09014

A. Giovanucci -09016

2. Registered Nurse III
(03A16)

D. DiBella -09003

T. Clemente -09004

3. Claims Adjusters
(08R03)

K. Magnotta -09002

T. Allison -09018

J. Rudav -09019

Positions Filled 22

Vacancies 2

Total 24

LEGAL COUNSEL

Chief Legal Counsel
(08MPS)
Dino Theodore -00021
(Acting)

4. Counsel II (17R01)
J. Labadini -00328
* -00347
* -00087
* -00348

1. Paralegal (10R39)
E. Hausman -00086

1. Adm. Secretary (15V01)
A. Frederick -09051

Positions 4	Vacancies 3	Total 7
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HEALTH CARE SERVICES BOARD

Executive Director
(06MAD)
Robert Davis -00341

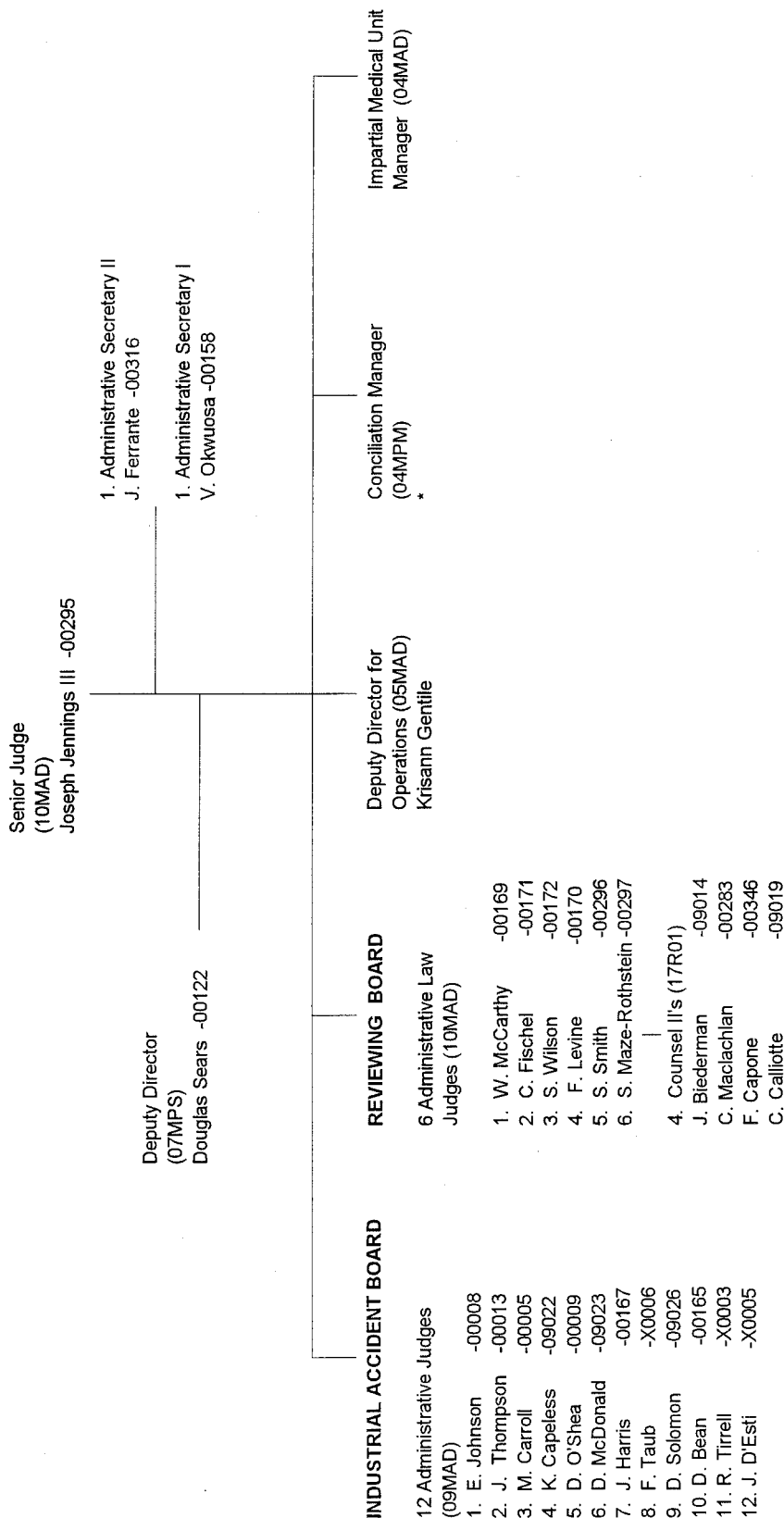
1. Counsel II (17R01)
T. Sternberg -09015
|
2. Research Analyst II
(10R20)
1. T. DeBoris -00344
2. H. Dalton -00342

Program Coordinator I
(10R38)
J. Freedman -00109
|
Disability Analyst I
(08R17)
S. Shea -00185

3 Administrative Secretary
(15V01)
1. * -X0010
2. V. Doctor -00212
3 L. Rogers -00227

Positions Filled 8 Vacancies 1 Total 9

DIVISION OF DISPUTE RESOLUTION



Positions Filled 26 Vacancies 0 Total 26

DIVISION OF DISPUTE RESOLUTION CONT

Deputy Director for
Operations (05MAD)
KrisAnn Gentile -09020

JUDICIAL SUPPORT	REVIEWING BOARD SECRETARIES (CONT)	DOCKETING UNIT	SCHEDULING UNIT	HEARING STENOGRAPHERS
Manager (02MAD) Deborah Pierre -09021 11 Administrative Secretaries (15V01) 1. N. Nunes -00213 2. * -00220 3. J. Marshall -00310 4. K. Wallace -00304 5. D. Urqhart -09034 6. T. Thompson -00219 7. W. Ferebee -00306 8. C. Long -00211 9. L. Jones -00234 10. P. Brown -00230 11. J. Cruickshank -00214 12. S. McQuarrie -00119	Manager (02MAD) Cont 6. Administrative Secretaries (15V01) 1. M. Crosby -09033 2. H. Houlder -00233 3. A. Tainter -00229 4. K. Ivers -00307 5. C. Shidler -09030 6. L. Kuntamukkala -00309	1. Paralegal (10R39) M. Fitzpatrick -09046 2. Clerk IV/Head Clerk (13V02) T. Courage -00222 M. Bernal -09036 1. Clerk III/Principal Clerk (11V01) P. Lando -00136	1. Paralegal (10R39) M. Flaherty -09047 2. Clerk IV/Head Clerk (13V02) A. Porfido -00210 J. Dapsys -09027 1. EDP III (12V04) L. Soto -00121	Manager (02MAD) Nancy Ramella -00038 20. Hearing Stenographers (17V09) A. Lagere -00036 M. LaRose -00043 K. DeGregorio -00049 L. Verrochi -00030 M. Flaherty -00048 B. O'Brien -00044 L. Person -00039 P. Phelan -00041 D. Washington -00045 L. Sutera -00052 L. Brown -00053 D. Golden -00054 P. Foley -00051 P. Nelson -00037 P. Finelli -00313 C. Marquis -00314 J. Luongo -00032 S. Hayes -00312 S. Gildea -00128 * -00129

Positions Filled 47 Vacancies 2 Total 49

DIVISION OF DISPUTE RESOLUTION CON'T

SENIOR JUDGE

CONCILIATION UNIT

Conciliation Manager (06MPM)
* -00242

IMPARTIAL MEDICAL UNIT

Impartial Unit Manager (04MAD)
Kathleen White -00326

SUPPORT STAFF

1. Administrative Asst. II
(09R01)
S. Perez -00203

1. Clerk IV/Head Clerk (13V02)
M. Bell -09039

CONCILIATORS

7. Review Examiner II
(14R10)
S. Conte -00256
K. Walsh -00258
N. Mann -00259
J. Runkal -00260
C. Rubbico -00255
L. Delaney -00263
C. Casella -00265

1. Review Examiner I
(12R14)
S. DeMarco -00253

1. Accountant II (08R01)
E. Ruiz -00317

1. Accountant I (07R02)
C. Bynoe -00330

2. Administrative Sec (15V01)
J. Faiella -00231
B. Lauzon -00215

1. Administrative Assistant I
(07R02)
E. Smith -00321

6. Clerk V's (15V05)
D. French -00318
D. Weaver -00320
M. Sheppard -00323
L. Fitzpatrick -00324
V. Blanchard -00325
J. Keogh -00190

Positions Filled 22 Vacancies 1 Total 23

ADVISORY COUNSEL

Executive Director (06MAD)
Matthew Chafe -00160

1. Research Analyst II (10R20)
A. Burton -09064

1. Paralegal (10R39)
A. Helgran -00243

Positions Filled 3 Vacancies 0 Total 3

(DIA) POSITIONS FILLED 294	VACANCIES 16	TOTAL 310
(T F) POSITIONS FILLED 22	VACANCIES 2	TOTAL 24

APPENDIX O

COLLECTIONS AND EXPENDITURES REPORT - FISCAL YEAR 1998

<i>SPECIAL FUND</i>	<i>FY'98</i>	<i>FY'97</i>	<i>FY'96</i>	<i>FY'95</i>	<i>FY'94</i>
<u>COLLECTIONS</u>					
INTEREST	931,367	945,546	998,971	585,191	365,817
ASSESSMENT	14,143,523	14,518,007	16,915,362	21,084,055	17,537,534
LESS RET. CHECKS	0	0	(26,640)	(44)	0
ADJUSTMENTS			0	(3,241)	
LESS REFUNDS	(10,600)	(12,825)	(67,265)	(10,354)	(98,514)
SUB-TOTAL	14,132,923	14,505,182	16,821,457	21,070,416	17,439,020
FILING FEES	3,698,202	3,974,703	3,970,484	3,281,447	4,744,199
COLLECTION FEE	(4,429)	(33,414)	(16,205)	(10,354)	
LESS RET. CHECKS	(2,276)	(3,228)	(80,608)	(2,566)	(4,447)
LESS REFUNDS	(4,497)	(3,721)	(4,579)	(3,014)	(5,192)
SUB-TOTAL	3,687,000	3,934,340	3,869,092	3,805,513	4,734,560
1ST REPORT FINES	284,457	391,801	377,109	665,226	402,442
LESS COLLECTION FEE	(4,231)	(24,033)	(12,072)	(9,218)	
LESS RET. CHECKS	(200)	(1,900)	(700)	(1,200)	(300)
LESS REFUNDS	(400)	(600)	(500)	(1,500)	(2,200)
SUB-TOTAL	279,626	365,268	363,837	653,308	399,942
STOP WORK ORDERS	655,233	432,640	292,175		
LESS REFUNDS	0	(225)			
LESS BAD CHECKS	(59,718)	(11,322)	(3,600)		
COLLECTION FEE	(73,660)	(9,180)	(2,460)		
SUB-TOTAL	521,855	411,913	286,115		
LATE ASSESS. FINES	42,422	50,350	97,865	25,701	33,822
STOP WORK ORDERS			see above	370,271	166,600
SEC. 7 & 14 FINES	14,000	5,018	5,118	10,400	0
MISCELLANEOUS	19,876	19,681	22,899	12,876	7,867
LESS REFUND SEC.7 FINE	(3,900)				
SUB-TOTAL	72,398	75,049	125,882	419,248	208,289
TOTAL COLLECTIONS	19,625,169	20,237,298	22,465,354	26,533,676	23,147,628
BALANCE BRGT FWD	11,836,705	13,724,400	12,044,652	6,015,882	3,035,890
TOTAL	31,461,874	33,961,698	34,510,006	32,549,558	26,183,518
LESS EXPENDITURES	(20,546,414)	(22,124,993)	(20,785,606)	(20,504,906)	(20,167,636)
BALANCE	10,915,460	11,836,705	13,724,400	12,044,652	6,015,882
<u>EXPENDITURES</u>					
SALARIES	12,461,842	12,675,242	11,966,331	11,432,627	10,984,604
FRINGE BENEFITS	3,595,185	3,661,402	3,703,858	3,613,307	3,513,989
INDIRECT COSTS	366,570	526,447	498,563	501,84170	578,985
NON-PERSONNEL COSTS	4,079,325	5,235,003	4,613,724	4,954,835	5,093,478
FY'96 ADJUSTMENT		26,899			
PRIOR YEAR DEFICIENCY			3,130		
IP INDIRECT-EX	43,492				
SUB-TOTAL	20,546,414	22,124,993	20,785,606	20,502,616	20,171,056
misc.				2,290	(3,420)
TOTAL EXPENDITURES	20,546,414	22,124,993	20,785,606	20,504,906	20,167,636

COLLECTIONS AND EXPENDITURES REPORT - FISCAL YEAR 1998

<i>PUBLIC TRUST</i>	<i>FY'98</i>	<i>FY'97</i>	<i>FY'96</i>	<i>FY'95</i>	<i>FY'94</i>
<u>COLLECTIONS</u>					
INTEREST		0	0	0	53,222
SECTION 30H		0	0	4,192	0
ASSESSMENTS	2,810,405	2,493,610	2,064,334	1,419,799	819,613
REFUNDS		(7,834)	(46,712)	(9,024)	(93)
BD CHECKS	(12,133)				
TOTAL ASSESSMENTS	2,798,272	2,485,776	2,017,622	1,410,775	819,520
TOTAL COLLECTIONS	2,798,272	2,485,776	2,017,622	1,414,967	872,742
BALANCE BRGT FWD	415,444	202,743	167,910	285,328	2,291,964
TOTAL	3,213,716	2,688,519	2,185,532	1,700,295	3,164,706
LESS EXPENDITURES	(3,210,638)	(2,273,075)	(1,982,790)	(1,532,385)	(2,879,379)
BALANCE	3,078	415,444	202,742	167,910	285,327
<u>EXPENDITURES</u>					
RR COLAS	2,764,902	1,910,048	1,779,911	1,514,040	2,621,503
OEVR sec 30H			0	0	0
RR SEC. 37	445,736	363,027	142,513	18,345	254,676
RR LATENCY CLAIMS	0	0	0	0	3,200
RR REHAB	0	0	366		
SHELBY CLAIMS			60,000		
MM IME SEC 37	0	0	0		
TOTAL EXPENDITURES	3,210,638	2,273,075	1,982,790	1,532,385	2,879,379

<i>PRIVATE TRUST</i>	<i>FY'98</i>	<i>FY'97</i>	<i>FY'96</i>	<i>FY'95</i>	<i>FY'94</i>
<u>COLLECTIONS</u>					
INTEREST	468,719	626,082	1,390,938	620,028	354,842
ASSESSMENTS	43,554,841	38,664,243	33,891,287	30,147,213	28,974,039
LESS RET. CHECKS	0	0	(6,956)	(2,129)	0
ADJUSTMENTS			0	(92,088)	
LESS REFUNDS	(13,060)	(30,513)	(151,983)	(5,285)	(160,718)
SUB-TOTAL	43,541,781	38,633,730	33,732,348	30,047,711	28,813,321
REIMBURSEMENTS	1,255,128	1,673,509	1,346,814	1,129,709	1,029,263
PLUS ADJUSTMENTS			0	95,899	
LESS COLLECTION FEE	0	(1,739)	(74,462)	(23,739)	
LESS ADJUST. COLL. FEE				(3,810)	
RET. CHECK	(1,733)	(18,109)	(5,588)	(4,772)	(200)
REFUNDS	0	(6,414)	(1,548)		
SUB-TOTAL	1,253,395	1,647,247	1,265,216	1,193,287	1,029,063
MISC.		0	18,989		
SEC. 30 H	9,386	0	8,000	54,215	41,842
TOTAL COLLECTIONS	45,273,281	40,907,059	36,415,491	31,915,241	30,239,068
BALANCE BRGT FWD	7,895,008	6,567,009	12,588,262	12,363,485	7,588,112
TOTAL	53,168,289	47,474,068	49,003,753	44,278,726	37,827,180
LESS EXPENDITURES	(42,762,666)	(39,579,060)	(42,436,743)	(31,690,464)	(25,463,695)
BALANCE	10,405,623	7,895,008	6,567,010	12,588,262	12,363,485

COLLECTIONS AND EXPENDITURES REPORT - FISCAL YEAR 1998

EXPENDITURES	FY'98	FY'97	FY'96	FY'95	FY'94
RR SEC. 34	758,066	710,675	1,445,378	2,646,319	2,591,989
RR SEC. 35	652,752	699,467	828,384	750,064	795,556
RR LUMP SUM	711,594	1,180,308	2,112,194	1,575,454	1,373,464
RR SEC. 36 *	138,693	73,236	342,590	182,747	484,297
RR SEC. 31	120,908	106,268	93,383	69,115	109,928
RR SEC. 34, PERM. TOTAL	177,892	125,571	32,234		
RR COLA ADJ	113,576	113,192	100,838	123,267	12,459
RR EE MEDICAL REIMB.	59,556	48,911	49,961	64,091	29,158
RR EE TRAVEL	866	194	980	2,682	5,627
RR EE MISC. EXPENSE	0	0	669	32,638	
RR EE BOOKS & SUPPLIES	0	0	210	176	0
RR FUNERAL EXPENSES	0	0	4,000	480	8,000
RR VETERANS SERVICES	1,000	0	0	1,522	4,690
RR LEGAL FEES	288,070	364,741	725,505	499,328	716,184
RR LEGAL EXPENSES	31,934	44,299	66,294	44,002	72,862
RR LEGAL MISC. / OTHER	8,197	8,489			
RR MEDICAL EXPENSES	0	953	4,899	1,463,797	1,797,948
RR REHAB SERVICES	8,957	11,804	16,031	47,893	5,172
RR REHAB. SERV. TRAVEL	199	398	613	1,319	323
RR LABOR MARKET STUDY	19,946	20,076	26,142		
RR REHAB (OLD)	654	1,190			
RR MEDICAL	1,629,352	1,087,517	1,479,997		
RR MEDICAL RECORDS	1,584	1,992	315		
RR WELFARE LIENS	170,408	54,545	342,996	0	209,069
SUB-TOTAL RR	4,894,204	4,653,826	7,673,613	7,504,894	8,216,726
KK EQUIPMENT	0	0	20,995		
MM TUITION	0	1,644	6,403	940	2,828
SUB-TOTAL CLAIMANTS	4,894,204	4,655,470	7,701,011	7,505,834	8,219,554
<u>INSURERS</u>					
RR COLAS	18,008,554	13,701,773	11,844,247	12,741,936	10,924,588
RR SHELBY CLAIMS	595,938	1,844,665	6,723,487		
RR LATENCY SEC. 35	873,477	927,940	702,996	749,166	4,768,138
RR LEGAL FEE SEC. 35	126,800	165,445	163,488	113,783	
RR LEGAL EXP. SEC. 35	0	0	1,770		
RR SEC. 37	16,424,976	16,479,884	13,260,236	8,487,924	699,185
SUB-TOTAL INSURERS	36,029,745	33,119,707	32,696,224	22,092,809	16,391,911
TOTAL LEGAL	40,923,949	37,775,177	40,397,235	29,598,643	24,611,465
<u>OEVR</u>					
JJ IME CORP.	0	0	280	450	
MM TUITION	3,520	12,055	0	2,500	9,440
RR REHAB-30H	5,514	8,564	363	6,018	1,530
RR TRAVEL REHAB	229	308	0	114	
RR EE TRAVEL	262	0	0	0	0
RR EE BOOKS & SUPPLIES	4,727	402	0	194	0
SUB-TOTAL OEVR	14,252	21,329	643	9,276	10,970
TOTAL BENEFITS	42,762,666	37,796,506	40,397,878	29,607,919	24,622,435

COLLECTION AND EXPENDITURE REPORT - FISCAL YEAR 1998

EXPENDITURES DEFENSE OF THE FUND	FY'98	FY'97	FY'96	FY'95	FY'94
AA PERSONELL	830,029	744,871	579,854	495,141	306,588
AA OVERTIME	0	765	15,598		
SUB-TOTAL	830,029	745,636	595,452	495,141	306,588
DD FRINGE	240,327	211,276	180,849	151,436	100,412
DD UNIVERSAL HEALTH	391	640	650	624	155
DD MEDICARE	10,553	9,008	8,006	5,984	4,197
DD UNEMPLOYMENT	2,073	2,237	2,354		
SUB-TOTAL	253,344	223,161	191,859	158,044	104,764
BB TRAVEL	10,150	10,657	7,013	7,926	834
BB TRAINING/TUITION	170	1,325	4,690	1,035	110
BB PETTY CASH	30	50			
SUB-TOTAL	10,350	12,032	11,703	8,961	944
CC CONSULTANT		7,972	7,290		
EE MV RENTALS	271	57	800	69	542
EE ADVERTISING	0	430	482	0	355
EE BOOKS/SUPPLIES	11,457	20,586	59,868	364,826	2,914
EE PETTY CASH REIMB.		15	59	25	
EE IMPARTIAL APPEALS	17,300	16,900	19,580	19,125	10,575
EE CENTRAL REPRO.	0	0	500	1,240	
EE OMIS CHARGEBACK	4,600	6,681	9,713	3,999	
EE CONF. INCIDENTALS			54		
EE CELLULAR PHONES	905	829	1,083	2,454	
EE AT&T	71				
EE TELEPHONE & FAX	9,134				
EE POSTAGE	8,450				
EE INDIRECT COSTS REIMB.	33,709				
SUB-TOTAL	85,897	45,498	92,139	391,738	14,386
HH CONSULTANTS	151,209	276,030	598,532	358,301	191,494
SUB-TOTAL	151,209	276,030	598,532	358,301	191,494
JJ OPERATIONAL SERV.	295,302	386,539	457,853	244,357	48,309
SUB-TOTAL	295,302	386,539	457,853	244,357	48,309
GG BOSTON LEASE	146,846				
GG ELECTRICITY	6,460				
KK EQUIPMENT	0	26,054	16,060	221,438	19,270
LL ACTION TRANS., INC			620		
LL PRAXIS	6,300	6,396			
LL XEROX	6,627	4,730			
LL MOBIL COMM	36	39	24		
LL ORACLE	11,220				
LL SIMPLEX	102				
LL FAIRCHILD	1,517				
LL PYRAMID	2,702				
SUB-TOTAL	181,810	37,219	16,704	221,438	19,270

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COLLECTIONS AND EXPENDITURES REPORT - FISCAL YEAR 1998

EXPENDITURES DEFENSE OF THE FUND		FY'98	FY'97	FY'96	FY'95	FY'94
MM	IME'S IND.				0	0
	IME'S CORP.				142,461	144,505
	IME'S CORP. INT.				1,208	
	IME'S CORP. SEC. 37				42,748	
RR	PENALTIES SEC. 8	16,524	0	10,600	2,800	11,000
RR	BEARAK REPORTS		48,467	54,809	15,348	
RR	SECTION 50 INTEREST		0	1,924		
SUB-TOTAL		16,524	48,467	67,333	204,565	155,505
TOTAL DEFENSE OF FUND		1,824,465	1,782,554	2,038,865	2,082,545	841,260
TOTAL EXPENDITURES		44,587,131	39,579,060	42,436,743	31,690,464	25,463,695

* Stop work order fines transferred to Special Fund from Private Trust Fund in FY'94.