



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals

MINUTES
of
BOARD MEETING
Held on May 15, 2014
[Approved: July 10, 2014]

Meeting Location: Massachusetts Department of Environmental Protection
Northeast Regional Office
207B Lowell Street
Wilmington, MA

Prepared by: L. Read

List of Documents Used at the Meeting:

1. Agenda
 2. Draft Minutes of Meeting held on April 17, 2014
 3. Renewal Dockets #1, #2, #3, #4, and #5
 4. List of Action Items for LSP Board
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1. **Call to Order:** Benjamin Ericson called the meeting to order at approximately 1:55 p.m. Also present were David Austin, John Guswa, Debra Listernick, Robert Rein, Farooq Siddique, and James Smith. Gail Batchelder, Kathleen Campbell, and Kirk Franklin were absent. Staff members present were Beverly Coles-Roby, Lori Williamson, and Lynn Read. Also present were Wendy Rundle, Executive Director of the LSP Association (LSPA); and Wesley Stimpson of WES Associates.
 2. **Announcements:** Mr. Austin reported that his one-year term as a replacement appointment just ended, and he has submitted a letter asking to be re-appointed.
 3. **Agenda:** The Board members agreed to follow the draft agenda.
 4. **Minutes of Meeting Held on April 17, 2014:** The members present reviewed the draft minutes of the meeting of the Board held on April 17, 2014. Ms. Listernick requested that the address of the April meeting be corrected, and a request was made that the letter "A" be added to the list of applicants in item 6 whom the Application Review Panel recommended be Approved to take the examination. Mr. Ericson made a correction to the description of the votes taken in Item 9B, Exam Committee. **A motion was made and seconded to approve the April 17, 2014 minutes as amended. The motion passed unanimously.**

5. **Regulations Committee:** Ms. Coles-Roby said the work of this committee is performed in parts by its members, She said she and Ms. Listernick are working on regulations governing the Board’s disciplinary process. She said they reviewed comments from the LSPA and a June 22, 2006 letter from the LSPA to the Board chair, and they will present written recommendations at a later meeting. Mr. Ericson reported that he and Dr. Batchelder are working on the regulations governing applications for the LSP license, including the definitions of Practical Experience and Waste Site Cleanup Decision Making Experience, and they will circulate recommended amendments to these regulations. Ms. Coles-Roby reported that Ms. Campbell is working on regulations regarding Continuing Education. She also said the Alternative Learning Format (“ALF”) Committee will make written recommendations, as reported during the Continuing Education Committee meeting today. **Ms. Coles-Roby asked members of the Regulations Committee to send her their reports for Agendas of upcoming meetings.**

Dr. Guswa asked what the process is for changing the Board’s regulations. Ms. Coles-Roby said it is a long process in which draft regulations are promulgated for public comment. Mr. Ericson said he would like the Board to finish its proposed regulations during the Board’s meetings this summer, and publish them for public comment in the fall, so that they would be finished during Governor Patrick’s administration. Mr. Ericson said that the Executive Office of Energy and Environmental Affairs (“EOEEA”) must approve prepare a consolidated package of proposed amendments, and he will push for approval.

6. **A-B. Decisions Regarding Licensing of Applicants:** The staff presented the following Application Docket:

ID #	Applicant Name/Company Name	ARP #	REC.
1993	Michael J. Robinson	259	A

Mr. Ericson asked the ARP to describe briefly their reasons for recommending Mr. Robinson for approval. Ms. Listernick said his application was very strong, with more than 17 years of Total Professional Experience, strong recommendations from his supervisors, and complex projects that he managed from site characterization through remediation. **A motion was made and seconded to accept the recommendation from Application Review Panel #259 that the application submitted by Michael J. Robinson be approved and that he be found eligible to take the exam. The motion was approved unanimously.**

C. **Application Committee:** Mr. Austin and Ms. Coles-Roby said that on May 19, 2014, the LSPA will hold a panel discussion for potential LSP applicants, and they will participate as panelists.

7. License Renewal Applications:

A. Renewal Dockets. The staff presented the following License Renewal Dockets:

Renewal Docket #1

Renewal Date: April 30, 2014

New Renewal Date: April 30, 2017

Has completed all requirements for renewal:

	LSP #	First	Middle	Last
1	1006	Kevin	J	Scully
2	1707	Chester		Myers
3	2352	Samuel		Farnsworth
4	1309	Peter	J	Levesque
5	6597	Debra		Stake
6	8978	Jeffrey	T	Mosholder
8	3837	Stephen	W	Smith
9	7812	Jonathan	D	Kitchen
10	7675	Martin	F	Hilfinger
11	5895	Brian	A	Emery
12	4129	Michele		Paul
13	3477	Michael		Farrell
14	5661	Kimberly		Longridge
15	4757	Karen		Brody
16	1510	Jeffrey	A	Nangle

Renewal Docket #2

Renewal Date: January 30, 2014

New Renewal Date: January 30, 2017

Completed requirements within 90-day extension:

	LSP #	First	Middle	Last
1	6054	James	K	Barrett
2	7893	Mark		Nelson
3	6544	Cedwyn		Morgan
4	3742	Michael	F	Dacey
5	5438	Paul		Hughes
6	9056	David	A	Maclean
7	3063	Richard		Cushing
8	6423	John		McTigue

Minutes of LSP Board Meeting, May 15, 2014

	LSP #	First	Middle	Last
9	2196	John	C	Drobinski
10	2242	Richard	P	Standish
11	3452	Mike		DeRosa
12	6314	R	Duff	Collins
13	6039	Dennis		D'Amore
14	1008	Richard		Stromberg
15	1984	Simon	B	Thomas
16	1217	Joseph		Landyn
17	5326	Joseph	G	Engels
18	4078	Michael	J	Pierdinock
19	2093	William	R	Hoyerman
20	5483	James	P	Murphy
21	3722	David		Thompson
22	2890	Lawrence	E	Kahrs
23	6746	Joseph	P	Vitale
24	5309	Alvin	J	Snyder III
25	9380	Alistair		MacDonald
26	9763	Lawrence		Lessard
27	4667	Marcia	J	Berger
28	7212	Thomas		Williamson, Jr
29	2413	Frank	S	Vetere
30	4620	Peter	E	Nangeroni

Renewal Docket #3

Old Renewal Date: October 30, 2013

New Renewal Date: July 30, 2017

License expired on October 30, 2013, for lack of credits.
 Individual has completed renewal requirements within
 1-year deadline and is now eligible for active status:

LSP #	LSP Name
2248	Michael Zylich

Renewal Docket #4

Old Renewal Date: July 30, 2013

New Renewal Date: July 30, 2017

License expired on July 30, 2013, for lack of credits.
Individual has completed renewal requirements within
1-year deadline and is now eligible for active status:

LSP #	LSP Name
6364	Christophe M. Henry

A motion was made and seconded to renew the licenses of the LSPs on Renewal Dockets #1, #2, #3, and #4 for the three-year periods ending on the dates indicated. The motion was approved unanimously.

Renewal Docket #5

Renewal Date: April 30, 2014

Extension Date: July 29, 2014

Have requested a 90-day extension:

	LSP #	LSP Name
1	7326	Andrew T. Donoghue
2	7609	Janice Derby
3	1404	Stewart Mountain
4	2152	Alan D. Hanscom
5	4839	Catherine Eby

A motion was made and seconded to grant the LSP on Renewal Docket #5 a 90-day extension. The motion was approved unanimously.

B. Other Renewal-related Matters. The staff reported that no waiver requests were received since the previous meeting, and there were no other renewal-related matters.

8. Other Licensing-Related Matters:

A. New Panel Assignments and Scheduling. The following Board members were assigned to Application Review Panel # 260: Mr. Austin, Mr. Siddique, and Mr. Ericson. Mr. Ericson said he is unable to attend the Board's next scheduled meeting on June 19, 2014, when the ARP would usually meet, and he requested that the meeting be postponed to allow him as Board chair to attend. The members present discussed that a postponement of the next meeting would not affect the two applicants for this ARP #260, because even the original date of June 19, 2014 for the next Board meeting would be after the May-June administration of the exam. **The members present decided that the next Board meeting would be postponed to July 10, 2014.**

B. Appeals Status Report. There were no pending appeals of any denials by the Board of license applications.

C. Inactive Status Report. The staff reported that the following LSPs are currently on Inactive Status:

LSP Number	License Status Date	License Status	Last Name	First Name
9282	January 3, 2013	Inactive	Welsh	Mark
2349	January 30, 2014	Inactive	Howell	Deborah
9090	January 30, 2014	Inactive	McCreery	Charles

D. Total Number of Active LSPs. As reported in the Agenda, the total number of Active LSPs was 562 as of May 6, 2014.

9. Examinations:

A. Dates of Next Exam: Ms. Coles-Roby said that the dates of the next exam will be May 28, 2014, June 4, 2014, and June 11, 2014, and there are a few seats still available.

B. Exam Committee: Ms. Coles-Roby said a psychometrician has not yet been engaged, but the committee is still on schedule to **engage a psychometrician and meet with them in September, hold a cut-score workshop in October, and complete the cut score and administer the exam in November.** She said the Committee members have worked very hard, made a lot of progress, are on schedule, and have been very faithful in attending the regular meetings.

C. Exam Challenge: Ms. Coles-Roby reported that the subcommittee addressing exam challenges has not yet received information requested from MassDEP. The members present discussed the need for the information about examinees' answers to the challenged questions.

10. Continuing Education Committee Report:

A-B. Report on Course and Conference Approval Requests. Dr. Guswa reported that the Committee met earlier in the day and made the following course recommendations to the Board:

- a. NGWA: *Combined Remedies: The Time Has Come* (5.25 Technical credits April 23, 2014, CDM Smith Headquarters, Cambridge, MA).
Committee Recommendation: **Approve**

- b. ARCADIS: Monitored Natural Attenuation Training (5.5 Technical credits Location and Date TBD).
Committee Recommendation: **Approve, subject to confirmation of (1) length of each presentation, (2) date, time, location of each course, and (3) attendees attend all six presentations**

- c. ARCADIS: Air Sparging & Soil Vapor Extraction (5.5 Technical credits Location and Date TBD).
Committee Recommendation: **Approve, subject to confirmation of (1) length of each presentation, (2) date, time, location of each course, and (3) attendees attend all six presentations**

- d. LSPA: Introduction to Environmental Forensics of Organic Chemicals: Survey of Applications, Approaches, Capabilities, and Limitations (8 Technical credits Fall/Winter 2014, Greater Boston Metro Area).
Committee Recommendation: **Approve, subject to confirmation of date, time, and location**

A motion was made and seconded to accept the Continuing Education Committee's recommendations. The motion passed unanimously.

Other Business: None.

- 11. **Professional Conduct Committee:** The Board agreed to forego a Professional Conduct Committee report, because all the Board members present at this meeting were also present at the meeting of the Professional Conduct Committee held earlier in the day.

- 12. **Website Update:** Ms. Coles-Roby said the Board's redesigned website is now active and has replaced the Board's former website, and she demonstrated the new website. She said that creating online functions for license applications and renewals and payment of fees is separate from re-designing the website, and will require a longer time to implement.

- 13. **Other Business**
 - A. **LSPA News Topic:** Ms. Coles-Roby said the Board's new website would be a good topic for the LSPA Newsletter, and she will draft an article as soon as time permits.

 - B. **Action Items List:** Ms. Read distributed an updated Action Items List.

- 14. **Future Meetings:** As discussed in Item 8.A above, the Board's next meeting will be on July 10, 2014, in the Southeast Regional Office of MassDEP in Lakeville.

- 17. **Adjournment:** **A motion was made and seconded to adjourn, and by unanimous vote, the Board meeting was adjourned at approximately 2:55 p.m.**