

## Frequently Asked Questions Regarding Small Generation Units (< 25 kW) Applying for Assurances of Qualification

### What is the purpose of an Assurance of Qualification?

An Assurance of Qualification allows for a system to reserve capacity under the Solar Carve-out II Program Capacity Cap (SREC II Cap) prior to it being interconnected.

### Can a system less than 25 kW apply for an Assurance of Qualification?

Yes, as long as a system has the necessary documents and information, any system may apply to receive an Assurance of Qualification.

### How does a system apply for an Assurance of Qualification?

The Assurance of Qualification application is the same as the Statement of Qualification application, with fewer required fields. The necessary fields for an Assurance of Qualification application to be deemed complete are as follows:

1. Site Information
2. System Capacity
3. Market Sector Qualification
4. Owner and Applicant Contact Information
5. Signed Interconnection Service Agreement
6. Proof of Site Control
7. Non-ministerial Permits (if necessary)
8. Certification by the Authorized Representative
9. REC Services Agreement (if using an aggregator)

### What documents are required for an Assurance of Qualification for a small generation unit?

**Proof of site control:** This can be a contract between the homeowner and the installer or system owner, a tax document/document from the town's assessor's office showing the system owner is also the homeowner, or any other documentation deemed satisfactory by DOER.

**Interconnection Service Agreement:** This can be a Simplified Interconnection Application signed and dated by the utility, an Approval to Install letter/email from the utility, or any other documentation deemed satisfactory by DOER. All documentation must include the site address and the date the letter/email was issued.

**Non-Ministerial Permits:** Any necessary permits, excluding building/electrical permits.

**How are systems notified when they become qualified?**

Once a system is granted an Assurance of Qualification its status in the PTS queue will change to “Qualified.” The GIS Account Owner on file for the application will also receive an email that contains the official Assurance of Qualification document.

**How long is an Assurance of Qualification valid?**

A project has nine months from the day it receives an Assurance of Qualification to be constructed. At the end of the nine month reservation period, the applicant must supply the Authorization to Interconnect document from the utility, the signed Certificate of Completion, or demonstrate that a wiring inspection for the system has been scheduled within a reasonable time frame. If at the end of nine months the system does not meet these criteria, an applicant may submit a new application, which will be placed at the end of the queue.

**Once a system is built how does it apply for a Statement of Qualification?**

Once a system is complete and has been granted permission to operate by the utility the applicant must return to online application that has been marked as “Qualified” and complete all the remaining fields, as well as attach the Authorization to Interconnect letter from the utility and, if necessary, a REC Services Agreement. The applicant may then resubmit the application and it will be reviewed for completeness by DOER. Assuming it is complete, it will be marked as “Approved,” signifying that it has received a Statement of Qualification.

**Can an applicant change information on the Assurance of Qualification when they resubmit for the Statement of Qualification?**

An applicant cannot change the site information, or the Market Sector after a system has been issued an Assurance of Qualification. While decreasing a system’s capacity is permitted, a system’s capacity may only be increased provided there is space available under the SREC II Cap. It is permissible to change the contact information, equipment information, orientation information, or other installation information.