



COMMONWEALTH OF MASSACHUSETTS
**Board of Registration
of
Hazardous Waste Site Cleanup Professionals**

ONE WINTER STREET, 3rd Floor
BOSTON, MA 02108
PHONE: (617) 556-1091 FAX: (617) 292-5872

PROFESSIONAL CONDUCT COMMITTEE

Minutes of Meeting on May 15, 2014

[Approved on July 10, 2014]

Prepared by: Lynn P. Read

Meeting Location: Northeast Regional Office,
Massachusetts Department of Environmental Protection (MassDEP)
205B Lowell Street
Wilmington, MA

List of Documents Used at the Meeting:

1. Agenda
2. Draft Minutes of Meeting on April 17, 2014
3. Active Case List

- 1. Call to Order:** Benjamin Ericson called the meeting to order at approximately 1:24 p.m. Also present were David Austin, John Guswa, Debra Listernick, Robert Rein, Farooq Siddique, and James Smith. Gail Batchelder, Kathleen Campbell, and Kirk Franklin were absent. Staff members present were Beverly Coles-Roby, Lori Williamson, and Lynn Read. Also present were Wendy Rundle, Executive Director of the LSP Association (LSPA); and Wesley Stimpson of WES Associates.
- 2. Minutes of Meeting Held on April 17, 2014:** The draft minutes of the meeting held on April 17, 2014, were discussed. Ms. Read made corrections to the description of the report of Screening Team 13C-03. Mr. Siddique asked what the procedure is for reviewing information about LSP#3 in this case, given that LSP#3 would not have a chance to submit information to the Screening Team. Ms. Read said no complaint has been filed against LSP#3, unlike the other LSPs in Complaint No. 13C-03. She said the Screening Team would review the available information and make a recommendation to the Committee only whether or not a complaint should be opened against LSP#3. Ms. Read said if a complaint were opened, LSP#3 would have an opportunity to file an answer and relevant information for the Board to consider. The members present discussed that if a complaint is opened against LSP#3, he or she would receive the same due process as any other LSP named in a complaint to the Board. **A motion was made and seconded to approve the April 17, 2014 minutes as amended, and the motion passed unanimously.**

3. Old Business

Status of Complaint Review Teams & Active Case Table

At Mr. Ericson's request, each Complaint Review Team (CRT) reported on progress made since the April meeting.

4. New Business

Possible Co-Chair for Professional Conduct Committee: Mr. Ericson reported that he had suggested to Mr. Franklin that the Professional Conduct Committee appoint a co-chair to serve with Mr. Franklin. Mr. Ericson said that having a co-chair could help the committee address issues of succession and planning, and he said Mr. Franklin agreed it would be a good idea. The members present discussed that it could be beneficial for the Committee to have two co-chairs. Mr. Smith volunteered to serve as co-chair with Mr. Franklin, and the members present thanked him and said they would agree to appoint him. **Mr. Ericson said the committee would vote on the appointment of a co-chair at the next meeting, and any other members can let Mr. Ericson know if they are interested in serving as co-chair of the Professional Conduct Committee.**

6. Future Meetings

The Committee will next meet on July 10, 2014, at the Southeast Regional Office of MassDEP in Lakeville.

7. Adjournment: The meeting was adjourned at approximately 1:42 p.m.