HURRICANE PREPAREDNESS PLAN
Marina/Yacht Club/Municipal Anchorage

THIS COULD BE YOUR POST-STORM SCENE
UNLESS YOU PREPARE NOW

Y N
Do you have a detailed storm preparation plan?

Y N
Is it posted for employees and customers?

Y N
Is it filed with a local government entity?

Y N
Has your plan been reviewed and approved by an appropriate evaluating agency?

Y N
Is your plan reviewed and revised yearly?

Y N
Is your major storm insurance in force?

Y N
Are there other anchorages/docks/facilities which could break up and wash down on you?

Y N
Do they have a good PLAN? (If not, this is your greatest priority and "NOW" task!)

Y N
Do you have a "public" radio (VHF) tuned to weather broadcasts?

Y N
Do you have a detailed mooring chart showing: size, location, type, chain size, chain length and pennant? (see over)

Y N
Does that chart show maximum size/type boat allowed at each mooring?

Y N
Is the standard scope sufficient to handle a 10' surge?

Y N
If the answer to the above is NO, do you have a plan for "thinning out" boat concentration and increasing scope?

Y N
Do you have detailed information on all boats which are permanently on each mooring? (size, type, weight, data on owner, contact and alternate)

Y N
Is this data in your hurricane plan?

Y N
Have you posted a list of priority haul-outs and time schedule for same?

FACILITY CHECK

Y N
Do all of your docks (waterfront) utilities have a quick shut-off above flood plain level? (water, sewer, electric, phone)

Y N
Are all of your docks attached to pilings which can handle 10' surge above the normal "moon" high tides?

Y N
Do all of your ramps adjust equally to above?

Y N
Do you have a plan and contract for removal of small boats to "quick" storage?

Y N
Do you have "high and dry" space for storage of boats, as well as cars and equipment...above flood plain?

Y N
Do you have "above flood plain" storage for: all customer and business records? all parts and sales stock? machinery, motors, electric equipment, etc?

Y N
Do you have emergency power for communication, winch operation, railway/travelift, pumps?

Y N
Are storage areas kept clean of blowables?

Y N
Are cradles and jack stands stored, labelled, and ready for quick staff access?

Y N
Are your moorings checked by a diver after being "set"?

Y N
Do you have a last-minute "quick-out" plan for your "YARD" boat, which implies safe storage and "quick-in"?

Y N
Do you have a storm-safe spot from which to view the yard and anchorage during the storm?
STAFF

- Do you have a daily duty officer whose name is posted?
- Is a member of your staff assigned to keep daily watch over the long range weather?
- Is your staff experienced in storm preparation efforts?
- Do you hold training sessions for new employees?
- Have all current employees had a course at this time?
- Is employee "loyalty" sufficient to assure that they will not abandon your service to protect their own property in the threat of a coming storm?
- Does your employee program allow for each worker to meet his/her family responsibility as well?
- Do you have a sizable crew willing to report for work immediately after the storm is over?

SAMPLE MOORING PLAN

Channel

Channel

Sand/Shell/Mud Bottom

Avg. depth 20'

- Up to 20' sailboat
  - 200# mushroom
  - 30' 1/4" bottom chain
  - 17' pennant
  - 92' between moorings
- Up to 40' sailboat
  - 500# mushroom
  - 30' 1/4" bottom chain
  - 30' 3/8" top chain
  - 10' pennant
  - 130' between moorings

- Up to 30' sailboat
  - 300# mushroom
  - 30' 1/2" bottom chain
  - 14' pennant
  - 115' between moorings
- Up to 50' sailboat
  - 750# mushroom chain
  - 30' 1/2" bottom chain
  - 16' 1/2" top chain
  - 18' pennant
  - 145' between moorings

CUSTOMER RELATIONS EFFORTS

- Do all of your customers know that you have an emergency storm preparedness plan?
- Do you have a signed permission/release from owners who will allow you to board vessels to make necessary efforts to prepare for hurricane in case of owner absence?
- Do you have a means of alerting your customers very early in the storm sequence of possible major area incursion?
- Do you offer a "cruise plan" file service for your regulars to indicate their intended whereabouts?
- Are you in close contact with the Coast Guard and the Harbor Master/police regarding storm readiness?
- Do you sponsor and schedule training sessions for boat owners re: major storm preparedness procedures?
- Do you have a provision for helping VISITING yachtmen?
- Is your insurance company aware of all of your efforts in storm preparation?
- Do you have a calling plan to notify customers of the status of their boat after the storm?

After the storm do you have plans for...

- Examination and evaluation of entire yard before reconnecting water, sewer, fuel, telephone, power, etc.?
- A watchman on duty to protect from vandalism?

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