



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals

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CONTINUING EDUCATION COMMITTEE
Minutes of Meeting on September 11, 2014
Approved on [October 16, 2014]

Prepared by: Beverly Coles-Roby

Meeting Location: MassDEP Central Region 627 Main Street, Worcester, MA 01608

List of Documents Used at the Meeting:

1. Agenda
2. Draft Minutes of Meeting on July 10, 2014
3. Kathleen Campbell's Continuing Education Regulation Amendment Matrix
4. Course List
 - a. **Call to Order:** Farooq Siddique called the meeting to order at approximately 12:30 p.m. Also present were David Austin, Jamie Smith, Deb Listernick, Kirk Franklin, and Ben Ericson. Kathleen Campbell arrived at 12:35 p.m. Gail Batchelder arrived at 12:51 p.m. Robert Rein and John Guswa were absent. Staff members present were Beverly Coles-Roby, Lori Williamson, and Lynn Read. Also present were Wendy Rundle, Executive Director of the Licensed Site Professional Association (LSPA); Wes Stimpson of WES Associates; Irfan Nasrullah, Esquire, and Lillian Clark of CherryTree Group.
 - b. **Announcements:** There were no announcements.
 - c. **Previous Minutes:** The draft minutes of the meeting held on July 10, 2014, were approved with minor corrections. Ms. Listernick abstained from voting to approve the minutes.
5. **Old Business:**

Kathy Campbell reported on the status of her review of the Continuing Education regulations for the purpose of amending them. She circulated a matrix that she drafted to the committee. She stated that the matrix constituted a compilation of topics that come up, issues to be discussed. She indicated that as a preliminary recommendation, she would like to involve the LSPA. Ms. Campbell told the committee that 309 CMR 3.09

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might be streamlined. Mr. Siddique suggested that Ms. Williamson research the things suggested in Ms. Campbell's matrix. Ms. Campbell moved to place the matrix on the agenda for the committee's next meeting.

6. New Business

Course Approval Requests:

1. NEWMOA: DNAPL *Investigation & Remediation: The Evolving State-of-Practice* (5.5 Technical Credits, September 17, 2014 and September 18, 2014, Danielson, CT and Westford, MA) **Recommend Approval.**
2. AEHS Foundation: *30th Annual International Conference on Soils, Sediments, Water, & Energy* (0.5 Technical Credit per hour attendance at platform presentations and 1 Technical Credit per hour attendance at workshops, October 20-23, 2014, UMass Amherst) **Recommend Approval. (½ credit per hour of attendance at conference) Workshop No. 2 Recommend Denial. Workshop No. 4 approved regulatory credit.**
3. ARCADIS: *Monitored Natural Attenuation Training* (5.5 Technical credits, online course) **Recommend Approval.**
4. ARCADIS: *Air Sparging & Soil Vapor Extraction* (5.5 Technical credits, online course) **Recommend Approval.**
5. NGWA: *The New MODFLOW Course: Theory and Hands-On Applications (#258)* (31 Technical Credits/33 Technical Credits for extended version, June 16-19, 2015, Las Vegas, NV) **Recommend Approval.**
6. Cherrytree Group: *Obtaining a Brownfields: Why you May be Closer than you Think* (2 Technical credits, October 14, 2014, Springfield, MA) **Recommend Approval.**

David Austin and Ben Ericson abstained from voting to approve the NEWMOA: DNAPL *Investigation & Remediation: The Evolving State-of-Practice* course.

Mr. Siddique indicated that AEHS Foundation: *30th Annual International Conference on Soils, Sediments, Water, & Energy* should be approved as it has been historically. Ms. Listernick asserted that last year the committee looked at each workshop and Workshop No. 2 was not approved. Ms. Williamson stated that she pulled last year's approval materials. Ms. Campbell questioned whether each workshop should have a course number assigned. Mr. Smith thought that was too much to consider. Mr. Siddique asked whether the workshops follow a syllabus and

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if this year's submission has different content or instructors. Ms. Williamson said that she compared both brochures, and all of the workshops were approved except No. 2. Ms. Campbell informed the committee that she was unclear on how the course was being credited because it was not in the brochure. Accordingly, she went to the on-line website version to see how credits were calculated. She learned that the credits include lunches, receptions, and social events. Mr. Franklin made the committee aware that lunches etcetera never counted toward credit. Mr. Austin said that attendees sign out at 6:00 p.m. Ms. Campbell conveyed that the provider should monitor how credits are given. Mr. Smith recommended that the approval letter provide some guidance. Mr. Austin abstained from voting on this course.

The committee considered submissions Nos. 3-4 together. Mr. Austin inquired whether the provider addressed all of the committee's previously submitted questions. Mr. Smith responded that the provider had done so. Mr. Ericson discussed how to verify attendance. Mr. Smith determined that the amount of credit was tied to what the system tracks. Mr. Ericson agreed that tracking is some evidence of attendance. Mr. Siddique commented that if the attendees know the material he/she can click through the course. He added that even in a classroom attendees can sit and not really learn anything. Mr. Ericson liked the fact that there is a tracking system that seems like it is helpful.

In considering submission No. 5 Ms. Batchelder said that there must be very precise tracking. Ms. Williamson divulged that the provider changed some instructors and daily schedules. Ms. Batchelder thought that the committee should review the submission and the instructors even though the course was previously approved. She felt that it was a good idea to remind providers of the requirement that they must track attendance in the approval letter. Mr. Siddique noted that the only difference was the venue. Ms. Williamson advised that there is only one original instructor and the course was previously approved for 32 technical credits. Ms. Batchelder wanted to know whether Ms. Williamson counted the hours. Ms. Williamson asserted that she personally checked the hours. Ms. Siddique concluded the discussion adding that the committee would add an "A" to distinguish the course.

Course offering No. 6 was approved under the same course number as previously offered.

7. Future Meetings: The next meeting will take place before the LSP Board Meeting on October 16, 2014.

8. Adjournment: The meeting was adjourned at approximately 1:15 p.m.