

# Massachusetts Appeals Court Change of E-Mail Address Form For Attorneys and Self-Represented Litigants

This form is to be used only for changes to the e-mail address of a person who has previously registered to receive electronic notifications. To register for electronic notification, you must first file the Electronic Notification Consent Form.

Name of attorney or self-represented litigant \_\_\_\_\_

Attorney's BBO number \_\_\_\_\_

Self-represented litigants must provide the docket number(s) of each appeal for which they are registering to receive electronic notification by specifying the Appeals Court docket number(s) (e.g. 2010-P-0001) [Attorneys do not need to specify any docket numbers]:

Address \_\_\_\_\_

Telephone number \_\_\_\_\_

I, \_\_\_\_\_, the above-named attorney or self-represented litigant have previously registered and consented to receive electronic notification pursuant to the Massachusetts Appeals Court's Standing Order Governing Electronic Notification of Court Orders, Notices, and Decisions in Lieu of Paper Notice. I am hereby notifying the Court of a change to my e-mail address and request that the Court replace my e-mail address with the following:

New e-mail address \_\_\_\_\_

Confirm new e-mail address \_\_\_\_\_

Signature (must be handwritten) \_\_\_\_\_

Date \_\_\_\_\_

Copy: I request that the court also send an electronic notice to the following person employed in my law firm or office.

Name \_\_\_\_\_

E-mail address \_\_\_\_\_

Confirm e-mail address \_\_\_\_\_