BROOKSBY VILLAGE RESIDENCE AND CARE AGREEMENT

January 2017

THIS MATTER INVOLVES A SUBSTANTIAL FINANCIAL INVESTMENT AND A LEGALLY BINDING CONTRACT. IN EVALUATING THE DISCLOSURE STATEMENT AND THE CONTRACT PRIOR TO ANY COMMITMENT, IT IS RECOMMENDED THAT YOU CONSULT WITH AN ATTORNEY AND FINANCIAL ADVISOR OF YOUR CHOICE, IF YOU SO ELECT, WHO CAN REVIEW THESE DOCUMENTS WITH YOU.

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BROOKSBY VILLAGE RESIDENCE AND CARE AGREEMENT

Tł	nis I	Resid	dence	and Care Ag	gree	ment (the	e " <i>A</i>	Agree	emen	ıt") is made a	ınd	entered	into	, the
day	of .				.,	by	y an	d be	twee	n BROOKSB	Y Y	VILLAG	E, I	NC.
(referred	to	in	this	Agreement	as	"We",	"us	;" c	r "	BROOKSBY	V	ILLAGE	!")	and
					((referred	to	in	this	Agreement	as	"You"	or	the
"Resident	(s)").												

RECITALS

- R.1 Brooksby Village (the "Community") is a continuing care retirement community located in Peabody, Massachusetts developed in phases to offer various living accommodations and services to seniors, as described herein.
- R.2 BROOKSBY VILLAGE is the operator of the Community and is a registered continuing care provider under the laws of the Commonwealth of Massachusetts. BROOKSBY VILLAGE desires to provide certain services listed in this Agreement to Resident and Resident desires to receive such services.

AGREEMENT

NOW, THEREFORE, in consideration of the premises and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Section 1. <u>DESCRIPTION OF COMMUNITY</u>

The Community includes Independent Living Units, Assisted Care Units and Nursing Units. As of 2014, the Community is a smoke-free campus and you hereby agree to abide by our rules restricting smoking.

- 1.1 Independent Living Units. The Community has approximately 1352 independent living units within 3 residential neighborhoods with community buildings. The Community includes an on-site bank, beauty salon, convenience stores, guest rooms, a conference center, a full-service outpatient Medical Center, and a pool. Each club house includes dining options, classrooms, cardrooms, lounges and other common areas. Each residential neighborhood features at least one unique facility, such as the Medical Center, the swimming pool, health club, or the like.
- **1.2 Continuing Care at Brooksby Village**. Continuing Care at Brooksby Village refers to our on-site health care neighborhood. Continuing Care at Brooksby Village houses both the Assisted Care Units and the Nursing Units. Each floor of Continuing Care at Brooksby Village includes a dining room, a resident lounge, activity rooms and a bathing core.

- 1.2.1 Assisted Care Units. Continuing Care at Brooksby Village includes approximately 124 Assisted Care Units, offering services for Assisted Care and/ or special programming. We anticipate that the aggregate number of Assisted Care Units planned for the Community will adequately serve the needs of Community residents. However, in the unusual circumstances that the Assisted Care Units are fully occupied, our Medical Director, or his or her designee, first will arrange for Ancillary Services to be offered in your Independent Living Unit and second, if necessary, will assist in arranging for a transfer to an Off-Site Facility in the immediate area. See Section 8.4 for fees payable by you in the event of such a transfer
- **1.2.2 Nursing Units**. Continuing Care at Brooksby Village includes approximately 104 Long Term Care Units ("Nursing Units"), many of which are private rooms. We anticipate that the aggregate number of Nursing Units will adequately serve the needs of Community residents. However, in the unusual circumstance that the Nursing Units are fully occupied, our Medical Director, or his or her designee, will assist in arranging for a transfer to an Off-Site Facility in the immediate area. See Section 8.4 for fees payable by you in the event of such a transfer.

Section 2. <u>TERM</u>

The Term of this Agreement shall commence on the date on which this Agreement is executed by both parties and shall continue for your lifetime unless the Agreement is terminated earlier per Section 12 of this Agreement.

Section 3. <u>LIVING ACCOMMODATIONS</u>

- 3.1 Your Right to Occupy. You have the right to occupy and to use the following Living Unit: _______, as-is, from the Occupancy Date to the Departure Date, subject to provisions for a change in accommodations as provided in Section 11 of this Agreement. You may not assign or sublet the right to occupy a Living Unit to any other person. We will provide the Living Unit, in good condition, with neutral painted walls, and with standard carpeting and/or floors.
- **3.2 Joint Residents**. When two (2) or more residents reside together in a selected Living Unit, they are considered to be Joint Residents. Each Joint Resident is required to meet our financial requirements for entrance into the Community, as well as our health qualifications for occupancy of a selected Living Unit, whether the prospective Joint Residents move to the Community together or on different dates.
- 3.3 Rights of New Spouse. If during the term of residency, you marry a person who is not a resident of the Community, your new spouse will be required to meet our financial and health-related qualifications for entrance into the Community. The financial qualifications are meant to serve as a financial protection for our larger community of residents. We reserve the right to determine the appropriate level of care within the Community for the spouse or to determine that there is not an appropriate level of care within the Community for the spouse. If your spouse is not accepted, you may terminate this Agreement per Section 12.2 hereof. If your

spouse is accepted for residency, the fee structure described in Sections 7.3.2 and 8.2 for Joint Residents will apply.

- **3.4** Resident's Obligation to Furnish and Maintain Unit. You are responsible for furnishing the Independent Living Unit and the Assisted Care Unit and for procuring insurance for personal possessions and furnishings. We will provide furnishings and equipment, as required by law, for Nursing Units. You are also responsible to maintain any Living Unit in which you reside in a reasonably clean and habitable condition.
- 3.5 Customized Improvements. You may decorate the Living Unit to your personal taste with pictures, window treatments, and the like, so long as such decorations are not permanent fixtures to the Unit or can be easily removed without damaging the structural integrity of the Living Unit. All other customized improvements to any Independent Living Unit or Assisted Care Unit that you want to undertake either before or after the Occupancy Date must be approved in writing by the Executive Director. If you contract with an outside contractor, the selection of your contractor and the proposed plans or work must be approved by the Executive Director. If you contract with us to do the work, we will sign a contract to agree upon the extent of work and the charges related to the work to be done. For charges related to the removal of any improvements, please see Section 9.4. We cannot permit structural changes or customized improvements to a Nursing Unit.

Section 4. SERVICES TO RESIDENTS

We will make the following services available to you, as applicable, for the appropriate Monthly Service Package, during your residency here, unless the Agreement is terminated earlier per Section 12.

4.1 Independent Living Services. We provide the following Covered Services included in the Monthly Service Package for Independent Living:

Flex Monthly Meal Plan (see Section 15);

All utilities (except personal telephone);

Basic cable/ satellite television service (except premium channels);

On-site Fitness Center basic membership;

Pre-wiring for telephone;

24 hour security system with security officer(s) and emergency alert system;

On-campus shuttle transportation;

Scheduled off-campus transportation to local shopping, as determined by us;

Maintenance and insurance of buildings, grounds and equipment;

Insurance for the Independent Living Unit and all items in such unit, except items owned by Resident;

Sewage, trash and general snow removal from common areas; and

Use of all public rooms and common areas of the Community.

4.2 Assisted Care Services. We provide several packages for Assisted Care residents to serve different care needs. The services listed below are included in most care packages but

some services may not be available for certain care packages. Further details on the services available at each level of Assisted Care and additional rights and obligations in Assisted Care will be set forth in the Assisted Care Addendum to the Residence and Care Agreement:

Provision of supervision, verbal cuing and physical assistance, as appropriate for the Resident's designated care package, in the performance of activities of daily living ("ADLs"), including ambulation, personal hygiene, dressing, toileting and eating;

Individualized plan of care;

At least three meals per day;

Regularly scheduled Registered Nurse review and assessment;

Laundry service;

Light housekeeping care, including emptying trash, light dusting, bathroom and floor cleaning as needed;

Social/recreational activities;

24 hour security system with security/safety officers and emergency alert system;

All utilities (except personal telephone);

Basic cable or satellite television service;

Pre-wiring for telephone;

On-campus shuttle transportation;

Scheduled local shuttle transportation, as determined by Community (if medically appropriate);

Maintenance and insurance of buildings, grounds and equipment;

Sewage, trash and general snow removal in common areas; and

Use of all public rooms and common areas of the Community.

4.3 Nursing Services. We provide the following Covered Services included in the Monthly Service Package for Nursing Units. Further details on the services and additional rights and obligations in the Nursing Unit will be set forth in the Nursing Contract Addendum to the Residence and Care Agreement.

Nursing care;

At least three meals a day;

Tray service;

Individual care plans;

Daily housekeeping services;

Personal laundry and linen service;

Planned recreation:

Incontinence care and supplies;

Administration of medication;

Assistance with transfer and ambulation:

24 hour security system with security/safety officers and emergency alert system;

Basic cable or satellite television service;

All utilities (except personal telephone);

Maintenance and insurance of buildings, grounds and equipment;

Pre-wiring for telephone;

Sewage, trash and general snow removal in common areas; and Use of all public rooms and common areas of the Community.

Section 5. <u>ANCILLARY SERVICES</u>

5.1 Services Available through BROOKSBY VILLAGE. In addition to the Covered Services described earlier in Sections 4.1, 4.2, and 4.3, we also make the following services available to you for an additional fee. Other services that are not currently listed may also be available.

Tray service to Residents in Assisted Care;

Housekeeping and laundry service for residents in Independent Living or Assisted Care:

Extra meals for Residents in an Independent Living Unit (if not included in Flex Monthly Meal Plan:

Guest meals (if not included in Flex Monthly Meal Plan;

Lodging in guest rooms on a temporary and space available basis;

Personal storage space;

Reserved parking space;

On-site Fitness Center premium services, classes or training;

Home health services in an Independent Living Unit; and

Home health services in an Assisted Care Unit for one-on-one care by nursing aide assigned to Resident.

- 5.2 Services Available through Outside Providers. We contract with outside providers to provide the following services to you at the Community: medical services through the on-site Medical Center; laboratory services; medical supplies; prescription drugs; physical, speech and occupational therapy. These services will be provided at an additional fee and will be billed separately by the outside provider. Such services may be covered by Medicare or by Resident's other medical insurance. We do not charge you any additional fee for use of or access to these outside providers. These services will be phased in as the Community is developed and some services may not be immediately available.
- **5.3 Services Not Provided.** We do not provide hospice care, acute hospital care, or any institutional care other than care that is appropriate in an Assisted Care Unit and comprehensive care in a Nursing Unit or otherwise covered under the terms of this Agreement. We will assist with any necessary transfers to such facilities; however, you will be responsible for the cost of such care.

Section 6. <u>OTHER RESIDENT RIGHTS</u>

6.1 Residents' Association. You have the right to participate fully in a Residents' Association, or other organization of residents by whatever name designated and to meet privately to conduct business.

- **6.2 Resident Guests**. You have the right to receive guests and visitors at the Community and to allow such guests and visitors to stay in an Independent Living Unit on a temporary basis, subject to our reasonable policies and procedures for use of the Community. Guest meals (unless covered by the Flex Monthly Meal Plan as defined), guest cots, or rental of one of the Community's guest rooms will be treated as an Ancillary Service, the costs of which are chargeable to you.
- **6.3 Physicians and Other Professionals**. You have the right to select attending physicians and other health care professionals, provided such physicians or other health care professionals shall agree to follow our reasonable policies and procedures and applicable federal and Commonwealth laws, rules and regulations. You are not required to use the on-site Medical Center or the physicians practicing there.

Section 7. <u>ENTRANCE DEPOSIT</u>

- **7.1 Payment of Entrance Deposit**. You will pay or have paid to us a total Entrance Deposit as shown in Schedule I. The payment of the Entrance Deposit may be made in a series of deposits on or before taking occupancy of your Living Unit at the Community. In the case of Joint Residents, the Entrance Deposit shall be deemed to be a joint asset of the Joint Residents with a right of survivorship and may be used for the care of either Joint Resident. We do not require an additional Joint Resident Entrance Deposit if Joint Residents occupy the same Living Unit. Ten percent (10%) of your Entrance Deposit is designated as the non-refundable Community Fee.
- 7.2 Escrow and Release from Escrow. Any and all deposits made by you toward the total Entrance Deposit for a Living Unit will be held in escrow until you either occupy the selected Living Unit or when such Living Unit is ready for occupancy, whichever first occurs. When the Entrance Deposit is released in full, we can fully use the Entrance Deposit including the Community Fee. We normally use the Entrance Deposits for financing, operational costs, or future refunds for the Community. Appreciation in new Entrance Deposits is normally be used by us generally for capital repairs, improvements to benefit the Community, and for any reserve funds. However, you will retain the right to the 90% Refund Amount as discussed in this Section 7. In the case of Joint Residents, the Entrance Deposit shall be deemed to be a joint asset of the joint Residents with the right of survivorship and may be used for the care of either joint Resident. No interest shall be paid to you on your Entrance Deposit.
- **7.3** Adjustments to Entrance Deposit. You will not be required to pay an additional or increased Entrance Deposit as long as you reside in your original Living Unit. You retain the right to the 90% Refund Amount, upon the termination of this Agreement, as discussed in Sections 7.4, 7.5, and 7.6 of this Agreement. Your Entrance Deposit, minus the Community Fee, is also available for your maintenance and support as provided in Section 10.
- **7.3.1** If you request a permanent transfer from one Living Unit to another Living Unit with a higher Entrance Deposit and we approve the transfer, you must pay to us an additional deposit for the new Living Unit to which you are transferring. The amount of the additional deposit will vary, depending on the market conditions for your current Living Unit

and for the desired new Living Unit at the time of the transfer. We will advise you of the additional deposit prior to the transfer and you may then decide whether or not to proceed with the transfer. Ten percent (10%) of the additional deposit paid will be added to the Community Fee and will be non-refundable.

- **7.3.2** If your new spouse is accepted as a resident in the Community and is placed in a Living Unit other than your current Living Unit (see Section 3.2 of this Agreement), you and your new spouse must pay us an additional Entrance Deposit for the spouse's Living Unit and the new spouse must sign a separate Residence and Care Agreement for the new Living Unit.
- 7.3.3 You will normally not be entitled to a refund or decrease of the Entrance Deposit due to any temporary or permanent transfer, for whatever reason, during the Term of this Agreement. However, we may make a partial refund of the Entrance Deposit, minus the Community Fee, to you in the following circumstances: 1) You transfer to a smaller Independent Living Unit than the Independent Living Unit which you currently occupy; and 2) the Entrance Deposit for the smaller Independent Living Unit is currently lower than the Entrance Deposit that the one you originally paid for an Independent Living Unit. In these specific circumstances, we may elect to refund the difference between the current Entrance Deposit for your new Independent Living Unit and the original Entrance Deposit paid by you but minus the Community Fee.
- **7.3.4** We may offer the Flexible Payment Program that reduces the Entrance Deposit together with an increase in the Monthly Service Package. The Entrance Deposit is reduced to the specific amount described in the Flexible Payment Program Addendum, attached and incorporated hereto as Schedule II. The fees, terms and conditions of, and eligibility for participation in the Flexible Payment Program are determined by us in our sole discretion. If we agree that you may participate in the Flexible Payment Program, you must sign the Flexible Payment Program Addendum, a copy of which is included in Schedule II.
- 7.4 Refund Prior to Occupancy. We shall pay a refund of the Entrance Deposit to you or your representative, as appropriate, if the Agreement is canceled or terminated prior to the Occupancy Date as described in Section 12.1. We will refund the Entrance Deposit within thirty (30) days following the termination of the Agreement pre-occupancy. If one joint resident dies prior to occupancy, the remaining resident may, but is not required to, rescind this Agreement. The surviving resident may request a different living unit and we will refund or charge any difference in the Entrance Deposit between the living units; provided, however, that this election is made in writing at least thirty (30) days prior to occupancy.
- 7.5 Refund after Occupancy. After occupancy of the Living Unit and subject to the terms and conditions of this Agreement, we shall pay the 90% Refund Amount as provided in this Section 7.5 and Section 7.6. Your refund will be equal to ninety percent (90%) of the total Entrance Deposit unless: (i) the Entrance Deposit, minus the Community Fee, has been partially or fully spent down for your care and maintenance per Section 10 of this Agreement, (ii) you or your representative, as the case may be, elect to deduct any outstanding fees and charges from

the 90% Refund Amount for your convenience, or (iii) you or your representative elect to take a lower statutory refund, as described in Section 7.6.3 below, for your convenience.

- **7.5.1 Termination By Resident During Lifetime.** If you terminate the Agreement at any time after the Occupancy Date, we will pay the 90% Refund Amount within sixty (60) days of the date that you become eligible for refund from the Refund Account per section 7.6. We will pay the 90% Refund Amount to the duly designated beneficiaries named in your Refund Form or, if there is no Refund Form, then to you as the Resident.
- 7.5.2 Termination Due To Death of Resident. If you die after the Occupancy Date, we will pay the 90% Refund Amount within sixty (60) days of the date that you become eligible for refund from the Refund Account per section 7.6. We will pay the 90% Refund Amount to the duly designated beneficiaries named in a Refund Form or, if there is no Refund Form, then to your Estate. If one joint resident dies, there will be no refund of any portion of the 90% Refund Amount; instead, so long as a surviving resident continues to reside at the Community, the Entrance Deposit (minus the Community Fee) shall be deemed to have been paid entirely on behalf of the surviving resident to be used for the survivor's care if necessary, and the 90% Refund Amount will eventually be paid to the survivor, to the beneficiaries named in the survivor's Refund Form, or to the survivor's estate.
- **7.5.3 Termination by BROOKSBY VILLAGE.** If we terminate the Agreement for good cause (see subsection 12.3 of this Agreement), we shall pay the 90% Refund Amount within sixty (60) days of the date that you become eligible for refund from the Refund Account per section 7.6. We will pay the 90% Refund Amount to the duly designated beneficiaries named in your Refund Form or, if there is no Refund Form, then to you as the Resident.
- **7.6 Refund Account & Refund Eligibility**. These provisions describe how we pay the 90% Refund Amount to you, your representative, or beneficiaries, as the case may be:
 - **7.6.1** We have established a Refund Account for paying the 90% Refund Amount per the terms of this Agreement. The Refund Account is funded by the receipt of all or a portion of new Entrance Deposits from new residents who subscribe participating Independent Living Units. Please see the definition of "Refund Account" in Section 15 for explanation on funding the Refund Account and participating Independent Living Units. When the Agreement terminates during your lifetime for any reason or if the Agreement terminates due to your death, you or your representative must promptly vacate and remove all possessions from the Living Unit, turn in the keys, sign a Unit Release for the Living Unit, and pre-approve the final bill. If you occupied any other Living Units at the Community, all previous units also must be vacated and released. When the foregoing steps are completed, we then assign you a Refund Number for the Refund Account.

- **7.6.2** We pay the 90% Refund Amount based on assigned Refund Numbers generally proceeding in sequential order. If you have the next assigned Refund Number in sequence, you are eligible for your 90% Refund Amount when: (i) you or your representative pay your final bill, and (ii) the funds in Refund Account are sufficient to fully pay the 90% Refund Amount to you.
- **7.6.3** If you do not receive your 90% Refund within a reasonable period of time, you or your representative, as the case may be, can elect to receive a statutory refund of the Entrance Fee, which is made regardless of the sequential Refund Numbers. If you elect the statutory refund, then you will receive a refund equal to the Entrance Fee (i) minus any spend-down per Section 10, and (ii) minus one percent (1%) of the Entrance Fee for each month of your occupancy. You will receive the statutory refund within sixty (60) days of making the election and paying (i) your final bill to BROOKSBY VILLAGE and, (ii) paying a sales charge of five percent (5%) of the Entrance Fee to BROOKSBY VILLAGE. If you elect to receive the statutory refund, this will constitute your refund in full.

Section 8. MONTHLY SERVICE PACKAGES

- 8.1 Monthly Service Package. During the term of this Agreement, you must pay the applicable Monthly Service Package for the Living Unit. As of the date of this Agreement, the applicable Monthly Service Package for Resident's current Living Unit is shown in Schedule I. Monthly Service Package The Monthly Service Package is due and payable each month, in advance, within ten (10) days of the monthly statement; provided, however, that the Monthly Service Package for the month during which you first take occupancy of the Living Unit shall be payable in arrears on a pro-rated basis with the payment of the Monthly Service Package for the first full calendar month occurring during the term of this Agreement. Our acceptance of partial payment of the Monthly Service Package does not constitute a waiver of such outstanding fees and charges unless we agree to a waiver in writing. We may charge interest at a rate of one and one-half percent (1.5%) per month on any overdue amounts.
- **8.2 Monthly Service Package for Joint Residents**. Joint Residents occupying the same Living Unit shall pay the appropriate Monthly Service Package for double occupancy of the Living Unit. If Joint Residents occupy different Living Units, both Residents shall each pay the full Monthly Service Package for their respective Living Unit. This fee structure applies to Joint Residents who move to the Community together and to a Resident and a non-resident who are accepted to the Community on different dates.
- 8.3 Adjustments to the Monthly Service Package. The Monthly Service Package may be revised from time to time. We generally adjust fees on an annual basis after having evaluated those factors that we perceive to be relevant to the costs associated with operating the Community and other financial requirements. Normally such changes will be made to become effective on January 1 of the next calendar year with notice of THIRTY (30) DAYS to residents in Independent Living, notice of FORTY-FIVE (45) DAYS to residents in Assisted Care, and notice of SIXTY (60) DAYS to residents in Nursing Care. However, in unusual circumstances, we reserve the right, at any time, upon notice of THIRTY (30) DAYS to residents in Independent

Living, notice of FORTY-FIVE (45) DAYS to residents in Assisted Care, and notice of SIXTY (60) DAYS to residents in Nursing Care, to adjust the Monthly Service Packages to reflect any additional cost or liability for which there is no adequate, budgeted reserve, including, but not limited to, tax liability for real estate taxes relating to the Community, increased operating expenses and inflation. Notice to residents in Assisted Care or Nursing Care may be less than FORTY-FIVE (45) DAYS OR SIXTY (60) DAYS, respectively, only if the adjustment is due to a change in level of care. If we agree that you may participate in the Flexible Payment Program, then your Monthly Service Package will be increased effective upon the execution of the Flexible Payment Program Addendum, a copy of which is included in Schedule II.

8.4 Monthly Service Package in the Event of a Temporary Transfer. In the event that you temporarily transfer to another Living Unit in the Community or to an Off-Site Facility, you must pay the Monthly Service Package for your permanent Living Unit in addition to the Monthly Service Package for the temporary Living Unit or the Off-Site Facility, as the case may be. Payment of the Monthly Service Package for your permanent Living Unit assures that such permanent Living Unit will remain available to you during the time of the temporary transfer. The Monthly Service Package for a temporary Living Unit at the Community shall be prorated on a daily basis for the period of the temporary transfer.

During the period of the temporary transfer, your Monthly Service Package for the permanent Living Unit shall be adjusted as follows: (1) if a single Resident or one Joint Resident transfers, the Monthly Service Package will be reduced by a single Non-Occupancy Credit as applicable and as defined in Section 15 of this Agreement, (2) if both Joint Residents transfer from a double occupancy Unit, the Monthly Service Package will be reduced by the two-person Non-Occupancy Credit as applicable, (3) if both Joint Residents transfer, one from a Living Unit and one from another Living Unit, each Resident's Monthly Service Package shall be reduced by the respective Non-Occupancy Credit as applicable.

Upon your return to the permanent Living Unit, you must continue to pay the current Monthly Service Package associated with such Living Unit and shall cease to pay the additional Monthly Service Package for the temporary Living Unit.

- 8.5 Monthly Service Package in the Event of a Permanent Transfer to a Different Living Unit. If you permanently transfer from one Living Unit to another Living Unit at the Community, you are responsible for payment of the Monthly Service Package, pro-rated and less the Non-Occupancy Credit as applicable, for the vacated Living Unit until you completely vacate, remove all possessions from the vacated Living Unit, and return the keys for the vacated Living Unit to us.
- 8.6 Monthly Service Package in the Event of a Termination of Agreement. If you terminate this Agreement, or if we terminate this Agreement for good cause in accordance with Section 12.3, or if this Agreement should terminate by reason of your death, then you or your estate, as the case may be, shall be responsible for the payment of the Monthly Service Package for the vacated Living Unit, less the Non-Occupancy Credit as applicable, until a period of up to and including ninety (90) days from the date that both of these conditions are fulfilled: (i) you vacate the Living Unit and remove all possessions, and (ii) you sign a Unit Release Form for the

Living Unit and return your keys. If your vacated Living Unit is re-subscribed by another new resident in less than 90 days, then the Monthly Service Package will end on the Occupancy Date for that new resident. We do not automatically deduct the remaining Monthly Service Packages, Ancillary Fees, or other fees from the 90% Refund Amount unless you or your representative so direct.

Section 9. OTHER FEES, PERIODIC CHARGES, AND COSTS

- **9.1 Processing Service Charge**. You shall pay or have paid us a Processing Service Charge, as indicated in Schedule I, in connection with your application for residence at the Community. The service charge is non-refundable.
- 9.2 Ancillary Services. During the term of this Agreement, you must pay us the periodic charges for any Ancillary Services (as described in Section 5) which we provide to you. The current periodic charges for Ancillary Services are attached in Schedule I. We may revise the periodic charges for Ancillary Services that we provide from time to time, and such change shall take effect upon our giving you thirty (30) days' notice of such increase. The charges which are based on published rates for Commonwealth or Federal assistance programs (for example, Medicare rates) shall be revised upon the effectiveness of changes to such rates. All Ancillary Services which we provide are billed on your monthly statement, and payment is due within thirty (30) days of your receipt of the monthly statement. Our acceptance of partial payment of the charges shall not constitute a waiver of the outstanding charges unless we agree to a waiver in writing. We may charge interest at a rate of one and one-half percent (1.5%) per month on any overdue amounts.
- **9.3** Other Services. Ancillary Services not provided by us and any other services that you arrange independently shall be billed directly to you, and we are not responsible for payment of or collecting payment for such services.
- 8.4 Refurbishing a Vacated Living Unit and Repairing Extraordinary Damage. Each time that you permanently vacate an Independent Living Unit or Assisted Care or memory care Unit, irrespective of the length of time of occupancy, we will perform work to clean, refurbish, and restore that Living Unit. This work will generally include, but is not limited to, cleaning or replacement of carpeting and flooring, spackling and/or painting of walls, removing any customized improvements, replacement of fixtures, or any other appropriate repairs repairing any extraordinary damage, in our sole discretion, to bring the Living Unit back to a like-new condition. The reasonable costs and expenses of this work (the "Refurbishing Charges") are charged as follows:
 - **9.4.1** If you first entered the Community in an Independent Living Unit and you then permanently transfer from that Independent Living Unit to an Assisted Care Unit, memory care unit, or a Nursing Unit, we will cover any portion of the Refurbishing Charges for work that is due to ordinary wear and tear. You will only be responsible to pay the portion of the Refurbishing Charges for work needed to repair any extraordinary damage to the Living Unit. By way of example, such extraordinary damage may include, but is not limited to, material damage to the walls, structures, or fixtures, material damage

caused by pets, or material odors, stains, or damage due to smoking in the Living Unit. You must also pay the reasonable costs and expenses of removing any customized improvements that you made to the Living Unit unless we specifically agree in writing to accept those improvements for re-subscription to a new resident.

- 9.4.2 If you first entered the Community in an Independent Living Unit and you then permanently leave the Community from an Independent Living Unit, we will cover the Refurbishing Charges for work that is due to ordinary wear and tear. You will only be responsible to pay the portion of the Refurbishing Charges for work needed to repair any extraordinary damage to the Living Unit. By way of example, such extraordinary damage may include, but is not limited to, material damage to the walls, structures, or fixtures, material damage caused by pets, or material odors, stains, or damage due to smoking in the Living Unit, or removing customized improvements. You must also pay the reasonable costs and expenses of removing any customized improvements that you made to the Living Unit unless we specifically agree in writing to accept those improvements for re-subscription to a new resident.
- **9.4.3** If your last residence at the Community is a Nursing Unit and you either permanently leave the Community from that unit or you pass away, we will cover the full Refurbishing Charges for the Nursing Unit.
- **9.4.4** If you transfer from one Independent Living Unit to another Independent Living Unit, or if you transfer from an Assisted Care Unit or memory care unit to any other Living Unit, or if you permanently leave the Community from an Assisted Care Unit, or memory care unit, you are responsible to pay the full Refurbishing Charges.
- 9.5 Medical and Other Insurance. You must procure and maintain in force at your own cost, the maximum coverage available under Medicare Parts A and B. We may accept documented equivalent coverage if you are not qualified for Medicare or are insured under other adequate programs. However you must maintain, at your expense, a supplemental ("Medigap") type insurance. We do not provide supplemental insurance. You must also shall procure and maintain, at your own expense, sufficient renter's insurance coverage against damage or, loss to, or theft of, your personal property maintained at the Community and coverage for personal liability and medical payments should a claim be made or suit brought against you for damages because of a bodily injury or property damage caused. You must provide evidence of such insurance prior to occupancy or at our request.
- **9.6 Funeral Arrangements and Burial Expenses**. Funeral arrangements and burial expenses are your responsibility. We will not make such arrangements or provide such services.
- 9.7 Non-Solicitation of Employees. We expend significant resources on the hiring, training and development of their employees. Recognizing this expenditure, during the Term of the Agreement, you agree not to employ any person currently employed by us, either directly or indirectly by hiring the services of any such person through a third party. You also agree not to employ any person formerly employed by us, either directly or indirectly by hiring the services of any such person through a third party, until two years have elapsed from the employee's last

date of employment with us. You further agree not to solicit any person employed by us to terminate his or her employment in order to work for you directly or indirectly through a third party.

Section 10. FINANCIAL INABILITY TO PAY

It is our policy not to terminate a resident's occupancy for the resident's financial inability to pay provided that the resident is otherwise in compliance with the terms of such resident's Residence and Care Agreement. To the extent that it is financially feasible, we will assist residents who are unable to pay full Monthly Service Packages by providing financial assistance as described in this Section 10.

To insure that our charitable intentions are equitably allocated for the benefit of as many residents as possible, we require that, in the event that you claim to be unable to make full monthly payment by reason of financial inability, you must take any or all of the following actions, as directed by the Executive Director. We have the right, but not the obligation, to initiate financial assistance if we independently determine that you need financial assistance.

- 10.1 If your sources of funds, including expenditures of principal and the guaranty, if any, are inadequate for you to make the payments required under this Agreement, you must file with the Executive Director, on appropriate forms provided by the Executive Director, a Statement of Financial Inability to Pay. As part of the Statement of Financial Inability, you must disclose your remaining available assets and income. The Executive Director will review your financial position to determine the existence of any outside assets, including any guaranty agreements, which may first be spent for your care.
- 10.2 If you have outside assets other than the Entrance Deposit, the Executive Director will establish a Spending Plan for you to spend the outside assets and to obtain assistance from other available means. If you can qualify, you will take the necessary steps to obtain county, state, and federal aid or assistance including Medicare, public assistance and any other public benefit program. You agree to execute any and all documents necessary to make and perfect such claims or rights. If you fail to cooperate with the Spending Plan for the outside assets, such failure may constitute good cause for termination of the Agreement due to non-payment of fees in accordance with Section 12.3 of this Agreement.
- 10.3 After you complete the Spending Plan or if you have no available assets other than the Entrance Deposit, we will spend-down an amount up to the Entrance Deposit minus the Community Fee. After depletion of outside assets, the Entrance Deposit (less the Community Fee) is considered available to you for your maintenance and support. You may access these amounts, without moving from the Community, to pay any and all fees at the Community including any Monthly Service Packages or to pay another provider for support and maintenance if your income and other resources are insufficient to pay for support and maintenance. The Executive Director will notify you when spend-down is available and will give the effective date. You will receive periodic statements reflecting the remaining balance of the Entrance Deposit (less the Community Fee).

- 10.4 Upon completion of the spend-down, you may qualify for assistance from the resident care fund established by us to the extent that it is financially feasible. If you are approved for such assistance, the Executive Director shall inform you of the amount which the resident care fund will contribute to the monthly fees and the amount which you must contribute to the Monthly Service Package.
- **10.5** If requested by us, you will transfer to an alternate Living Unit at the Community if and when available.
- 10.6 You will provide periodic statements of financial condition and copies of income tax returns as the same may be requested from time to time by us. You will notify us of any and all assets acquired by you through any means thereafter, and you will assign or pay such property received to us in an amount equivalent to the total outstanding charges and fees, owed by you.
- 10.7 When you are notified by the Executive Director approximately three months before the projected depletion of your remaining Entrance Deposit (less the Community Fee), you agree to immediately apply for Medicaid if available. You also agree to execute any and all documents necessary to make and perfect such claims or rights.

Section 11. TRANSFERS

- 11.1 Temporary and Permanent Transfers. For purposes of this Agreement, a temporary transfer is a transfer of an anticipated finite duration. During a temporary transfer, your permanent Living Unit shall remain available to you as long as you continue to pay the Monthly Service Package in accordance with Section 8.4. A permanent transfer is a transfer of indeterminate duration. During a permanent transfer, you will be requested to release the Living Unit. After a permanent transfer, if you are able to qualify to return to your previous Living Unit or to a different, medically appropriate Living Unit at the Community, you will have the right to occupy the Living Unit subject to our approval and to the availability of such Living Unit.
- 11.2 Transfer at the Election of Resident. You may elect to transfer, on a temporary or permanent basis, to an alternate Independent Living Unit, an Assisted Care Unit, Nursing Unit or an Off-Site Facility by giving notice to us. All transfers within the Community shall be subject to the availability of the elected alternate Living Unit and to subject to our approval.
- 11.3 Transfer at the Election of BROOKSBY VILLAGE Non-Emergency. All decisions regarding a transfer of any resident, except for emergency transfers, shall be made by a committee consisting of the Executive Director (or his or her designee) and the Medical Director (or his or her designee) (collectively referred to as the "Committee"). The Committee will consult with you or your legal representative. If you have a Guarantor or ombudsman, such person also will be consulted if you so request. We attempt to interact with you or your representative with the goal of achieving a consensus on the need for a transfer although a consensus is not always achieved.

You will not be transferred, temporarily or permanently, to a different Living Unit unless (1) in the opinion of the Committee, such transfer is deemed appropriate for the protection of

your health and/or safety or the general and/or economic welfare of other residents, (2) in the opinion of the Committee, the transfer is deemed necessary due to financial inability to pay the Monthly Service Package, or (3) in the case of a permanent transfer to an Off-Site Facility that provides treatment for mental disorders, the need for such transfer is certified by two physicians or one physician and one psychologist. If you are transferring due to event (1) or (3) listed above and the Living Unit is occupied by a Joint Resident, the remaining Joint Resident may continue to occupy the Living Unit.

The Committee shall give you thirty (30) days advance written notice of the proposed transfer. You or your representative, shall notify us of any objection to the permanent transfer within ten (10) days of receipt of the notice. If you or your representative do not consent to the transfer, the Committee may, in its discretion and in lieu of a transfer, require Ancillary Services be provided to you if a higher level of care is deemed appropriate in the opinion of the Committee for the protection of your health and safety or the welfare of other residents. If you or your representative do not consent to either the transfer or the provision of Ancillary Services, we may consider such refusal to constitute good cause to terminate the Agreement in accordance with Section 12.3 hereof.

11.4 Transfer at the Election of BROOKSBY VILLAGE - Emergency. If your health and safety or the health and safety of other residents require immediate action, the Executive Director with the approval, if reasonably obtainable, of the Medical Director, may transfer you from your current Living Unit to a different Living Unit or an Off-Site Facility, on a temporary or permanent basis. Emergency circumstances arise when there is a danger of immediate, irreparable harm to your health and safety or to the health and safety of other people at the Community. In the event that you are required to be transferred to Continuing Care at Brooksby Village during a period that you are suffering from legal incompetency, you agree to be bound by the terms of the Agreement in effect at the time of such transfer.

11.5 Use of Living Unit. In the event of a temporary transfer, whether at your election or at our election, your prior Living Unit will remain available to you as long as you continue to pay the Monthly Service Package for the permanent Living Unit in accordance with Section 8.4 hereof.

In the event of a permanent transfer, whether at your election or our election, you or your representative shall sign Living Unit Release Transfer form unless you are one of Joint Residents and the other Joint Resident remains in the Living Unit. After receipt of notice of permanent transfer, you shall take all reasonable steps to vacate the Living Unit before the date set for the transfer. You or your representative shall then be responsible for vacating the Living Unit and removing all personal possessions from the Living Unit. We shall have the right to show the Living Unit to interested applicants as of the Departure Date indicated in the Unit Release Form.

If you fail to vacate the Living Unit by the indicated Departure Date or, in the event of a transfer by us, within sixty (60) days from the notice of transfer, we shall have the right to store your possessions in a general storage area at the Community or to arrange for storage in a commercial storage facility, all at your expense, until disposition thereof can be made. We assume no responsibility for your stored possessions.

Section 12. <u>TERMINATION</u>

- 12.1 Automatic Cancellation or Termination Prior to Occupancy. In accordance with the laws of the Commonwealth of Massachusetts, this Agreement will be automatically canceled if the unit is not available for occupancy on the date agreed upon in writing by the parties unless the parties agree in writing to extend the occupancy date. The Agreement may also be terminated prior to occupancy in these circumstances: (i) you withdraw your application or terminate this Agreement for any reason prior to occupancy; (ii) if you die before occupying the Living Unit or are precluded from occupying the Living Unit due to illness, injury or incapacity, or (iii) we elect to terminate the Agreement prior to occupancy if we determine that you are ineligible for entrance into the Community. If the Agreement is either automatically canceled or terminated by either party prior to occupancy as described herein, we shall, within sixty (60) days, refund the Entrance Deposit to you. You will not receive a refund of costs of any custom improvements or other expenses incurred at your request as set forth in a separate written addendum, signed by both parties.
- **12.2 Termination by Resident**. After the Occupancy Date, you may terminate this Agreement at any time and for any reason by giving notice to us of your intention to terminate. Where practicable, we request at least sixty (60) days' notice of termination.
- 12.3 Termination by BROOKSBY VILLAGE. We may terminate this Agreement only for good cause which decision will be made by the Executive Director of the Community. "Good Cause" is defined as: (i) Non-payment of Fees; (ii) A good faith determination in writing, signed by the Executive Director and Medical Director of the Community, that you are a danger to yourself or others while remaining in the Community; (iii) Repeated conduct by you that interferes with other residents' quiet enjoyment of the Community; (iv) Persistent refusal to comply with reasonable written rules and regulations of the Community; (v) A material misrepresentation made intentionally or recklessly by you in your application for residency, or related materials, regarding information which, if accurately provided, would have resulted in either your failure to qualify for residency or a material increase in the cost of providing care and service to you under the Agreement; or (vi) Your material breach of the terms and conditions of this Agreement.

Except for termination due to non-payment of fees, we will give you thirty (30) days written notice of the termination and the reason for termination. In the event of non-payment of fees, we will give you written notice that you are in default under this Agreement for non-payment of fees. We may charge you interest on the overdue amount of one and one-half percent (1 ½ %) per month. If you fail to make full payment of all outstanding fees and charges within thirty (30) days of receipt of the notice, we may, at our election, either terminate the Agreement upon an additional thirty (30) days' notice or may require a spend-down of the Entrance Deposit (less the Community Fee), in accordance with our spend-down procedures as generally set forth in Section 10 of this Agreement, to offset the overdue fees and charges. Our acceptance of partial payment of the fees does not constitute a waiver of the outstanding fees and charges unless we agree to a waiver in writing.

12.4 Vacating the Living Unit. Upon termination of the Agreement, whether at your election, our election, or due to your death, you or your representative shall sign and give to us Unit Release Form advising of your Departure Date. You or your representative shall then be responsible to vacate the Living Unit, to remove all personal possessions from the Living Unit, and turn in the keys. We shall have the right to show the Living Unit to interested applicants as of the date indicated in the Unit Release Form.

If you fail to vacate the Living Unit by the indicated Departure Date or, in the event of a termination by us within the required time for the notice of termination as provided in Section 12.3, we shall have the right to store your possessions in a general storage area at the Community or to arrange for storage in a commercial storage facility, all at your expense, until disposition thereof can be made. We assume no responsibility for your stored possessions.

Section 13. RIGHTS OF BROOKSBY VILLAGE

- 13.1 Community Rules and Regulations. We shall have the right to promulgate reasonable rules and regulations governing the conduct of the residents. You will enjoy the fullest measure of independence consistent with the accommodation in which you live, subject, however, to the limitations of our reasonable policies and procedures now or hereafter adopted for the conduct and care of all residents. You hereby agree to abide by all such policies and procedures, and generally to conduct yourself in such a manner as to promote the peace and harmony of the Community.
- ability and responsibility to enter the Living Unit in order to carry out the purpose and intent of this Agreement and you hereby authorize such entry. Such entry includes (1) performance of authorized housekeeping duties; (2) response to medical emergencies; (3) responses to fire protection systems; (4) entry by authorized personnel in the event that you are reported missing or have not responded to a call; (5) scheduled maintenance activities; and (6) enforcement of the Community's policies and procedures. We acknowledge and respect your right to privacy and agree to limit uninvited entry into the Living Unit at the Community to the situations set forth in this paragraph.
- 13.3 Property Rights. You acknowledge that, except as expressly set forth in this Agreement, the rights and privileges granted by this Agreement do not include any right, title, lease, or any other interest in any part of the personal property or real property including land, buildings and improvements owned, leased or administered by us. Your rights are limited to the rights provided in this Agreement for services and the occupancy of the Living Units. Except for your right to occupy the Living Unit, any rights, privileges or benefits under this Agreement shall be subordinate to any mortgage or deed of trust or leasehold interest on any of the premises or interest in our real and personal property, to all amendments, modifications, replacement or refunding, of any such mortgage or deed of trust or leasehold interest, and to such reasonable rules and regulations governing the use of the property as shall from time to time be imposed by us. You hereby agree, upon our request, to execute and deliver any document which is required to this effect by us, or by the holder of such mortgage or deed of trust or leasehold interest to

effect such subordination or to evidence the same, and appoint BROOKSBY VILLAGE as your attorney-in-fact to accomplish that purpose.

- 13.4 Limitation of Liability. We will not be responsible for the loss of any of your personal property due to theft or any other cause. Our liability for damage to or loss of your personal property shall be limited to damage or loss caused by negligent acts or omissions of us or our employees acting within the scope of their employment.
- submitted is a material aspect upon which we reasonably relied in determining your qualifications for becoming a resident of the Community. Being able to meet the financial criteria to become a resident helps assure the financial stability of this Community. Furthermore, we are committed to take every reasonable step to assist residents who have depleted those assets through normal living expenditures so that he or she may continue to remain as a resident of the Community. However, in order to protect us a situation wherein a resident divests him/herself of those assets for the purpose of qualifying for assistance or reduction of Monthly Service Packages, you hereby agree not to divest yourself of, to sell, or transfer any assets or property interests (excluding expenditures for your normal living expenses) that reduces the assets that you or your representative disclosed as available assets for you on admission, without having first obtained our written consent.
- **13.6 Religious Affiliation and Sponsorship**. The sole member of BROOKSBY VILLAGE, INC. is National Senior Campuses, Inc., a nonprofit organization. There is no religious organization which maintains financial control over us.
- 13.7 Non-Smoking Policy. You agree to abide by our prohibition against smoking in the Living Unit and in common areas as designated. You and your guests, or contractors, are also prohibited from smoking in the Living Unit or in the common areas of the Community. You understand that certain prior residents will be permitted to continue smoking in their living units. You further understand that we may consider your failure to abide by the non-smoking policy as cause to terminate the Residence and Care Agreement.

Section 14. MISCELLANEOUS PROVISIONS

- 14.1 Documents Incorporated by Reference. This Agreement includes the Priority List Application for residence, the Financial Information Form, the Resident History/Information Form, including Resident's medical records, if any, and the Refund Form. This Agreement may include a Promissory Note, a Guaranty Agreement, a Power of Attorney for property disposition, an Advance Directive, Appointment of Health Care Agent, or Living Will, and your medical insurance documentation, all of which documents are incorporated by reference and made a part of this Agreement (see Schedule II attached hereto). You acknowledge that we will rely on your statements in these documents and you warrant that all statements are true and complete to the best of your knowledge and information.
- **14.2** Rules of Construction. In this Agreement, the masculine, feminine and neuter genders shall be construed to be interchangeable and shall include one another to the extent that

such context is necessary to provide a logical or meaningful construction of the text. Similarly, the singular and plural shall be interchangeable and shall include one another to the extent that such context is necessary to provide a logical or meaningful construction of the text. Section captions are for ease of reference only.

- 14.3 Non-waiver. The failure of any party in any one or more instances to insist on the strict performance, observance or compliance by the other party with any of the terms or provisions of this Agreement, shall not be a continuing waiver thereof nor construed to be a waiver or relinquishment by a party of its rights to insist upon strict compliance by the other party with all of the terms and provisions of this Agreement.
- **14.4 Entire Agreement**. This Agreement and the documents referenced in Section 14.1 represent the entire Agreement between us, you and Guarantor, if any, and supersedes all prior Agreements and negotiations. Except as contained herein or in any contemporaneous, written agreements, there are no promises or agreements between the parties.
- **14.5** Amendment. This Agreement shall be amended only in writing, signed by all parties.
- 14.6 Severability. The invalidity or unenforceability of any provision of this Agreement or the application of any such provision, shall not affect or impair any other provisions or the validity or enforceability of the remainder of this Agreement, or any application of any other provision of the remainder of this Agreement; however, the Resident, to the extent provided by law, retains the right to rescind this Agreement if any provision is in violation of the laws of the Commonwealth of Massachusetts, as amended from time to time.
- **14.7 Paragraph Headings**. Paragraph headings are added solely to aid in the review of this Agreement and are not to be construed to affect the interpretation of this Agreement.
- 14.8 Governing Law; Jurisdiction. This Agreement shall be governed by and continued and enforced in accordance with the laws of the Commonwealth of Massachusetts, without giving effort to the conflict of law provisions thereof. All parties to this Agreement, including BROOKSBY VILLAGE, Assignee, Resident, and Guarantor(s), if any, agree that venue for any action for the enforcement, construction, rescission, termination of, or any action arising out of this Agreement shall be in Essex County, Massachusetts. All parties agree that the filing of any action may include a request for an expedited hearing.
- 14.9. Assignment. In the event that we or any of our successors or assigns shall give you notice that any or all of the rights, duties and obligations of BROOKSBY VILLAGE have been assigned to a new person or entity registered as a continuing care provider under the laws of the Commonwealth of Massachusetts to provide services at the Community, you agree to recognize such new person or entity as the provider under this Agreement, to the extent of such assignment.

Section 15. DEFINITIONS

Whenever the following words or phrases appear in this Agreement beginning with a capital letter, these definitions shall apply:

Agreement: This document, including all exhibits, supplements, amendments or addenda, as signed by us, you, and Guarantor, if any.

Ancillary Services: Those services specified in Section 5 of this Agreement which either we provide or are provided by approved outside providers, the cost of which is not included in the Monthly Service Package. Periodic charges for Ancillary Services may be changed from time to time by us as specified in Section 9.2 or by the outside providers.

Brooksby Village (We/Us): BROOKSBY VILLAGE, INC.

Assisted Care Unit: Accommodations for residents who need a higher level of care and more daily assistance than is available in an Independent Living Unit, but who need a lesser degree of medical care, Assisted Care and service than is provided in the Nursing Units.

Community: The physical site and structures which we operate as a retirement community in Peabody, Massachusetts.

Community Fee: The Community Fee is defined as ten percent (10%) of the original Entrance Deposit paid by you at admission. If you later transfer to a Living Unit with a larger Entrance Deposit and paid an additional sum towards the larger Entrance Deposit, then the Community Fee is defined as ten percent (10%) of your original Entrance Deposit paid at admission plus ten percent (10%) of the incremental Entrance Deposit paid by you on transfer to the Living Unit with the larger Entrance Deposit. The Community Fee does not decrease if you move to a Living Unit with a lower Entrance Deposit.

Continuing Care at Brooksby Village: The Community building in which the Assisted Care Units and the Nursing Units will be situated. The Continuing Care facility is expected to be licensed for Assisted Care, memory care, skilled and intermediate nursing care but will not be licensed to provide chronic or acute hospital care or other institutional care. Such services, if required by you, are not services covered under the scope of this Agreement.

Covered Services: Those services specified in Section 4 of this Agreement which we make available for the applicable Monthly Service Package.

Departure Date: The date on which you or, in the event of your death, your personal representative or family, vacates the Living Unit after providing us with a signed Unit Release Form, removing all possessions from such Living Unit, and turning in the Living Unit keys. If you or your personal representative or family do not timely provide us with a signed Unit Release Form, remove the possessions, or turn in the keys, the Departure Date shall be the date on which we remove all possessions from the Living Unit and places them in a general storage

area at the Community or in a commercial storage facility, all at your expense, until disposition thereof can be made. We assume no responsibility for your stored possessions.

Entrance Deposit: The Entrance Deposit required to be paid to us on or before the Occupancy Date as set forth in Section 7.1 of this Agreement, as may be modified, which Entrance Deposit is generally paid in a series of deposits. The 10% Community Fee is deducted from the Entrance Deposit.

Executive Director: The chief administrative officer of the Community appointed as such by BROOKSBY VILLAGE.

Flex Monthly Meal Plan: The standard meal plan for residents in Independent Living Units. Each Resident has an allowance of one meal per day in the calendar month. You may use the meal allowance on a daily basis or as otherwise desired through the calendar month until the allowance is exhausted for that calendar month. The meal allowance may also be used by you for guest meals during the calendar month. However, the Flex Monthly Meal Plan is not available for guests at designated holiday meals or designated special cuisine meals. At the beginning of each calendar month, you receive a new allowance per days of that new month. If you do not use the meal allowance within the calendar month, any unused portion is forfeited, does not carry over to the next month, and no credit will be due to you.

Flexible Payment Program: The alternate payment program which we offer in which a resident pays a reduced Entrance Deposit with a corresponding increase in the Monthly Service Package.

Guarantor: Any person or persons who guarantee your obligations to pay the Monthly Service Package or any other fees or periodic charges payable by you under the terms of this Agreement.

Independent Living Unit: Living accommodations at the Community for a resident who is able to live independently within our guidelines.

Joint Residents: Two or more residents who reside together in a particular Living Unit.

Living Unit: An Independent Living Unit, Assisted Care Unit or Nursing Unit.

Medical Director: A licensed physician whom we officially designate as the person responsible for the direction and control of medical services offered at the Community.

Monthly Service Package: The fee payable with respect to a particular Living Unit as defined in Section 8.1 hereof, which fee includes the Covered Services specified in Section 4 hereof. Monthly Service Packages may be adjusted as provided in Section 8.3 hereof.

(Ninety Percent) 90% Refund Amount: The refund payable to you or your beneficiaries, as the case may be, upon termination of this Agreement. Your refund will be equal to ninety percent (90%) of the total Entrance Deposit unless: (i) the Entrance Deposit, minus the

Community Fee, has been partially or fully spent down for your care per Section 10 of this Agreement, or (ii) you or your representative, as the case may be, elect to deduct the outstanding fees and charges from the 90% Refund Amount for your convenience.

Non-Occupancy Credit: You may receive a Non-Occupancy Credit to reduce your Monthly Service Package when you are, or if one of Joint Residents, then the Joint Residents are, transferred temporarily to a different Living Unit. You may receive a Non-Occupancy Credit upon request in other circumstances in the sole discretion of the Executive Director. The current Non-Occupancy Credit is provided on Schedule I, Fee Schedule. Adjustments to and policies concerning the Non-Occupancy Credit are made by us in our sole discretion. Credit is given based on the required consecutive days of absence.

Notice: For the purposes of this Agreement, notice shall be deemed to have been given to you when deposited in your community mailbox or personally delivered to you, and given to BROOKSBY VILLAGE when either personally delivered or delivered with return receipt to the office of the Executive Director at the Community and to General Counsel at the corporate office situated at 701 Maiden Choice Lane, Baltimore, Maryland 21228. If you have not yet taken possession of the Living Unit, then notice to you shall be given by first-class mail, postage prepaid, to your last known address and such notice shall be deemed to be effective on the third day following such mailing. If you have been transferred to an Off-Site Facility, notice shall be given by first-class mail, postage pre-paid, to you at such Off-Site Facility and shall be deemed to be effective on the third day following such mailing.

Nursing Unit: Accommodations for residents who are unable to perform those functions necessary to live in an Independent Living Unit or an Assisted Care Unit and who need the degree of medical care, Assisted Care and service that is provided in the Nursing Center.

Occupancy Date: The date on which you are authorized by BROOKSBY VILLAGE to take possession of a Living Unit. On this date, you are allowed access to move belongings or to personally inhabit the Living Unit pursuant to this Agreement. Delivery of keys to you shall be deemed authorization to take possession.

Off-Site Facility: Any housing or health care facility not located within the Community and which is neither owned nor operated by BROOKSBY VILLAGE.

Processing Fee: The non-refundable fee payable when you submit an application for residency at the Community or for a position on the futures or standby list.

Refund Account: The balance(s) which we establish to fund the 90% Refund Amount to eligible residents upon termination of the Agreement. The Refund Account is funded only when we receive all or a portion of new Entrance Deposits from new residents who sign a Residence and Care Agreement with a 90% Refund Amount obligation for participating Independent Living Units. A participating Independent Living Unit is one whose prior resident also had a Residence and Care Agreement with a 90% Refund Amount obligation. We make continued refunds from the Refund Account as new available funds are received into the Refund Account. We have the right to temporarily suspend refunds if the Refund Account has insufficient funds to pay the next

sequential refund that is due. We pay the 90% Refund Amount based on assigned Refund Numbers generally proceeding in sequential order.

Refund Form: An agreement signed by you, when accepted by us, designating to whom the 90% Refund Amount shall be made upon termination of this Agreement.

Refund Number: The number assigned per Section 7.6 which determines eligibility for a refund of the 90% Refund Amount.

Refurbishing Charges: The reasonable costs and expenses of work performed to clean, refurbish, and restore that Living Unit after a resident permanently vacates the unit. This work will generally include, but is not limited to, cleaning or replacement of carpeting and flooring, spackling and/or painting of walls, removing any customized improvements, replacement of fixtures, or any other appropriate repairs repairing any extraordinary damage, in our sole discretion, to bring the Living Unit back to a like-new condition. It is intended that the Living Unit shall be restored to the condition that it was in before it was occupied by the recent resident. The determination as to the extent of refurbishment shall be established by the Executive Director.

Repairing Extraordinary Damage: By way of example, such extraordinary damage may include, but is not limited to, material damage to the walls, structures, or fixtures, material damage caused by pets, or material odors, stains, or damage due to smoking in the Living Unit. You must also pay the reasonable costs and expenses of removing any customized improvements that you made to the Living Unit unless we specifically agree in writing to accept those improvements for re-subscription to a new resident. The extent of work is determined by BROOKSBY VILLAGE, in our sole discretion to put the Living Unit into like-new condition.

Resident/ You: Each person designated by name in the first paragraph of this Agreement, who is a party to this Agreement.

Spending Plan: A plan set forth by the Executive Director of the Community in the event that you are financially unable to pay your Monthly Service Packages.

SIGNATURES

IN WITNESS WHEREOF the parties have hereunto set their hands on the date appearing next to their respective signatures.

BROOKSBY VILLAGE, INC. By:____ Witness Date Resident Witness Date Resident Witness Date If applicable: Guarantors: I (We) have read and understand the provisions of this Agreement and by signing my (our) name(s) below, agree to guaranty Resident's obligations incurred under this Agreement in accordance with the Guaranty Agreement. Witness Guarantor Date Witness Guarantor Date

Schedule I Schedule of Fees

Total Entrance Deposit for Unit:	\$	consisting of:
Priority List Deposit		\$1,000
Reservation Deposit 1:		\$
Reservation Deposit 2:		\$
The Signing Deposit:		\$ (bringing total to 10% of
		Entrance Deposit including previous deposits);
The Final Deposit:		\$ (remaining portion of
		Entrance Deposit)
Minus the 10% Community F	Tee: \$	(non-refundable)
Current Monthly Service Package fo	r Unit: \$	per month
Current Processing Fee:	\$	per applicant
Current Ancillary Fee Schedule:	See next page	

Ancillary Fee Schedule

		<u>2017</u>
Administration		
	New Non-Occupancy Credit (Effective May 1, 2013)	
	Credit for Absences per day – Single (11 consecutive nights or more – credit begins on 11 th night):	\$15.75
	Credit for Absences per day – Double (11 consecutive nights or more – credit begins on 11 th night):	\$26.50
Dining Services	Guest meal (Mon-Sat)	\$16.50
Dinnig Ser vices	Guest meal (Buffet)	\$16.50
	Guest meal (Holiday)	\$21.00
	Child Guest meal (age 11 and under)	\$7.05
	Tray Service (carry out delivery)	\$4.05
	Cider House Bistro Pizza Delivery	\$4.05
	Additional Resident Meal	\$12.40
General Services	Additional Apartment Key	\$7.50
	Additional Exterior Door Key Replacement (per occurrence)	\$27.00
	Additional Mailbox Key	\$4.80
	Padlock for Storage Bin	\$11.85
	Reserved Parking per month	\$26.50
	Reserved Parking (covered) by month	\$53.00
	Additional Gatehouse Transponder	\$53.00
	Replacement I.D. Badge	\$8.00
	Emergency Pendant-Monthly (\$128.75 installation fee)	\$132.75
	Guest Roll Away Bed/Baby Crib, Daily	\$17.55
	Storage Bin per month (Independent Living only)	\$11.50
	Guest Room, Daily (Kitchenette) - \$10 each additional person	\$93.80
	Guest Room, Daily (Kitchen) - \$10 each additional person	\$104.25
	Maintenance Service per hour plus materials (1/2 hr. minimum)	\$32.95
	Snow Removal (per car)	\$19.00 over 6" \$22.65
	Jump Starts (per car)	Free
	Grounds Service per hour plus materials	\$32.95
	Housekeeping per hour (one hour minimum)	\$33.40

		<u>2017</u>
	Ironing (per hour)	\$33.40
	Laundry per load (Independent Living only)	\$33.40
	Transportation	Destination
		Dependent
Resident Life	Health Club - Basic Membership	Included in MSP
	Health Club - Group Exercise	\$5.00 per class
	Health Club - Enhanced Fitness & Enhanced group	\$20.00
	exercise	
	Health Club - Basic Balance-16 classes which include pre	\$100.00
	and post assessments	
	Intermissions Daily Session fee	\$64.00
IT	Service calls for Computer assistance	\$36 per 1/2 hour.
		\$12 for each
		additional 15 min

Brooksby Home Support Services – 2017 Fee Schedule

Aide Services	Price
Per Hour	\$28.00
>/= 4 Hours (per hour)	\$25.00
>/= 12 Hours (per hour)	\$24.00
24 Hours (per hour)	\$23.00
Medication Reminder (per visit)	\$18.00
Pet Care (per visit)	\$15.00
Wheelchair Escort One Way (round trip is double)	\$12.50
RN Services	

Assessment	No Charge
Nurse Visit (per visit)	\$70.00
Nurse Service (per hour)	\$70.00

Note: Holiday fees are 1.5 times the regular rate and are in effect on: New Year's Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Schedule II Documents Incorporated

- A. Priority List Application
- B. Financial Information Form
- C. Resident History Profile
- D. Refund Form
- E. Unit Release and Unit Release-Transfer Forms
- F. Guaranty Agreement (if any)
- G. Power of Attorney for property disposition (if any)
- H. Advance Directive, Appointment of Health Care Agent, or Living Will (if any)
- I. Resident's medical insurance documentation (if any)
- J. Promissory Note (if any)
- K. Flexible Payment Program Addendum (if any)