

The Commonwealth of Massachusetts

Executive Office of Health and Human Services

Department of Public Health

Bureau of Environmental Health

Community Sanitation Program

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| CHARLES D. BAKERGovernorKARYN E. POLITOLieutenant Governor |

March 30, 2017

Frank G. Cousins, Jr., Sheriff

Essex County Sheriff’s Department Headquarters

20 Manning Avenue

Middleton, MA 01929

Re: Facility Inspection – Essex County Correctional Alternative Center, Lawrence

Dear Sheriff Cousins:

In accordance with M.G.L. c. 111, §§ 5, 20, and 21, as well as Massachusetts Department of Public Health (Department) Regulations 105 CMR 451.000: Minimum Health and Sanitation Standards and Inspection Procedures for Correctional Facilities; 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste (State Sanitary Code, Chapter VIII); 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments (State Sanitary Code Chapter X); the 1999 Food Code; 105 CMR 520.000 Labeling; and 105 CMR 205.000 Minimum Standards Governing Medical Records and the Conduct of Physical Examinations in Correctional Facilities; I conducted an inspection of the Essex County Correctional Alternative Center on March 21, 2017 accompanied by Sergeant Chris Goudreault and Amy Riordan, Community Sanitation Program. Violations noted during the inspection are listed below including 64 repeat violations:

**HEALTH AND SAFETY VIOLATIONS**

(*\* indicates conditions documented on previous inspection reports*)

**Main Building**

*Lobby*

No Violations Noted

*Control Room*

No Violations Noted

**Nurse’s Office**

105 CMR 480.500(A)\* Procedures; Records; Record-Keeping Log: Generator had no written procedures for maintaining compliance with 480.000

105 CMR 480.500(A)(2)\* Procedures; Records; Record-Keeping Log: Generator lacked written procedures for safe handling within the facility

105 CMR 480.500(A)(3)\* Procedures; Records; Record-Keeping Log: Generator had no written documentation for blood borne pathogen training

*Storage Closet*

105 CMR 451.353 Interior Maintenance: CO2 tanks unsecured

*Nurse’s Bathroom*

105 CMR 451.110(A) Hygiene Supplies at Toilet and Handwash Sink: No paper towels at handwash sink

*Shift Commander’s Office*

 No Violations Noted

*Parole Office*

 No Violations Noted

*Parole Office Bathroom*

 No Violations Noted

*Hallway*

 No Violations Noted

*Staff Break Room*

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with
105 CMR 590.000, interior of microwave oven dirty

*Storage Room*

 No Violations Noted

**Second Floor Lobby**

*Superintendent’s Office*

 No Violations Noted

*Conference Room*

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with
105 CMR 590.000, interior of refrigerator dirty

*Deputy Superintendent’s Office*

 No Violations Noted

*Assistant Deputy Superintendent’s Office # 1*

 No Violations Noted

*Assistant Deputy Superintendent’s Office # 2*

 No Violations Noted

*Male Staff Bathroom*

 No Violations Noted

*Female Staff Bathroom*

105 CMR 451.123 Maintenance: Window frame peeling paint

105 CMR 451.123 Maintenance: Window frame cracked

**South Side 1st Floor**

*Attorney Room*

 No Violations Noted

*Work Release Waiting Area*

 No Violations Noted

*Work Release Office*

 No Violations Noted

*Records Office*

 No Violations Noted

*Female Staff Bathroom*

105 CMR 451.123 Maintenance: Window sill peeling paint

105 CMR 451.123 Maintenance: Ceiling tile damaged

*Male Staff Bathroom*

105 CMR 451.123\* Maintenance: Ceiling water damaged

*Offices*

 No Violations Noted

**Intake Area**

*Urine Lab*

 No Violations Noted

*Shake Down Rooms*

 No Violations Noted

**South Side 2nd Floor**

105 CMR 451.141 Screens: Screens missing from windows throughout rooms

*Hallway*

 No Violations Noted

*Storage Room*

 No Violations Noted

*Bathroom*

105 CMR 451.123\* Maintenance: Ceiling dirty throughout bathroom

105 CMR 451.123 Maintenance: Ceiling vent dusty

*Room # S201*

105 CMR 451.103 Mattresses: Mattress damaged

*Room # S202*

 No Violations Noted

*Room # S203*

105 CMR 451.353\* Interior Maintenance: Light shield damaged

105 CMR 451.103 Mattresses: Mattress damaged

*Room # S204*

 No Violations Noted

*Room # S205*

 No Violations Noted

*Room # S206*

 No Violations Noted

*Room # S207*

 No Violations Noted

*Room # S208*

 No Violations Noted

*Room # S209*

105 CMR 451.353\* Interior Maintenance: Light shield damaged

*Room # S210*

105 CMR 451.344\* Illumination in Habitable Areas: Light not functioning properly, light out

*Room # S211*

 No Violations Noted

**South Side 3rd Floor**

105 CMR 451.141 Screens: Screens missing from windows throughout rooms

*Hallway*

 No Violations Noted

*Staff Bathroom*

 No Violations Noted

*Storage Closet*

 No Violations Noted

*Lieutenant’s Office*

 No Violations Noted

*Investigator’s Office*

105 CMR 451.200\* Food Storage, Preparation and Service: Food storage not in compliance with
105 CMR 590.000, no functional thermometer in refrigerator

*Property Room*

 No Violations Noted

*Hallway*

 No Violations Noted

*Room # S301*

105 CMR 451.353\* Interior Maintenance: Light shield damaged

*Room # S302*

105 CMR 451.103\* Mattresses: Mattress damaged

*Room # S303*

 No Violations Noted

*Room # S304*

105 CMR 451.103\* Mattresses: Mattress damaged

105 CMR 451.102 Pillows and Linens: Pillow damaged

*Room # S305*

 No Violations Noted

*Inmate Bathroom*

 Did Not Inspect – No Longer In Use

**North Side 1st Floor**

105 CMR 451.141 Screens: Screens missing from windows throughout rooms

*Dining Room*

FC 4-601.11(c)\* Cleaning of Equipment and Utensils, Objective: Vending machine drawer dirty

FC 6-501.11\* Maintenance and Operation; Repairing: Facility not in good repair, window sill paint damage on windows near vending machines

FC 6-202.15(A)(2) Design, Construction, and Installation; Functionality: Windows not weather tight and structurally sound, window broken

FC 6-501.12(A) Maintenance and Operation; Cleaning: Facility not cleaned properly, sink dirty

*Ice Machine*

 No Violations Noted

*Dish Room*

FC 4-204-113(A)\* Design and Construction, Functionality: Data plates not reading the correct temperature on warewashing machine

FC 5-205.15(B)\* Plumbing System, Operations and Maintenance: Plumbing system not maintained in good repair, cold water at hand sink continually running

FC 5-205.15(B) Plumbing System, Operations and Maintenance: Plumbing system not maintained in good repair, hand sink faucet not secured to sink

FC 6-501.12(A)\* Maintenance and Operation; Cleaning: Facility not cleaned properly, mold observed on wall behind warewash machine

FC 6-501.12(A) Maintenance and Operation; Cleaning: Facility not cleaned properly, mold observed on floor under warewash machine

FC 6-501.12(A) Maintenance and Operation; Cleaning: Facility not cleaned properly, rodent droppings observed

*Male Visitor’s Bathroom*

Did Not Inspect – Under Construction

*Female Visitor’s Bathroom*

Did Not Inspect – Under Construction

**Kitchen**

**Back Serving Area**

105 CMR 451.346 Safe Wiring: Old exposed wiring under storage racks

*2-Door Refrigerator*

 No Violations Noted

*Serving/Prep Tables*

FC 4-901.11(A) Protection of Clean Items, Drying: Clean and sanitized trays not allowed to air dry fully

*Chemical Closet*

 No Violations Noted

*Dry Storage Closet*

FC 6-501.12(A) Maintenance and Operation; Cleaning: Facility not cleaned properly, rodent droppings observed

FC 3-304.12(A) Preventing Contamination from Utensils: Service utensils handle stored below the food and container line, scoop stored in sugar

*Freezer (F2)*

 No Violations Noted

*Walk-in Refrigerator and Freezer (same unit)*

FC 4-501.11(A)\* Maintenance and Operation, Equipment: Equipment not maintained in a state of good repair, ice build-up on floor

FC 3-305.11(A)(1) Preventing Contamination from Premises: Food stored in an inappropriate location, turkey stored next to milk and bagged lunches

**Main Kitchen Area**

FC 6-501.14 Maintenance and Operation; Cleaning: Ventilation systems, vent dusty

*Office*

FC 4-602.12(B) Cleaning of Equipment and Utensils; Frequency: Interior of microwave oven dirty

105 CMR 590.009(G)(3)(b) Special Requirements: Food Allergen Awareness Training, not prominently posted food allergen awareness training certificate

*Prep Tables*

 No Violations Noted

*Loading Dock*

105 CMR 451.350 Structural Maintenance: Door not rodent and weathertight

*2-Bay Sink (Left)*

 No Violations Noted

*2-Bay Sink (Center)*

FC 4-101.111 Nonfood-Contact Surfaces: Sanitizer hose tied to sink with wet rag

*2-Bay Sink (Right)*

FC 5-202.13 Plumbing System, Design: Air gap between water supply inlet and the flood level rim of sink is missing

*Handwash Sink*

 No Violations Noted

*Steamer*

 No Violations Noted

*Ovens and Hoods*

 No Violations Noted

*Kettles*

FC 6-501.11 Maintenance and Operation; Repairing: Facility not in good repair, floor damaged around kettles

*Slop Sink*

FC 6-501.16 Maintenance and Operation; Cleaning: Wet mop stored in bucket

*Ice Machine*

 No Violations Noted

**North Side 2nd Floor**

105 CMR 451.141 Screens: Screen missing from windows throughout rooms

*Counselor’s Office*

105 CMR 451.353\* Interior Maintenance: Light shield damaged

*Inmate Bathroom*

105 CMR 451.353\* Interior Maintenance: Floor not easily cleanable, unfinished

105 CMR 451.123 Maintenance: Ceiling vent dusty

105 CMR 451.117 Toilet Fixtures: Toilet fixtures dirty

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink # 5 leaking

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink # 5 faucet loose

*Hallway (Next to Barber Shop)*

105 CMR 451.353 Interior Maintenance: Light shield damaged

*Storage Room (Next to Barber Shop)*

Unable to Inspect – Locked

*Barber Shop*

105 CMR 451.353\* Interior Maintenance: Unlabeled chemical bottle

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, hot water handle damaged

105 CMR 451.110(A) Hygiene Supplies at Toilet and Handwash Sink: No soap at handwash sink

105 CMR 451.353 Interior Maintenance: Floor dirty

105 CMR 451.353 Interior Maintenance: Counter dirty

105 CMR 451.353 Interior Maintenance: Hair trimmers not cleaned before being put away

105 CMR 451.353 Interior Maintenance: Light shield missing

*Room # N201*

 No Violations Noted

*Room # N202*

105 CMR 451.353\* Interior Maintenance: Hole in ceiling

*Room # N203*

105 CMR 451.101 Blankets: Blanket damaged

*Room # N204*

 No Violations Noted

*Room # N205*

 No Violations Noted

*Room # N206*

 No Violations Noted

*Room # N207*

 No Violations Noted

*Room # N209*

105 CMR 451.103 Mattresses: Mattress damaged

*Room # N210*

105 CMR 451.353\* Interior Maintenance: Light shields missing

105 CMR 451.353 Interior Maintenance: Light shield damaged

105 CMR 451.103 Mattresses: Mattress damaged

**North Side 3rd Floor**

105 CMR 451.141 Screens: Screen missing from windows throughout rooms

*Hallway*

 No Violations Noted

*Room # N301*

 No Violations Noted

*Room # N302*

 No Violations Noted

*Room # N303*

105 CMR 451.353\* Interior Maintenance: Window sill paint damaged

*Room # N304*

105 CMR 451.353\* Interior Maintenance: Window sill paint damaged

105 CMR 451.102 Pillows and Linens: Pillow damaged at bed # 4

*Room # N305*

105 CMR 451.353 Interior Maintenance: Wall not easily cleanable, unfinished

105 CMR 451.353 Interior Maintenance: Outlet not secured to wall

*Room # N306*

 No Violations Noted

*Bathroom*

105 CMR 451.126 Hot Water: Hot water temperature recorded at 1000F at handwash sink

*Room # N307*

 No Violations Noted

*Room # N308*

105 CMR 451.353\* Interior Maintenance: Light shield damaged

105 CMR 451.103 Mattresses: Mattress damaged at bed # 1, 3, 6, and 8

105 CMR 451.102 Pillows and Linens: Linens damaged at bed # 4

*Closet*

 No Violations Noted

**Basement**

105 CMR 451.353 Interior Maintenance: Window frames left unfinished

*Laundry*

105 CMR 451.350 Structural Maintenance: Ceiling open and water damaged

*Tunnel near Laundry*

 No Violations Noted

**Maintenance Cage**

105 CMR 451.353\* Interior Maintenance: Unlabeled chemical bottle

105 CMR 451.353\* Interior Maintenance: Wet mop stored in bucket

105 CMR 451.353\* Interior Maintenance: Standing water observed in mop bucket

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink was leaking

105 CMR 451.350 Structural Maintenance: Ceiling open and exposed outside of maintenance cage

*Sewing Room*

 No Violations Noted

*Maintenance Area*

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with
105 CMR 590.000, coffee maker dirty

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with
105 CMR 590.000, interior of toaster oven dirty

*Maintenance Office*

105 CMR 451.200\* Food Storage, Preparation and Service: Food storage not in compliance with
105 CMR 590.000, no functional thermometer in refrigerator

105 CMR 451.350 Structural Maintenance: Ceiling open and exposed outside of maintenance office

*Maintenance Bathroom*

 No Violations Noted

*Chemical Room*

 No Violations Noted

**Main Bathroom**

*Toilets and Handwash Sinks*

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink # 1 and 9 not working

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink # 3, 5, and 8 continuously running

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink # 6 and 9 leaking

*Main Shower*

105 CMR 451.121(A)\* Privacy: No privacy partition between showers

105 CMR 451.123\* Maintenance: Wall tile grout missing

105 CMR 451.123\* Maintenance: Wall tiles missing

105 CMR 451.123\* Maintenance: Wall tiles damaged

105 CMR 451.123\* Maintenance: Rust colored water seeping through gaps in wall tiles

105 CMR 451.123\* Maintenance: Soap scum on floors in shower

105 CMR 451.123\* Maintenance: Debris observed on floor in shower

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, shower # 1, 9, 10, 11, 13, and 15 not working

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, shower # 3, 4, 5, 12, and 14 leaking

105 CMR 451.120\* Bathing Facilities in Pre-release Facilities: Inadequate number of showers per inmate population in pre-release facility

*Slop Sink*

 No Violations Noted

**Re-entry Office**

105 CMR 451.353 Interior Maintenance: Ceiling vent dusty

105 CMR 451.200 Food Storage, Preparation and Service: Food storage not in compliance with
105 CMR 590.000, inside of refrigerator door damaged

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with
105 CMR 590.000, interior of microwave oven dirty

105 CMR 451.200 Food Storage, Preparation and Service: Food storage not in compliance with
105 CMR 590.000, no functional thermometer in refrigerator

*Re-entry Dorm Room*

105 CMR 451.322\* Cell Size: Inadequate floor space in dorm room

105 CMR 451.103 Mattresses: Mattress damaged at bed # 17

105 CMR 451.123 Maintenance: Ceiling tiles water stained

*Microwave Closet*

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with
105 CMR 590.000, interior of microwave oven dirty

*Re-entry Bathroom*

105 CMR 451.123 Maintenance: Ceiling vent dusty

105 CMR 451.123 Maintenance: Ceiling tiles water stained

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink # 2 cold water handle damaged

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, sink # 2 leaking

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, toilet # 2 out-of-order

*Re-entry Shower Room*

105 CMR 451.121(A)\* Privacy: No privacy partition between showers

105 CMR 451.123\* Maintenance: Wall tile grout missing

105 CMR 451.123 Maintenance: Rust observed between wall tiles

105 CMR 451.123\* Maintenance: Wall tiles damaged

105 CMR 451.123\* Maintenance: Soap scum observed on shower floor

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, shower # 6 not working

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, shower # 4 missing face plate

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, shower # 2 and 3 leaking

**Officer’s Weight Room**

105 CMR 451.350\* Structural Maintenance: Ceiling open and water damaged

105 CMR 451.353\* Interior Maintenance: Standing water on floor

105 CMR 451.353\* Interior Maintenance: Weight bench pads damaged on multiple pieces of equipment

*Female Staff Locker Room*

 No Violations Noted

*Male Staff Locker Room*

 No Violations Noted

**Gym**

105 CMR 451.353\* Interior Maintenance: Floor surface damaged

105 CMR 451.350\* Structural Maintenance: Exterior doors not rodent and weathertight

105 CMR 451.353\* Interior Maintenance: Debris behind vending machines

*Male Bathroom # 105*

 No Violations Noted

*Female Bathroom # 106*

 No Violations Noted

*Contractor’s Office*

105 CMR 451.200 Food Storage, Preparation and Service: Food storage not in compliance with
105 CMR 590.000, no functional thermometer in refrigerator

*K-9 Office*

105 CMR 451.353 Interior Maintenance: Missing ceiling tiles

**Garage**

105 CMR 451.350\* Structural Maintenance: Exterior door not rodent and weathertight

105 CMR 451.353\* Interior Maintenance: Unlabeled chemical bottle

**Back Building**

*Classroom*

 Unable to Inspect – In Use

*Office Area*

105 CMR 451.360 Protective Measures: Birds nest observed on the window sill of office # 3

105 CMR 451.361 Extermination: Ants observed crawling on wall in office # 3

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with
105 CMR 590.000, interior of microwave oven dirty

*Hallway*

105 CMR 451.353\* Interior Maintenance: Light shield damaged

*Bathroom*

105 CMR 451.121(A)\* Privacy: No privacy partition between showers

*Dorm # 1*

105 CMR 451.103 Mattresses: Mattress damaged at bed # 1

*Dorm # 2*

105 CMR 451.103 Mattresses: Mattress damaged at bed # 1

*Dorm # 3*

 No Violations Noted

*Dorm # 4*

105 CMR 451.353\* Interior Maintenance: Ceiling vent not secured to ceiling

*Dorm # 5*

105 CMR 451.103 Mattresses: Mattress damaged at bed # 1

105 CMR 451.141 Screens: Screen damaged

*Dorm # 6*

 No Violations Noted

*TV and Common Area*

105 CMR 451.350\* Structural Maintenance: Exterior door not rodent and weathertight

105 CMR 451.350 Structural Maintenance: Floor tiles damaged

**Annex Building**

105 CMR 451.141 Screens: Screens missing from windows throughout rooms

**First Floor**

*Dorm # 1*

105 CMR 451.353 Interior Maintenance: Unlabeled chemical bottle

105 CMR 451.103\* Mattresses: Mattress damaged at bed # 11, 15, and 21

*Dorm # 2*

105 CMR 451.103 Mattresses: Mattress damaged at bed # 9

105 CMR 451.103 Mattresses: Missing mattress stuffing at bed # 11, 17, 19, and 21

105 CMR 451.123 Maintenance: Light shield damaged

*Visiting Room*

105 CMR 451.200 Food Storage, Preparation and Service: Food preparation not in compliance with
105 CMR 590.000, interior of microwave oven dirty

FC 4-601.11(c) Cleaning of Equipment and Utensils, Objective: Vending machine drawer dirty

**Second Floor**

*Dorm # 3*

 No Violations Noted

*Dorm # 4*

105 CMR 451.344\* Illumination in Habitable Areas: Lights not functioning properly, lights out

105 CMR 451.103 Mattresses: Mattress damaged at bed # 1, 3, 9, 13, 17, 19, and 23

*Office*

 Unable to Inspect – Locked

**Basement**

*Counselor’s Offices*

 No Violations Noted

*Library*

 No Violations Noted

*Staff Bathroom*

 No Violations Noted

*Inmate Bathroom*

105 CMR 451.123\* Maintenance: Debris on floor

105 CMR 451.123\* Maintenance: Handwash sink counter tops and sink basins dirty

105 CMR 451.123 Maintenance: Light not functioning properly, continuous flickering

*Slop Sink*

105 CMR 451.123\* Maintenance: Mold observed on slop sink basin

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, slop sink leaking

*Inmate Shower Room*

105 CMR 451.121(A)\* Privacy: No privacy partition between showers

105 CMR 451.123\* Maintenance: Soap scum on wall

105 CMR 451.123\* Maintenance: Soap scum on floor

105 CMR 451.123\* Maintenance: Mold observed on tile grout

105 CMR 451.123 Maintenance: Light not functioning properly, continuous flickering

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, shower # 1, 11, and 12 leaking

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, shower # 6 and 10 not working

105 CMR 451.124 Water Supply: Insufficient water supply in quantity and pressure at shower # 7 and 8

**Observations and Recommendations**

1. The inmate population was 301 at the time of inspection.
2. Essex County Correctional Center continues to keep the Department apprised of the ongoing attempt to ascertain funds to renovate the showers at this facility. The Department remains concerned with the exposure of the wood framing to chronic dampness behind the main shower and re-entry shower walls. The Department requests to be kept apprised of any additional information that may become available regarding the allocation of funds for this project.
3. The warewash machine was a low temperature machine that sanitizes with a chlorine solution. The solution was reading the correct concentration, however the water temperature was not reaching the appropriate temperature according to the data plate on the side of the machine.

This facility does not comply with the Department’s Regulations cited above. In accordance with 105 CMR 451.404, please submit a plan of correction within 10 working days of receipt of this notice, indicating the specific corrective steps to be taken, a timetable for such steps, and the date by which correction will be achieved. The plan should be signed by the Superintendent or Administrator and submitted to my attention, at the address listed above.

To review the specific regulatory requirements please visit our website at [www.mass.gov/dph/dcs](http://www.mass.gov/dph/dcs) and click on "Correctional Facilities" (available in both PDF and RTF formats).

To review the Food Establishment regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on “Food Protection Regulations”. Then under “Retail” click “105 CMR 590.000 - State Sanitary Code Chapter X – Minimum Sanitation Standards for Food Establishments” and “[1999 Food Code](http://www.cfsan.fda.gov/~dms/fc99-toc.html)”.

To review the Labeling regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on “Food Protection Regulations”. Then under “General Food Regulations” click “105 CMR 520.000: Labeling.”

This inspection report is signed and certified under the pains and penalties of perjury.

Sincerely,

Amy Medeiros, MPH

Environmental Health Inspector, CSP, BEH

cc: Jan Sullivan, Acting Director, BEH

 Steven Hughes, Director, CSP, BEH

Timothy Miley, Director of Government Affairs

Marylou Sudders, Secretary, Executive Office of Health and Human Services

 Thomas Turco, Commissioner, DOC

 Aaron Eastman, Superintendent

 Sean Gallagher, EHSO

Pascual A. Ruiz, Director, Lawrence Inspectional Services

 Clerk, Massachusetts House of Representatives

 Clerk, Massachusetts Senate

 Daniel Bennett, Secretary, EOPSS

Jennifer Gaffney, Director, Policy Development and Compliance Unit