12. Please identify any agreements or contracts, executed or proposed, in which the applicant will engage in a Related Party Transaction and summarize the terms of each such agreement.

Life Essence, Inc. has a Related Party Transaction with Howard Heidenberg and Sandy Goodman for the necessary initial capital requirements established by the Department of Health.

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18. Describe the experience, and length of experience, of the Corporation's Chief Executive Officer, Chief Operations Officer, and Chief Financial Officer with providing health care services.

Chief Executive Officer - No Experience

Chief Operations Officer - Dr. Howard Heidenberg is a graduate of the United States Military Academy at West Point. He performed his residency training in Urology at Walter Reed Army Medical Center in Washington, DC where he received subspecialty training in Male Infertility. Following his residency training, he remained on staff at Walter Reed as a general urologist and became Chief of Male Infertility until relocating to the Tampa Bay area in 2000. He is a partner physician with Tampa Urology, a division of Florida Urology Partners, where he practices general urology and specializes in male infertility. Dr. Heidenberg has numerous publications and has received many awards, including the Bronze Star. He has been recognized as one of "America's Top Urologists". He has been a practicing physician for 24 years.

Chief Financial Officer - No Experience
22. Describe the types and forms of Marijuana Infused Products ("MIPs") that the RMD intends to produce, if any.

Life Essence, Inc.'s dispensary intends to produce the following MIPS, all of which shall comply with the DPH guideline:

- Transdermal/topical salve and patches, creams and lotions, tinctures, vaporizer oils, food, candy, bakery items and beverages.

**LABELING AND PACKAGING** - All labels will be printed and firmly attached containing wording that is no less than 1/16 in size on each package, and all MIP unit sizes will be such that no single unit contains more than the DPH allotted supply of marijuana. All packaging will be child-resistant and light-resistant, and labeled as containing cannabis. All products will provide a warning to keep away from children and store in a child proof place.

All MIPS will contain a label in English that states:

(1) The manufacturer's name and address;
(2) A unique serial tracking number that will match the product with a producer batch and lot number so as to facilitate any warnings or recalls the department or producer deem appropriate;
(3) The final testing and packaging date;
(4) The expiration date;
(5) The product weight;
(6) A list of all active ingredients, including a terpenes profile, tetrahydrocannabinol (THC), tetrahydrocannabinol acid (THCA), cannabidiol (CBD), cannabidiolic acid (CBDA), and any other active ingredient that constitute at least 1% of the marijuana batch used in the product.
(7) A listing of all non-cannabis ingredients.

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23. Provide a summary of the RMD’s methods of producing MIPs, if the RMD intends to produce MIPs.

Life Essence, Inc.'s cultivation facility will produce MIPs which will be sold at its dispensaries. Standard operating procedures for the MIP commercial kitchen facility will include:

MIP COMMERCIAL KITCHEN FACILITY SPECIFICATIONS - Life Essence, Inc. will build a MIP commercial kitchen facility that fully complies to both M.G.L. 105 CMR 590.000 and 105 CMR 725. Sinks, hand-washing stations, storage, testing, wall coverings, bathroom requirements, HVAC, refrigeration and freezer, cooking areas, insect control, personnel uniforms, packaging areas, etc. will all follow and comply with all State and Federal guidelines (1999 Food Code and supplements). All employees making or handling MIPs will be SafeServ certified.

Life Essence, Inc. will use the Heidelberg Precision PX1 and Roto Vape extraction machine to separate trichromes and release cannabinoids from the products, creating a processed extract to be used to infuse edibles. All MIPs will be prepared using commercial recipes for candies, edibles, liquids, bakery items, etc., supported by specialty MIP technicians. All MIP batches will be recorded and tracked in a kitchen recording system, and all products will have a label containing the batch and production date. All batches will be tested with in-house equipment and through an independent third party commercial lab.

Life Essence, Inc. will create an HACCP plan (Hazard Analysis and Critical Control Points) which will be available for review by the DPH.

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29. Provide a summary of the RMD's operating procedures for quality control and testing of product for potential contaminants.

Life Essence, Inc. will utilize an outside third party lab for testing. In house the SOP's for quality control and testing include:

- All nutrients will be examined for contents & potential contaminants.
- Only biological pesticides will be applied.
- Filtered water will be used to prevent contamination.
- All workers will walk through a ceiling blower to remove potential contaminants before entering facility.
- Workers will walk through a special container of a water/chlorine mix to kill shoe borne contaminants.
- Application of gamma irradiation equipment to kill 99% of all micro-organisms.
- All testing performed subject to the Cannabis Inflorescence and Leaf monograph (American Herbal Pharmacopoeia) standards.
- Limit tests will include foreign organic matter, total ash, & acid-insoluble ash.
- All external testing done by state approved labs.
- All crops batch tested for pests, contaminants, mold and potency.
- Soil testing before use for contaminants and pests.
- Determination of sample size for internal and external testing.
- Written procedure for responding to contaminated samples.
- Additional batch sampled uniquely bar coded for further sampling.
- All testing documentation retained for five years.
- Procedures in place for stability testing to determine shelf life for MIPS.
- Random sampling of finished products currently for sale.
- All nutrients and additives shelf life recorded and reviewed.
- Expiration dates in large font on labels.

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30. Provide a summary of the RMD’s operating procedures for maintaining confidentiality of registered qualifying patients, personal caregivers, and dispensary agents, as required by law.

Patient data will be entered into a database only accessible by licensed dispensary agents.
Network ports will be blocked for transmitting data except to the DPH.
Paper records will be stored in locked file cabinets accessible only by designated employees.
USB ports will be disabled to prevent copying files.
Patient information will only be provided by subpoena, a request from a court of competent jurisdiction, or to a third party after having a release signed by the patient or their health care proxy.
Patient records will be shredded after using.
No medical records will left unattended.
Employees will be trained and tested on patient confidentiality.
Passwords will be changed every thirty days.
Workstations/computers must be signed off when unattended.
No passwords may be written on any paper.
Workstations/computers may only be positioned in secure areas.
Software will provide a "digital trail".
All disclosures require written authorization.
Retention policies revised annually.
36. Provide a summary of the RMD’s policies and procedures for the provision of marijuana for medical use to registered qualifying patients with verified financial hardship without charge or at less than the market price.

Life Essence, Inc.’s Financial Hardship Program will provide reduced cost marijuana to patients with documented, verified financial hardship. The recipient must meet those criteria listed in CMR 725.004. There will be a sliding scale based on federal poverty levels providing assistance to those patients that receive MassHealth or Supplemental Social Security Income, or if the individual’s income does not exceed 300% of the FPL, adjusted for family size. Patients who are at the level where their income is calculated to be 100% or less of the FPL will qualify for a free eighth of an ounce of medicine weekly. In the event a patient purchases more than the free product in a week, the medicine may be purchased at a 50% discount. The sliding scale provides for those earning 101% to 200% of the FPL will qualify for a 75% discount on an eight of an ounce purchase per week. Additional medicine beyond the original eighth of an ounce purchased during a given week will qualify for a 50% discount. Patients whose annual income falls in the range of 201%-300% will qualify for a 50% discount on an eighth of an ounce of medicine per week. Any amount acquired above the eighth of an ounce during a given week can be purchased at a 25% discount. Former military members whose current income is 200% or less of the FPL will receive a full ounce of medicine every two weeks for free. All information concerning our hardship fee scale will be posted in the dispensary.
38. Will the Corporation provide worker's compensation coverage to the RMD's Dispensary Agents?
   Yes ☒ No ☐

39. Will the Corporation obtain professional and commercial insurance coverage?
   Yes ☒ No ☐

40. Describe the Corporation's plan to obtain liability insurance or place in escrow the required amount to be expended for coverage of liabilities.

   Life Essence, Inc. has obtained a commitment for liability insurance and other general coverage required by 105 CMR 725.105(Q)(1) through the Philbin Insurance Group. The policy will provide for general liability, property coverage, coverage for business income and additional expenses and product liability. The general liability policy will have $1,000,000 per occurrence, $2,000,000 in aggregate annually, product liability coverage for $1,000,000 per occurrence and $2,000,000 in aggregate annually. The deductible for the liability policy is $5,000 per occurrence.

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