



Commonwealth of Massachusetts  
**DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Chrystal Kornegay, Undersecretary

## Public Housing Notice 2016-20

To: Local Housing Authorities

From: Sarah Glassman, Associate Director, Division of Public Housing & Rental Assistance

Date: June 21, 2016

Re: DHCD Regional Board Commissioner Training

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In conjunction with the Ethics Commission and the Offices of the Inspector General and Attorney General, DHCD has developed an in-person Regional Board Commissioner training program. DHCD invites Board Commissioners from each Local Housing Authority to attend their region's corresponding training. (Regions and training locations/dates are located below. Please check to see which region your LHA is in.)

This training will focus on important issues related to Board Commissioner duties and responsibilities and will help build capacity among LHA Board Commissioners.

### PLEASE NOTE THE FOLLOWING:

1. This is a highly encouraged voluntary training and professional development opportunity for LHA Board Members.
2. It is a great opportunity for Board Commissioners to interact, face-to-face, with experts on subjects such as:
  - Fiduciary Responsibilities
  - Open Meeting Law
  - Fraud, Awareness, and Abuse
  - M.G.L. Chapter 30B Procurement
  - Conflicts of Interest
3. 85% of board commissioners who have received this training have rated it as "very helpful" and "very informative."
4. DHCD recommends that each LHA send **at least** one representative of the LHA Board to attend a training.
5. Because space is limited, registration for this training will be on a first-come, first-served basis.

6. DHCD will try to accommodate board commissioners who cannot attend the training in their region but can attend a training in another region. (Contact Andrew Clinton at [andrew.clinton2@massmail.state.ma.us](mailto:andrew.clinton2@massmail.state.ma.us) with questions related to this matter.)
7. An official invitation to this training will be sent to every LHA Executive Director. Executive Directors should disseminate this information to their boards as soon as possible. Executive Directors will be responsible for responding to the official invitation.
8. To register commissioners for this training, Executive Directors should respond to the official invitation, or send an email directly to Andrew Clinton at [andrew.clinton2@massmail.state.ma.us](mailto:andrew.clinton2@massmail.state.ma.us), with the name and contact information of the interested commissioner(s).
9. The list of training locations and dates can be found below.
10. The delineated regions can be found below.
11. There is no cost to attend.
12. The training is scheduled to last approximately 6.5 hours. Lunch and refreshments will be provided by DHCD.

## DHCD Board Commissioner Regional Training Dates & Locations

Below are the Regional Board Commissioner Training locations and dates. Each LHA Executive Director will receive an official invitation to the training in the LHA's region. Executive Directors are expected to disseminate this information to their Board of Commissioner and to respond to the official invitation.

<b>Central Regional Training:</b>	<b>Leominster Housing Authority,</b>	<b>July 27, 2016</b>
<b>Metro Boston Regional Training:</b>	<b>Boston (IG presentation space),</b>	<b>August 3, 2016</b>
<b>West Regional Training:</b>	<b>Holyoke Housing Authority,</b>	<b>September 16, 2016</b>
<b>Northeast Regional Training:</b>	<b>Lynn Housing Authority,</b>	<b>September 30, 2016</b>

## Training Regions Located on Next Page

## Training Regions

Central Region

Metro Boston Region

West Region

Northeast Region

LHA	Region	Date		LHA	Region	Date		LHA	Region	Date		LHA	Region	Date
Acton	Central	7/27/2016		Abington	Metro Boston	8/3/2016		Adams	West	9/16/2016		Amesbury	Northeast	9/30/2016
Auburn	Central	7/27/2016		Arlington	Metro Boston	8/3/2016		Agawam	West	9/16/2016		Andover	Northeast	9/30/2016
Ayer	Central	7/27/2016		Ashland	Metro Boston	8/3/2016		Amherst	West	9/16/2016		Bedford	Northeast	9/30/2016
Brookfield	Central	7/27/2016		Avon	Metro Boston	8/3/2016		Athol	West	9/16/2016		Beverly	Northeast	9/30/2016
Charlton	Central	7/27/2016		Bellingham	Metro Boston	8/3/2016		Barre	West	9/16/2016		Billerica	Northeast	9/30/2016
Clinton	Central	7/27/2016		Belmont	Metro Boston	8/3/2016		Belchertown	West	9/16/2016		Burlington	Northeast	9/30/2016
Concord	Central	7/27/2016		Blackstone	Metro Boston	8/3/2016		Berkshire Cty. Reg.	West	9/16/2016		Carlisle	Northeast	9/30/2016
Douglas	Central	7/27/2016		Boston	Metro Boston	8/3/2016		Brimfield	West	9/16/2016		Chelmsford	Northeast	9/30/2016
Dudley	Central	7/27/2016		Braintree	Metro Boston	8/3/2016		Chicopee	West	9/16/2016		Danvers	Northeast	9/30/2016
Fitchburg	Central	7/27/2016		Brockton	Metro Boston	8/3/2016		Dalton	West	9/16/2016		Dracut	Northeast	9/30/2016
Framingham	Central	7/27/2016		Brookline	Metro Boston	8/3/2016		East Longmeadow	West	9/16/2016		Essex	Northeast	9/30/2016
Gardner	Central	7/27/2016		Cambridge	Metro Boston	8/3/2016		Easthampton	West	9/16/2016		Georgetown	Northeast	9/30/2016
Grafton	Central	7/27/2016		Canton	Metro Boston	8/3/2016		Granby	West	9/16/2016		Gloucester	Northeast	9/30/2016
Groton	Central	7/27/2016		Chelsea	Metro Boston	8/3/2016		Great Barrington	West	9/16/2016		Groveland	Northeast	9/30/2016
Holden	Central	7/27/2016		Cohasset	Metro Boston	8/3/2016		Greenfield	West	9/16/2016		Hamilton	Northeast	9/30/2016
Hopkinton	Central	7/27/2016		Dedham	Metro Boston	8/3/2016		Hadley	West	9/16/2016		Haverhill	Northeast	9/30/2016
Hudson	Central	7/27/2016		Everett	Metro Boston	8/3/2016		Hampden	West	9/16/2016		Ipswich	Northeast	9/30/2016
Lancaster	Central	7/27/2016		Hingham	Metro Boston	8/3/2016		Hampshire Cty. Reg.	West	9/16/2016		Lawrence	Northeast	9/30/2016
Leicester	Central	7/27/2016		Holbrook	Metro Boston	8/3/2016		Hatfield	West	9/16/2016		Lexington	Northeast	9/30/2016
Leominster	Central	7/27/2016		Holliston	Metro Boston	8/3/2016		Holyoke	West	9/16/2016		Lowell	Northeast	9/30/2016
Littleton	Central	7/27/2016		Hopedale	Metro Boston	8/3/2016		Lee	West	9/16/2016		Lynn	Northeast	9/30/2016
Lunenburg	Central	7/27/2016		Hull	Metro Boston	8/3/2016		Lenox	West	9/16/2016		Lynnfield	Northeast	9/30/2016
Marlborough CDA	Central	7/27/2016		Malden	Metro Boston	8/3/2016		Ludlow	West	9/16/2016		Manchester	Northeast	9/30/2016
Maynard	Central	7/27/2016		Medfield	Metro Boston	8/3/2016		Monson	West	9/16/2016		Marblehead	Northeast	9/30/2016
Millbury	Central	7/27/2016		Medford	Metro Boston	8/3/2016		Montague	West	9/16/2016		Melrose	Northeast	9/30/2016
North Brookfield	Central	7/27/2016		Medway	Metro Boston	8/3/2016		Northampton	West	9/16/2016		Merrimac	Northeast	9/30/2016
Northborough	Central	7/27/2016		Mendon	Metro Boston	8/3/2016		Orange	West	9/16/2016		Methuen	Northeast	9/30/2016
Northbridge	Central	7/27/2016		Milford	Metro Boston	8/3/2016		Palmer	West	9/16/2016		Middleton	Northeast	9/30/2016
Oxford	Central	7/27/2016		Millis	Metro Boston	8/3/2016		Pittsfield	West	9/16/2016		Nahant	Northeast	9/30/2016
Pepperell	Central	7/27/2016		Milton	Metro Boston	8/3/2016		Shelburne	West	9/16/2016		Newburyport	Northeast	9/30/2016
Shrewsbury	Central	7/27/2016		Natick	Metro Boston	8/3/2016		South Hadley	West	9/16/2016		North Andover	Northeast	9/30/2016
Southborough	Central	7/27/2016		Needham	Metro Boston	8/3/2016		Southwick	West	9/16/2016		North Reading	Northeast	9/30/2016
Southbridge	Central	7/27/2016		Newton	Metro Boston	8/3/2016		Springfield	West	9/16/2016		Peabody	Northeast	9/30/2016
Spencer	Central	7/27/2016		Norwell	Metro Boston	8/3/2016						Reading	Northeast	9/30/2016

