**Supplier Diversity Program (SDP) Plan Commitment**

**SDP Plan Form #1**

**(To be submitted with Bid Response)**

**Contract/RFR Document Number:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Instructions:** Completing all parts of this form is mandatory. Please read instructions in the SDP section of the solicitation. **Complete one form and submit with Bid.** | | | | |
| **Part I Bidder/Contractor Information (Required)** | | | | |
| **Business Name:** | **Contact Name:** | **Phone #** (     )     - | | **Email address:** |
| **Part II Financial Commitment (Required)** | | | | |
| **Provide a specific percentage committed (as a percentage of Bidder/Contractor sales derived from this contract for the life of the contract) to be spent with all certified SDP Partners that the Bidder will propose if awarded a Contract.**  **Please note that prime bidders who are SDO-certified must also submit an SDP Plan Form.** | | | | |
| **SDP Percentage Committed in Bid Response for Life of Contract:** | | | **%** | |

**Supplier Diversity Program (SDP) Resources:**

* Resources available to assist Prime Bidders in finding potential **Minority Business Enterprises (MBE)** and **Women Business Enterprises (WBE)** partners can be found on the Supplier Diversity Program Webpage (www.mass.gov/sdp).
* Resources available to assist Prime Bidders in finding potential **Service-Disabled Veteran-Owned Business Enterprise (SDVOBE)** partners can be found on the [Supplier Diversity Office Webpage](http://www.mass.gov/sdo) (www.mass.gov/sdo).
* The Supplier Diversity Program offers training on the SDP Plan requirements. The dates of upcoming trainings can be found on the [OSD Training Courses Webpage](http://www.mass.gov/anf/budget-taxes-and-procurement/procurement-info-and-res/osd-training-events-and-outreach/osd-training-and-outreach.html). In addition, the SDP Webinar can be located on the Supplier Diversity Program Webpage (www.mass.gov/sdp).