



Steps for IID Installation

Follow the steps below for installation of an Ignition Interlock Device (IID)...

- Step 1** Visit an RMV Service Center and speak with an RMV Hearings Officer. The RMV Hearings Officer will verify eligibility and explain the criteria for a conditional hardship license or for full reinstatement.
- Step 2** Contact an IID Vendor and schedule an installation appointment.
- Step 3** Complete the Ignition Interlock Operator's Affidavit. By signing this you certify that you understand that you need a functioning Ignition Interlock Device on all vehicles you own, lease, rent, borrow, use in employment, or have access to. The Ignition Interlock Operator's Affidavit must be notarized.
- Step 4** Contact an IID Vendor and schedule an installation appointment.
- Step 5** Return to the RMV Service Center and submit all the notarized affidavits and proof of device installations to an RMV Hearings Officer.
- Step 6** Upon the Hearings Officer approval, pay a reinstatement fee, and pass a learner's permit exam, if applicable.
- Step 7** Take and pass an Ignition Interlock road test.

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Follow the steps below for removal of an Ignition Interlock Device (IID)...

- Step 1** Bring your vehicle into the IID service provider for a final service visit. At this final service visit, the "final download" of data from the IID will be transmitted to the Registry of Motor Vehicles (RMV) Ignition Interlock Department. This final download of data is valid for 24 Hours.
- Step 2** Within 24 Hours of the final download of data, you must return to an RMV Hearings Officer for an IID Removal Hearing. At this hearing, the RMV will review the data to determine if any lockouts or violations have occurred in the past six (6) months. Please refer to the Hearing Sites and Schedules to find an RMV Service Center that holds hearings.
- Step 3** If you do not have any lockouts or violations, the RMV's Ignition Interlock Department will approve the IID removal. The RMV will provide the operator with a letter indicating that removal of the IID has been authorized. You must bring this letter with you to your IID vendor/service provider to have the IID removed.
- Step 4** If you have any lockouts or violations, your IID removal request will be denied. You will be required to participate in the IID program for an additional six (6) months following the date of your last lockout.