Application Fee Schedule

A non-refundable application fee in the form of a check or money order, payable to the Commonwealth of Massachusetts, must accompany all applications.

Family Child Care:
- Provider (new and renewal) = $100.00
- Certified Family Child Care Assistant = $75.00
- Upgrade within License or Certificate Period = $25.00
- Change of Address = $100.00

Small Group and School Age (effective February 15, 2010)
- Provisional (1-10) = $150.00
- Regular (1-10) = $175.00

Large Group and School Age (effective February 15, 2010)
- Provisional (39 or fewer) = $225.00
- Provisional (40 and above) = $335.00
- Regular (11 - 26) = $275.00
- Regular (27 - 39) = $330.00
- Regular (40 - 99) = $430.00
- Regular (100+) = $450.00

Capacity Change (Small and Large Group and School Age) = $75.00
- No fee is charged for a capacity change during a provisional license.
- No fee is charged for a capacity change during the license renewal.
- No fee is charged to decrease the license.
- No fee is charged to change the infant, toddler, or preschool groupings if the total capacity does not increase.

However, a Capacity Change Application must be submitted in all circumstances.

Residential and Placement / Group Homes and Temporary Shelters
- Provisional (12 or fewer) = $200.00
- Provisional (13 and above) = $325.00
- Regular (12 or fewer) = $250.00
- Regular (13 and above) = $350.00
- Capacity Change in Current License = $75.00

Adoption Agencies
- Provisional = $275.00
- Regular (0-25 placements) = $600.00
- Regular (over 25 placements) = $1200.00

Foster Care Placement Agencies
- Provisional = $200.00
- Regular = $300.00