

Minutes
Executive Committee Meeting
Massachusetts Clean Water Trust

DATE: September 13, 2017

START TIME: 1:40 p.m.

PLACE: State House Room 372

NOTICE: Due public notice given

MEMBERS OF THE EXECUTIVE COMMITTEE –

PRESENT: Sue Perez, Executive Director of the Trust
Rachel Madden, Director of Finance & Administration of the Trust
Steve McCurdy, Director of Program Development of the Trust

ALSO PRESENT: Bernard Greene, Senior Legal Counsel of the Trust
Nate Keenan, Deputy Director of the Trust

**SUMMARY OF DISCUSSIONS (INCLUDING DECISIONS MADE/ACTIONS TAKEN/
VOTES):**

1. Annual Report. Mr. Keenan reported that the first draft of the annual report required by the EPA has been completed. There are still minor updates to be added. He noted that there are some redundancies in the report because EPA requires that the CW and DW programs be reported separately.
2. Financial Audit. Ms. Perez reported on the progress of the audit of the Trust's financial statements by KPMG LLP. Sean Warren, the partner in charge of the audit, was in the office this week. The Trust reviewed his comments. The audit manager, Jen Renaud, will be in today. Ms. Perez noted that the Trust will include wording in the financial statements that will show the savings allocated to the Commonwealth from the 2012 refunding. The Trust will circulate a draft of KPMG's audit to the Committee prior to the October Board meeting.
3. Group of Projects. Mr. Keenan reported that the group of projects to be identified in the grant application has been amended and sent to EPA. Fall River was taken out and Plymouth and Uxbridge were added. He will confirm that these changes are satisfactory to EPA and will then make the necessary reports on the FFATA website.
4. Principal Forgiveness. Ms. Perez raised with the Committee some questions related to principal forgiveness that is required under the grant. She asked whether principal forgiveness is required to be given from federal dollars or can be paid from Equity. Trust equity is not subject to single audit and FFATA requirements. She also asked whether principal forgiveness projects should be included in the group of projects. She will be looking for any guidance on the questions that EPA has given.

5. Trust Staffing. Mr. Keenan reported that the Trust is in the process of hiring two Program Associates. In addition to program related tasks, their work will include developing the projects identified by the new task force, working on the web page, and handling issues with borrowers.
6. Cape Cod Meetings. Mr. Keenan reported that the meeting with Senator Cyr and Andrew Gottlieb of the watchdog group Association to Preserve Cape Cod to discuss the Cape Cod Clean Water Trust (“Cape Cod Trust”) is being scheduled for some time soon. The Cape Cod Trust legislation hasn’t yet been refiled. Ms. Perez said that the financing and bond provisions are a particular concern of the Trust.
7. 2012 Refunding Savings. Ms. Perez updated the Committee on the 2014 refunding memorandum. The Trust wants to transfer the present value of the future stream of total savings from the 2012 refunding to a new account. Since this would require a transfer from the Trust’s equity, a Board vote will be required.

The meeting adjourned at 2:05 p.m.

Approved: October 18, 2017