



Commonwealth of Massachusetts
**DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT**

Deval L. Patrick, Governor ♦ Timothy P. Murray, Lt. Governor ♦ Tina Brooks, Undersecretary

Public Housing Notice 2009-5

TO: All Local Housing Authority Executive Directors

FROM: Laura A. Taylor *LAT*

SUBJECT: Collective Site Work for Paving

DATE: March 11, 2009

Spring is just around the corner and we need to be thinking about any anticipated site work projects, i.e., paving, curb repairs, sidewalk repairs, waterline repairs, etc. If you are considering doing significant site work, the Department encourages you to contact your local Department of Public Works to inquire if they are scheduling any site work procurements that may fit your needs.

This is an opportunity for LHAs who are in need of site work improvements to be part of a collective site work contract. A collective agreement such as this can save you time and money. The municipality will assume the lead role in making the procurement in accordance with MGL c.30 §39M and each jurisdiction (the LHA) must accept sole responsibility for any payment due the contractor for its share of the work.

In order to participate the LHA must be part of the original specification and solicitation for bids. Therefore, the LHA must provide the municipality with property locations, (address & development number) and a description of work (paving, curb repairs, sidewalks, waterlines, etc.).

If you are not part of the original bid package you may not be added to the specifications or enter into a change order after the fact.

If you have any questions, please contact your Housing Management Specialist.