



Commonwealth of Massachusetts
**DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT**

Deval L. Patrick, Governor ♦ Timothy P. Murray, Lt. Governor ♦ Tina Brooks, Undersecretary

Public Housing Notice 2009-06



Memorandum

To: All Local Housing Authority Executive Directors

From: Laura Taylor, Director, Bureau of Housing Management
Ray Frieden, Director, Bureau of Housing Development and Construction

Subject: Lead Based Paint Compliance Training
Schedule and Registration Form

Date: April 2, 2009



This notice is a follow up to Public Housing Notice 2009-4, concerning Lead Based Paint Compliance Training dated February 17, 2009.

Starting April 22, 2009, lead based paint compliance training will begin and continue through July 8, 2009. Gwen Devine of ATC Associates will conduct the trainings. Locations and a registration form are attached to this notice. Please remember, at least one person from each housing authority is required to attend one of these training sessions.

All trainings will run from 8:30 AM to 12:30 PM. Check-in will begin at 8:00 AM and refreshments will be provided. ATC Associates will manage registration. Please select a date, complete the registration form and e-mail it to christine.whetstone@atcassociates.com or fax to (603) 647-5347.

If you cannot attend one of the trainings listed in the schedule, additional trainings will take place from July 14th through September 30, 2009. Locations and times will be determined after completion of the April to July trainings.

LEAD-BASED PAINT COMPLIANCE TRAINING PROGRAM

Training Registration Form

Please use a separate registration form for each attendee.

Name of Attendee _____ Phone # _____

Housing Authority _____

Email Address _____

Emergency Contact Number in Case of Class Cancellation _____

Registration will begin at 8:00 a.m. All training sessions will be from 8:30 – 12:30.
Refreshments will be provided.

Please enroll me in: (please check one date)

Holiday Inn - Peabody Wednesday, April 22

Crowne Plaza - Natick Wednesday, April 29

Holiday Inn – Tewksbury/Andover Tuesday, May 5

Holiday Inn – Springfield/Holyoke Wednesday, May 27

Holiday Inn - Taunton Wednesday, June 3

Courtyard by Marriott - Fitchburg Tuesday, June 9

Holiday Inn – Cape Code (Hyannis) Tuesday, June 16

Holiday Inn – Boston/Randolph Tuesday, June 23

Crowne Plaza – Worcester Downtown Tuesday, June 30

Crowne Plaza – Pittsfield/Berkshires Tuesday, July 7

TO REGISTER: Submit via return email to christine.whetstone@atcassociates.com or
fax to (603) 647-5347.

**Please note that future phases of training may not be occurring in these same exact locations.

A PHN email reminder will be sent approximately one week prior to your scheduled session.

CANCELLATION POLICY: If you need to cancel or reschedule, you must notify us one week prior to your scheduled session via email to christine.whetstone@atcassociates.com, fax to (603) 647-5347 or call (603) 647-7077 x1007.

TRAINING LOCATIONS

Holiday Inn – Peabody	1 Newbury Street, Peabody, MA 978-535-4600
Crowne Plaza – Natick	1360 Worcester Street, Natick, MA 508-653-8800
Holiday Inn – Tewksbury/Andover	4 Highwood Drive, Tewksbury, MA 978-640-9000
Holiday Inn – Springfield/Holyoke	245 Whiting Farms Road, Holyoke, MA 413-534-3311
Holiday Inn – Taunton	7 Myles Standish Boulevard, Taunton, MA 508-823-0430
Courtyard by Marriott – Fitchburg	150 Royal Plaza Drive, Fitchburg, MA 978-342-7100
Holiday Inn – Cape Cod (Hyannis)	1127 Route 132 (Lyannough Road), Hyannis, MA 508-775-1153
Holiday Inn – Boston/Randolph	1374 North Main Street, Randolph, MA 781-961-1000
Crowne Plaza – Worcester Downtown	10 Lincoln Square, Worcester, MA 508-791-1600 Complimentary garage passes will be provided upon check-in
Crowne Plaza - Pittsfield/Berkshires	Route 7 and West Street on Park Square, Pittsfield, MA 413-499-2000