**Attachment 1**

**Department Notification of Assignment – Filing Template**

1. Name and license number of the Assigning and Acquiring Suppliers
2. Provide a brief summary or description of the assignment.
3. State whether the assigning competitive supplier intends to withdraw its license with the Department, and if so, when the withdrawal will be filed. If the assigning competitive supplier does not intend to withdraw its license, provide an explanation describing why it would be necessary to maintain the license.
4. Customer Contract Language Regarding Assignments:
	1. Provide an attestation that the customer contracts allow for the assignment of customers.
	2. If the contracts do not explicitly allow for assignment, state why the Department should allow the assignment.
5. Contract Terms:
	1. Provide a statement that the assignment will maintain the material contractual terms and conditions, including pricing, through the term of the assigned contracts.
6. Dates of the Intended Assignment:

|  |  |  |
| --- | --- | --- |
|  | **Start Date** | **End Date** |
| **NSTAR** |  |  |
| **National Grid** |  |  |
| **WMECo** |  |  |
| **Fitchburg** |  |  |
| **Total** |  |  |

1. Number of Customers to be Assigned:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Residential** | **C&I** | **Total** |
| **NSTAR** |  |  |  |
| **National Grid** |  |  |  |
| **WMECo** |  |  |  |
| **Fitchburg** |  |  |  |
| **Total** |  |  |  |

1. Number of customers with early termination fees or automatic renewal provisions:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Residential** | **C&I** | **Total** |
| **Early Termination Fee** |  |  |  |
| **Automatic Renewal** |  |  |  |

1. Provide a statement that the Notice of Assignment letter to customers meets the requirements outlined in Investigation by the Department of Public Utilities on its own Motion into Initiatives to Improve the Retail Electric Competitive Supply Market, D.P.U. 14‑140‑D at 18‑20 (September 16, 2016). Provide any additional information that would be relevant to the Department’s review of the assignment.