**Appendix J: Certification of Compliance with Federal Procurement Standards**

All sub-recipient spending under the FFY 2017 SHSP-CCP grant program must comply with the federal procurement standards described in 2 CFR 200.317 through 200.326[[1]](#footnote-1). Sub-recipients must expend funds under their official, documented procurement procedures which comply with applicable federal, state, local, and tribal laws and regulations. **Non-compliance with the applicable procurement regulations can result in unallowable costs and no reimbursement.**

If an applicant does not have documented procurement procedures, MEMA will not provide a contract. If an applicant’s procurement procedures are inadequate, MEMA will not provide a contract until appropriate revisions have been made to assure all expenditures will be made in compliance with the applicable federal, state, local, and tribal procurement requirements.

MEMA is requiring that all FFY 2017 SHSP-CCP applicants provide response to the questions below and submit this form with the completed Application Template. **These questions must be responded to by the person who manages and/or conducts procurement for the applicant as a whole (i.e., for Municipal CERT and VIPS programs, this form must be completed and signed by the person who manages and/or conducts procurement on behalf of the municipality).**

1. Procurement(s) conducted under the above-referenced grant program will comply with my organization’s procurement procedures which are documented and reflect current procurement practices *(applicant should state Yes or No)*
2. My organization’s procurement procedures comply with the federal procurement standards found at 2 CFR 200.317 through 200.326 *(applicant should state Yes or No)*

Name of person completing this form \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Organization Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. These regulations may be found in their entirety on the U.S. GPO’s website here: <https://www.gpo.gov/fdsys/granule/CFR-2014-title2-vol1/CFR-2014-title2-vol1-part200/content-detail.html> [↑](#footnote-ref-1)