



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**JAY ASH**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Office of Public Safety and Inspections**  
1 Ashburton Place, Rm 1301 • Boston • Massachusetts • 02108

**JOHN C. CHAPMAN**  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**Agenda**

**Bureau of Pipefitters, Refrigeration Technicians and Sprinklerfitters**  
**Division of Professional Licensure**  
**1000 Washington Street, Room 1D**  
**Boston, MA 02118**  
**January 17, 2018, 10:00 AM**

**1. Roll Call**

- |  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| a. Charles Borstel, Chairman                       | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Dan Dumont, NE Mechanical Contractors           | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Leo Fahey, Pipefitter Member                    | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Justin Fishlin, Sprinklerfitter Member          | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Allan Berry, Refrigeration Technician Member    | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Pauline Lally, User Member                      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Frank Norton, Boston Refrigeration Contractors  | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Jennifer Revill, Public Member                  | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Sharon Orr, Mechanical Engineer                 | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| j. John Viola, Sprinkler Contractor Member         | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| k. Brian Kelly, Mass. Building/Construction Trades | <input type="checkbox"/> present | <input type="checkbox"/> absent |

**2. Review of draft minutes from the meeting on November 15, 2017**

**3. Review of the following applications referred to the Bureau:**

- |    |                       |
|----|-----------------------|
| RT | Eric Bascombe         |
| RT | Andrew Lucier         |
| RT | Craig Holmes          |
| SJ | Marcio Oliveira       |
| SJ | Adrian Retamal        |
| SJ | Leonard Williams, Jr. |

**4. Discussion of Draft Guidelines for Applications Going Before the Bureau**

**5. Discussion on the Licensing Requirements for Visual Inspections Listed on the Draft Bureau Interpretation: Official Interpretation of Sprinklerfitter License Requirements on Employer's Property**



- 6. Proposals for Adopting Standards in 528 CMR**
- 7. Office of Public Safety and Inspections License Lookup Website**
- 8. Open Discussion of Apprenticeship and Pre-Apprenticeship Matters with Division of Apprenticeship Standards Deputy Director Henry Mattuchio**
  - Review of Proposed “Heating, Ventilation, Air Conditioning & Refrigeration Framework” – Pipefitting
  - Review of Proposed “Heating, Ventilation, Air Conditioning & Refrigeration Framework” - Refrigeration
- 9. Enforcement by the Office of Public Safety and Inspections**
- 10. Matters not reasonably anticipated 48 hours in advance of meeting**