

## **Sample By-Law Concerning Address Assignment**

(based on by-law for the Town of Belmont)

- 1 The <name of governing body> shall promulgate regulations establishing addressing standards and governing the numbering of properties. All properties, buildings and structures are required to have a valid address.
- 2 The regulations promulgated by the <name of governing body> shall designate a Town official(s) as the sole authority to assign and modify addresses for all taxable and non-taxable properties.
- 3 The <City/Town> will maintain an up-to-date Master Address Table using the addresses assigned by the <name of governing body>'s designated Town official(s) and parcel identification numbers for all taxable and non-taxable properties. No one may publicly use or list an address for a property, building, or structure located within the <City/Town of \_\_\_\_\_>, for any purpose, unless that address is included in the Master Address Table.