NOTE: These requirements are subject to change at the RMV’s discretion. Application for hardship will be subject to the requirements in place on the date of application.

Although an applicant may meet all requirements, issuance of a hardship license is only granted at the reasonable discretion of the RMV, based on the facts of the case.

☐ There is NO evidence of any operation since the effective date of this suspension.

☐ The applicant may apply for a hardship license after the completion of any time served on the suspension.

☐ All other active suspension periods are COMPLETED.

☐ The applicant has provided documented proof of completion of the proper drug treatment program.

☐ The applicant must present documentation of three (3) clean urine screens. The clean urine screenings must be from the 3 months preceding the hardship license request.

☐ The applicant has provided a letter from probation which is not more than 30 days old, stating that the applicant is in compliance with probation.

☐ The applicant has documented a legitimate hardship. Applicant must provide a letter from his/her employer, on letterhead, which cannot be more than 30 days old. The letter must state the applicant’s need for a hardship license and the work hours.

☐ A self-employed applicant must present proof of self-employment. Acceptable forms of proof consist of a business certificate, tax forms indicating self-employment, and/or a current professional license. The applicant must also present a letter on his/her own behalf explaining his/her need for a hardship license and the hours requested.

☐ Applicants applying for a hardship license for other purpose (i.e. education, medical treatments), require third party documentation of the hardship.

☐ The applicant is responsible for providing proof regarding the availability of public transportation. This proof may be included within the employer’s letter. The applicant may also provide local bus/transit routes, MapQuest etc.

For RMV Use Only

_______ Hours: __________________ to ______________________

Twelve (12) hours are allowed for a hardship license. Hardship hours must be consistent with documentation presented by the customer at the time of the hearing.

_______ The applicant’s Board of Probation record and folder were checked and the driving record was updated.

BOP Check Date: ____________________________ Folder Pulled Date: ____________________________