



# Class D & M Driver's Manual Request Form

Driver Licensing Department • Registry of Motor Vehicles

P.O. Box 55889 • Boston, MA 02205-5889

- ✓ Complete **Part A** below.
- ✓ For shipment via a pre-paid ups account complete **Parts A & B** and return to the address above.
- ✓ For branch pick-up bring to a registry of motor vehicles branch listed in **Part C**.

## A. Driving School Information

Driving School Name

Contact Name

Phone Number

Boxes of Manuals Requested: \_\_\_\_\_ x \$150.00 = \$ \_\_\_\_\_ TOTAL

(NOTE: Boxes of 50 manuals) (\$3.00 each/\$150.00 per box)

Payment may be made by check, money order, or cash at an RMV Service Center. Please make check or money order payable to: MassDOT

## B. Account Information

Driver's Manuals are available to be shipped to a Driving School via a pre-paid UPS account.

Please provide your account number and type of service below.

UPS Account #

Type of Service (i.e. Next Day, Standard Overnight, Ground)

Recipient's Name

Recipient's Address

Street Address

City

State

Zip Code

## C. Branch Pick-up

Driver's Manuals are available for *PICK-UP ONLY* at the following RMV Service Centers:

1. Haverhill (B2B) – 4 Summer Street
2. Lowell – 450 Chelmsford Street
3. Braintree – 10 Plain Street
4. South Yarmouth – 1082 Main Street
5. Springfield (B2B) – 1250 St. James Ave
6. Wilmington – 355 Middlesex Avenue
7. Worcester (B2B) – 611 Main Street

**RMV Personnel Only – Please forward completed order form to the Driver Licensing Department once the transaction is completed.**