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Commonwealth of Massachusetts  
Division of Professional Licensure  
Office of Public Safety and Inspections  
Board of Building Regulations and Standards  
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JOHN C. CHAPMAN  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

CHARLES BORSTEL  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

ROBERT ANDERSON  
ADMINISTRATOR

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Sturbridge Public Safety Building  
Sturbridge, MA*

*April 4, 2018 9:00 a.m.*

<http://archives.lib.state.ma.us/handle/2452/684662>

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

- |   |                                  |                                 |
|---|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, <i>BOWM</i>     | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, <i>SEMBOA</i> | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, <i>MBCIA</i>               | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Robert Speroni, <i>MetroWest</i>             | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Bonnie Weeks, <i>Member at Large</i>         | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Andrew Bobola, <i>Member at Large</i>        | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Matthew Hakala, <i>Member at Large</i>       | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Michael Giampietro, <i>Member at Large</i>   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Roger Fuller, <i>MMA Representative</i>      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| j. David Lenzie, <i>Member of Academia</i>      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| k. Bill Horrocks, <i>BBRS Representative</i>    | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections  
Harold Leaming, State Building Inspector

2. The minutes from the last meeting on **February 13, 2018** were reviewed by members present; **motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_.**



<b>3. Application for Certification Packets:</b>			<b>M</b>	<b>S</b>
a) Bashista, Mark D.	FROCG	Building Commissioner (MCBO) Local Certification 4/5/2017 42.5 CEU's (2017) - OK <i>Copies of all exams have been received</i>		
b) Crowley, James	Town of Brookline	Local Inspector Appointed 3/13/2017 30.5 CEU's (2017) <i>Copies of all exams have been received</i>		
c) Daglian, Sisia	No Affiliation	Local Inspector Quals approved 9/6/2017 0 CEU's - not required <i>Copies of all exams have been received</i>		
d) Gill, Lawrence	Town of Plymouth	Local Inspector Appointed 12/5/2016 Extension through 6/30/2018 18.5 CEU's (2017) - OK <i>Copies of all exams have been received</i>		
e) Glass, Kerry	No Affiliation	Local Inspector Quals Approved 3/2/2017 0 CEU's - not required <i>Copies of all exams have been received</i>		
f) Hathaway, Glenn	City of Fall River	Building Commissioner (MCBO) Local Certification 11/5/2014 140 CEU's (2017) <i>Copies of all exams have been received.</i>		
g) Moriarty, Alexander	City of Shrewsbury (?)	Local Inspector Quals Approved 11/1/2017 0 CEU's - not required <i>Copies of all exams have been received</i>		
h) Quinlan, Thomas	City of Southampton	Building Commissioner (MCBO) Local Certification 5/14/2015 Extension through 8/31/2018 116 CEU's (2017) <i>Copies of all exams have been received</i>		
i) Sharkey, Tracy	No Affiliation	Local Inspector Quals approved 10/3/2017 0 CEU's - not required <i>Copies of all exams have been received</i>		
<b>4. Examination Approval Packets:</b>			<b>M</b>	<b>S</b>
<i>Copies of resumes provided today</i>				
a) Ayres, Timothy	No Affiliation (Princeton)	Qualifications Local and/or I of B		

b) Boleng, John	No Affiliation (Pittsfield)	Qualifications Local and/or I of B		
c) DeMarco, Stephen	No Affiliation (Framingham)	Qualifications Local and/or I of B		
d) Duby, Bryan	No Affiliation (Tewksbury)	Qualifications Local and/or I of B		
e) Edsall, Craig	City of Newton	Qualifications Local and/or I of B NERF returned – not notarized		
f) Fowler, Paul	Town of Dennis	Qualifications Local and/or I of B Ack NERF 3/7/2018		
g) Fraser, Allan	No Affiliation	Qualifications Local and/or I of B Certification revoked per 110.R7.4.1.5 #5 Requesting to be reinstated		
h) Kenn, Todd	No Affiliation (E. Bridgewater)	Qualifications Local and/or I of B		
i) Perkins, Patrick	No Affiliation (Millbury)	Qualifications Local and/or I of B		
j) Ryan, Patrick	No Affiliation (Hudson)	Qualifications Local and/or I of B		
k) Searles, Ronald	No Affiliation (Holden)	Qualifications Local and/or I of B Quals Tabled 2/13/2018 – additional information received		
l) Smith, Gary T.	No Affiliation (Westminster)	Qualifications Local and/or I of B		
m) Wright, Owen	No Affiliation (New Marlborough)	Qualifications Local and/or I of B		
n) Walker, Alan	No Affiliation (Wayland)	Qualifications Local and/or I of B Quals Tabled 2/13/2018 – additional information received		

## 5. New Employee Report Form Packets:

### Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

M S

a) Barry, James	Town of Nantucket	Acknowledge NERF <b>Building Commissioner</b> Appointed 2/20/2018 <i>for one week</i> Local Certification 3/30/2005 51.5 CEU's (2017) Signed by <i>Town Manager</i>		
b) Ciampa, Michael	Town of Arlington	Acknowledge NERF <b>Local Inspector</b> Appointed 1/29/2018 Quals approved 2/13/2018 0 CEU's – <i>not required</i> Signed by <i>Chairman</i>		

c) Colangelo, Jr., Donald	Town of Medfield	Acknowledge NERF <b>Local Inspector</b> Appointed 11/8/2017 Local Certification 11/1/2017 24 CEU's (2017) -OK Signed by <i>Chairman</i>		
d) Cooke, Jeffrey	City of Marlborough	Acknowledge NERF <b>Building Commissioner</b> Appointed 12/18/2017 I of B Certification 10/26/2005 124 (2017) CEU's Signed by <i>Mayor</i>		
e) Fitzgerald, Don W.	Town of Sheffield	Acknowledge NERF <b>Local Inspector</b> Appointed 1/5/2018 I of B Certification 2/3/2010 2 CEU's (2018) 112.5 (2017) Signed by <i>Chairman</i>		
f) Folkard, Jeremiah	Town of Marshfield	Acknowledge NERF <b>Building Commissioner</b> Appointed 3/19/2018 Local Certification 12/7/2016 81 CEU's (2017) Signed by <i>Chairman</i>		
g) Fowler, Paul	Town of Dennis	Acknowledge NERF <b>Local Inspector</b> Appointed 2/5/2018 <i>Quals to be reviewed 3/7/2018</i> 0 CEU's - <i>not required</i> Signed by <i>Chairman</i>		
h) Kelly, James	Town of Lexington	Acknowledge NERF <b>Building Commissioner</b> Appointed 1/18/2018 I of B Certification 1/4/2009 45.5 CEU's (2017) Signed by <i>Town Manager - appoints fire chief and police chief</i>		
i) Largey, John	Town of Ayer	Acknowledge NERF <b>Local Inspector</b> Appointed 6/6/2017 (NERF rec'd 2/13/2018) <b>Quals denied 8/2/2017</b> 0 CEU's - <i>not required</i> Signed by <i>Town Administrator - is chief administrative officer</i>		
j) Maltinsky, Nathan	Town of Wayland	Acknowledge NERF <b>Local Inspector</b> Appointed 1/2/2018 Local Certification 12/6/2017 43 CEU's (2017) Signed by <i>Town Administrator - special act approved by the General Court of MASS - also police chief and fire chief</i>		
k) Negron, Jose	City of Lowell	Acknowledge NERF <b>Local Inspector</b> Appointed 2/12/2018 Local Certification 12/7/2016 80 CEU's (2017) Signed by <i>City Manager - is the chief executive officer</i>		
l) Noll, Alan	Town of Nantucket	Acknowledge NERF <b>Building Commissioner</b> Appointed 9/4/2017		

		I of B Certification 3/2/2016 57.5 CEU's (2017) Signed by <i>Town Manager</i>		
m) O'Neill, Gerald	Town of Plymouth	Acknowledge NERF <b>Local Inspector</b> Appointed 1/9/2018 I of B Certification 4/3/2013 109 CEU's (2017) Signed by <i>Town Manager – is chief administrative officer</i>		
n) Quinlan, Thomas	Town of Westhampton	Acknowledge NERF <b>Building Commissioner</b> Appointed 7/1/2017 Local Certification 5/14/2015 ( <i>review I of B Application 3/7/2018</i> ) 116 CEU's (2017) Signed by <i>Chairman</i>		
o) Riccio, Nicholas	Town of Foxborough	Acknowledge NERF <b>Building Commissioner</b> Appointed 1/8/2018 I of B Certification 10/15/1999 92 CEU's (2017) Signed by <i>Town Manager – shall be chief administrative officer</i>		
p) Rice, Christopher	Town of Montague	Acknowledge NERF <b>Building Commissioner</b> Appointed 2/20/2018 I of Certification 6/7/2017 170.5 CEU's (2017) Signed by <i>Chairman</i>		
q) Thornton, William	Town of Sheffield	Acknowledge NERF <b>Local Inspector</b> Appointed 1/5/2018 I of B Certification 11/12/1992 73 CEU's (2017) Signed by <i>Chairman</i>		
r) Travers, Richard	Town of Ashburnham	Acknowledge NERF <b>Local Inspector</b> Appointed 2/12/2018 Local Certification 3/13/2007 91 CEU's (2017) Signed by <i>Chairman</i>		
s) Undzis, John	Town of Norwell	Acknowledge NERF <b>Local Inspector</b> Appointed 1/9/2017 Local Certification 10/30/2002 53.5 CEU's (2017) Signed by <i>Town Administrator – is the chief administrative officer</i>		

## 6. Extension Requests to be Certified Packets:

### Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRs. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **January 1, 2008'**

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a) McGrady, William	Town of Swansea	<p>Extension for I of B (3<sup>rd</sup> extension)  Appointed 4/11/2015  18 months 10/31/2015  Extension through 7/31/2017 and 1/31/2018  126 CEU's (2017)</p> <p>Passed On Board 4/7/2017  Passed Legal 6/14/2016  Failed Mgmt 6/29/2015, 7/13/2016, 1/4/2017</p> <p><i>Medical -</i></p>		
b) Moran, Sr. John	Town of Monson	<p>Extension for I of B (1<sup>st</sup> extension)  Appointed 10/28/2016  18 months 4/30/2018  106.5 CEU's (2017)</p> <p>Passed On Board 4/7/2017  Passed Mgmt 4/12/2017  Failed Legal 4/12/2017, 10/4/2017</p>		
c) Rowell, David	Town of Provincetown	<p>Extension Local (2<sup>nd</sup> extension)  Appointed 9/12/2016  12 months 9/30/2017  Extension through 4/30/2018  67.5 CEU's (2017)</p> <p>Passed B1 5/5/2017  Failed B2 7/27/2017, 2/7/2018</p>		
d) Vigneault, Branden	City of Cambridge	<p>Extension for Local (1<sup>st</sup> extension)  Appointed 2/21/2017  6 months 8/31/2017  12 months 2/28/2018  10 CEU's - OK - 2017</p> <p>Passed 1A 9/6/2017  Failed 1B 11/25/2017, 1/6/2018  Passed 1B 2/4/2018  Failed 3B 12/23/2017, scheduled for 4/6/2018</p> <p><i>"Would like an extension, local inspector qualifications were not approved until August 3, 2017. Immediately after I was able to sign up for my first exam which I passed. I have been working diligently towards completing them and need more time to continue with the exam process."  Medical documentation attached.</i></p>		

## 7. Hearings:

### Footnote:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

Fonseca, Marcio BOCC 4-2018	City of Boston	February 13, 2018 - Qualifications Denied February 13, 2018 - NERF Not Acknowledged Appointed December 26, 2017	
Kenny, Peter BOCC 5-2018	City of Boston	February 13, 2018 - Qualifications Denied February 13, 2018 - NERF Not Acknowledged Appointed December 18, 2017	
McDermott, Joseph BOCC 6-2018	City of Boston	February 13, 2018 - Qualifications Denied February 13, 2018 - NERF Not Acknowledged Appointed January 6, 2018	
Milito, Anne BOCC 7-2018	City of Boston	February 13, 2018 - Qualifications Denied February 13, 2018 - NERF Not Acknowledged Appointed January 8, 2018	
Desmarais, Doug	No Affiliation	February 13, 2013 - Qualifications Denied	

## 8. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_\_, seconded by \_\_\_\_. Motion passed by unanimous vote.**

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
Christopher Guerrio	Feb 28, 2018	NFPA 13 (2013) Series Online Program participated January - February, 2018	6.0	1	
	Feb 28, 2018	NFPA 72 National Fire Alarm and Signaling Code Series Online Program participated January - February, 2018	6.0	1	
District 13	Feb 27, 2018	District Meeting – Hyannis – Fire Protection of Floors / Habitable Space	2.0	1	<b>D13-0218</b>
David McRae	Feb 14, 2018	Lateral Design Approaches for Mid-Rise and Tall Timber: CLT Diaphragms and Rocking Wall Systems ICC# 14330 offered by WoodWorks	1.0	1	
SEMBOA	Feb 21, 2018	Hoover Treated Wood Work ICC# 2034 – AM and ICC #2030 – PM	6.0	1	<b>SE-0218</b>
Shannon Jarbeau	Mar 29, 2018	Half-Day workshop will review areas of concern regarding historic structures in floodplains, review floodplain building codes and exemptions for historic structures in the floodplain building regulations	4.0	1	
SEA	Feb 14, 2018	Changes to the MA State Building Code 8 <sup>th</sup> to 9 <sup>th</sup> edition presented by Vernon Woodworth	4.0	1	
North Shore	Feb 14, 2018	North Shore District Meeting – ACCA Manual Submittal Installation of HVAC	2.0	1	<b>NS-0218</b>
Dana MacAllister	Feb 21-22, 2018	2018 IFC Transition from the 2012 IFC offered in Las Vegas ICC# 15016	6.0	1	
MetroWest	Feb 20, 2018	An Overview of Massachusetts IBC 2015 9 <sup>th</sup> edition of the Mass Building Code ICC#15065	3.0	1	<b>MW-0218</b>
Jeromy Richardson	Feb 15-16, 2018	Offered at the National Engineers Week in Albany, NY			
		Sustainability of Hot Dipped Galvanizing & Other Building Materials	1.0		
		Use of Porous Asphalt Pavement in the Hudson Valley	1.0		
		Guide Rail and Foundation Considerations	1.0		
		Helical Products for Foundation and Tension Applications	1.0		
		Building Information Modeling for Masonry-BIM-M-Model Driven Design & Construction	1.0		
		How Do you move an Eight-Story building a city block!	1.0		
		Anchor Principles and Design	1.0		
		Ramifications Arising from Contractual ambiguities of Terms and Specifications	1.0		
Richard Trifero	Feb 13, 2018	Design Fundamental of FRP Strengthening (Recorded Webinar) offered by Simpson Strong-Tie	1.0	2	
Inst for Bldg Tech & Safety	Mar 12, 2018	MASS CEC Solar Permitting and Inspection Training Solar Permitting and Inspection Training offered by Mass Clean Energy Center	7.0		
District 8	Feb 8, 2018	District Meeting – Beverly – Modular Home Issues and Group Homes	2.0	1	<b>D8-0218</b>
District 4	Dec 20, 2017	District Meeting – Round Table / Code Updates	3.0	1	<b>D4-1217</b>
	Jan 31, 2018	District Meeting – NFPA 110	2.0	1	<b>D4-0118</b>
Ed Mullen Mike White	Mar 17, 2018	Advanced Tool and Techniques for Planning and Zoning offered by Citizen Planner Training Collaborative (CPTC)	5.5	1	
Don Fitzgerald	Feb 5, 2018	High Rise Buildings with Combustible Exterior Wall Assemblies: Fire Risk Assessment Tool webinar offered by NFPA	1.5	1	
Eric Chartrand	Mar 4, 2018	6 HR Online MA Unrestricted CE Bldr's License Trng Inst – 012205	6.0	1	
District 5	Feb 28, 2018	District Meeting – Leominster NFPA-110	2.0	1	
District 9	Feb 7, 2018	District Meeting – Round Table 9 <sup>th</sup> Edition	3.0	1	
Richard Trifero	Mar 10, 2018	Introduction to Cracked Concrete offered online by Simpson Strong-tie	.5	2	



	Mar 10, 2018	Fundamentals of Concrete (part 2) Mix Design and Field Practices offered by Hanleywood University	1.0	2	
	Mar 10, 2018	Monolithic Acoustical Drywall Ceilings offered by Hanleywood University	1.0	2	
PSD	Mar 16, 2018	9 <sup>th</sup> Edition Residential Mechanical Ventilation Requirements	1.0	1	
	Mar 16, 2018	COMcheck 101	1.0	1	
District 11	Mar 6, 2018	Continuation of Code Changes & Updates	2.5	2	
Paul Winchester	Mar 6, 2018	City of Lowell Mandated Reporter Training presented by DCF	2.0		
Doug Wohn	2017	AIA and BSA continuing education	52.5	1	<b>C-2132</b>

April 4, 2018

## **9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting**

Examination Approval packet:

- a. For Informational purposes:

There are currently 733 certified building inspectors -- 297 Local - 436 Inspector of Buildings

- b. 564 Building Commissioners, Local Inspectors and Conditional Inspectors have RENEWED their ID cards

175 have not renewed:

74 Building Commissioners:

31 Building Commissioners have less than 45 credit hours

78 Local Inspectors:

34 Local Inspectors have less than 45 credit hours

23 Conditional Inspectors (required hours vary)

- c. "BOCC Membership" - the importance of attendance and communication to confirm we have a quorum for our meetings.
- d. State Building Inspectors have mentioned their concern of the situation in the Town of Littleton. The BOCC should discuss recommending a Departmental Review for the Building Department in Littleton.
- e. Vote Building Official Certification Committee Chairman and Vice-Chairman

Next meeting scheduled for **March 7, 2018, Sturbridge, MA**