Steps for IID Transfers between Vendors

Follow the steps below for Vendor to Vendor IID Transfers:

**Step 1**  Obtain the IID Operator Affidavit(s) from the RMV Website ([website link](#)), RMV Service Center and/or IID Vendor. IID Operator Affidavit(s) must be completed, signed and notarized before a Vendor to Vendor transfer is approved.

**Step 2**  Visit an RMV Service Center and submit the notarized affidavit(s) to an RMV Hearings Officer for Approval.

**Step 3**  Contact your existing and new IID Vendor/Service Providers to schedule the device transfer appointments.

**Step 4**  You have twenty-four hours from the time of the approval to have the device transferred or your license will be suspended.

**Step 5**  If your License is suspended you must return to an RMV Service Center and see an RMV Hearings Officer.