



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF UNEMPLOYMENT ASSISTANCE

REGISTRATION TO PAY DUA TAXES VIA ACH CREDIT

Company Name: _____

*DUA Employer Account Number: _____

Federal Identification Number: _____

Street: _____ City: _____ State: _____ Zip: _____

**Agent/Professional Tax Preparer/Third Party? ID Number: _____

Contact Person: _____

Email: _____

(Please print clearly – you will only receive confirmation via email)

Phone: _____ Fax: _____

Mail form to: Department of Unemployment Assistance
Attention: Employer Reports Unit, Revenue Service, 2nd Floor
19 Staniford Street
Boston, MA 02114

OR

Fax form to: (617) 626-6850

Note: After submittal of this registration, if approved, you will be provided via email with the DUA mandated ACH credit record layout and DUA bank account and routing transit numbers.

*Employers must have a DUA Employer Account Number (EAN) to apply.

**Agent/Professional Tax Preparer/Third Party computing their client's amount owed and/or filing this form on behalf of their clients must register with DUA UI Online system as a TPA and receive a TPA ID number. This TPA ID number must be included on this form as part of the registration for ACH Credit Processing. To apply for a TPA ID number, go to: www.mass.gov/uima, and click on: Third Party Administrator (TPA) UI Online login.

If you want to pay online, please register for UI Online and pay via ACH Debit.