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Commonwealth of Massachusetts  
Division of Professional Licensure  
BOARD OF REGISTRATION IN VETERINARY MEDICINE  
1000 Washington Street • Boston • Massachusetts • 02118

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CHARLES BORSTEL  
DIRECTOR, DIVISION OF  
PROFESSIONAL LICENSURE

Massachusetts Board of Registration in Veterinary Medicine  
Open Board Minutes for January 12, 2017

**Board Members:**

Dr. Sheri Siegel, Chair  
Dr. Karen Patti, Member  
Dr. David Diamond, Member  
Donna Turley, Esq., Member  
Dr. Stephanie Kube, Member

**Board Staff:**

John High, Associate Executive Director  
James O'Connor, Board Counsel  
Robert Williams, Investigator  
Doris Lugò, Investigator  
Ian Donovan, Legal Intern

**Public Present:**

Susan Curtis, Massachusetts Veterinary Medical Association (MVMA)  
Dr. Robert Shurtleff, Massachusetts Veterinary Medical Association (MVMA)  
Theresa Shurtleff  
Dr. David Dunn, North Shore Animal Hospital  
Alan P. Bodenmueller, North Shore Animal Hospital

**9:32am: Meeting Called to Order**

Dr. Siegel called the meeting to order with a moment of silence. James O'Connor reviewed the evacuation plan in the event of an emergency.

**Welcome New Board Member**

The Board welcomed Dr. Stephanie A. Kube, DVM, to the Board.

**Vote on Meeting Minutes**

The Board reviewed the meeting minutes from December 8, 2016. Donna Turley, Esq. made a motion to approve the minutes, as amended, following a discussion. Dr. Siegel seconded the motion. Motion passed unanimously by the Board.

**Compliance Monitoring - Request to Terminate Probation: James Sawyers, VT-16-1393/VT-16-1400**

A motion was made by Donna Turley, Esq. to terminate probation. The motion was seconded by Dr. Siegel. Motion passed unanimously by the Board.



## Other Board Business

- (a) **Correspondence:** Susan Curtis, Massachusetts Veterinary Medical Association (MVMA), asked for clarification regarding the Board's policy for retention of hard copies of medical records. The Board discussed a policy that required licensees to retain hard copies of medical records for four (4) years. James O'Connor recommended memorializing this standard in a formal policy at a later date.
- (b) **Report from Board Counsel:** James O'Connor reported that he is waiting on the Massachusetts Secretary of State's office to send him the galley sheets necessary to finalize the Board's proposed regulations. Upon receipt, the proposed regulations will be entered and sent back for final review and promulgation.

## Applicant Interview: Board Interview of Applicant for Temporary Permit: Alan Bodenmueller

The Board interviewed Alan P. Bodenmueller, an applicant for a Temporary Permit, and his Supervisor, Dr. David Dunn, of North Shore Animal Hospital. Dr. Diamond made a motion to approve the Temporary Permit. The motion was seconded by Dr. Patti. Motion passed unanimously by the Board.

## 9:59 am: Investigative Conference, Closed Session, Pursuant to M.G.L. c. 112, § 65C

Donna Turley, Esq. moved to enter Investigative Conference, Closed Session pursuant to M.G.L. c. 112, § 65C. The motion was seconded by Dr. Patti. Motion passed unanimously by the Board.

The Board made the following decisions while in Investigative Conference:

- (a) **VT-2016-0551 (SB):** A motion was made by Donna Turley, Esq. to dismiss the complaint. The motion was seconded by Dr. Patti. Motion passed unanimously by the Board.
- (b) **VT-2016-0684 (MM):** A motion was made by Donna Turley, Esq. to refer the complaint to prosecutions. The motion was seconded by Dr. Patti. Motion passed unanimously by the Board.
- (c) **VT-14-059 (DK):** A motion was made by Dr. Kube to refer the complaint to prosecutions. The motion was seconded by Donna Turley, Esq. Motion passed. Dr. Patti, Dr. Kube, and Donna Turley, Esq., voted in favor. Dr. Siegel and Dr. Diamond recused.
- (d) **VT-2016-000978-IT-ENF (Undocketed Complaint) (ND):** A motion was made by Dr. Diamond to dismiss the complaint. The motion was seconded by Dr. Patti. Motion passed unanimously by the Board.
- (e) **VT-2016-000974-IT-ENF (Undocketed Complaint) (CV):** A motion was made by Donna Turley, Esq. to dismiss the complaint. The motion was seconded by Dr. Patti. Motion passed unanimously by the Board.

Donna Turley, Esq. moved to re-open the meeting. The motion was seconded by Dr. Kube. Motion passed unanimously by the Board.

**11:24 am: Meeting Adjournment**

Dr. Siegel moved to adjourn the meeting. The motion was seconded by Dr. Patti. Motion passed unanimously by the Board.

**List of Documents**

- Meeting Minutes of December 8, 2016 Meeting
- Agenda of January 12, 2017 Meeting



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Dr. Sheri Siegel, Chair  
Board of Registration in Veterinary Medicine